

CITY OF HAWTHORNE

VETERANS AFFAIRS COMMISSION

AGENDA

Sylvana Tamura, Human Resources Analyst
Jose Saldana, Police Lieutenant



4455 W. 126th Street, Hawthorne, CA 90250

Chairperson Faye Johnson
Vice-Chair Stephen Nellman
Commissioner Kyle Orlemann
Commissioner Carol Steinhauer
Commissioner Daniel Lucero

Regular Meeting Minutes
Monday, August 5, 2024
4:00 PM

MEETING INFORMATION

If you are an individual with a disability and need reasonable accommodation or modification pursuant to the Americans with Disabilities Act (ADA), please contact the Human Resources department at hr@cityofhawthorne.org prior to the meeting for assistance.

PURSUANT TO GOVERNMENT, CODE SECTION 54954, the August 5, 2024, VETERANS AFFAIRS COMMISSION REGULAR MEETING AGENDA WAS POSTED AT CITY HALL, 4455 W. 126TH STREET AT 4:00 PM ON Thursday, August 1, 2024.

CALL TO ORDER AND ROLL CALL: Chairperson Faye Johnson called meeting to order at 4:05PM
Present: Chairperson Faye Johnson , Vice-Chair Stephen Nellman, Commisioner Kyle Orlemann, and Commissioner Carol Steinhauer
Absent: Commissioner Daniel Lucero; Jose Saldana, Police Lieutenant
Staff Present: Erika Lampkin, HR Director and Sylvana Tamura, HR Analyst

PLEDGE OF ALLEGIANCE: Led by Commissioner Nellman

- 1. ORAL COMMUNICATIONS:** None
- 2. WRITTEN COMMUNICATIONS:** Email from Carmen Acosta requesting information regarding the Banner Project to honor her son. Chairperson Johnson to follow up
- 3. APPROVAL OF MINUTES:** July 1, 2024 Regular Meeting Minutes approved.

4. **Staff Secretary Report/Treasury Report:**

- a. Account Balance: Needs to be updated due to money spent.
- b. \$200 check from Commissioner Faye Johnson for Cpl Coburn
- c. Chairperson requests status of the request for \$3500 annual allotment from the City for the Banner Project. Director Lampkin to follow up with request.
- d. Request by Commission that the city provide an expense and deposit list from the account

5. **COMMISSION'S DISCUSSION/ACTION ITEMS**

A. ***Veterans Banner Project Update***

- Chairperson Johnson mentioned that there were originally 10 banners ordered with 9 banners pending fulfillment. Banners will be sent to the printer in batches of 5 for printing with Insight Graphix. Insight Graphix has been an excellent vendor. Invoices will continue to be forwarded to HR Director Erika Lampkin.
- Chairperson Johnson mentioned there are 13 banners at print shop and hardware is needed which printer will provide to customers. Chairperson Johnson will introduce Vice-Chairperson Nellman to printer contact.
- Commission proposed that the photos from the project be placed on the VA Affairs Website in thumbnails under "Hawthorne Heroes" during last meeting. An update by HR Director Erika Lampkin stated that IT willing to do, but currently short staff and will not be able to expedite.

B. ***Fundraiser planning***

- Blaze Pizza fundraiser to be followed up by Commissioner Lucero. Commissioner Orlemann will provide him with the contact info. Commissioner Orlemann is prepared to assist with fundraiser at Blaze Pizza. Request forms and date to contact Blaze Pizza.

C. ***Calendar of Events***

- Discussion was made on Spring Veterans Resource Fair event are April 26th 2025 as first date and confirmation needed on use of Memorial Center. A backup date was proposed April 12th 2025. Commissioner Orlemann to head the project and Commissioner Lucero will assist.

D. ***Webpage Review***: Chairperson Johnson reminder that Facebook page is active. Chairperson Johnson encouraged commissioners to use the page to post relevant information and pass along VAC initiatives.

E. ***Events & Outreach***: 9/11 Memorial Service at City Hall. Chairperson Johnson spoke last year. This year Vice-Chair Nellman will partner with Commissioner Lucero.

F. ***Legislative Review***: Commissioner Orlemann spoke about Congressional alerts on healthcare for Veterans. Spoke of legislation affecting Veterans particularly housing and other. Commissioner Orlemann wanted information on City of Hawthorne's Housing Department on whether or not they are using of vouchers for veteran housing and whether or not it these vouchers were individual or project based.

6. COMMISSIONERS REPORTS/RECOMMENDATIONS

- a. Chairperson Johnson announced that she is stepping down the VA Commission because she is running for City Council today. Commissioner Nellman will be the new Chairperson for the VA Commission.
- b. Vice-Chair Nellman express that the role of the VAC is to bring up items that are within the control of the Commission and in which there is oversight. VAC is here to support the efforts for Hawthorne Veterans needing transition assistance and services, which Chairperson Johnson echoed. Vice-Chair Nellman shared that there is a job fair for High School/Veterans scheduled for September at Sofi Stadium.
- c. Due to the holiday, the September Veterans Affairs Commission meeting will be held on 9/16/24

ADJOURN: Chairperson Faye Johnson adjourned the meeting at 4:58 PM.

Next Regular Veteran Affairs Commission Meeting: Monday, September 16, 2024
City Council Chambers