

CITY OF HAWTHORNE

VETERANS AFFAIRS COMMISSION

Meeting Minutes

Erika Lampkin, Human Resources Director
Jose Saldana, Police Sergeant



4455 W. 126th Street, Hawthorne, CA 90250

Chairperson Faye Johnson
Vice – Chair Stephen Nellman
Commissioner Kyle Orlemann
Commissioner Carol Steinhauer
Commissioner Daniel Lucero

CITY OF HAWTHORNE VETERANS' AFFAIRS COMMISSION

SPECIAL Meeting Minutes DATE October 9, 2023

PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THE AGENDA WAS POSTED AT CITY HALL BULLETIN BOARD AT 4455 W 126TH STREET ON THURSDAY, October 5, 2023 AT 4:00PM.

Roll Call: Four members present

Present: Chairperson Faye Johnson, Commissioners Steinhauer, Stephen Nellman, Kyle Orlemann

Absent: Commissioner Daniel Lucero

Staff Present: Erika Lampkin, HR Director & Sgt. Jose Saldana

Flag – Commissioner Steinhauer led the flag salute.

1) Oral Communication: None

2) Written Communications: None

3) Approval of Minutes –N/A due to it being a Special Meeting

4) Commissioners' Discussion/Action Items

A. Sample Banner Design, Application & Implementation of Program

- **Banner:** approved by VA commission that included some updates and changes to the City of Hawthorne logo and the addition of POW, KIA, MIA recognition
- **Program Implementation:** Chairperson Johnson motions to get the banners up by the middle of May 2024. Commissioner Nellman seconds and Commissioners Steinhauer and Orlemann agree
- **Program Application:**
 - Refer to flyer for minor clerical changes to the application
 - Applications to be turned in by March 1st, 2024

- Veterans Affairs Email to be added to the application
- The city has allotment of money for sponsorships of the banners
- **Program Timeline:**
- March 4th-Commission to meet on to determine sponsorships and will be selected by the criteria set forth by the Commission.
- March 8th – All the collected applications to go to the printer
- April 15th- The Commission will provide banners to the city
- There will be fundraising letters that will be provided for the program.

5) Commissioner Reports/ Recommendations

- None

Note: Commissioner Steinhauer left at 4:43pm

Chairperson Johnson adjourned the meeting at 4:55pm. The next meeting will be held on November 6, 2023 at 4:00pm.