

CITY OF HAWTHORNE

CIVIL SERVICE COMMISSION AGENDA



4455 W. 126th Street, Hawthorne, CA 90250

Irma Youssefieh, Interim Human Resources Director
Gwendolyne Castro, Senior Human Resources Analyst
Alison Stevens, Assistant City Attorney

Chair Robyn Leigh Carey Sanyal
Commissioner Kenny Arroyo
Commissioner Manuel Balboa
Commissioner Donald Harris
Commissioner Barbara Hendricks

Regular Meeting Minutes
Video/Teleconference Meeting
Thursday, December 2, 2021
5:00 PM

CALL TO ORDER AND ROLL CALL – Chairperson Sanyal called the meeting to order at 5:07PM
Present: Chairperson Sanyal, Commissioners Balboa and Harris

PLEDGE OF ALLEGIANCE

Delivered by Commissioner Balboa

1. ORAL COMMUNICATIONS

2. WRITTEN COMMUNICATIONS

3. APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF OCTOBER 28, 2021

Moved to approve by Commissioner Harris 2nd by Chairperson Sanyal

Yes votes: Chairperson Sanyal and Commissioners Balboa and Harris

4. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF NOVEMBER 4, 2021

Postponed due to no quorum to approve.

5. APPROVAL OF MINUTES FOR THE REGULAR MEETING OF NOVEMBER 18, 2021

Postponed due to no quorum to approve.

6. APPROVAL OF JOB DESCRIPTION:

None

7. APPROVAL TO OPEN RECRUITMENT:

None

8. APPROVAL OF ELIGIBILITY LIST (CLASSIFIED FULL-TIME POSITION)

Human Resources Analyst/Human Resources Specialist

Moved to approve by Chairperson Sanyal, 2nd by Commissioner Harris

Yes votes: Chairperson Sanyal and Commissioners Harris and Hendricks

Human Resources Assistant

Eligible list not ready to approve; postponed for next CSC Meeting

Police Recruit

Moved to approve by Commissioner Harris, 2nd by Commissioner Balboa

Yes votes: Chairperson Sanyal and Commissioners Harris and Hendricks

9. SECRETARY'S REPORT

None

10. HEARINGS

None

11. COMMENTS FROM THE COMMISSIONERS

12. ADJOURN – 5:24PM

Next Regular Civil Service Commission Meeting:

December 16, 2021, 5:00PM

Video/Teleconference Meeting