CITY OF HAWTHORNE

4455 W. 126th Street, Hawthorne, CA 90250

CIVIL SERVICE COMMISSION
AGENDA

Irma Youssefieh, Interim Human Resources Director
Gwendolyne Castro, Senior Human Resources Analyst
Alison Stevens, Assistant City Attorney

Chair Robyn Leigh Carey Sanyal
Commissioner Kenny Arroyo
Commissioner Manuel Balboa
Commissioner Donald Harris
Commissioner Barbara Hendricks

Regular Meeting
Video/Teleconference Meeting Minutes
Thursday, November 4, 2021
5:00 PM

CALL TO ORDER AND ROLL CALL – Chairperson Sanyal called to order the meeting at 5:06PM
Present: Chairperson Sanyal, Commissioners Arroyo, Balboa, and Hendricks

PLEDGE OF ALLEGIANCE
Delivered by Commissioner Hendricks

1. **ORAL COMMUNICATIONS**
   None

2. **WRITTEN COMMUNICATIONS**
   None

3. **VON NORRIS, CITY MANAGER**
   The City Manager introduced himself and thanked the Commissioners for their service to the City of Hawthorne.

4. **APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF OCTOBER 28, 2021**
   Postponed due to no quorum to approve.

5. **APPROVAL OF JOB DESCRIPTION:**
   None

6. **APPROVAL TO OPEN RECRUITMENT:**
   None

7. **APPROVAL OF ELIGIBILITY LIST (CLASSIFIED FULL-TIME POSITION)**
   Assistant Engineer – Moved to approve by Chairperson Sanyal, 2nd by Commissioner Hendricks
   Yes votes: Chairperson Sanyal and Commissioners Arroyo, Balboa, and Hendricks
   (Note: Chairperson Sanyal and Commissioner Harris recall having the panel's role and municipality listed on eligible list. The Human Resources Department will ask the City Attorney about the privacy laws.

8. **SECRETARY'S REPORT**
   Building Inspector Job Series – Interim Human Resources Director provided an explanation on the minimum qualifications for the Promotional Senior Building Inspector versus the Building Inspector.

9. **HEARINGS**

None

10. **COMMENTS FROM THE COMMISSIONERS**

11. **ADJOURN AT 5:23PM**

Next Regular Civil Service Commission Meeting:
November 18, 2021, 5:00PM
Video/Teleconference Meeting