



**CITY OF HAWTHORNE
CIVIL SERVICE COMMISSION AGENDA
MINUTES FOR THE SPECIAL MEETING OF
THURSDAY, JUNE 10, 2021 – 5:00 P.M
Video/Teleconference Meeting**

1. CALL TO ORDER – Acting Chairperson Harris called the meeting to order at 5:04 PM.
 - a. Roll Call – Present: Commissioners Arroyo, Balboa, Harris and Hendricks.
Absent: Chairperson Sanyal

Also present: Christine Tomikawa, Human Resources Director. Alison Stevens, Assistant City Attorney.
Cinthia Peters, Secretary to the Civil Service Commission/Human Resources Analyst.
2. PLEDGE OF ALLEGIANCE – delivered by Commissioner Hendricks
3. Pursuant to Government Code Section 54956, the June 10, 2021 Civil Service Commission Special Meeting Agenda was posted at City Hall, 4455 W. 126th Street at 11:00 AM on Wednesday, June 9, 2021.
4. ITEMS FROM THE COMMISSION - none
5. ORAL COMMUNICATIONS - none
6. WRITTEN COMMUNICATIONS - none
7. APPROVAL OF MINUTES.
 - a. For the Regular Meeting of June 3, 2021 – Moved by Commissioner Hendricks and 2nd by Commissioner Balboa with corrections of attendees– Yes votes: Balboa, Hendricks, and Arroyo
8. APPROVAL OF PROPOSED JOB DESCRIPTIONS
 - a. None
9. APPROVAL TO OPEN RECRUITMENT (FULL-TIME POSITIONS).
 - a. None
10. APPROVAL OF ELIGIBILITY LISTS (FULL-TIME POSITIONS)
 - a. Police Records Technician- Moved by Commissioner Hendricks and 2nd by Commissioner Harris- Yes votes: Balboa, Hendricks, Harris and Arroyo
11. SECRETARY’S REPORT – none
12. HEARINGS - none
13. COMMENTS FROM COMMISSIONERS – none
14. ADJOURNMENT – 5:12 PM

Meeting adjourned to a regular meeting scheduled for June 17, 2021 at 5:00 pm.