



**CITY OF HAWTHORNE
CIVIL SERVICE COMMISSION AGENDA
MINUTES FOR THE SPECIAL MEETING OF
WEDNESDAY, FEBRUARY 24, 2021 – 5:00 P.M
Video/Teleconference Meeting**

1. CALL TO ORDER – Chairperson Sanyal called the meeting to order at 5:13 PM.
 - a. Roll Call – Present: Chairperson Sanyal, Commissioner Balboa, and Commissioners Hendricks; Absent: Commissioner Harris.

Also present: Christine Tomikawa, Director of Human Resources, Alison Stevens, Assistant City Attorney
2. PLEDGE OF ALLEGIANCE – delivered by Commissioner Hendricks
3. Pursuant to Government Code Section 54956, the February 24, 2021 Civil Service Commission Special Meeting Agenda was posted at City Hall, 4455 W. 126th Street at 4:00 PM on Tuesday, February 23, 2021.
4. ITEMS FROM THE COMMISSION - none
5. ORAL COMMUNICATIONS - none
6. WRITTEN COMMUNICATIONS - none
7. APPROVAL OF MINUTES.
 - a. For the Meeting of February 18, 2021 – Moved by Chairperson Sanyal and 2nd by Commissioner Hendricks– all present voted to approve.
8. APPROVAL OF PROPOSED JOB DESCRIPTIONS
 - a. None
9. APPROVAL TO OPEN RECRUITMENT (FULL-TIME POSITIONS).
 - a. Police Records Technician – Moved by Chairperson Sanyal and 2nd by Commissioner Hendricks – all present voted to approve.
10. APPROVAL OF ELIGIBILITY LISTS (FULL-TIME POSITIONS).
 - a. None
11. SECRETARY’S REPORT – none
12. HEARINGS - none
13. COMMENTS FROM COMMISSIONERS – Chairperson Sanyal expressed gratitude for Chief Ishii attending and providing an update on PD items at the February 18, 2021 CSC meeting.
14. ADJOURNMENT – 5:21 PM

Meeting adjourned to a regular meeting scheduled for March 4, 2021 at 5:00 pm.