

CITY OF HAWTHORNE

CIVIL SERVICE COMMISSION AGENDA

Erika Lampkin, Human Resources Director
Lori Thomas, Human Resources Analyst
Alison Stevens, Assistant City Attorney



4455 W. 126th Street, Hawthorne, CA 90250

Chair Robyn Leigh Carey Sanyal
Commissioner Kenny Arroyo
Commissioner Manuel Balboa
Commissioner Donald Harris
Commissioner Barbara Hendricks

Meeting Minutes
Council Chambers
Thursday, February 2, 2023
5:00 PM

1. **CALL TO ORDER AND ROLL CALL** – Commissioner Harris called the meeting to order at 5:05 PM
Present: Commissioners Balboa, Harris and Hendricks
Absent: Arroyo & Sanyal
Also, present Alison Stevens, Assistant City Attorney & Erika Lampkin, HR Director
2. **PLEDGE OF ALLEGIANCE**
Delivered by Commissioner Balboa
3. **PURSUANT TO GOVERNMENT, CODE SECTION 54954, THE February 2, 2023 CIVIL SERVICE COMMISSION REGULAR MEETING AGENDA WAS POSTED AT CITY HALL, 4455 W. 126TH STREET AT 4:00 PM ON Monday, January 30, 2023.**
4. **ORAL COMMUNICATIONS**
None
5. **WRITTEN COMMUNICATIONS**
None
6. **SECRETARY’S REPORT**
None
7. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JANUARY 5, 2023**
 - Moved to approve by Commissioner Harris; 2nd by Commissioner Balboa
Yes Votes – Balboa, Harris, Hendricks,
8. **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JANUARY 19, 2023**
 - Moved to approve by Commissioner Balboa; 2nd by Commissioner Harris
Yes Votes – Balboa, Harris, Hendricks
9. **APPROVAL OF JOB DESCRIPTION (FULL-TIME POSITIONS):**
None
10. **APPROVAL TO OPEN RECRUITMENT (FULL-TIME POSITIONS):**
None
11. **APPROVAL OF ELIGIBILITY LIST (CLASSIFIED FULL-TIME POSITIONS)**
 - a. SR. FINANCE ANALYST

- Moved to approve by Commissioner Harris; 2nd by Commissioner Balboa
Yes Votes – Balboa, Harris, Hendricks
- b. FORENSIC SUPERVISOR
- Moved to approve by Commissioner Balboa; 2nd by Commissioner Hendricks
Yes Votes – Balboa, Harris, Hendricks

12. HEARINGS

None

13. COMMENTS FROM THE COMMISSIONERS

Balboa – Happy Valentine’s Day everyone.

Alison - Council voted not to have alternates. I am going to send a memo for reconsideration for civil service commission.

Harris – any updates on term limits?

Alison – yes, they will move forward with term limits.

Harris – I disagree with this. If we have a hearing, Mr. Balboa is the only one here with experience.

Hendricks – what will the memo do?

Alison – inform the council what cities have alternates

Harris – I am going to send an email to council too.

Erika – you will have the opportunity to re-apply, if there is no interest from anyone else.

Balboa – If I am out, I will not return to apply again. I have been a servant to the city willingly.

Hendricks – Mr. Balboa explained everything to me when I came on and it was very valuable to have him here. It would be a great loss for him not to be here.

Harris – I will write an email to include you all, if you don’t mind.

Hendricks – I was shocked and surprised that Council did not know what we do.

Balboa – Yes, the City Attorney had to explain what we do.

Harris – was the vote 5-0?

Erika – I believe so.

Harris – Erika, can you look up our start dates?

I don’t understand the logic behind it. I understand term limits are necessary sometime but since no one is in line to sit in these seats. It doesn’t make any sense.

ADJOURNED AT 5:25 PM

Next Regular Civil Service Commission Meeting:

February 16, 2023

City Council Chamber