

# CITY OF HAWTHORNE

## CIVIL SERVICE COMMISSION AGENDA

Erika Lampkin, Human Resources Manager  
Evelyne Carmona, Human Resources Analyst  
Alison Stevens, Assistant City Attorney



4455 W. 126th Street, Hawthorne, CA 90250

Chair Robyn Leigh Carey Sanyal  
Commissioner Kenny Arroyo  
Commissioner Manuel Balboa  
Commissioner Donald Harris  
Commissioner Barbara Hendricks

Special Meeting Minutes  
Video/Teleconference Meeting  
Thursday, April 28, 2022  
5:00 PM

- 1. CALL TO ORDER AND ROLL CALL** – Commissioner Hendricks called the meeting to order at 5:15 PM  
Present: Commissioners Arroyo, Harris and Hendricks  
Absent: Chairperson Sanyal and Commissioner Balboa

Also present: Erika Lampkin, Human Resources Manager; Evelyne Carmona, Human Resources Analyst;  
Alison Stevens, Assistant City Attorney

- 2. PLEDGE OF ALLEGIANCE**

Delivered by Commissioner Arroyo

- 3. PURSUANT TO GOVERNMENT CODE SECTION 54954, THE APRIL 28, 2022 CIVIL SERVICE COMMISSION SPECIAL MEETING AGENDA WAS POSTED AT CITY HALL, 4455 W. 126<sup>TH</sup> STREET AT 4:00 PM ON MONDAY, APRIL 25, 2022.**

- 4. ORAL COMMUNICATIONS**

None

- 5. WRITTEN COMMUNICATIONS**

None

- 6. SECRETARY'S REPORT**

None

- 7. APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF FEBRUARY 17, 2022**

- Moved to approve by Commissioner Harris; 2<sup>nd</sup> by Commissioner Hendricks  
Yes votes: Commissioners Arroyo, Harris, and Hendricks

- 8. APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF MARCH 17, 2022**

- Tabled to next meeting – no quorum

- 9. APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF APRIL 21, 2022**

- Tabled to next meeting – no quorum

- 10. APPROVAL OF JOB DESCRIPTION:**

None

- 11. APPROVAL TO OPEN RECRUITMENT:**

None

**12. APPROVAL OF ELIGIBILITY LIST (CLASSIFIED FULL-TIME POSITIONS)**

- a. Code Enforcement Officer II
  - i. Moved to approve by Commissioner Hendricks; 2<sup>nd</sup> by Commissioner Harris  
Yes votes: Commissioners Arroyo, Harris, and Hendricks
  
- b. Code Enforcement Supervisor
  - i. Moved to approve by Commissioner Harris; 2<sup>nd</sup> by Commissioner Hendricks  
Yes votes: Commissioners Arroyo, Harris, and Hendricks

**13. HEARINGS**

None

**14. COMMENTS FROM THE COMMISSIONERS**

None

**15. ADJOURNED AT 5:28PM**

Next Regular Civil Service Commission Meeting:  
May 5, 2022, 5:00PM  
Video/Teleconference Meeting