

# CITY OF HAWTHORNE

## CIVIL SERVICE COMMISSION AGENDA

Erika Lampkin, Human Resources Manager  
Evelyne Carmona, Human Resources Analyst  
Alison Stevens, Assistant City Attorney



4455 W. 126th Street, Hawthorne, CA 90250

Chair Robyn Leigh Carey Sanyal  
Commissioner Kenny Arroyo  
Commissioner Manuel Balboa  
Commissioner Donald Harris  
Commissioner Barbara Hendricks

Regular Meeting Minutes  
Video/Teleconference Meeting  
Thursday, April 21, 2022  
5:00 PM

- 1. CALL TO ORDER AND ROLL CALL** – Chairperson Sanyal called the meeting to order at 5:10PM  
Present: Commissioners Arroyo and Harris  
Absent: Commissioners Balboa and Hendricks  
  
Also present: Erika Lampkin, Human Resources Manager; Evelyne Carmona, Human Resources Analyst;  
Alison Stevens, Assistant City Attorney
- 2. PLEDGE OF ALLEGIANCE**  
Delivered by Commissioner Harris
- 3. PURSUANT TO GOVERNMENT CODE SECTION 54954, THE APRIL 21, 2022 CIVIL SERVICE COMMISSION REGULAR MEETING AGENDA WAS POSTED AT CITY HALL, 4455 W. 126<sup>TH</sup> STREET AT 4:00 PM ON MONDAY, APRIL 18, 2022.**
- 4. ORAL COMMUNICATIONS** – Human Resources Analyst, Evelyne Carmona, asked Commissioners please turn in Form 700 to the City Clerk’s office as soon as possible.
- 5. WRITTEN COMMUNICATIONS**  
None
- 6. SECRETARY’S REPORT**
  - a. Human Resources Analyst, Evelyne Carmona, requested a Special Meeting for Thursday, April 28, 2022. Chairperson Sanyal and Commissioners Arroyo and Harris confirmed their availability.
- 7. APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF FEBRUARY 17, 2022**
  - a. Tabled to next meeting – no quorum
- 8. APPROVAL OF MINUTES FOR THE SPECIAL MEETING OF MARCH 17, 2022**
  - a. Tabled to next meeting – no quorum
- 9. APPROVAL OF JOB DESCRIPTION:**  
None
- 10. APPROVAL TO OPEN RECRUITMENT:**  
None

**11. APPROVAL OF ELIGIBILITY LIST (CLASSIFIED FULL-TIME POSITIONS)**

a. Engineer Technician

i. Moved to approve by Chairperson Sanyal; 2<sup>nd</sup> by Commissioner Arroyo

Yes votes: Chairperson Sanyal, Commissioners Arroyo and Harris

**12. HEARINGS**

None

**13. COMMENTS FROM THE COMMISSIONERS**

- Chairperson Sanyal will not be available for most of May 2022 due to a personal matter.
- The Commission would like to vote on continuing virtual or going back to in-person meetings on the next regular meeting.

**14. ADJOURNED AT 5:25PM**

Next Regular Civil Service Commission Meeting:

May 5, 2022, 5:00PM

Video/Teleconference Meeting