

CITY OF HAWTHORNE

VETERANS AFFAIRS COMMISSION AGENDA

Erika Lampkin, Human Resources Manager
Lori Thomas, Human Resources Analyst
Alison Stevens, Assistant City Attorney



4455 W. 126th Street, Hawthorne, CA 90250

Chairperson Kyle Orlemann
Commissioner Carol Steinhauer
Commissioner Kenneth Lester

MINUTES OF THE CITY OF HAWTHORNE VETERANS AFFAIRS COMMISSION April 4, 2022 3:15 P.M.

A MEETING OF THE Veterans Affairs Commission was held on Monday April 4, 2022, in City of Hawthorne, California.

MEMBERS PRESENT:

Chairperson Kyle Orlemann
Commissioner Carol Steinhauer
Commissioner Ken Lester

MEMBER(S) ABSENT:

none

OTHER'S PRESENT

Evelyne Carmona, Human Resources Analyst
Erika Lampkin, Human Resources Manager

1. CALL TO ORDER

- i. Chairperson Orlemann called the meeting to order at 3:29 p.m.

2. ROLL CALL

- i. Commissioners Ken Lester, Carol Steinhauer, Chairperson Orlemann

3. FLAG SALUTE

4. PURSUANT TO GOVERNMENT CODE SECTION 54954, THE APRIL 4, 2022 VETERANS AFFAIRS COMMISSION REGULAR MEETING AGENDA WAS POSTED AT CITY HALL, 4455 W. 126TH STREET AT 4:00 PM ON FRIDAY, APRIL 1, 2022.

5. ORAL COMMUNICATIONS

- i. Lori Thomas, Human Resources Analyst introduced herself.
- ii. Commissioners and Chairperson discussed various projects they have worked on since the last Veterans Affairs Commission meeting in 2020.

6. WRITTEN COMMUNICATIONS

None

7. APPROVAL OF MINUTES

None

8. COMMISSION'S DISCUSSION/ACTION ITEMS

Report on the WLA VAMC Master Plan

- i. Reviewed maps of WLA VA layout. Chairperson Orlemann requested the maps be posted on the City's Veterans Affairs Commission webpage.

Status Update on Housing project

- ii. The new developers, Skid Row Development, for the Cordary Veterans Housing project have not communicated with the Veterans Affairs Commission. The Commissioners and Chairperson are pending updates and a full debrief from Skid Row Development.

Service Provider Day

- i. Chairperson Orlemann discussed the possibility of having the Service Provider Day later this year.

Website and technical responsibilities

- i. Discussed changing the Veterans Affairs email account since it is currently receiving numerous spam emails.
- ii. Chairperson Orlemann requested to manage the City's Veterans Affairs Facebook page. The Commissioners were okay with Chairperson Orlemann request.

Open Business

- i. Discussed moving the Commission meeting date and time.
- ii. Discussed the current Commissioner vacancies; three total. Orlemann mentioned two applications were submitted to the City Clerk's Office.
- iii. Chairperson Orlemann requested business cards.
- iv. Upcoming agenda Items for next meeting:
 - Continue discussion about possibly changing the current Commission meeting date and time.
 - Continue discussion about the open seats.
 - Continue discussion about hosting the Service Provider Day later this year.

9. COMMISSIONERS REPORTS/RECOMMENDATIONS

10. ADJOURNMENT AT 4:29 PM