

**MINUTES OF THE CITY OF HAWTHORNE VETERANS AFFAIRS COMMISSION**  
**February 10, 2020**  
**3:15 P.M.**

A MEETING OF THE Veterans Affairs Commission was held on Monday February 10, 2020, in City of Hawthorne, California.

**MEMBERS PRESENT:**

Kyle Orlemann  
Jim Robilotta  
Carol Steinhauer

**MEMBER(S) ABSENT:**

Ken Lester

**OTHER'S PRESENT"**

Robert Kim, Assistant City Attorney  
Samuel English, Legal Risk Specialist

1. CALL TO ORDER  
Chair Orlemann called the meeting to order at 3:15 p.m.
2. ROLL CALL  
Commissioners Ken Lester excused, Jim Robilotta, Carol Steinhauer, Chair Orlemann
3. FLAG SALUTE
4. PURSUANT TO GOVERNMENT CODE SECTION 54954.3, THE FEBRUARY 10, 2020 VETERANS AFFAIRS COMMISSION AGENDA WAS POSTED AT CITY HALL, 4455 W. 126 STREET AT 3 PM ON WEDNESDAY, JANUARY 22, 2020
5. ORAL COMMUNICATION  
NONE
6. WRITTEN COMMUNICATION  
NONE
7. APPROVAL OF MINUTES
8. COMMISSION
9. COMMISSION'S DISCUSSION / ACTION ITEMS  
Planning for Veterans Benefits Day – 2020 (April 18 – TBD)
  - i. Chair Orlemann authorize name change due to time constraints.

Commissioner Roblotta advised the word Benefit should be used along with Resources on the flyer;

- ii. Discussion continued regarding Memorial Center room layout and, use of presentation, audio/visual equipment, exhibits;
- iii. Discussion continued regarding Save-the-Date flyer marketing and communications;
- iv. Discussion continued regarding break-out seminars.

#### Budget Update

- i. Reconciliation with “Hope is Helping” and South County Labor donation;
- ii. Deposit of funds into City Account;
- iii. Stipend payment update – waiting for additional information from June 2019.

#### Website and technical responsibilities

- i. Website reference change to new email address

#### Open Business

- i. Meeting update: Vet Collaborative, Commissioner Orlemann will attend
- ii. WLA Master Plan, CVEB, VPAC, County Commission – no new comment;
- iii. New meeting: Monday, February 24, 2020

#### 10. COMMISSIONER REPORTS / RECOMMENDATIONS.

#### 11. ADJOURNMENT.