



CITY OF HAWTHORNE
HUMAN RESOURCES DEPARTMENT
SENIOR LIFEGUARD
Classification Specification
(*Non-Classified*)

JOB SUMMARY

Under general supervision, performs a variety of duties in assisting with the daily activities and operations of the aquatic program including, monitoring for accidents and preventing dangerous practices in and around the pool, rescuing people in distress and performing other related work as required.

SUPERVISION RECEIVED AND EXERCISED

The Senior Lifeguard is a seasonal, hourly position working under the direction of the Recreation Supervisor and/or Aquatic Director.

EXAMPLES OF ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES

The following is a list of typical duties assigned to the Senior Lifeguard. The duties included on this list are examples and are not intended to be all-inclusive or restrictive:

- Working and communicating effectively with program participants, the general public, and other staff members.
- Warning people against dangerous practices regarding pool use.
- Entering the water to rescue people in distress.
- Administering artificial respiration and first aid.
- Assisting with various daily activities and operations of the program.
- Serving as an instructor and coach for various aquatic programs.
- Supervising and instructing lifeguards.
- Preparing and maintaining written reports and records.
- Performs other duties as necessary and required.

MINIMUM QUALIFICATIONS

Education, Training and Experience

- Be at least 18 years of age at the time of appointment;
- Possess current Red Cross certifications in the following: First Aid, CPR for the Professional Rescuer, Lifeguard Training, AED Module, and WSI (Title 22); and
- One year of aquatic experience and strong leadership skills.

Knowledge, Skills and Abilities

- Knowledge of aquatic environment and basic swimming strokes, including butterfly, breast stroke, free style and back stroke;
- Knowledge and ability to perform effective life saving techniques, keep attentive lookout for accidents in the water or on a diving board or swimming pool deck, and warn people against dangerous practices regarding pool use;
- Ability to deal tactfully and courteously with participants, and to establish and maintain cooperative working relationships with the general public and City staff;
- Ability to comprehend and follow oral and written directions;
- Ability to communicate effectively and concisely both verbally and in writing;
- Ability to maintain accurate and detailed records;
- Ability to coordinate, implement, and supervise pool activities;
- Ability to promote the efforts of the recreation department in a positive, friendly and energetic manner;

Licenses, Certificate and/or Special Requirements

- A valid California driver's license and the ability to maintain insurability under the City's vehicle insurance policy.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the required duties of this job, the employee is required to sit, stand, stoop or bend for up to two hours, talk, hear, walk, run, jump, swim; reach with hands and arms, use hands to finger, handle, carry and pull equipment, rescue gear, and people. The employee may lift objects up to 100 pounds or more. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is usually moderate to loud. Work may be regularly performed indoors and outdoors at the City's aquatic center and seasons, climate and weather conditions will vary.