



**CITY OF HAWTHORNE**  
**HUMAN RESOURCES DEPARTMENT**  
**SENIOR BUILDING INSPECTOR**

Classification Specification  
(Classified)

**Job Summary**

Under direction, performs complex inspections of buildings and structures in all stages of construction, alteration and repair; determines compliance with zoning ordinances, building, plumbing, electrical codes and other regulations; does related work as required.

**Representative Duties**

Makes field inspections of residential, commercial and industrial building projects at various stages of construction for conformance to applicable zoning, planning, electrical, structural and building codes, City Ordinances and State Laws. Receives and reviews less complex building plans, completes plan check applications; determines necessary changes and corrections and fills out correction sheets; routes plans through planning, building, engineering, Los Angeles County Fire Department, and other City and/or County offices as necessary; acquaints applicants with all legal building requirements and assists applicants in determining ways of bringing their plans into conformance; checks all plans for structural requirements from footings and foundations to the roof; makes field inspections of structural conformance to approved plans, specifications and codes; inspects new and old plumbing, sewer lines, water heaters, fire lines, furnaces, vents, sprinkler systems, gas piping and appliances. Inspects new and old wiring and electrical installations in residential, commercial, industrial and other buildings; reviews permit applications; examines wiring diagrams, plans and specifications; verifies that installations conform with permits and plans in all respects.

**Organizational Relationship**

The Senior Building Inspector may report directly to the Director of Building and Safety or the Senior Structural Plan Check Engineer.

**QUALIFICATIONS GUIDE**

**Training and Experience**

Graduation from high school or equivalent and at least 10 years of recent experience as a Journeyman Plumber, Electrician, or Carpenter, or as a Building Inspector with a State, County or Municipal jurisdiction, specializing in any of the aforementioned areas or allied fields.

**Knowledge and Abilities**

An important public responsibility is the conferring and assisting of architects, contractors, builders and the general public in understanding the may legal requirements and aiding them in making changes or corrections where necessary and in ways which will conform to the law, obtain the objectives of the requirements and be the least arbitrary, inconvenient or delaying to the applicants.

#### Certification and License

Possession of I.C.B.O. certification as a Building Inspector.

A valid California motor vehicle operator's license.