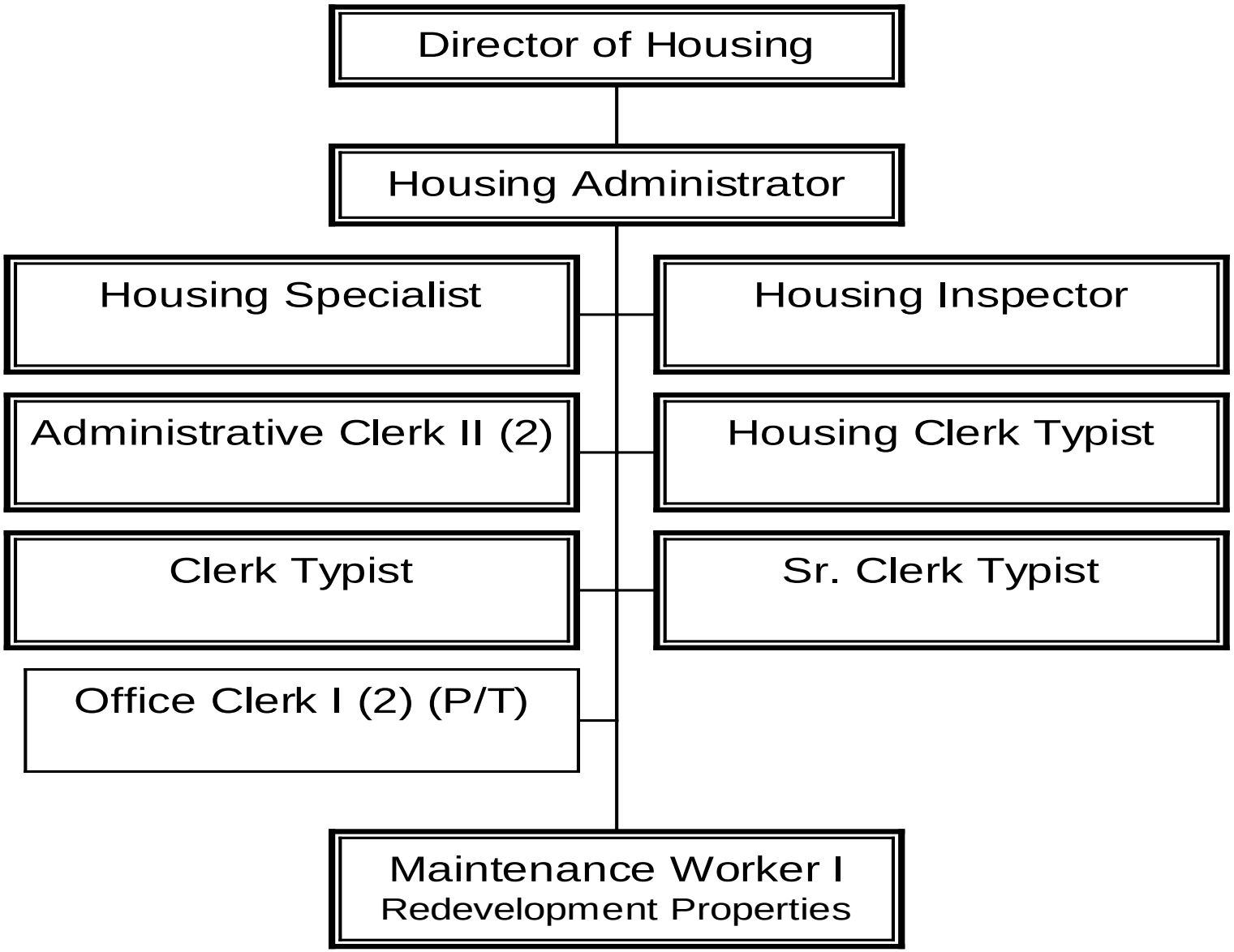
Housing


Director of Housing
Housing Administrator
Housing Specialist
Housing Inspector
Administrative Clerk II (2)
Housing Clerk Typist
Clerk Typist
Sr. Clerk Typist
Office Clerk I (2) (P/T)
Maintenance Worker I
Redevelopment Properties

Fund 810 Section 8 Administrative
Department 44 Housing

Program Summary

Program Description

The Department of Housing and Community Development is responsible for administering the City's Section 8 Housing Programs under the U. S. Department of Housing and Urban Development (HUD). These programs include the Section 8 Housing Choice Voucher Program, Family Self-Sufficiency Program, as well as the portable program.

Expenditure Summary	Actual 2014-15	Budget 2015-16	City Council Adopted 2016-17
Personnel Services	$ 737,659	$ 887,188	$ 966,651
Contract Services	22,872	78,344	78,344
Maintenance & Operations	226,729	252,972	248,488
Program Total	987,260	1,218,504	1,293,483

Personnel Summary	Actual 2014-15	Budget 2015-16	City Council Adopted 2016-17
Full Time Positions:			
Director of Housing	0.90	0.90	0.95
Housing Administrator	0.50	0.50	0.55
Housing Specialist	2.00	2.00	1.00
Housing Inspector	0.90	0.90	0.95
Sr. Typist Clerk I	1.00	0.00	1.00
Housing Clerk Typist	0.40	0.40	1.00
Administrative Clerk	0.00	2.00	2.00
Clerk Typist	0.00	0.40	0.70
Office Clerk I	0.00	2.00	2.00
Part-Time Positions:			
Office Clerk I	3.40	0.00	0.00
Total	9.10	9.10	10.15

Expenditures and Appropriations

Fund **810 Section 8 Administrative**
Department **44 Housing**
Program **4401 General Administration**

Object Number	Description	Actual 2014-15	Budget 2015-16	City Council Adopted 2014-15
4001	Salaries Full Time	$ 423,783	$ 574,437	$ 545,312
4002	Salaries Part Time	63,378	0	53,720
4010	Salaries Overtime	835	0	0
4014	Salaries Sick Leave Payouts	0	0	0
4015	Salaries Vacation Payouts	8,049	0	0
4031	PERS Retirement & Pick-Up (EPMC)	127,460	185,146	207,388
4032	Medicare	7,793	8,849	9,214
4034	Compensation Insurance	18,672	19,555	20,651
4036	Unemployment Insurance	1,512	1,723	1,797
4037	PARS	696	0	0
4039	PERS - POB Contribution	50,492	70,369	73,381
4044	Deferred Compensation Contribution	0	3,000	3,000
4045	Health Insurance Benefits Misc	34,989	50,621	52,188
4999	Budget Reduction	0	(26,512)	0
	Total Personnel Services	737,659	887,188	966,651
4051	Contract Services	$ 22,872	$ 78,344	$ 78,344
	Total Contract Services	22,872	78,344	78,344
4115	Copier Print Services	$ 8,058	$ 4,000	$ 4,000
4120	Banking Fees	928	5,000	5,000
4151	Operating Supplies	14,990	17,500	19,000
4161	Uniforms & Safety Equipment	130	2,000	3,000
4302	Legal Advertising	0	2,000	2,000
4305	Telephone	997	2,000	2,000
4453	Vehicle Rental	8,400	3,600	6,000
4510	Dues & Subscriptions	236	4,000	4,000
4528	Late Charges	0	2,000	2,000
4542	Travel, Conference & Meetings	1,119	9,000	10,000
4594	Admin Fees Paid - Voucher	9,003	19,000	10,000
4615	Liability Insurance Allocation	18,324	18,324	16,940
4618	Cost Allocation	164,544	164,548	164,548
	Total Maintenance & Operations	226,729	252,972	248,488
	GRAND TOTAL	987,260	1,218,504	1,293,483

Fund 815 Section 8 - In House
Department 44 Housing
Program 4410 Housing Assistance Payments

Program Summary

Program Description

The In-House assistance program disburses housing assistance payments to the landlords of 686 clients. These are clients who have received a voucher from the City of Hawthorne Housing Authority under a contract with HUD.

Expenditure Summary	Actual 2014-15	Budget 2015-16	City Council Adopted 2016-17
Contract Services	$ 4,912,260	$ 6,393,383	$ 7,472,265
Total Contract Services	4,912,260	6,393,383	7,472,265
Program Total	4,912,260	6,393,383	7,472,265

Fund **815 Section 8 - In House**
Department **44 Housing**
Program **4410 Housing Assistance Payments**

Object Number	Description	Actual 2014-15	Budget 2015-16	City Council Adopted 2014-15
4590	Housing Voucher	$ 4,912,260	$ 6,393,383	$ 7,472,265
	Total Contract Services	4,912,260	6,393,383	7,472,265
	GRAND TOTAL	4,912,260	6,393,383	7,472,265

Fund 820 Section 8 - Portables
Department 44 Housing
Program 4410 Housing Assistance Payments

Program Summary

Program Description

The Portables program disburses housing assistance payments to landlords for over 800 housing clients. The Housing Choice Vouchers originated in another jurisdiction and the participants moved into the City of Hawthorne. The City receives over 100 new portables each year.

Expenditure Summary	Actual 20145-15	Budget 2015-126	City Council Adopted 2016-17
Contract Services	$ 3,976,441	$ 5,616,439	$ 6,739,726
Program Total	3,976,441	5,616,439	6,739,726

Expenditures and Appropriations

Fund **820 Section 8 - Portables**
Department **44 Housing**
Program **4410 Housing Assistance Payments**

Object Number	Description	Actual 20145-15	Budget 2015-126	City Council Adopted 2014-15
4590	Housing Voucher	$ 3,976,441	$ 5,616,439	$ 6,739,726
	Total Contract Services	3,976,441	5,616,439	6,739,726
	GRAND TOTAL	3,976,441	5,616,439	6,739,726

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