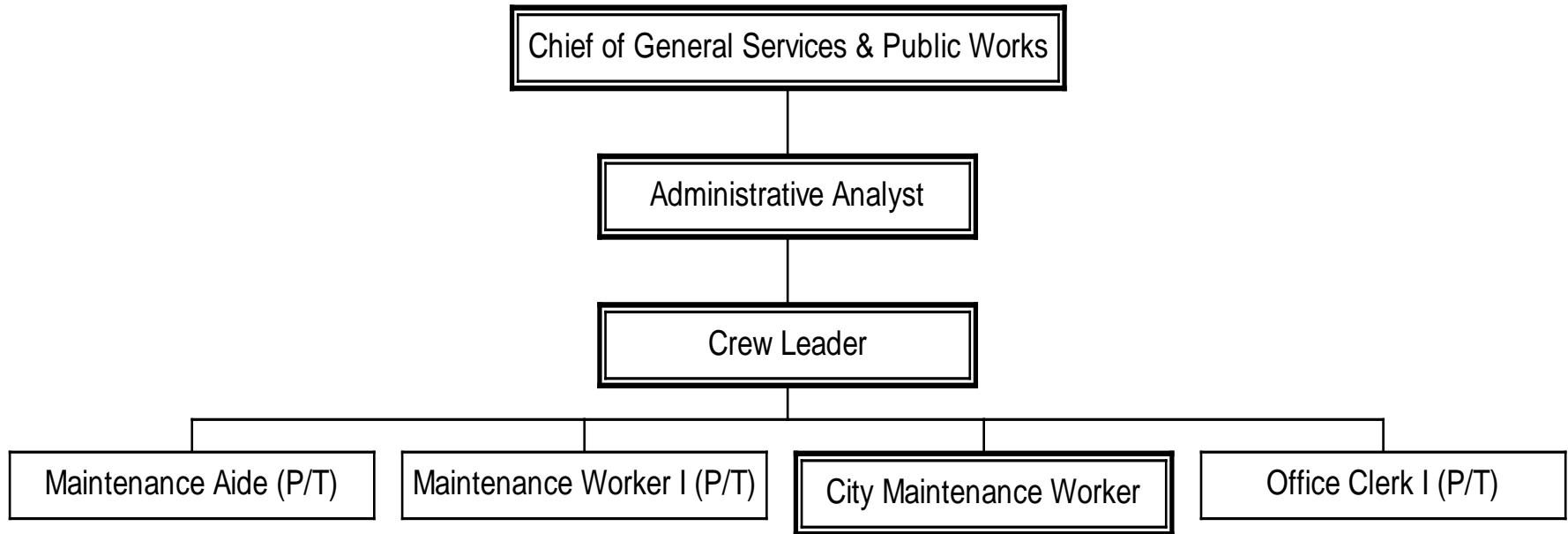


Airport





**Fund
Department**

**520 Airport
35 Airport**

Program Summary

Program Description

The Airport Staff is responsible for the operation and safety management of the Hawthorne Municipal Airport in accordance with FAA regulations. Staff is comprised of a Sr. Eng. Specialist, one full time and three part-time employees. Sr. Engineer is in charge of all airfield, aircraft and pilot safety issues, prepares budgets and projections, applies for federal and state grants, negotiates leases, supervises consultants for Master Plan, environmental, filming, and other projects, acts on directives from the FAA, City Council and City Manager. Administrative Staff is responsible for gate key access system, daily cash, vendor billing, financial and general files, daily transit parking monitoring, vehicle parking issues, signage, airfield and other area security, runway surface and lighting inspection/repairs, tower maintenance/repairs, storm water monitoring, and pilot safety issues. On January 1, 2005, the City entered into a Lease Agreement with Hawthorne Airport, LLC, with the management company responsible for handling all tenant issues: billing, accounting, collections, hangar rental, maintenance and inspection, aircraft tiedowns, daily transit parking fees; also building maintenance and repair, custodial issues, electrical and plumbing.

<u>Expenditure Summary</u>	<u>Actual 2015-16</u>	<u>Budget 2016-17</u>	<u>City Council Adopted 2017-18</u>
Personnel Services	\$ 428,740	\$ 476,151	\$ 548,124
Contract Services	43,416	65,000	65,000
Maintenance & Operations	451,674	142,329	147,470
Program Total	923,829	683,480	760,594

<u>Personnel Summary</u>	<u>Actual 2015-16</u>	<u>Budget 2016-17</u>	<u>City Council Adopted 2017-18</u>
Full Time Positions:			
Acting CM/Chief-Gen Svcs PW	0.00	0.09	0.09
Senior Eng. Specialist	0.90	0.00	0.00
Associate Engineer	0.00	0.90	0.00
Administrative Analyst	0.00	0.00	0.90
City Maintenance Worker	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00
Part Time Posistions:			
Street Maintenance Aide	0.00	1.00	1.00
Maintenance Worker I	1.00	1.00	1.00
Office Clerk I	1.00	1.00	1.00
Total	4.90	5.99	5.99

Expenditures and Appropriations

**Fund
Department
Program**

**520 Airport
35 Airport
3503 Airport Administration**

<u>Object Number</u>	<u>Description</u>	<u>Actual 2015-16</u>	<u>Budget 2016-17</u>	<u>City Council Adopted 2017-18</u>
4001	Salaries Full Time	\$ 216,613	\$ 216,074	\$ 230,152
4002	Salaries Part Time	64,111	79,966	87,229
4010	Salaries Overtime	(408)	0	2,500
4014	Salaries Sick Leave Payouts	0	0	6,401
4015	Salaries Vacation Payouts	0	0	8,382
4031	PERS Retirement & Pick-Up (EPMC)	64,046	90,290	121,668
4032	Medicare	3,934	3,192	3,624
4034	Compensation Insurance	22,116	24,689	25,854
4036	Unemployment Insurance	840	888	952
4037	PARS	292	0	0
4039	PERS - POB Contribution	43,653	36,265	37,292
4045	Health Insurance Benefits Misc	20,393	24,787	24,070
4999	Budget Reduction	(6,850)	0	0
	Total Personnel Services	428,740	476,151	548,124
4051	Contract Services	\$ 43,416	\$ 65,000	\$ 65,000
	Total Contract Services	43,416	65,000	65,000
4115	Copier Print Services	\$ 3,198	\$ 0	\$ 3,000
4151	Operating Supplies	1,881	5,000	4,000
4156	Janitorial Supplies	537	1,500	1,500
4161	Uniforms & Safety Equipment	540	1,000	1,000
4201	Repair & Maintenance Supplies	4,088	5,000	11,000
4202	Building Maintenance	0	10,000	4,000
4203	Equipment Maintenance	531	1,000	1,000
4251	Small Tools & Minor Equipment	366	500	500
4304	Postage	0	0	100
4305	Telephone	2,565	4,400	3,500
4453	Vehicle Rental	39,660	39,660	39,660
4510	Dues & Subscriptions	295	500	500
4542	Travel, Conference & Meetings	0	2,000	2,000
4544	Utilities	14,641	17,500	17,500
4599	Depreciation Expense	351,047	0	0
4615	Liability Insurance Allocation	57,219	22,965	26,906
4618	Cost Allocation	31,308	31,304	31,304
4996	Pension Expense-Misc (By Function)	(56,202)	0	0
	Total Maintenance & Operations	451,674	142,329	147,470
	GRAND TOTAL	923,829	683,480	760,594

Fund 520 Airport
Department 35 Airport
Program 3505 Airport Improvement Project
Sub-Program 285 FAA Grant-Noise Study-#30601010152015

Program Summary

Program Description

The Federal Aviation Administration has approved a project for the Hawthorne Municipal Airport in order to Conduct a Noise Compatability Plan Study.

<u>Expenditure Summary</u>	<u>Actual 2015-16</u>	<u>Budget 2016-17</u>	<u>City Council Adopted 2017-18</u>
Capital Outlay	\$ 8,160	\$ 54,000	\$ 0
Program Total	<u>8,160</u>	<u>54,000</u>	<u>0</u>

Expenditures and Appropriations

Fund 520 Airport
Department 35 Airport
Program 3505 Airport Improvement Project
 285 FAA Grant-Noise Study-#30601010152015

<u>Object Number</u>	<u>Description</u>	<u>Actual 2015-16</u>	<u>Budget 2016-17</u>	<u>City Council Adopted 2017-18</u>
4051	Contract Services	\$ 8,160	\$ 54,000	\$ 0
	Total Contract Services	<hr/> 8,160	<hr/> 54,000	<hr/> 0
	GRAND TOTAL	<hr/> 8,160	<hr/> 54,000	<hr/> 0

Fund 520 Airport
Department 35 Airport
Program 3505 Airport Improvement Project
Sub-Program 290 FAA Airport Imprvmt Prg3-06-0101-016-2016

Program Summary

Program Description

The Federal Aviation Administration has approved a project for the Hawthorne Municipal Airport in order to Conduct a Noise Compatability Plan Study.

<u>Expenditure Summary</u>	<u>Actual 2015-16</u>	<u>Budget 2016-17</u>	<u>City Council Adopted 2017-18</u>
Contract Services	\$ 0	\$ 281,000	\$ 249,111
Program Total	<u>0</u>	<u>281,000</u>	<u>249,111</u>

Expenditures and Appropriations

Fund	520 Airport
Department	35 Airport
Program	3505 Airport Improvement Project
	290 FAA Airport Imprvmt Prg3-06-0101-016-2016

<u>Object Number</u>	<u>Description</u>	<u>Actual 2015-16</u>	<u>Budget 2016-17</u>	<u>City Council Adopted 2017-18</u>
4051	Contract Services	\$ 0	\$ 281,000	\$ 249,111
	Total Contract Services	<hr/> 0	<hr/> 281,000	<hr/> 249,111
	GRAND TOTAL	<hr/> 0	<hr/> 281,000	<hr/> 249,111



Fund 560 Sewer Fund
Department 91 Sewer
Program 9101 Sewer Maintenance

Program Summary

Program Description

This program maintains sanitary sewers. Sanitary sewers are routinely flushed to keep lines clean and free flowing. Storm sewer catch basins are cleaned to prevent back-up of storm water and sewer overflows. In addition, this program funds the capital improvements to the City's sewer infrastructure.

<u>Expenditure Summary</u>	<u>Actual</u> 2015-16	<u>Budget</u> 2016-17	<u>City Council</u> <u>Adopted</u> 2017-18
Personnel Services	\$ 544,415	\$ 556,620	\$ 596,049
Contract Services	95,720	200,000	160,000
Maintenance & Operations	185,638	159,305	168,437
Machinery & Equipment	0	20,000	20,000
Capital Outlay	12,661	100,000	2,000,000
Program Total	838,433	1,035,925	2,944,486

<u>Personnel Summary</u>	<u>Actual</u> 2015-16	<u>Budget</u> 2016-17	<u>City Council</u> <u>Adopted</u> 2017-18
Full Time Positions:			
Chief of Gen Svcs/Pub Wks	0.20	0.20	0.10
P.W. Maint. Superintendent	0.30	0.30	0.30
Crew Leader	0.45	0.45	0.45
Sewer Service Technician	1.00	1.00	1.00
Senior Engineer	0.30	0.30	0.30
Associate Engineer	0.80	0.80	0.80
Housing Specialist	0.50	0.50	0.00
Plan Check Specialist	0.00	0.00	0.50
Sr. Public Works Inspector	0.05	0.05	0.05
Sr. Typist Clerk I	0.10	0.10	0.10
Part Time Positions:			
Engineering Trainee	0.40	0.40	0.40
Total	4.10	4.10	4.00

Expenditures and Appropriations

**Fund
Department
Program**

**560 Sewer Fund
91 Sewer
9101 Sewer Maintenance**

<u>Object Number</u>	<u>Description</u>	<u>Actual 2015-16</u>	<u>Budget 2016-17</u>	<u>City Council Adopted 2017-18</u>
4001	Salaries Full Time	\$ 330,194	\$ 320,616	\$ 329,367
4002	Salaries Part Time	1,970	5,956	5,956
4010	Salaries Overtime	7,078	12,000	12,000
4014	Salaries Sick Leave Payouts	0	0	8,112
4015	Salaries Vacation Payouts	0	0	11,030
4031	PERS Retirement & Pick-Up (EPMC)	106,907	121,426	135,732
4032	Medicare	4,491	4,599	4,696
4034	Compensation Insurance	26,460	26,322	23,147
4036	Unemployment Insurance	972	980	1,006
4037	Pars	30	89	89
4039	PERS - POB Contribution	59,185	39,275	38,701
4045	Health Insurance Benefits Misc	22,678	25,357	26,213
4999	Budget Reduction	(15,550)	0	0
	Total Personnel Services	544,415	556,620	596,049
4051	Contract Services	\$ 95,720	\$ 200,000	\$ 160,000
	Total Contract Services	95,720	200,000	160,000
4161	Uniforms & Safety Equipment	\$ 376	\$ 1,500	\$ 1,500
4201	Repair & Maintenance Supplies	26,150	25,000	28,000
4245	Fog Program Costs	29,119	27,000	30,000
4453	Vehicle Rental	43,260	35,928	35,928
4518	In Service Training	3,565	3,600	1,500
4542	Travel, Conference, & Meetings	220	1,800	1,800
4599	Depreciation Expense	77,769	0	0
4615	Liability Insurance Allocation	41,439	6,877	12,109
4618	Cost Allocation	57,552	57,600	57,600
4996	Pension Expense -Misc (By Functio	(93,812)	0	0
	Total Maintenance & Operations	185,638	159,305	168,437
4730	Improvements Other Than Bldg	\$ 0	\$ 20,000	\$ 20,000
	Total Machinery & Equipment	0	20,000	20,000
	GRAND TOTAL	825,773	935,925	944,486

Expenditures and Appropriations

**Fund
Department
Program**

**560 Sewer Fund
91 Sewer
9101 Sewer Maintenance
724 Capital project**

<u>Object Number</u>	<u>Description</u>	<u>Actual 2015-16</u>	<u>Budget 2016-17</u>	<u>City Council Adopted 2017-18</u>
4776	Sewer Construction	\$ 12,661	\$ 100,000	\$ 2,000,000
	Total Capital	<hr/> 12,661	<hr/> 100,000	<hr/> 2,000,000
	GRAND TOTAL	<hr/> 12,661	<hr/> 100,000	<hr/> 2,000,000