



CITY OF HAWTHORNE ANNUAL BUDGET FY 2020/2021

**“ESTABLISHING A SOLID FINANCIAL FOUNDATION
WHILE PRUDENTLY PLANNING FOR THE FUTURE”**

IMPROVING THE QUALITY OF LIFE OF HAWTHORNE RESIDENTS



MISSION STATEMENT

The mission of the City of Hawthorne is to preserve, protect and enhance the quality of life for those who live and work in our community by providing the highest quality services while utilizing fiscal responsibility.

CORE VALUES

ACCOUNTABILITY – Decisions are made to advance the success of the city as a whole, with attention to efficiency and effectiveness, while accepting responsibility for the results of those decisions.

INNOVATION – We promote flexibility while encouraging new and creative ideas to meet the changing needs in our community.

INTEGRITY – We are committed to the highest standards of moral and ethical principles, truthfulness, and fairness in all that we do.

RESPECT – We treat the public and our co-workers with courtesy and dignity. We value individual contributions while at the same time embracing diversity; thus fulfilling our motto, “City of Good Neighbors”.

PROFESSIONALISM – We exhibit consistent, responsive, professional conduct demonstrating our dedication to public service.

CITY OF HAWTHORNE
Amended Summary of Estimated Revenues, Expenditures and Fund Balances
Fiscal Year 2020-21

| <u>Fund</u> | <u>Estimated Revenue 2020-21</u> | <u>Transfer In</u> | <u>Total Estimated Revenue</u> | <u>Estimated Expenditures 2020-21</u> | <u>Transfer Out</u> | <u>Total Estimated Expenditures</u> |
|---|----------------------------------|--------------------|--------------------------------|---------------------------------------|---------------------|-------------------------------------|
| 100 General | 70,796,180 | 5,150,000 | 75,946,180 | 73,363,265 | 2,960,328 | 76,323,593 |
| 200 Street Lighting | 703,300 | 0 | 703,300 | 699,496 | 0 | 699,496 |
| 220 State Gas Tax | 3,841,716 | 0 | 3,841,716 | 1,744,270 | 1,700,000 | 3,444,270 |
| 225 Street Fund | 466,000 | 1,700,000 | 2,166,000 | 2,115,236 | 0 | 2,115,236 |
| 230 Asset Forfeiture | 4,440,602 | 0 | 4,440,602 | 4,427,117 | 0 | 4,427,117 |
| 239 Cops/Slesf | 234,000 | 0 | 234,000 | 200,000 | 0 | 200,000 |
| 244 CA Office of Traffic Safety Grants | 338,000 | 0 | 338,000 | 147,662 | 0 | 147,662 |
| 250 Insurance Reserve | 4,579,469 | 0 | 4,579,469 | 6,939,126 | 0 | 6,939,126 |
| 265 Local Law Enforcement Block Grant | 92,124 | 0 | 92,124 | 53,313 | 0 | 53,313 |
| 280 Local Transit Assistance - Prop A | 1,880,000 | 0 | 1,880,000 | 3,340,131 | 0 | 3,340,131 |
| 283 MTA Measure R | 1,173,000 | 0 | 1,173,000 | 1,150,475 | 0 | 1,150,475 |
| 284 MTA Measure M | 1,302,000 | 0 | 1,302,000 | 1,221,899 | 0 | 1,221,899 |
| 285 Proposition C County Sales Tax | 1,544,000 | 0 | 1,544,000 | 1,422,928 | 350,000 | 1,772,928 |
| 288 Community/Senior Center | 1,000,000 | 0 | 1,000,000 | 1,153,000 | 0 | 1,153,000 |
| 289 Measure W - Safe, Clean Water Program | 830,000 | 0 | 830,000 | 826,226 | 200,000 | 1,026,226 |
| 290 AB2766 Air Quality Funds | 101,000 | 0 | 101,000 | 106,840 | 0 | 106,840 |
| 291 2009 Street Improvement Projects | 13,913,000 | 0 | 13,913,000 | 4,220,000 | 2,500,000 | 6,720,000 |
| 321 Holly Park Improvement Project | 716,826 | 0 | 716,826 | 716,826 | 0 | 716,826 |
| 375 Hawthorne Cable Usage Corp | 120,000 | 0 | 120,000 | 30,000 | 0 | 30,000 |
| 410 Development Impact Fund | 732,000 | 0 | 732,000 | 800,804 | 0 | 800,804 |
| 441 Debt Serv - 2016 Refunding (2004/2005) | 2,316,735 | 0 | 2,316,735 | 2,252,726 | 0 | 2,252,726 |
| 442 Debt Serv - 2019 Pen Obligation Bond | 6,673,327 | 0 | 6,673,327 | 6,673,327 | 0 | 6,673,327 |
| 444 Debt Serv - 1997 COP | 4,000 | 717,930 | 721,930 | 727,334 | 0 | 727,334 |
| 448 Debt Serv - 2007 SBRPCA Bonds | 400 | 242,398 | 242,798 | 248,102 | 0 | 248,102 |
| 461 Redevelopment - Proj Area II | 1,788,613 | 0 | 1,788,613 | 1,785,631 | 0 | 1,785,631 |
| 462 20% Housing Set Aside | 50,000 | 0 | 50,000 | 0 | 0 | 0 |
| 464 Grevillea Property Fund | 81,840 | 0 | 81,840 | 61,569 | 0 | 61,569 |
| 465 Gale Avenue Property Fund - 11605 | 75,495 | 0 | 75,495 | 109,987 | 0 | 109,987 |
| 466 Gale Avenue Property Fund - 11529 | 138,224 | 0 | 138,224 | 150,308 | 0 | 150,308 |
| 467 Gale Avenue Property Fund - 11537 | 41,606 | 0 | 41,606 | 48,979 | 0 | 48,979 |
| 468 Truro Avenue Property Fund | 58,448 | 0 | 58,448 | 150,018 | 0 | 150,018 |
| 469 Debt Serv-Proj Area II-2016 Rfndg(1998-2004-2006) | 2,702,404 | 0 | 2,702,404 | 2,702,404 | 0 | 2,702,404 |
| 474 Debt Service-Gateway CFD 1999-1 | 18,000 | 2,000,000 | 2,018,000 | 1,688,202 | 0 | 1,688,202 |
| 475 Debt Service-Parking Auth. CFD 1995 | 0 | 0 | 0 | 0 | 0 | 0 |

CITY OF HAWTHORNE
Amended Summary of Estimated Revenues, Expenditures and Fund Balances
Fiscal Year 2020-21

| <u>Fund</u> | <u>Estimated Revenue 2020-21</u> | <u>Transfer In</u> | <u>Total Estimated Revenue</u> | <u>Estimated Expenditures 2020-21</u> | <u>Transfer Out</u> | <u>Total Estimated Expenditures</u> |
|--|--|------------------------|--|---|-------------------------|---|
| 477 Debt Service-Fusion CFD 2004-1 | 276,685 | 0 | 276,685 | 276,685 | 0 | 276,685 |
| 478 Debt Service-Three Sixty Degrass CFD | 988,949 | 0 | 988,949 | 988,949 | 0 | 988,949 |
| 480 Debt Serv - Mogul Hospitality | 3,000 | 0 | 3,000 | 0 | 0 | 0 |
| 520 Airport | 1,246,450 | 0 | 1,246,450 | 1,209,740 | 0 | 1,209,740 |
| 560 Sewer & Storm Drain | 1,525,000 | 0 | 1,525,000 | 3,020,952 | 1,500,000 | 4,520,952 |
| 561 Storm Water fund | 30,000 | 0 | 30,000 | 0 | 0 | 0 |
| 600 Equipment Maintenance | 2,132,131 | 0 | 2,132,131 | 1,841,720 | 600,000 | 2,441,720 |
| 727 Community Development Block Grant Fund | 1,566,450 | 0 | 1,566,450 | 1,342,931 | 0 | 1,342,931 |
| 789 Home Funds | 562,317 | 0 | 562,317 | 560,914 | 0 | 560,914 |
| 810 Section Eight Administrative | 1,118,820 | 0 | 1,118,820 | 877,122 | 0 | 877,122 |
| 815 Section 8 - In House | 6,578,988 | 0 | 6,578,988 | 5,853,984 | 0 | 5,853,984 |
| 820 Section 8 - Portables | 4,066,543 | 0 | 4,066,543 | 4,066,543 | 0 | 4,066,543 |
| 855 Calif Used Oil Recycling grant | 23,000 | 0 | 23,000 | 12,395 | 0 | 12,395 |
| 856 CAL Recycle Beverage Container Program | 23,000 | 0 | 23,000 | 15,519 | 0 | 15,519 |
| TOTAL - ALL FUNDS | \$142,893,642 | \$9,810,328 | \$152,703,970 | \$141,344,655 | \$9,810,328 | \$151,154,983 |

CITY OF HAWTHORNE
Amended Summary of Revenues
Fiscal Year 2020-21

| <u>Fund</u> | <u>Estimated Revenues</u> | <u>Operating Transfers In</u> | <u>Total Revenues</u> |
|--|---------------------------|-------------------------------|-----------------------|
| 100 General: | | | |
| General Property Taxes | \$ 7,030,000 | \$ | \$ 7,030,000 |
| Other Local Taxes | 41,995,000 | | 41,995,000 |
| Licenses & Permits | 1,909,000 | | 1,909,000 |
| Fines & Forfeitures | 2,300,000 | | 2,300,000 |
| Revenue From Use of Money & Property | 400,000 | | 400,000 |
| Intergovernmental - State | 11,550,000 | | 11,550,000 |
| Current Service Charges | 2,332,180 | | 2,332,180 |
| Other Revenues | 2,002,000 | 5,150,000 | 7,152,000 |
| Program Contributions | 1,200,000 | | 1,200,000 |
| TOTAL - GENERAL FUND | 70,796,180 | 5,150,000 | 75,946,180 |
| 200 Street Lighting | 703,300 | 0 | 703,300 |
| 220 State Gas Tax | 3,841,716 | 0 | 3,841,716 |
| 225 Street Fund | 466,000 | 1,700,000 | 2,166,000 |
| 230 Asset Forfeiture | 4,440,602 | 0 | 4,440,602 |
| 239 COPS/ SLESF | 234,000 | 0 | 234,000 |
| 244 CA Office of Traffic Safety Grants | 338,000 | 0 | 338,000 |
| 250 Insurance Reserve | 4,579,469 | 0 | 4,579,469 |
| 260 Edward Byrne Memorial JAG Program | 0 | 0 | 0 |
| 265 Local Law Enforcement Block Grant | 92,124 | 0 | 92,124 |
| 280 Local Transit Assistance - Prop A | 1,880,000 | 0 | 1,880,000 |
| 283 MTA Measure R | 1,173,000 | 0 | 1,173,000 |
| 284 MTA Measure M | 1,302,000 | 0 | 1,302,000 |
| 285 Proposition C County Sales Tax | 1,544,000 | 0 | 1,544,000 |
| 288 Community/Senior Center | 1,000,000 | 0 | 1,000,000 |
| 289 Measure W - Safe, Clean Water Program | 830,000 | 0 | 830,000 |
| 290 AB2766 Air Quality Funds | 101,000 | 0 | 101,000 |
| 291 2009 Street Improvement Projects | 13,913,000 | 0 | 13,913,000 |
| 321 Holly Park Improvement Project | 716,826 | 0 | 716,826 |

CITY OF HAWTHORNE
Amended Summary of Revenues
Fiscal Year 2020-21

| <u>Fund</u> | <u>Estimated Revenues</u> | <u>Operating Transfers In</u> | <u>Total Revenues</u> |
|---|---------------------------|-------------------------------|-----------------------|
| 375 Hawthorne Cable Usage Corp. | 120,000 | 0 | 120,000 |
| 410 Development Impact Fund | 732,000 | 0 | 732,000 |
| 441 Debt Service - 2016 Refunding (2004/2005) | 2,316,735 | 0 | 2,316,735 |
| 442 Debt Service - 2019 Pen Obligation Bond | 6,673,327 | 0 | 6,673,327 |
| 444 Debt Service - 1997 COP | 4,000 | 717,930 | 721,930 |
| 448 Debt Serv - 2007 SBRPCA Bonds | 400 | 242,398 | 242,798 |
| 461 Redevelopment - Proj Area II | 1,788,613 | 0 | 1,788,613 |
| 462 20% Housing Set Aside | 50,000 | 0 | 50,000 |
| 464 Grevillea Property Fund | 81,840 | 0 | 81,840 |
| 465 Gale Avenue Property Fund - 11605 | 75,495 | 0 | 75,495 |
| 466 Gale Avenue Property Fund - 11529 | 138,224 | 0 | 138,224 |
| 467 Gale Avenue Property Fund - 11537 | 41,606 | 0 | 41,606 |
| 468 Truro Avenue Property Fund | 58,448 | 0 | 58,448 |
| 469 Debt Serv-Proj Area II-2016 Rfndg(1998-2004-2006) | 2,702,404 | 0 | 2,702,404 |
| 474 Debt Service-Gateway CFD 1999-1 | 18,000 | 2,000,000 | 2,018,000 |
| 477 Debt Service-Fusion CFD 2004-1 | 276,685 | 0 | 276,685 |
| 478 Debt Service-Three Sixty Degr ess CFD | 988,949 | 0 | 988,949 |
| 480 Debt Service-Mogul Hospitality | 3,000 | 0 | 3,000 |
| 520 Airport | 1,246,450 | 0 | 1,246,450 |
| 560 Sewer & Storm Drain Fund | 1,525,000 | 0 | 1,525,000 |
| 561 Storm Water Fund | 30,000 | 0 | 30,000 |
| 600 Equipment Maintenance | 2,132,131 | 0 | 2,132,131 |
| 727 Community Development Block Grant Fund | 1,566,450 | 0 | 1,566,450 |
| 789 Home Funds | 562,317 | 0 | 562,317 |
| 810 Section 8 Administrative | 1,118,820 | 0 | 1,118,820 |
| 815 Section 8 - In House | 6,578,988 | 0 | 6,578,988 |
| 820 Section 8 - Portables | 4,066,543 | 0 | 4,066,543 |
| 855 California Used Oil Recycling Grant | 23,000 | 0 | 23,000 |
| 856 CAL Recycle Beverage Container Program | 23,000 | 0 | 23,000 |
| TOTAL - ALL FUNDS | \$ 142,893,642 | \$ 9,810,328 | \$ 152,703,970 |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| GENERAL FUND | | <u>Approved 2019-20</u> | <u>Operating Transfers In</u> | <u>Proposed 2020-21</u> | <u>Operating Transfers In</u> |
|--------------------------------------|-------------------------------------|-----------------------------|-----------------------------------|-----------------------------|-----------------------------------|
| <u>General Property Taxes</u> | | | | | |
| 100-101-1101 | Current Year Secured | 6,010,400 | | 6,100,000 | |
| 100-101-1102 | Current Year Unsecured | 300,000 | | 300,000 | |
| 100-101-1103 | Prior Year Secured | 0 | | 0 | |
| 100-101-1104 | Prior Year Unsecured | 0 | | 0 | |
| 100-101-1105 | Prpty Tax Residual - ABx1 26 | 550,000 | | 550,000 | |
| 100-101-1118 | Redemption Apportionment | 100,000 | | 80,000 | |
| Sub-Total | | 6,960,400 | | 7,030,000 | |
| <u>Other Local Taxes</u> | | | | | |
| 100-101-1110 | Sales Tax - Add On | 10,000,000 | | 10,000,000 | |
| 100-101-1111 | Sales & Use Tax | 16,550,000 | | 16,400,000 | |
| 100-101-1112 | Transient Lodging Taxes | 5,200,000 | | 1,500,000 | |
| 100-101-1113 | Franchises | 1,850,000 | | 1,900,000 | |
| 100-101-1114 | Business License | 5,830,000 | | 3,130,000 | |
| 100-101-1115 | Property Transfer Taxes | 250,000 | | 250,000 | |
| 100-101-1116 | Utility Users Tax | 6,800,000 | | 5,700,000 | |
| 100-101-1119 | County Assessor's Admin Fee Charges | (85,000) | | (85,000) | |
| 100-101-1121 | Public Safety Augmentation Fund Tax | 360,000 | | 400,000 | |
| 100-101-1135 | Refuse Franchise Fees | 2,800,000 | | 2,800,000 | |
| 100-101-1140 | In Lieu Sales Tax | 0 | | 0 | |
| Sub-Total | | 49,555,000 | | 41,995,000 | |
| <u>Licenses & Permits</u> | | | | | |
| 100-103-1323 | Construction Permits | 1,500,000 | | 1,300,000 | |
| 100-103-1324 | Code Compliance Insp Fee | 50,000 | | 50,000 | |
| 100-103-1325 | Other Permits | 8,000 | | 8,000 | |
| 100-103-1327 | Film Permits | 80,000 | | 55,000 | |
| 100-103-1328 | Street & Curb Permits | 230,000 | | 200,000 | |
| 100-103-1329 | Alarm Permits | 225,000 | | 225,000 | |
| 100-103-1330 | Recycling Permits | 1,000 | | 1,000 | |
| 100-103-1332 | Animal Licenses | 50,000 | | 35,000 | |
| 100-103-1333 | Animal Fees | 6,000 | | 5,000 | |
| 100-103-1334 | Tobacco Licensing Retail Fee | 30,000 | | 30,000 | |
| Sub-Total | | 2,180,000 | | 1,909,000 | |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|--|--|-----------------------------------|---|-----------------------------------|---|
| <u>Fines & Forfeitures</u> | | | | | |
| 100-104-1431 | Vehicle Code Fines | 800,000 | | 600,000 | |
| 100-104-1432 | Parking Citations | 2,000,000 | | 1,700,000 | |
| Sub-Total | | 2,800,000 | | 2,300,000 | |
| <u>Revenue from Use of Money & Property</u> | | | | | |
| 100-105-1536 | Investment Earnings | 400,000 | | 400,000 | |
| Sub-Total | | 400,000 | | 400,000 | |
| <u>Intergovernmental - State</u> | | | | | |
| 100-106-1631 | SB1186 State Surcharge | 10,000 | | 10,000 | |
| 100-106-1639 | State Mandated Costs | 30,000 | | 30,000 | |
| 100-106-1642 | State Motor Vehicle In-Lieu Tax | 50,000 | | 50,000 | |
| 100-106-1643 | In Lieu Property Tax (VLF) | 11,000,000 | | 11,400,000 | |
| 100-106-1644 | State Homeowners Property Tax Relief | 32,000 | | 32,000 | |
| 100-106-1650 | State Grant P.O.S.T. | 45,000 | | 20,000 | |
| 100-106-1697 | State Grant - STC | 8,000 | | 8,000 | |
| Sub-Total | | 11,175,000 | | 11,550,000 | |
| <u>Intergovernmental - County</u> | | | | | |
| 100-107-1741 | LA County Measure A | 60,000 | | 78,000 | |
| 100-107-1742 | LA County Measure H - Homeless Svc Grant | 100,000 | | 0 | |
| Sub-Total | | 160,000 | | 78,000 | |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| <u>Current Service Charges</u> | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|---------------------------------------|-----------------------------------|---|---|---|---|
| 100-109-1840 | Bullet Proof Vest Funds | 10,000 | | 10,000 | |
| 100-109-1908 | Trucking Fees | 82,000 | | 82,000 | |
| 100-109-1921 | Aquatics Program | 285,000 | | 285,000 | |
| 100-109-1922 | Adult Sports | 5,000 | | 2,500 | |
| 100-109-1923 | Facility Rental | 180,000 | | 240,000 | |
| 100-109-1924 | Field Trips | 3,400 | | 400 | |
| 100-109-1925 | Little League | 700 | | 700 | |
| 100-109-1926 | Special Events | 8,500 | | 10,000 | |
| 100-109-1927 | Summer Camp | 43,200 | | 0 | |
| 100-109-1928 | Youth Sports | 31,500 | | 32,130 | |
| 100-109-1929 | Recreation Classes | 124,500 | | 127,000 | |
| 100-109-1931 | Sports Complex Rental | 69,000 | | 70,400 | |
| 100-109-1932 | Memorial Center Rental | 95,000 | | 95,000 | |
| 100-109-1935 | Recreation Miscellaneous | 8,000 | | 8,000 | |
| 100-109-1940 | Code Enforcement Fee | 238,000 | | 38,000 | |
| 100-109-1941 | Passport Services | 2,000 | | 0 | |
| 100-109-1944 | Billboard Advertising Fees | 280,000 | | 320,000 | |
| 100-109-1950 | OT Reimbursement - PD | 155,000 | | 135,000 | |
| 100-109-1951 | Police Booking Fees | 75,000 | | 75,000 | |
| 100-109-1952 | Fingerprinting | 2,000 | | 1,000 | |
| 100-109-1953 | Trustee Fees | 10,000 | | 10,000 | |
| 100-109-1957 | Fix-it Tickets | 43,000 | | 43,000 | |
| 100-109-1958 | Police Reports | 5,000 | | 5,000 | |
| 100-109-1960 | DNA Identification Reimbursements | 5,000 | | 5,000 | |
| 100-109-1964 | Subpoena Fees | 4,000 | | 5,000 | |
| 100-109-1966 | Home Occ Filing Fee | 30,000 | | 30,000 | |
| 100-109-1968 | Business License App Fee | 70,000 | | 73,000 | |
| 100-109-1971 | Zoning Fees | 51,200 | | 51,200 | |
| 100-109-1973 | Sale of Maps & Publications | 5,200 | | 5,200 | |
| 100-109-1974 | Plan Check & Site Inspection Fee | 62,000 | | 70,000 | |
| 100-109-1975 | Special Police Services | 150,000 | | 150,000 | |
| 100-109-1976 | Special Inspection-Overtime | 3,500 | | 4,000 | |
| 100-109-1978 | Field Inspection Fees | 250 | | 250 | |
| 100-109-1979 | Re-Inspection Fees | 3,200 | | 3,200 | |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | Approved <u>2019-20</u> | Operating <u>Transfers In</u> | Proposed <u>2020-21</u> | Operating <u>Transfers In</u> |
|-------------------------------------|------------------------------------|----------------------------|----------------------------------|----------------------------|----------------------------------|
| 100-109-1980 | DUI Cost Recovery Fee | 15,000 | | 15,000 | |
| 100-109-1983 | Microfilming | 15,000 | | 15,000 | |
| 100-109-1990 | Refuse Collections | 200 | | 200 | |
| 100-109-1991 | Convenience Fees | 20,000 | | 20,000 | |
| 100-109-1998 | Public Safety Information Services | 295,000 | | 295,000 | |
| Sub-Total | | 2,485,350 | | 2,332,180 | |
| | | | | | |
| <u>Other Revenue</u> | | | | | |
| 100-110-2001 | Sale of Real & Personal Property | 50,000 | | 50,000 | |
| 100-110-2002 | Contribution From Refuse | 300,000 | | 300,000 | |
| 100-110-2003 | Contribution From Water | 940,000 | | 1,380,000 | |
| 100-110-2007 | Contribution from Third Party | 0 | | 0 | |
| 100-110-2009 | Contributions RCC IT Services | 200,000 | | 200,000 | |
| 100-110-2011 | Damage Claims | 10,000 | | 10,000 | |
| 100-110-2013 | Miscellaneous Revenue | 112,274 | | 12,000 | |
| 100-110-2037 | Special Events Reimbursement | 70,000 | | 50,000 | |
| 100-110-2099 | Operating Transfers In | 0 | | 0 | 5,150,000 |
| Sub-Total | | 1,682,274 | | 2,002,000 | 5,150,000 |
| | | | | | |
| <u>Program Contributions</u> | | | | | |
| 100-115-2053 | CDBG for Code Enforcement | 0 | | 0 | |
| 100-115-2054 | CDBG for Grafitti Removal | 0 | | 0 | |
| 100-115-2055 | Proposition A for Transit Police | 750,000 | | 1,000,000 | |
| 100-115-2059 | COPS for Airship | 100,000 | | 200,000 | |
| Sub-Total | | 850,000 | | 1,200,000 | |
| | | | | | |
| TOTAL GENERAL FUND | | 78,248,024 | 0 | 70,796,180 | 5,150,000 |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|---|---------------------------------------|-----------------------------------|---|-----------------------------------|---|
| <u>STREET LIGHTING FUND</u> | | | | | |
| 200-102-1222 | Street Lighting Assessment | 576,000 | | 573,000 | |
| 200-105-1536 | Investment Earnings | 200 | | 300 | |
| 200-115-1128 | Measure R for Street Lighting | 60,000 | | 50,000 | |
| 200-115-1129 | Prop C for Street Lighting | 90,000 | | 80,000 | |
| TOTAL STREET LIGHTING FUND | | 726,200 | 0 | 703,300 | 0 |
| <u>STATE GAS TAX FUND</u> | | | | | |
| 220-105-1536 | Investment Earnings | 0 | | 100 | |
| 220-106-1626 | State Gas Tax Maint 2105 | 493,858 | | 504,958 | |
| 220-106-1627 | State Gas Tax Maint 2107 | 296,399 | | 288,169 | |
| 220-106-1628 | State Gas Tax Maint 2106 | 656,005 | | 610,350 | |
| 220-106-1630 | State Gas Tax Maint 2103 | 757,111 | | 778,854 | |
| 220-106-1633 | State Loan Repayment | 100,109 | | 0 | |
| 220-106-1633 | RMRA Funds | 1,469,322 | | 1,659,285 | |
| TOTAL STATE GAS TAX FUND | | 3,772,804 | 0 | 3,841,716 | 0 |
| <u>STREET FUND</u> | | | | | |
| 225-105-1536 | Investment Earnings | 3,000 | | 13,000 | |
| 225-106-1655 | State Bike & Pedestrian SB 821 | 66,078 | | 64,000 | |
| 225-109-1969 | Sweeping Charges | 193,000 | | 194,000 | |
| 225-109-1982 | Weed, Lot & Sidewalk Cleaning | 29,000 | | 25,000 | |
| 225-110-2007 | Contribution from Third Party | 170,000 | | 170,000 | |
| 225-115-1124 | Prog Contr. -AQMD for Street Sweeping | 0 | | 0 | |
| TOTAL STREET FUND | | 461,078 | 1,700,000 | 466,000 | 1,700,000 |
| <u>ASSET FORFEITURE - LOCAL SHARE FUND</u> | | | | | |
| 230-105-1536 | Investment Earnings | 0 | | 0 | |
| 230-109-1996 | CAD RMS Project Fees | 0 | | 0 | |
| 230-110-1660 | Forfeiture Revenue - Justice | 1,000,000 | | 1,000,000 | |
| 230-110-1661 | Forfeiture Revenue - Treasury | 20,000 | | 20,000 | |
| 230-110-1662 | Forfeiture Revenue - State | 20,000 | | 20,000 | |
| 230-110-2007 | Contribution from Third Party | 3,400,602 | | 3,400,602 | |
| TOTAL ASSET FORFEITURE FUND | | 4,440,602 | 0 | 4,440,602 | 0 |
| <u>ABC GRANT ASSISTANC PROGRAM</u> | | | | | |
| 238-106-1654 | State Grant - Public Safety | 0 | | 0 | |
| TOTAL COPS / SLESF FUND | | 0 | 0 | 0 | 0 |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|---|---------------------------------------|-----------------------------------|---|-----------------------------------|---|
| <u>COPS / SLESF FUND</u> | | | | | |
| 239-101-1126 | COPS Allocation | 200,000 | | 230,000 | |
| 239-105-1536 | Investment Earnings | 600 | | 4,000 | |
| TOTAL COPS / SLESF FUND | | 200,600 | 0 | 234,000 | 0 |
| <u>CA OFFICE OF TRAFFIC SAFETY GRANTS</u> | | | | | |
| 244-106-1684 | Selective Traffic Enforcement Program | 179,022 | | 220,000 | |
| 244-106-1693 | Ride to Live - OTC Grant | 105,033 | | 118,000 | |
| TOTAL CA OTS GRANTS FUND | | 284,055 | 0 | 338,000 | 0 |
| <u>INSURANCE RESERVE FUND</u> | | | | | |
| 250-110-2095 | Departmental Charges | 4,048,521 | | 4,579,469 | |
| TOTAL INSURANCE RESERVE FUND | | 4,048,521 | 0 | 4,579,469 | 0 |
| <u>EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE PROG</u> | | | | | |
| 260-108-1823 | Investment Earnings | 9,104 | | 0 | |
| TOTAL LOCAL LAW ENF GRANT FUND | | 9,104 | 0 | 0 | 0 |
| <u>LOCAL LAW ENFORCEMENT BLOCK GRANT FUND</u> | | | | | |
| 265-108-1824 | Investment Earnings | 0 | | 0 | |
| 265-108-1829 | 2018 Justice Assistance Grant Program | 48,346 | | 48,346 | |
| 265-108-1833 | 2018 Justice Assistance Grant Program | 43,778 | | 43,778 | |
| TOTAL LOCAL LAW ENF GRANT FUND | | 92,124 | 0 | 92,124 | 0 |
| <u>LOCAL TRANSIT ASSISTANCE - PROP A FUND</u> | | | | | |
| 280-105-1536 | Investment Earnings | 3,000 | | 13,000 | |
| 280-106-1683 | State Local Transit | 1,841,906 | | 1,860,000 | |
| 280-109-1972 | Dial A Ride Fare | 2,500 | | 2,000 | |
| 280-109-1992 | Bus Pass Sales | 6,000 | | 5,000 | |
| TOTAL LOCAL TRANSIT - PROP A FUND | | 1,853,406 | 0 | 1,880,000 | 0 |
| <u>MTA MEASURE R FUND</u> | | | | | |
| 283-105-1536 | Investment Earnings | 3,000 | | 13,000 | |
| 283-107-1720 | MTA Measure R Funds | 1,145,859 | | 1,160,000 | |
| TOTAL MTA MEASURE R FUND | | 1,148,859 | 0 | 1,173,000 | 0 |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|---|--|-----------------------------------|---|-----------------------------------|---|
| <u>MTA MEASURE M FUND</u> | | | | | |
| 284-105-1536 | Investment Earnings | 0 | | 2,000 | |
| 284-107-1727 | MTA Measure R Funds | 1,298,640 | | 1,300,000 | |
| TOTAL MTA MEASURE R FUND | | 1,298,640 | 0 | 1,302,000 | 0 |
| <u>PROPOSITION C COUNTY SALES TAX FUND</u> | | | | | |
| 285-105-1536 | Investment Earnings | 3,000 | | 14,000 | |
| 285-107-1760 | County Prop C Allocation | 1,527,812 | | 1,530,000 | |
| TOTAL PROP C COUNTY SALES TAX FUND | | 1,530,812 | 0 | 1,544,000 | 0 |
| <u>COMMUNITY/SENIOR CENTER</u> | | | | | |
| 288-115-1124 | Community/Senior Center | 0 | | 1,000,000 | |
| TOTAL PROP C COUNTY SALES TAX FUND | | 0 | 0 | 1,000,000 | 0 |
| <u>MEASURE W - SAFE, CLEAN WATER PROGRAM</u> | | | | | |
| 289-107-1729 | Measure W - Safe, Clean Water Program | 450,000 | | 830,000 | |
| TOTAL PROP C COUNTY SALES TAX FUND | | 450,000 | 0 | 830,000 | 0 |
| <u>AB2766 AIR QUALITY FUNDS</u> | | | | | |
| 290-105-1536 | Investment Earnings | 300 | | 1,000 | |
| 290-106-1993 | AB 2766 Air Quality | 100,000 | | 100,000 | |
| TOTAL AB2766 AIR QUALITY FUND | | 100,300 | 0 | 101,000 | 0 |
| <u>2009 STREET IMPROVEMENT PROJECT FUND</u> | | | | | |
| 291-105-1536 | Investment Earnings | 6,000 | | 13,000 | |
| 291-107-1724 | El Segundo Blvd Improvement | 0 | | 0 | |
| 291-107-1726 | Measure R - 3 Intersection Improv. Proj. | 253,100 | | 0 | |
| 291-107-1731 | Inglewood Ave Signal Upgrades | 2,100,000 | | 2,100,000 | |
| 291-107-1732 | Rosecrans Avenue Signal Improvements | 4,100,000 | | 4,100,000 | |
| 291-107-1733 | El Segundo Blvd Improvement - Phase I | 2,100,000 | | 2,100,000 | |
| 291-107-1734 | El Segundo Blvd Improvement - Phase II | 600,000 | | 600,000 | |
| 291-107-1736 | 120th Street Improvements | 4,290,000 | | 2,000,000 | |
| 291-108-1832 | Prairie Ave Signal Upgrades | 4,483,896 | | 3,000,000 | |
| 291-110-2007 | Contribution from Third Party | 0 | | 0 | |
| TOTAL 2009 STREET IMPROVEMENT FUND | | 17,932,996 | 0 | 13,913,000 | 0 |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|--|--------------------------------|-----------------------------------|---|-----------------------------------|---|
| <u>HOLLY PARK IMPROVEMENT PROJECT</u> | | | | | |
| 321-107-1737 | Holly Park Improvement Project | 449,435 | | 716,826 | |
| TOTAL HP IMPROVEMENT PROJECT | | 449,435 | 0 | 716,826 | 0 |
| <u>HAWTHORNE CABLE USAGE CORPORATION</u> | | | | | |
| 375-102-2600 | Cable TV PEG Fees | 120,000 | | 120,000 | |
| TOTAL REDEVELOPMENT - PROJ AREA I FUND | | 120,000 | 0 | 120,000 | 0 |
| <u>DEVELOPMENT IMPACT FUND SB 1600 FUND</u> | | | | | |
| 410-105-1536 | Investment Earnings | 7,000 | | 32,000 | |
| 410-109-1600 | Development Impact Fees | 500,000 | | 700,000 | |
| TOTAL DEVELOPMENT IMPACT FUND | | 507,000 | 0 | 732,000 | 0 |
| <u>DEBT SERV - 2016 REFUNDING (2004/2005 BONDS)</u> | | | | | |
| 441-105-1536 | Investment Earnings | 250 | | 300 | |
| 441-110-2095 | Departmental Charges | 2,661,420 | | 2,316,435 | |
| TOTAL PUBLIC FINANCING AUTHORITY FUND | | 2,661,670 | 0 | 2,316,735 | 0 |
| <u>DEBT SERV - 2019 PENSION OBLIGATION BOND</u> | | | | | |
| 442-105-1536 | Investment Earnings | 0 | | 0 | |
| 442-110-2095 | Departmental Charges | 0 | | 6,673,327 | |
| TOTAL PUBLIC FINANCING AUTHORITY FUND | | 0 | 0 | 6,673,327 | 0 |
| <u>HAWTHORNE PUBLIC FINANCING AUTHORITY FUND</u> | | | | | |
| 444-105-1536 | Investment Earnings | 4,000 | | 4,000 | |
| 444-110-2095 | Departmental Charges | 0 | | 0 | |
| TOTAL PUBLIC FINANCING AUTHORITY FUND | | 4,000 | 724,305 | 4,000 | 717,930 |
| <u>DEBT SERV - 2007 SBRPCA BONDS FUND</u> | | | | | |
| 448-105-1536 | Investment Earnings | 300 | | 400 | |
| TOTAL DEBT SERV - 2007 SBRPCA BOND FUND | | 300 | 245,052 | 400 | 242,398 |
| <u>SUCCESSOR AGENCY TO RDA- PROJ AREA II FUND</u> | | | | | |
| 461-101-1107 | Property Tax Incremental | 3,164,098 | | 1,788,613 | |
| 461-105-1535 | Interest Income | 100 | | 0 | |
| 461-105-1536 | Investment Earnings | 100 | | 0 | |
| TOTAL SUCCESSOR AGENCY - PROJ AREA II FUND | | 3,164,298 | 0 | 1,788,613 | 0 |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|---|--------------------------|-----------------------------------|---|-----------------------------------|---|
| <u>20% HOUSING SET ASIDE FUND</u> | | | | | |
| 462-101-1107 | Property Tax Incremental | 0 | | 0 | |
| 462-105-1536 | Investment Earnings | 12,000 | | 50,000 | |
| TOTAL 20% HOUSING SET-ASIDE FUND | | 12,000 | 0 | 50,000 | 0 |
| <u>GREVILLEA PROPERTY FUND</u> | | | | | |
| 464-105-1536 | Investment Earnings | 100 | | 200 | |
| 464-105-1596 | Rent | 81,228 | | 81,228 | |
| 464-105-1597 | Machine Income | 300 | | 412 | |
| TOTAL GREVILLEA PROPERTY FUND | | 81,628 | 0 | 81,840 | 0 |
| <u>GALE AVENUE PROPERTY -11605</u> | | | | | |
| 465-105-1536 | Investment Earnings | 100 | | 800 | |
| 465-105-1595 | Security Deposits | 0 | | 0 | |
| 465-105-1596 | Rent | 78,360 | | 73,776 | |
| 465-105-1597 | Machine Income | 898 | | 919 | |
| TOTAL GALE AVENUE PROPERTY FUND | | 79,358 | 0 | 75,495 | 0 |
| <u>GALE AVENUE PROPERTY -11529</u> | | | | | |
| 466-105-1536 | Investment Earnings | 200 | | 300 | |
| 466-105-1595 | Security Deposits | 1,791 | | 0 | |
| 466-105-1596 | Rent | 145,932 | | 135,204 | |
| 466-105-1597 | Machine Income | 2,016 | | 2,720 | |
| TOTAL GALE AVENUE PROPERTY FUND | | 149,939 | 0 | 138,224 | 0 |
| <u>GALE AVENUE PROPERTY -11537</u> | | | | | |
| 467-105-1536 | Investment Earnings | 30 | | 300 | |
| 467-105-1595 | Security Deposits | 0 | | 0 | |
| 467-105-1596 | Rent | 40,140 | | 40,140 | |
| 467-105-1597 | Machine Income | 1,065 | | 1,166 | |
| TOTAL GALE AVENUE PROPERTY FUND | | 41,235 | 0 | 41,606 | 0 |
| <u>TRURO AVENUE PROPERTY FUND</u> | | | | | |
| 468-105-1536 | Investment Earnings | 200 | | 500 | |
| 468-105-1596 | Rent | 57,948 | | 57,948 | |
| 468-105-1597 | Machine Income | 0 | | 0 | |
| TOTAL TRURO AVENUE PROPERTY FUND | | 58,148 | 0 | 58,448 | 0 |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|---|--------------------------|-----------------------------------|---|-----------------------------------|---|
| <u>DEBT SERVICE-PROJ AREA II-2016 REFUNDING (1998-2004-2006)</u> | | | | | |
| 469-101-1107 | Property Tax Incremental | 2,693,154 | | 2,700,404 | |
| 469-105-1536 | Investment Earnings | 600 | | 2,000 | |
| TOTAL DEBT SERVICE - PROJ AREA II - 2004 TAB FUND | | 2,693,754 | 0 | 2,702,404 | 0 |
| <u>CRA CFD NO. 1999-1 DEBT SERVICE FUND</u> | | | | | |
| 474-101-1109 | CFD Special Tax Revenue | 0 | | 0 | |
| 474-105-1536 | Investment Earnings | 15,000 | | 18,000 | |
| TOTAL CRA CFD NO 1999-1 DEBT SERV FUND | | 15,000 | 2,500,000 | 18,000 | 2,000,000 |
| <u>PARKING AUTHORITY 1995 CFD FUND</u> | | | | | |
| 475-101-1109 | CFD Special Tax Revenue | 989,224 | | 0 | |
| 475-105-1536 | Investment Earnings | 5,000 | | 0 | |
| TOTAL PARKING AUTHORITY 1995 CFD FUND | | 994,224 | 0 | 0 | 0 |
| <u>DEBT SERV - CFD 2004-1 (FUSION) FUND</u> | | | | | |
| 477-101-1109 | CFD Special Tax Revenue | 277,302 | | 273,685 | |
| 477-105-1536 | Investment Earnings | 3,000 | | 3,000 | |
| TOTAL DEBT SERV - CFD 2004-1 (FUSION) FUND | | 280,302 | 0 | 276,685 | 0 |
| <u>DEBT SERV - 360 DEGREES CFD FUND</u> | | | | | |
| 478-101-1109 | CFD Special Tax Revenue | 988,039 | | 978,949 | |
| 478-105-1536 | Investment Earnings | 10,000 | | 10,000 | |
| TOTAL DEBT SERVICE - 360 DEGREES CFD FUND | | 998,039 | 0 | 988,949 | 0 |
| <u>DEBT SERV - MOGUL HOSPITALITY ESCROW</u> | | | | | |
| 480-105-1536 | Investment Earnings | 0 | | 3,000 | |
| TOTAL DEBT SERVICE - 360 DEGREES CFD FUND | | 0 | 0 | 3,000 | 0 |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|--|----------------------------------|-----------------------------------|---|-----------------------------------|---|
| <u>AIRPORT FUND</u> | | | | | |
| 520-105-1598 | Ground Lease Rent | 540,000 | | 628,000 | |
| 520-108-1892 | Runway Rehab Seal Coat Project | 658,802 | | 0 | |
| 520-108-1893 | Noise Study (Part 150) 2018 | 307,125 | | 341,000 | |
| 520-108-1896 | FAA Improvement Grant | 0 | | 24,000 | |
| 520-109-2182 | Filming Fees | 40,000 | | 15,500 | |
| 520-110-2013 | Miscellaneous Revenue | 5,000 | | 5,000 | |
| 520-120-2160 | Hangar Space Rentals | 0 | | 0 | |
| 520-120-2162 | Airport Lease Revenues | 80,000 | | 87,450 | |
| 520-120-2163 | Key Card Fees | 5,000 | | 7,700 | |
| 520-120-2164 | Fuel Flow Fees | 100,000 | | 99,000 | |
| 520-120-2165 | Fuel Flow Fees - AV Fuel | 35,000 | | 38,800 | |
| TOTAL AIRPORT FUND | | 1,770,927 | 0 | 1,246,450 | 0 |
| <u>SEWER & STORM DRAIN FUND</u> | | | | | |
| 560-109-1902 | Sewer Connection Fees | 80,000 | | 100,000 | |
| 560-109-1905 | Sewer Service Charge | 1,390,000 | | 1,390,000 | |
| 560-109-1906 | NPDES Plan Check Fees | 2,000 | | 2,000 | |
| 560-109-1909 | FOG Program Fees | 33,000 | | 33,000 | |
| TOTAL SEWER & STORM DRAIN FUND | | 1,505,000 | 0 | 1,525,000 | 0 |
| <u>STORM WATER FUND</u> | | | | | |
| 561-109-1912 | NPDES Related Inspection Fee | 30,000 | | 30,000 | |
| TOTAL EQUIPMENT FUND | | 30,000 | 0 | 30,000 | 0 |
| <u>EQUIPMENT FUND</u> | | | | | |
| 600-110-2001 | Sale of Real & Personal Property | 0 | | 0 | |
| 600-110-2011 | Damage Claims | 15,000 | | 15,000 | |
| 600-110-2013 | Miscellaneous Revenue | 0 | | 0 | |
| 600-110-2095 | Departmental Charges | 2,117,131 | | 2,117,131 | |
| TOTAL EQUIPMENT FUND | | 2,132,131 | 0 | 2,132,131 | 0 |
| <u>COMMUNITY DEVELOPMENT BLOCK GRANT FUND</u> | | | | | |
| 727-108-1894 | Federal Revenue CDBG | 1,376,834 | | 1,566,450 | |
| TOTAL COMMUNITY DEV BLOCK GRANT FUND | | 1,376,834 | 0 | 1,566,450 | 0 |

CITY OF HAWTHORNE
Amended Revenue Detail
Fiscal Year 2020-21

| | | <u>Approved</u> <u>2019-20</u> | <u>Operating</u> <u>Transfers In</u> | <u>Proposed</u> <u>2020-21</u> | <u>Operating</u> <u>Transfers In</u> |
|--|---------------------------------------|-----------------------------------|---|-----------------------------------|---|
| <u>HOME FUNDS</u> | | | | | |
| 789-108-1852 | Federal HOME Funds | 979,134 | | 562,317 | |
| TOTAL HOME FUND | | 979,134 | 0 | 562,317 | 0 |
| <u>SECTION 8 - ADMINISTRATIVE FUND</u> | | | | | |
| 810-108-1875 | Federal Section 8 Voucher | 799,421 | | 664,784 | |
| 810-110-2008 | Fraud Recovery | 25,000 | | 12,000 | |
| 810-110-2013 | Miscellaneous Revenue | 0 | | 0 | |
| 810-111-1560 | Portable Voucher Administrative Fee | 264,400 | | 442,036 | |
| TOTAL SECTION 8 ADMINISTRATIVE FUND | | 1,088,821 | 0 | 1,118,820 | 0 |
| <u>SECTION 8 IN-HOUSE FUND</u> | | | | | |
| 815-108-1875 | Federal Section 8 Voucher | 6,007,205 | | 6,566,988 | |
| 815-110-2008 | Fraud Recovery | 25,000 | | 12,000 | |
| 815-110-2013 | Miscellaneous Revenue | 0 | | 0 | |
| TOTAL SECTION 8 IN-HOUSE FUND | | 6,032,205 | 0 | 6,578,988 | 0 |
| <u>SECTION 8 - PORTABLES FUND</u> | | | | | |
| 820-111-1542 | Other HAP Agencies -Voucher | 3,254,774 | | 4,066,543 | |
| TOTAL SECTION 8 - PORTABLES FUND | | 3,254,774 | 0 | 4,066,543 | 0 |
| <u>CALIFORNIA USED OIL RECYCLING GRANT FUND</u> | | | | | |
| 855-105-1536 | Investment Earnings | 300 | | 1,000 | |
| 855-106-1686 | Used Oil Recycling Grant | 22,000 | | 22,000 | |
| TOTAL CA USED OIL RECYCLING GRANT FUND | | 22,300 | 0 | 23,000 | 0 |
| <u>CALIFORNIA USED OIL RECYCLING GRANT FUND</u> | | | | | |
| 856-105-1536 | Investment Earnings | 300 | | 1,000 | |
| 856-106-1686 | CALRecycle Beverage Container Program | 22,000 | | 22,000 | |
| TOTAL CA USED OIL RECYCLING GRANT FUND | | 22,300 | 0 | 23,000 | 0 |
| COLUMN TOTALS | | 147,122,881 | 5,169,357 | 142,893,642 | 9,810,328 |
| GRAND TOTAL - ALL FUNDS | | \$152,292,238 | | \$152,703,970 | |

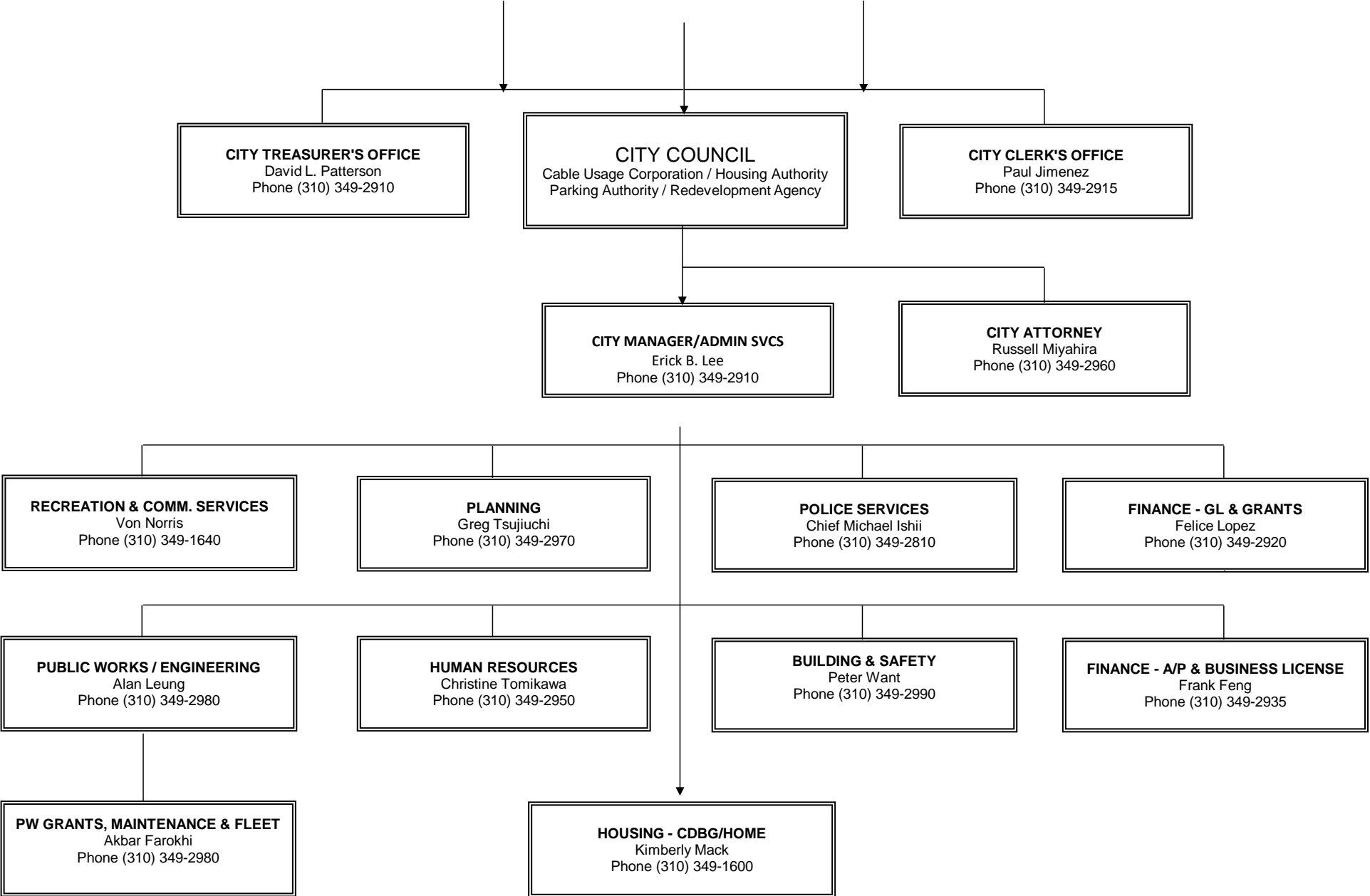
CITY OF HAWTHORNE
Amended Expenditure Summary
Fiscal Year 2020-21

| <u>Fund</u> | <u>Department Appropriations</u> | <u>Operating Transfers Out</u> | <u>Appropriations Sub Total</u> | <u>Cost Allocation</u> | <u>Department Total</u> |
|---|----------------------------------|--------------------------------|---------------------------------|------------------------|-------------------------|
| 100 General: | | | | | |
| Mayor & City Council | \$ 140,270 | | 140,270 | \$ (10,008) | \$ 130,262 |
| Non-Departmental | 9,786,344 | 2,960,328 | 12,746,672 | 284,196 | 13,030,868 |
| Measure HH | 11,550,000 | | 11,550,000 | | 11,550,000 |
| City Clerk | 718,101 | | 718,101 | (128,964) | 589,137 |
| City Manager | 656,612 | | 656,612 | (215,796) | 440,816 |
| Cable TV | 651,643 | | 651,643 | | 651,643 |
| City Treasurer | 44,101 | | 44,101 | (564) | 43,537 |
| City Attorney | 1,424,107 | | 1,424,107 | (589,000) | 835,107 |
| Admin. Services - Finance | 1,815,307 | | 1,815,307 | (759,014) | 1,056,293 |
| Admin. Services - Licensing, A/R, AP | 946,756 | | 946,756 | (232,704) | 714,052 |
| Human Resources | 659,740 | | 659,740 | (102,360) | 557,380 |
| Police | 36,283,931 | | 36,283,931 | 1,097,374 | 37,381,305 |
| Public Works | 2,686,528 | | 2,686,528 | (86,724) | 2,599,804 |
| Planning | 1,560,925 | | 1,560,925 | 82,608 | 1,643,533 |
| Building & Safety | 954,195 | | 954,195 | 56,220 | 1,010,415 |
| Recreation & Community Services | 4,019,541 | | 4,019,541 | 69,900 | 4,089,441 |
| TOTAL - GENERAL FUND | 73,898,101 | 2,960,328 | 76,858,429 | (534,836) | 76,323,593 |
| 200 Street Lighting | 688,876 | | 688,876 | 10,620 | 699,496 |
| 220 State Gas Tax | 1,728,682 | 1,700,000 | 3,428,682 | 15,588 | 3,444,270 |
| 225 Street Fund | 2,079,884 | | 2,079,884 | 35,352 | 2,115,236 |
| 230 Asset Forfeiture | 4,402,529 | | 4,402,529 | 24,588 | 4,427,117 |
| 239 COPS / SLESF | 200,000 | | 200,000 | | 200,000 |
| 244 CA Office of Traffic Safety Grants | 147,662 | | 147,662 | | 147,662 |
| 250 Insurance Reserve | 6,899,526 | | 6,899,526 | 39,600 | 6,939,126 |
| 265 Local Law Enforcement Block Grant | 53,313 | | 53,313 | | 53,313 |
| 280 Local Transit Assistance - Prop A | 3,334,071 | | 3,334,071 | 6,060 | 3,340,131 |
| 283 MTA Measure R | 1,143,467 | | 1,143,467 | 7,008 | 1,150,475 |
| 284 MTA Measure M | 1,214,891 | | 1,214,891 | 7,008 | 1,221,899 |
| 285 Proposition C County Sales Tax | 1,414,768 | 350,000 | 1,764,768 | 8,160 | 1,772,928 |
| 288 Community/Senior Center | 1,153,000 | | 1,153,000 | 0 | 1,153,000 |

CITY OF HAWTHORNE
Amended Expenditure Summary
Fiscal Year 2020-21

| <u>Fund</u> | <u>Department Appropriations</u> | <u>Operating Transfers Out</u> | <u>Appropriations Sub Total</u> | <u>Cost Allocation</u> | <u>Department Total</u> |
|--|----------------------------------|--------------------------------|---------------------------------|------------------------|-------------------------|
| 289 Measure W - Safe, Clean Water Program | 826,226 | 200,000 | 1,026,226 | 0 | 1,026,226 |
| 290 AB2766 Air Quality Funds | 106,000 | | 106,000 | 840 | 106,840 |
| 291 2009 Street Improvement Projects | 4,220,000 | 2,500,000 | 6,720,000 | 0 | 6,720,000 |
| 321 Holly Park Improvement Project | 716,826 | | 716,826 | | 716,826 |
| 375 Hawthorne Cable Usage Corp. | 30,000 | | 30,000 | | 30,000 |
| 410 Development Impact Fund | 800,000 | | 800,000 | 804 | 800,804 |
| 441 Debt Service - 2016 Refunding (2004/2005) | 2,251,778 | | 2,251,778 | 948 | 2,252,726 |
| 442 Debt Service- 2019 Pen Obligation Bond | 6,673,327 | | 6,673,327 | 0 | 6,673,327 |
| 444 Debt Service - 1997 COP | 727,130 | | 727,130 | 204 | 727,334 |
| 448 Debt Serv - 2007 SBRPCA Bonds | 247,898 | | 247,898 | 204 | 248,102 |
| 461 Redevelopment - Proj Area II | 1,766,011 | | 1,766,011 | 19,620 | 1,785,631 |
| 462 20% Housing Set Aside | 0 | | 0 | | 0 |
| 464 Grevillea Property Fund | 55,089 | | 55,089 | 6,480 | 61,569 |
| 465 Gale Avenue Property -11605 | 106,747 | | 106,747 | 3,240 | 109,987 |
| 466 Gale Avenue Property - 11529 | 143,828 | | 143,828 | 6,480 | 150,308 |
| 467 Gale Avenue Property - 11537 | 45,739 | | 45,739 | 3,240 | 48,979 |
| 468 Truro Avenue Property Fund | 143,538 | | 143,538 | 6,480 | 150,018 |
| 469 Debt Serv-Proj Area II-2016 Rfndg (1998-2004-2006) | 2,701,600 | | 2,701,600 | 804 | 2,702,404 |
| 474 Debt Service -Gateway CFD 1999-1 | 1,687,782 | | 1,687,782 | 420 | 1,688,202 |
| 477 Debt Service -Fusion CFD 2004-1 | 276,433 | | 276,433 | 252 | 276,685 |
| 478 Debt Service -Three Sixty Degress CFD | 988,745 | | 988,745 | 204 | 988,949 |
| 520 Airport | 1,178,436 | | 1,178,436 | 31,304 | 1,209,740 |
| 560 Sewer & Storm Drain Fund | 2,963,352 | 1,500,000 | 4,463,352 | 57,600 | 4,520,952 |
| 600 Equipment Maintenance | 1,794,596 | 600,000 | 2,394,596 | 47,124 | 2,441,720 |
| 727 Community Development Block Grant Fund | 1,314,411 | | 1,314,411 | 28,520 | 1,342,931 |
| 789 Home Funds | 560,914 | | 560,914 | | 560,914 |
| 810 Section 8 Administrative | 712,574 | | 712,574 | 164,548 | 877,122 |
| 815 Section 8 - In House | 5,853,984 | | 5,853,984 | | 5,853,984 |
| 820 Section 8 - Portables | 4,066,543 | | 4,066,543 | | 4,066,543 |
| 855 California Used Oil Recycling Grant | 11,627 | | 11,627 | 768 | 12,395 |
| 856 CALRecycle Beverage Container Program | 14,751 | | 14,751 | 768 | 15,519 |
| TOTAL - ALL FUNDS | \$ 141,344,655 | 9,810,328 | \$ 151,154,983 | \$ 0 | \$ 151,154,983 |

ELECTORATE



CITY OF HAWTHORNE

MAYOR AND CITY COUNCIL



ALEX VARGAS
Mayor



OLIVIA VALENTINE
Councilmember



Haidar Awad
Councilmember



ALEX MONTEIRO
Mayor Pro Tem



MIKE TALLEDA
Councilmember

CITY OFFICIALS

Erick B. Lee
City Manager

Russell Miyahira
City Attorney

Paul Jimenez
City Clerk

L. David Patterson
City Treasurer

Alan Leung
Public Works/Engineering

Felice Lopez
Finance - GL, Payroll & Grants

Von Norris
Recreation & Community Services

Christine Tomikawa
Human Resources

Akbar Farokhi
PW Grants, Maintenance & Fleet

Michael Ishii
Chief of Police

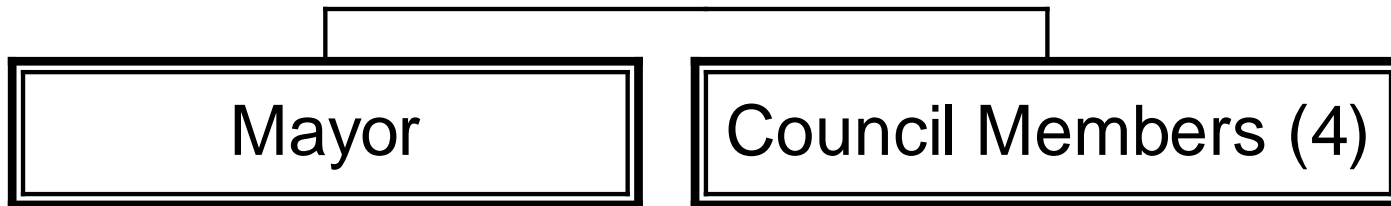
Frank Feng
Finance - A/P, A/R & Licensing

Peter Wang
Building & Safety

Kimberly Mack
Housing/CDBG & HOME

Greg Tsujiuchi
Planning & Code Enforcement

City Council





Fund General
Department Mayor & City Council
Program Mayor & City Council

Program Description

The City Council is responsible for establishing policy direction for City staff to follow so that those services that are deemed essential by the electorate and taxpaying residents and businesses of the community are provided in a cost-effective and professional manner. The City Council is mandated to provide an environment that stimulates participation in the governing processes and to conduct the affairs of the City openly and responsively. The Mayor is elected to a two-year term and City Council members are elected to four-year terms on an overlapping basis. Thus two Council seats and the Mayor's seat are up for re-election every two years. The Mayor and City Council also serve as the governing body of the Successor Agency/Community Redevelopment Agency, Parking Authority, Housing Authority and the Public Financing Authority. They also serve as members of the Hawthorne Cable Usage Corporation.

| <u>Expenditure Summary</u> | Actual <u>2018-19</u> | Budget <u>2019-20</u> | City Council Adopted <u>2020-21</u> |
|----------------------------|--------------------------|--------------------------|---|
| Mayor & City Council | \$ 114,776 | \$ 135,424 | \$ 125,262 |
| Community Events | 1,510 | 5,000 | 5,000 |
| Program Total | 116,286 | 140,424 | 130,262 |

| <u>Personnel Summary</u> | Actual <u>2018-19</u> | Budget <u>2019-20</u> | City Council Adopted <u>2020-21</u> |
|--------------------------|--------------------------|--------------------------|---|
| Full Time Positions: | | | |
| Mayor | 1.00 | 1.00 | 1.00 |
| Council Members | 4.00 | 4.00 | 4.00 |
| Total | 5.00 | 5.00 | 5.00 |



Expenditures and Appropriations

| Fund | | General | | |
|--------------------------------|--|----------------------|-------------------|------------------------------------|
| Department | | Mayor & City Council | | |
| Program | | Mayor & City Council | | |
| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
| 4001 | Salaries Full Time | \$ 39,352 | \$ 48,923 | \$ 48,923 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 11,756 | 20,049 | 6,249 |
| 4032 | Medicare | 687 | 709 | 709 |
| 4034 | Compensation Insurance | 1,560 | 2,084 | 2,084 |
| 4035 | Health Insurance BeneEits | 57,051 | 44,528 | 45,938 |
| 4039 | PERS - POB Contribution | 4,727 | 5,382 | 4,648 |
| Total Personnel Services | | 115,132 | 121,675 | 108,551 |
| 4151 | Operating Supplies | \$ 63 | \$ 3,000 | \$ 3,000 |
| 4305 | Telephone | 723 | 3,000 | 2,000 |
| 4413 | Event Stipend - Mayor | 650 | 1,000 | 1,000 |
| 4414 | Event Stipend - Council Member Valentine | 560 | 1,000 | 1,000 |
| 4415 | Event Stipend - Council Member English | 100 | 0 | 0 |
| 4418 | Event Stipend - Council Member Michelin | 200 | 0 | 0 |
| 4419 | Event Stipend - Council Member Monteiro | 0 | 1,000 | 1,000 |
| 4421 | Event Stipend - Council Member Talleda | 0 | 1,000 | 1,000 |
| 4422 | Event Stipend - Council Member Awad | 0 | 1,000 | 1,000 |
| 4515 | General Expense | 2,222 | 5,000 | 5,000 |
| 4542 | Travel, ConEerence & Meetings | 4,472 | 10,000 | 0 |
| 4615 | Liability Insurance Allocation | 2,172 | 2,757 | 2,531 |
| 4618 | Cost Allocation | (10,008) | (10,008) | (10,008) |
| Total Maintenance & Operations | | 1,153 | 18,749 | 7,523 |
| GRAND TOTAL | | 116,286 | 140,424 | 116,074 |



Expenditures and Appropriations

| | |
|-------------------|---------------------------------|
| Fund | General |
| Department | Mayor & City Council |
| Program | Mayor & City Council |

Program Description

The City Council is responsible for establishing policy direction for City staff to follow so that those services that are deemed essential by the electorate and taxpaying residents and businesses of the community are provided in a cost-effective and professional manner. The City Council is mandated to provide an environment that stimulates participation in the governing processes and to conduct the affairs of the City openly and responsively. The Mayor is elected to a two-year term and City Councilmembers are elected to four-year terms on an overlapping basis. Thus two Council seats and the Mayor's seat are up for re-election every two years. The Mayor and City Council also serve as the governing body of the Successor Agency/Community Redevelopment Agency, Parking Authority, Housing Authority and the Public Financing Authority. They also serve as members of the Hawthorne Cable Usage Corporation.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 115,132 | \$ 121,675 | \$ 122,739 |
| Maintenance & Operations | (357) | 13,749 | 2,523 |
| Program Total | <hr/> <u>114,776</u> | <hr/> <u>135,424</u> | <hr/> <u>125,262</u> |



Expenditures and Appropriations

| Fund Department Program | | General Mayor & City Council Mayor & City Council | | |
|-------------------------------|----------------------------------|---|---------------------------|---|
| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
| 4001 | Salaries Full Time | \$ 39,352 | \$ 48,923 | \$ 48,923 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 11,756 | 20,049 | 6,249 |
| 4032 | Medicare | 687 | 709 | 709 |
| 4034 | Compensation Insurance | 1,560 | 2,084 | 2,084 |
| 4035 | Health Insurance Benefits | 57,051 | 44,528 | 45,938 |
| 4039 | PERS - POB Contribution | 4,727 | 5,382 | 4,648 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 14,188 |
| | Total Personnel Services | 115,132 | 121,675 | 122,739 |
| 4151 | Operating Supplies | \$ 63 | \$ 3,000 | \$ 3,000 |
| 4305 | Telephone | 723 | 3,000 | 2,000 |
| 4515 | General Expense | 2,222 | 5,000 | 5,000 |
| 4542 | Travel, Conference & Meetings | 4,472 | 10,000 | 0 |
| 4615 | Liability Insurance Allocation | 2,172 | 2,757 | 2,531 |
| 4618 | Cost Allocation | (10,008) | (10,008) | (10,008) |
| | Total Maintenance & Operations | (357) | 13,749 | 2,523 |
| | GRAND TOTAL | 114,776 | 135,424 | 125,262 |



| | |
|--------------------|---------------------------------|
| Fund | General |
| Department | Mayor & City Council |
| Program | Mayor & City Council |
| Sub-Program | Community Events |

Program Description

The City Council is responsible for establishing direction for City staff to follow so that City sponsored community events are provided in a cost-effective and professional manner. The City Council supports and promotes community events that improve commerce, the economic climate, and quality of life in the City. This program budgets for and details the City sponsored community events.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 1,510 | \$ 5,000 | \$ 5,000 |
| Program Total | 1,510 | 5,000 | 5,000 |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

General
Mayor & City Council
Mayor & City Council
Community Events

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|--|-----------------------|-----------------------|-------------------------------------|
| 4413 | Event Stipend - Mayor | \$ 650 | \$ 1,000 | \$ 1,000 |
| 4414 | Event Stipend - Council Member Valentine | 560 | 1,000 | 1,000 |
| 4415 | Event Stipend - Council Member English | 100 | 0 | 0 |
| 4418 | Event Stipend - Council Member Michelin | 200 | 0 | 0 |
| 4419 | Event Stipend - Council Member Monteiro | 0 | 1,000 | 1,000 |
| 4421 | Event Stipend - Council Member Talleda | 0 | 1,000 | 1,000 |
| 4422 | Event Stipend - Council Member Awad | 0 | 1,000 | 1,000 |
| Total Maintenance & Operations | | 1,510 | 5,000 | 5,000 |
| GRAND TOTAL | | 1,510 | 5,000 | 5,000 |



Fund 100 General
Department 11 Mayor & City Council
Program 1150 Non Departmental

Program Description

The non-departmental budget accounts for citywide operations not directly attributable to any one department but to the City as a whole. This budget includes debt service payments on bonds and loans; fire services contract costs with the County of Los Angeles; auditing services; advances of funds to the Redevelopment Agency; retiree health insurance costs; and operating transfers from the General Fund to other City funds/departments.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 920,429 | \$ 675,000 | \$ 838,500 |
| Contract Services | 10,171,734 | 12,241,778 | 12,651,500 |
| Maintenance & Operations | 8,235,554 | 7,942,863 | 8,130,540 |
| Operating Transfers | 5,282,394 | 3,473,657 | 2,960,328 |
| Program Total | <u>24,610,111</u> | <u>24,333,298</u> | <u>24,580,868</u> |



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
11 Mayor & City Council
1150 Non Departmental**

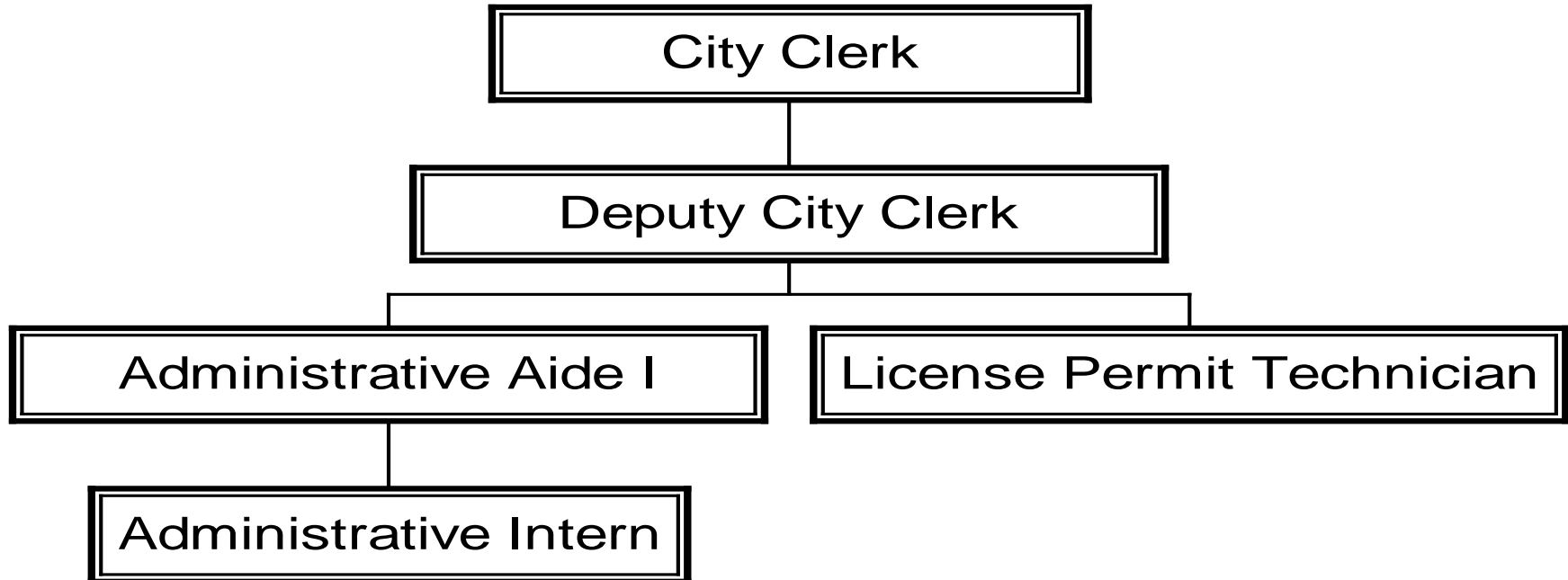
| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4003 | Salaries - Retiree & Special Payouts | \$ 589,496 | \$ 675,000 | \$ 838,500 |
| 4031 | PERS - Retirement & Pick-up | 329,859 | 0 | 0 |
| 4032 | Medicare | 1,074 | 0 | 0 |
| | Total Personnel Services | 920,429 | 675,000 | 838,500 |
| 4050 | Commissioner Stipends | \$ 0 | \$ 0 | \$ 1,500 |
| 4051 | Contract Services | 173,142 | 160,000 | 150,000 |
| 4077 | County Fire Services | 6,817,020 | 6,456,129 | 4,369,028 |
| | Total Contract Services | 6,990,162 | 6,616,129 | 4,520,528 |
| 4115 | Copier Print Services | \$ 681 | \$ 3,000 | \$ 1,000 |
| 4222 | Space X - Tunnel Expenses | (1,080) | 0 | 0 |
| 4304 | Postage | 6,101 | 40,000 | 40,000 |
| 4305 | Telephone | 0 | 3,000 | 3,000 |
| 4408 | Retiree Health Insurance | 2,306,081 | 3,000,000 | 3,000,000 |
| 4453 | Vehicle Rental | 58,080 | 65,316 | 65,316 |
| 4510 | Dues & Subscriptions | 60,293 | 75,000 | 70,000 |
| 4512 | Educations Reimbursement | 1,249 | 3,000 | 3,000 |
| 4515 | General Expense | 42,666 | 40,000 | 40,000 |
| 4516 | Special Expense | 0 | 5,000 | 10,000 |
| 4525 | Emergency Preparedness | 40,857 | 50,000 | 50,000 |
| 4526 | Special Event Expenses | (1,882) | 0 | 5,000 |
| 4615 | Liability Insurance Allocation | 1,074,525 | 0 | 1,000,000 |
| 4618 | Cost Allocation | 284,652 | 284,196 | 284,196 |
| 4692 | Parking Lot Remediation | 0 | 0 | 140,000 |
| | Total Maintenance & Operations | 3,872,222 | 3,568,512 | 4,711,512 |
| 4610 | Operating Transfers Out | \$ 5,282,394 | \$ 3,473,657 | \$ 2,960,328 |
| | Total Transfers | 5,282,394 | 3,473,657 | 2,960,328 |
| | GRAND TOTAL | 17,065,207 | 14,333,298 | 13,030,868 |



Expenditures and Appropriations

| Fund Department Program | | 100 General 11 Mayor & City Council 1150 Non Departmental 121 Measure HH | | |
|-------------------------------|--|---|-------------------|------------------------------------|
| | | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
| <u>Object Number</u> | <u>Description</u> | | | |
| 4077 | County Fire Services | \$ 3,181,572 | \$ 5,625,649 | \$ 8,130,972 |
| | Total Contract Services | 3,181,572 | 5,625,649 | 8,130,972 |
| 4301 | SB Reg Public communications Authority | \$ 3,404,502 | \$ 3,404,503 | \$ 2,350,000 |
| 4309 | Radio Equipment / Interoperability | 427,500 | 0 | 0 |
| 4310 | Police - Gang Unit | 531,330 | 789,348 | 702,660 |
| 4311 | Police - School Resource Officer | 0 | 180,500 | 366,368 |
| | Total Maintenance & Operations | 4,363,332 | 4,374,351 | 3,419,028 |
| | GRAND TOTAL | 7,544,904 | 10,000,000 | 11,550,000 |

City Clerk





Fund 100 General
Department 12 City Clerk
Program 1201 General Administration

Program Description

The City Clerk's Department records, prepares, certifies, and maintains the official minutes and agendas of all meetings of the City Council, Community Redevelopment Agency, Parking Authority, Housing Authority, Public Financing Authority, and Cable Usage Corporation. The City Clerk publishes and mails legal notice as required by State law and City statutes. As custodian of official records, the department is the official depository for City contracts, agreements, claims, deeds, and other documents as required. The City Clerk also processes and maintains all City Ordinances and Resolutions and maintains custody of the official City Seal. The City Clerk's Department administers, coordinates, and supervises the conduct of all Municipal Elections, receives general initiative, referendum, and recall petitions and serves as Deputy Registrar of Voters. The City Clerk is the filing officer for campaign disclosure statements filed by officeholders, candidates, and political action committees; the department also responds to information requests from City Council, City staff, other agencies, attorneys, and the public.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 260,997 | \$ 302,448 | \$ 446,463 |
| Contract Services | 99,091 | 19,400 | 251,000 |
| Maintenance & Operations | (117,730) | (112,288) | (108,326) |
| Program Total | 242,358 | 209,560 | 589,137 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>0 Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---------------------------|---------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| City Clerk | 1.00 | 1.00 | 1.00 |
| Deputy City Clerk | 0.90 | 1.00 | 1.00 |
| Administrative Aide I | 1.00 | 1.00 | 1.00 |
| License Permit Technician | 0.00 | 0.00 | 1.00 |
| Total | 2.90 | 3.00 | 4.00 |



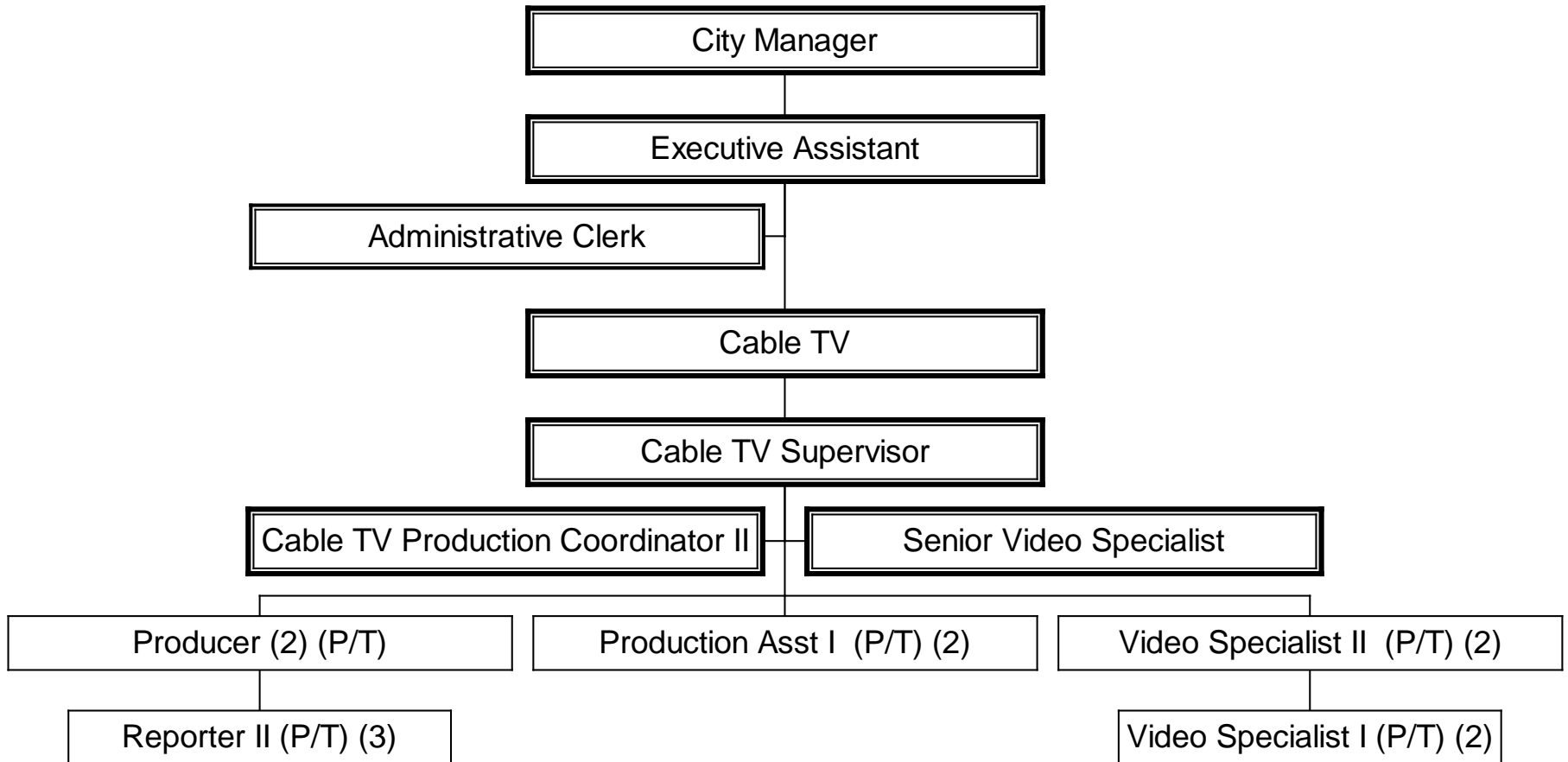
Expenditures and Appropriations

**Fund
Department
Program**

**100 General
12 City Clerk
1201 General Administration**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 147,613 | \$ 162,218 | \$ 249,005 |
| 4002 | Salaries Part Time | 0 | 0 | 12,035 |
| 4010 | Salaries - Overtime | 493 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 0 | 6,763 | 0 |
| 4015 | Salaries Vacation Payouts | 1,429 | 7,540 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 72,561 | 83,623 | 53,353 |
| 4032 | Medicare | 2,325 | 2,529 | 4,062 |
| 4034 | Compensation Insurance | 1,800 | 1,882 | 3,028 |
| 4035 | Health Insurance Benefits | 2,643 | 1,912 | 1,912 |
| 4036 | Unemployment Insurance | 432 | 456 | 753 |
| 4037 | PARS | 0 | 0 | 181 |
| 4039 | PERS - POB Contribution | 17,075 | 17,844 | 23,655 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 72,211 |
| 4045 | Health Insurance Benefits Misc | 14,627 | 17,681 | 26,268 |
| Total Personnel Services | | 260,997 | 302,448 | 446,463 |
| 4051 | Contract Services | \$ 0 | \$ 11,400 | \$ 1,000 |
| 4055 | Elections | 99,091 | 8,000 | 250,000 |
| Total Contract Services | | 99,091 | 19,400 | 251,000 |
| 4115 | Copier Print Services | \$ 0 | \$ 400 | \$ 0 |
| 4151 | Operating Supplies | 1,391 | 1,500 | 1,500 |
| 4302 | Legal Advertising | 3,714 | 5,000 | 5,000 |
| 4304 | Postage | 1 | 100 | 100 |
| 4305 | Telephone | 0 | 300 | 0 |
| 4507 | Community Relations/Promotions | 0 | 700 | 1,000 |
| 4510 | Dues & Subscriptions | 380 | 810 | 500 |
| 4518 | Training | 0 | 410 | 4,800 |
| 4542 | Travel, Conference & Meetings | 0 | 1,100 | 2,000 |
| 4615 | Liability Insurance Allocation | 5,748 | 6,356 | 5,738 |
| 4618 | Cost Allocation | (128,964) | (128,964) | (128,964) |
| Total Maintenance & Operations | | (117,730) | (112,288) | (108,326) |
| GRAND TOTAL | | 242,358 | 209,560 | 589,137 |

City Manager





Fund 100 General
Department 13 City Manager

Program Summary

Program Description

The City Manager serves as the Chief Administrative officer of the City and Manager of the Cable Television Division.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| General Administration | \$ 2,358 | \$ 495,357 | \$ 440,816 |
| Cable T V | 511,374 | 633,378 | 651,643 |
| Program Total | 513,733 | 1,128,735 | 1,092,459 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|-----------------------------|--|---------------------------------|---|
| Full Time Positions: | | | |
| City Manager | 1.00 | 1.00 | 1.00 |
| Executive Assistant | 1.00 | 1.00 | 1.00 |
| Administrative Clerk | 0.00 | 0.00 | 1.00 |
| Cable TV Supervisor | 0.00 | 0.00 | 1.00 |
| Production Coordinator | 2.00 | 2.00 | 0.00 |
| Production Coordinator II | 0.00 | 0.00 | 1.00 |
| Graphic Artist/Editor | 1.00 | 1.00 | 0.00 |
| Senior Video Specialist | 0.00 | 0.00 | 1.00 |
| Part Time Positions: | | | |
| Commissioners | 5.00 | 5.00 | 5.00 |
| Emergency Coordinator P/T | 1.00 | 1.00 | 0.00 |
| Clerk Typist | 1.00 | 1.00 | 0.00 |
| Office Clerk I | 1.00 | 1.00 | 0.00 |
| Production Assistant I | The number of employees to be hired to each of these positions will depend on program needs. | | |
| Production Assistant II | | | |
| Video Specialist II | | | |
| Reporter I | | | |
| Reporter II | | | |
| Producer | For the purpose of this budget a bank of hours has been assigned to each position. | | |
| Graphic Artist / Editor | | | |
| Total | 13.00 | 13.00 | 11.00 |



Expenditures and Appropriations

**Fund
Department**

**100 General
13 City Manager**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 266,328 | \$ 557,362 | \$ 600,290 |
| 4002 | Salaries Part Time | 140,132 | 182,873 | 122,089 |
| 4010 | Salaries Overtime | 803 | 0 | 2,500 |
| 4014 | Salaries Sick Leave Payouts | 428 | 13,144 | 0 |
| 4015 | Salaries Vacation Payouts | 5,792 | 19,405 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 143,009 | 302,599 | 125,853 |
| 4032 | Medicare | 6,228 | 11,300 | 11,085 |
| 4034 | Compensation Insurance | 18,840 | 20,855 | 29,309 |
| 4036 | Unemployment Insurance | 2,016 | 2,220 | 2,167 |
| 4037 | PARS | 1,140 | 1,610 | 1,632 |
| 4039 | PERS - POB Contribution | 37,686 | 66,431 | 58,289 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 177,934 |
| 4044 | Deferred Comp Contribution | 0 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 27,370 | 53,449 | 57,852 |
| | Total Personnel Services | 649,771 | 1,231,248 | 1,192,000 |
| 4051 | Contract Services | \$ 43,020 | \$ 60,000 | \$ 60,500 |
| | Total Contract Services | 42,820 | 60,000 | 60,500 |
| 4151 | Operating Supplies | \$ 14,405 | \$ 19,000 | \$ 19,000 |
| 4304 | Postage | 75 | 8,000 | 8,500 |
| 4305 | Telephone | 521 | 2,300 | 1,900 |
| 4453 | Vehicle Rental | 7,488 | 7,488 | 7,488 |
| 4515 | General Expense | 80 | 1,500 | 1,500 |
| 4542 | Travel, Conference & Meetings | 233 | 0 | 0 |
| 4615 | Liability Insurance Allocation | 14,136 | 14,995 | 17,367 |
| 4618 | Cost Allocation | (215,796) | (215,796) | (215,796) |
| | Total Maintenance & Operations | (178,858) | (162,513) | (160,041) |
| | GRAND TOTAL | 513,733 | 1,128,735 | 1,092,459 |



Fund 100 General
Department 13 City Manager
Program 1301 General Administration

Program Summary

Program Description

The City Manager serves as the Chief Administrative officer of the City and, as such, keeps the City Council informed of issues pertinent to the City and its functions, recommends policy alternatives to the City Council and assures the proper and efficient implementation of Council policies, programs and directives. The City Manager also serves as the Executive Director of the Community Redevelopment Agency, Parking Authority, Housing Authority, and Financing Authority and serves as the City's liaison to various governmental and public organizations at the local, regional, and state level. The department also serves to inform and educate Hawthorne's residents, business people, and property owners about City services and activities, as well as trends and challenges affecting the City.

| <u>Expenditure Summary</u> | Actual | Budget | City Council |
|----------------------------|----------------|----------------|----------------------------------|
| | <u>2018-19</u> | <u>2019-20</u> | <u>Adopted</u> <u>2020-21</u> |
| Personnel Services | \$ 206,506 | \$ 684,873 | \$ 626,841 |
| Maintenance & Operations | (203,947) | (189,516) | (187,525) |
| Program Total | 2,358 | 495,357 | 440,816 |

| <u>Personnel Summary</u> | Actual | Budget | City Council |
|-----------------------------|----------------|----------------|----------------------------------|
| | <u>2018-19</u> | <u>2019-20</u> | <u>Adopted</u> <u>2020-21</u> |
| Full Time Positions: | | | |
| City Manager | 1.00 | 1.00 | 1.00 |
| Executive Assistant | 1.00 | 1.00 | 1.00 |
| Administrative Clerk | 0.00 | 0.00 | 1.00 |
| Part Time Positions: | | | |
| Commissioners | 5.00 | 5.00 | 5.00 |
| Emergency Coordinator P/T | 0.00 | 1.00 | 0.00 |
| Office Clerk I | 1.00 | 0.00 | 0.00 |
| Clerk Typist | 1.00 | 2.00 | 0.00 |
| Total | 9.00 | 10.00 | 8.00 |



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
13 City Manager
1301 General Administration**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 81,107 | \$ 328,514 | \$ 360,472 |
| 4002 | Salaries Part Time | 52,249 | 62,245 | 0 |
| 4010 | Salaries Overtime | 257 | 0 | 2,500 |
| 4014 | Salaries Sick Leave Payouts | 0 | 12,631 | 0 |
| 4015 | Salaries Vacation Payouts | 2,133 | 16,841 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 36,188 | 177,567 | 71,887 |
| 4032 | Medicare | 1,996 | 5,967 | 5,559 |
| 4034 | Compensation Insurance | 9,540 | 11,320 | 11,765 |
| 4036 | Unemployment Insurance | 996 | 1,172 | 1,081 |
| 4037 | PARS | 445 | 0 | 0 |
| 4039 | PERS - POB Contribution | 11,420 | 39,797 | 34,245 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 104,537 |
| 4044 | Deferred Comp Contribution | 0 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 10,173 | 28,819 | 31,795 |
| | Total Personnel Services | 206,506 | 684,873 | 626,841 |
| 4050 | Commissioners Stipends | \$ (200) | \$ 0 | \$ 1,500 |
| | Total Contract Services | (200) | 0 | 1,500 |
| 4151 | Operating Supplies | \$ 5,564 | \$ 10,000 | \$ 10,000 |
| 4304 | Postage | 75 | 8,000 | 8,000 |
| 4305 | Telephone | 521 | 1,400 | 1,400 |
| 4515 | General Expense | 80 | 1,500 | 1,500 |
| 4542 | Travel, Conference & Meetings | 233 | 0 | 0 |
| 4615 | Liability Insurance Allocation | 5,376 | 5,380 | 7,371 |
| 4618 | Cost Allocation | (215,796) | (215,796) | (215,796) |
| | Total Maintenance & Operations | (203,947) | (189,516) | (187,525) |
| | GRAND TOTAL | 2,358 | 495,357 | 440,816 |



Fund 100 General
Department 13 City Manager
Program 1305 Cable Television

Program Summary

Program Description

Under the direction of the City Manager, the division plans and coordinates the creation of city and community oriented video programs. It also serves as an interface between the cable television subscribers and the cable company in resolution of all disputes.

Working with the City Attorney and City Engineer's office, the Cable TV division helps in the processing of telecommunication franchise proposals and gathers current right-of-way data for sharing with City staff.

| | Actual | Budget | City Council |
|----------------------------|----------------|----------------|---------------------|
| <u>Expenditure Summary</u> | <u>2018-19</u> | <u>2019-20</u> | <u>Adopted</u> |
| | | | <u>2020-21</u> |
| Personnel Services | \$ 443,265 | \$ 546,375 | \$ 565,159 |
| Contract Services | 43,020 | 60,000 | 59,000 |
| Maintenance & Operations | 25,089 | 27,003 | 27,484 |
| Program Total | <hr/> 511,374 | <hr/> 633,378 | <hr/> 651,643 <hr/> |

| | Actual | Budget | City Council |
|--------------------------|----------------|--|------------------|
| <u>Personnel Summary</u> | <u>2018-19</u> | <u>2019-20</u> | <u>Adopted</u> |
| | | | <u>2020-21</u> |
| Full Time Positions: | | | |
| Cable TV Supervisor | 0.00 | 1.00 | 1.00 |
| Production Coordinator | 2.00 | 1.00 | 1.00 |
| Graphic Artist / Editor | 0.00 | 1.00 | 0.00 |
| Senior Video Specialist | 0.00 | 0.00 | 1.00 |
| Part Time Positions: | | | |
| Production Assistant I | | | |
| Production Assistant II | | | |
| Reporter I | | | |
| Reporter II | | | |
| Video Specialist II | | | |
| Producer | | | |
| | | The number of employees to be hired to each of these positions will depend on program needs. | |
| | | | |
| | | | |
| | | | |
| | | For the purpose of this budget a bank of hours has been assigned to each position. | |
| | | | |
| Total | <hr/> 2.00 | <hr/> 3.00 | <hr/> 3.00 <hr/> |



Expenditures and Appropriations

Fund 100 General
Department 13 City Manager
Program 1305 Cable Television

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 185,221 | \$ 228,848 | \$ 239,818 |
| 4002 | Salaries Part Time | 87,882 | 120,628 | 122,089 |
| 4010 | Salaries Overtime | 545 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 428 | 513 | 0 |
| 4015 | Salaries Vacation Payouts | 3,658 | 2,564 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 106,821 | 125,032 | 53,966 |
| 4032 | Medicare | 4,232 | 5,333 | 5,526 |
| 4034 | Compensation Insurance | 9,300 | 9,535 | 17,544 |
| 4036 | Unemployment Insurance | 1,020 | 1,048 | 1,086 |
| 4037 | PARS | 694 | 1,610 | 1,632 |
| 4039 | PERS - POB Contribution | 26,266 | 26,634 | 24,044 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 73,397 |
| 4045 | Health Insurance Benefits Misc | 17,197 | 24,630 | 26,057 |
| | Total Personnel Services | 443,265 | 546,375 | 565,159 |
| 4051 | Contract Services | \$ 43,020 | \$ 60,000 | \$ 59,000 |
| | Total Contract Services | 43,020 | 60,000 | 59,000 |
| 4151 | Operating Supplies | \$ 8,841 | \$ 9,000 | \$ 9,000 |
| 4304 | Postage | 0 | 0 | 500 |
| 4305 | Telephone | 0 | 900 | 500 |
| 4453 | Vehicle Rental | 7,488 | 7,488 | 7,488 |
| 4615 | Liability Insurance Allocation | 8,760 | 9,615 | 9,996 |
| | Total Maintenance & Operations | 25,089 | 27,003 | 27,484 |
| | GRAND TOTAL | 511,374 | 633,378 | 651,643 |



Fund
Department
Program

375 Hawthorne Cable Usage Corporation
13 City Manager
1305 Cable Television

Program Summary

Program Description

The Hawthorne Cable Usage Corporation (HCUC) was incorporated on July 7, 1983, under the Nonprofit Public Benefit Corporation Law. The principal objectives include securing and maintaining a cable television provider for the community of Hawthorne along with promoting and supporting public access to cable television within the City of Hawthorne by providing television channels and is available for all forms of public expression, community information and programming.

The HCUC is a separate legal entity whose management, administrative and accounting services are provided by the City of Hawthorne.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 87,519 | \$ 65,000 | \$ 30,000 |
| Program Total | <u>87,519</u> | <u>65,000</u> | <u>30,000</u> |



Expenditures and Appropriations

Fund
Department
Program

375 Hawthorne Cable Usage Corporation
1300 City Manager
1305 Cable Television

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|-----------------------|-----------------------|-----------------------|-------------------------------------|
| 4740 | Machinery & Equipment | \$ 87,519 | \$ 65,000 | \$ 30,000 |
| | Total Capital Outlay | <hr/> 87,519 | <hr/> 65,000 | <hr/> 30,000 |
| | GRAND TOTAL | <hr/> 87,519 | <hr/> 65,000 | <hr/> 30,000 |

City Treasurer

City Treasurer



Fund 100 General
Department 14 City Treasurer
Program 1401 General Administration

Program Summary

Program Description

The City Treasurer is elected to a four-year term. The primary responsibility of the Treasurer's office is the investment and reporting of City funds

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 33,846 | \$ 39,935 | \$ 40,457 |
| Maintenance & Operations | 284 | 3,075 | 3,080 |
| Program Total | 34,130 | 43,010 | 43,537 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|--|--------------------------|--------------------------|--|
| Full Time Positions: City Treasurer | 1.00 | 1.00 | 1.00 |
| Total | 1.00 | 1.00 | 1.00 |



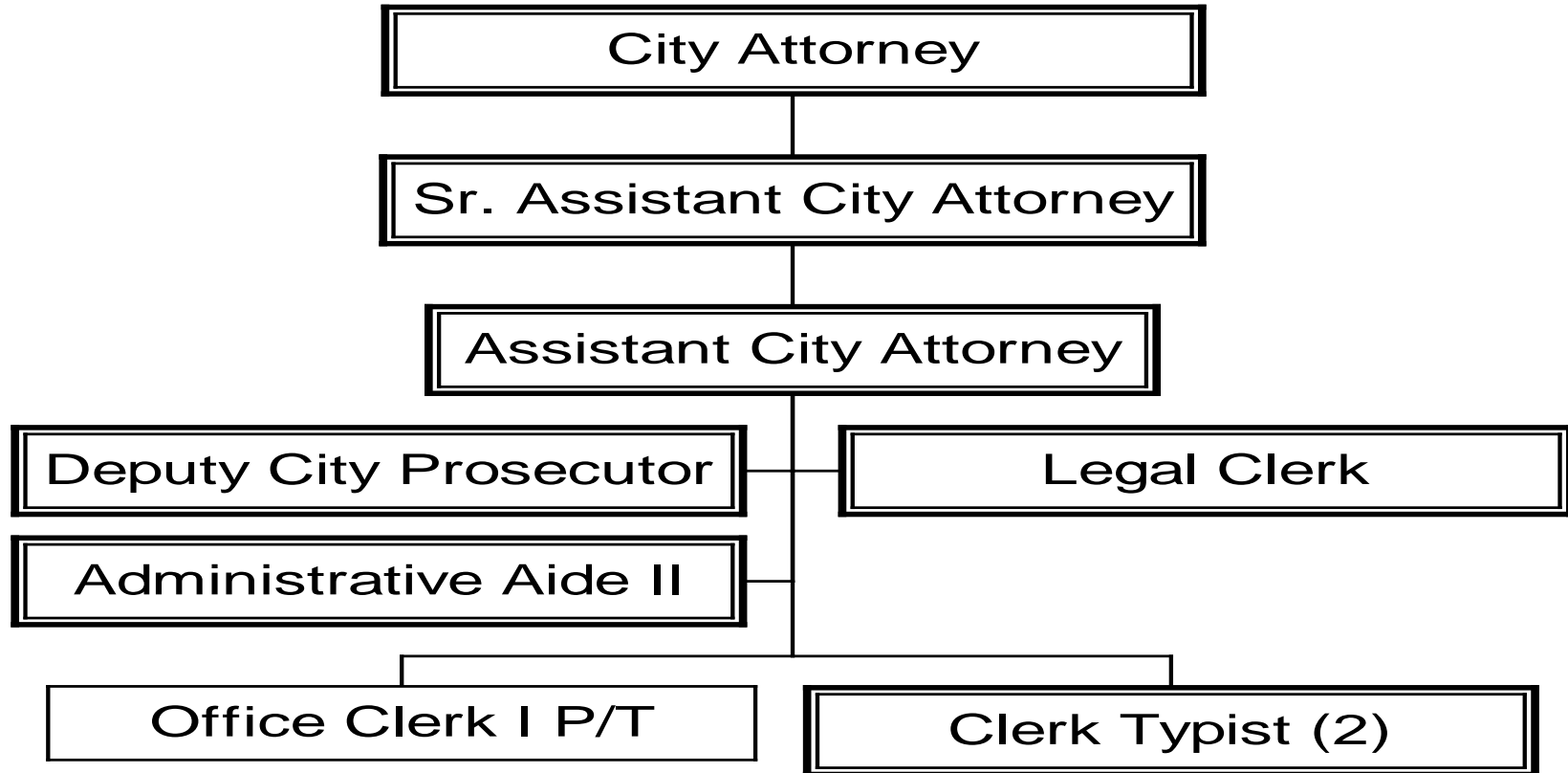
Expenditures and Appropriations

Fund
Department
Program

100 General
14 City Treasurer
1401 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 10,027 | \$ 10,192 | \$ 10,192 |
| 4031 | Pers Retirement & pick-up (EPMC) | 3,176 | 4,177 | 1,302 |
| 4032 | Medicare | 145 | 148 | 148 |
| 4034 | Compensation Insurance | 120 | 118 | 118 |
| 4035 | Health Insurance Benefits | 19,203 | 24,179 | 24,773 |
| 4039 | Pers - POB Contribution | 1,175 | 1,121 | 968 |
| 4040 | Pers - 2019 POB Contribution | 0 | 0 | 2,956 |
| Total Personnel Services | | <u>33,846</u> | <u>39,935</u> | <u>40,457</u> |
| 4151 | Operating Supplies | \$ 152 | \$ 400 | \$ 400 |
| 4305 | Telephone | 0 | 500 | 500 |
| 4542 | Travel, Conferences & Meetings | 0 | 2,000 | 2,000 |
| 4615 | Liability Insurance Allocation | 696 | 739 | 744 |
| 4618 | Cost Allocation | (564) | (564) | (564) |
| Total Maintenance & Operations | | <u>284</u> | <u>3,075</u> | <u>3,080</u> |
| GRAND TOTAL | | <u>34,130</u> | <u>43,010</u> | <u>43,537</u> |

City Attorney





Fund 100 General
Department 15 City Attorney

Department Budget Summary

Department Description

The City Attorney's Office has overall managerial and administrative responsibility for all City legal matters. The City Attorney is the legal advisor of the city council and all other city officers, departments, boards and commissions and is also responsible for (1) drafting and preparing all ordinances, resolutions, contracts, leases, and any and all other legal documents; and (2) attending to all legal matters, litigation and suits, including but not limited to personal injury actions, property damage cases, extraordinary writs, injunctive relief, appeals and administrative proceedings in which the city is a party or in which it is directly or indirectly interested.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| General Administration | \$ 23,621 | \$ 233,716 | \$ 216,912 |
| Prosecution | 399,474 | 619,089 | 618,195 |
| Department Total | 423,095 | 852,805 | 835,107 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|-----------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| City Attorney | 0.90 | 0.95 | 0.95 |
| Sr. Assistant City Attorney | 0.00 | 0.00 | 1.00 |
| Assistant City Attorney | 2.00 | 2.00 | 1.00 |
| Deputy City Prosecutor | 1.00 | 1.00 | 1.00 |
| Administrative Aide II | 1.00 | 1.00 | 1.00 |
| Clerk Typist | 0.00 | 1.00 | 1.00 |
| Part Time Positions: | | | |
| Office Clerk I | 2.50 | 2.00 | 1.00 |
| Clerk Typist | 0.00 | 0.00 | 1.00 |
| Total | 7.40 | 7.95 | 7.95 |



Expenditures and Appropriations

| Fund Department | | 100 General 15 City Attorney | | |
|----------------------------|---|---|---------------------------|---|
| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
| 4001 | Salaries Full Time | \$ 581,113 | \$ 683,828 | \$ 701,351 |
| 4002 | Salaries Part Time | 32,257 | 27,774 | 32,818 |
| 4014 | Salaries Sick Leave Payouts | 12,538 | 12,902 | 0 |
| 4015 | Salaries Vacation Payouts | 28,535 | 29,341 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 270,742 | 370,245 | 159,278 |
| 4032 | Medicare | 9,568 | 11,112 | 11,459 |
| 4034 | Compensation Insurance | 23,036 | 26,128 | 26,852 |
| 4036 | Unemployment Insurance | 1,841 | 2,135 | 2,202 |
| 4037 | PARS | 222 | 116 | 116 |
| 4039 | PERS - POB Contribution | 65,843 | 77,427 | 69,013 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 210,671 |
| 4044 | Deffered Compensation Contribu | 6,000 | 0 | 6,000 |
| 4045 | Health Insurance Benefits Misc | 40,296 | 53,086 | 55,145 |
| | Total Personnel Services | 1,071,991 | 1,294,094 | 1,274,905 |
| 4051 | Contract Services | \$ 116 | \$ 75,000 | \$ 75,000 |
| | Total Contract Services | 116 | 75,000 | 75,000 |
| 4151 | Operating Supplies | \$ 5,500 | \$ 5,500 | \$ 5,500 |
| 4157 | Law & Reference Libraty | 30,000 | 30,000 | 30,000 |
| 4302 | Legal Advertising | 500 | 500 | 500 |
| 4304 | Postage | 2,000 | 2,000 | 2,000 |
| 4305 | Telephone | 1,450 | 1,450 | 1,450 |
| 4510 | Dues & Subscriptions | 4,000 | 4,000 | 4,000 |
| 4518 | In Service Training | 2,000 | 2,000 | 2,000 |
| 4542 | Travel, Conference, & Meetings | 2,000 | 2,000 | 2,000 |
| 4562 | Mileage/Parking Reimbursement | 1,000 | 1,000 | 1,000 |
| 4615 | Liability Insurance Allocation | 21,889 | 24,261 | 25,752 |
| 4618 | Cost Allocation | (589,000) | (589,000) | (589,000) |
| | Total Maintenance & Operations | (518,661) | (516,289) | (514,798) |
| | GRAND TOTAL | 553,446 | 852,805 | 835,107 |



Fund 100 General
Department 15 City Attorney
Program 1501 General Admin. & Counsel

Program Summary

Program Description

This division has overall managerial and administrative responsibility for all City legal matters. It directly advises and represents the City Council, all City boards and commissions, and all department heads and City officers on matters of law pertaining to their duties and responsibilities. It researches and renders legal opinions on all governmental and related issues. It is also responsible for drafting of resolutions, ordinances, motions, contracts and other legal documents. It also provides direction and strategy to specially-appointed counsel.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 471,150 | \$ 663,105 | \$ 644,810 |
| Maintenance & Operations | (447,529) | (429,389) | (427,898) |
| Program Total | <hr/> 23,621 | <hr/> 233,716 | <hr/> 216,912 <hr/> |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|--------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| City Attorney | 0.90 | 0.90 | 0.95 |
| Assistant City Attorney | 1.00 | 1.00 | 1.00 |
| Clerk Typist | 0.00 | 0.00 | 1.00 |
| Part Time Positions: | | | |
| Office Clerk I | 0.50 | 0.50 | 1.00 |
| Total | <hr/> 2.40 | <hr/> 2.40 | <hr/> 3.95 <hr/> |



Expenditures and Appropriations

Fund 100 General
Department 15 City Attorney
Program 1501 General Admin. & Counsel

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 234,650 | \$ 359,512 | \$ 366,388 |
| 4002 | Salaries Part Time | 28,638 | 7,715 | 7,715 |
| 4014 | Salaries Sick Leave Payouts | 9,637 | 6,912 | 0 |
| 4015 | Salaries Vacation Payouts | 9,637 | 14,323 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 122,080 | 187,875 | 79,858 |
| 4032 | Medicare | 4,454 | 5,742 | 5,849 |
| 4034 | Compensation Insurance | 13,200 | 14,256 | 14,468 |
| 4036 | Unemployment Insurance | 936 | 1,102 | 1,122 |
| 4037 | PARS | 332 | 116 | 116 |
| 4039 | PERS - POB Contribution | 28,511 | 39,546 | 34,807 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 106,252 |
| 4044 | Deferred Compensation Contribu | 3,610 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 15,466 | 26,006 | 25,235 |
| Total Personnel Services | | 471,150 | 663,105 | 644,810 |
| 4151 | Operating Supplies | \$ 3,838 | \$ 4,500 | \$ 4,500 |
| 4157 | Law & Reference Library | 20,153 | 30,000 | 30,000 |
| 4302 | Legal Advertising | 320 | 500 | 500 |
| 4304 | Postage | 918 | 2,000 | 2,000 |
| 4305 | Telephone | 3,411 | 1,350 | 1,350 |
| 4510 | Dues & Subscriptions | 882 | 3,000 | 3,000 |
| 4518 | In Service Training | 351 | 2,000 | 2,000 |
| 4542 | Travel, Conference & Meetings | 672 | 2,000 | 2,000 |
| 4562 | Mileage/Parking Reimbursement | 42 | 1,000 | 1,000 |
| 4615 | Liability Insurance Allocation | 21,888 | 24,261 | 25,752 |
| 4618 | Cost Allocation | (500,004) | (500,000) | (500,000) |
| Total Maintenance & Operations | | (447,529) | (429,389) | (427,898) |
| GRAND TOTAL | | 23,621 | 233,716 | 216,912 |



Fund 100 General
Department 15 City Attorney
Program 1502 Prosecution

Program Summary

Program Description

This department is responsible for prosecution of all misdemeanors occurring within the City. It files criminal complaints, handles pre-trial discovery, analyzes evidence and points of law, interviews witnesses, and presents and argues the cases in municipal court.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 486,977 | \$ 630,989 | \$ 630,095 |
| Contract Services | 116 | 75,000 | 75,000 |
| Maintenance & Operations | (87,619) | (86,900) | (86,900) |
| Program Total | 399,474 | 619,089 | 618,195 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|-----------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Sr. Assistant City Attorney | 0.00 | 0.00 | 1.00 |
| Assistant City Attorney | 1.00 | 1.00 | 0.00 |
| Deputy City Procecutor | 0.00 | 1.00 | 1.00 |
| Administrative Aide II | 1.00 | 1.00 | 1.00 |
| Part Time Positions: | | | |
| Office Clerk I | 2.00 | 2.00 | 1.00 |
| Total | 4.00 | 5.00 | 4.00 |

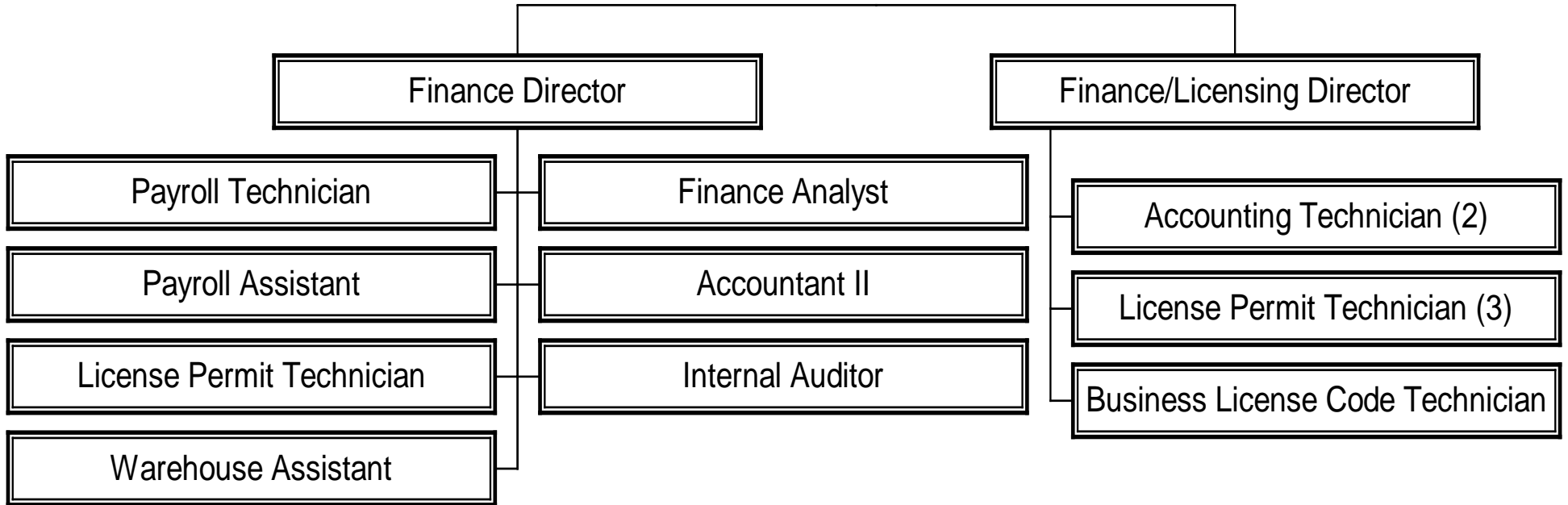


Expenditures and Appropriations

Fund 100 General
Department 15 City Attorney
Program 1502 Prosecution

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 258,782 | \$ 324,316 | \$ 334,963 |
| 4002 | Salaries Part Time | 20,246 | 20,059 | 25,103 |
| 4014 | Salaries Sick Leave Payouts | 5,597 | 5,990 | 0 |
| 4015 | Salaries Vacation Payouts | 8,396 | 15,018 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 121,482 | 182,370 | 79,420 |
| 4032 | Medicare | 4,613 | 5,370 | 5,610 |
| 4034 | Compensation Insurance | 9,840 | 11,872 | 12,384 |
| 4036 | Unemployment Insurance | 900 | 1,033 | 1,080 |
| 4037 | PARS | 1 | 0 | 0 |
| 4039 | PERS - POB Contribution | 32,211 | 37,881 | 34,206 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 104,419 |
| 4044 | Deffered Compensation Contribu | 4,391 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 20,518 | 27,080 | 29,910 |
| | Total Personnel Services | 486,977 | 630,989 | 630,095 |
| 4051 | Contract Services | \$ 116 | \$ 75,000 | \$ 75,000 |
| | Total Contract Services | 116 | 75,000 | 75,000 |
| 4151 | Operating Supplies | \$ 0 | \$ 1,000 | \$ 1,000 |
| 4305 | Telephone | 0 | 100 | 100 |
| 4510 | Dues & Subscriptions | 1,385 | 1,000 | 1,000 |
| 4618 | Cost Allocation | (89,004) | (89,000) | (89,000) |
| | Total Maintenance & Operations | (87,619) | (86,900) | (86,900) |
| | GRAND TOTAL | 399,474 | 619,089 | 618,195 |

Finance & Licensing





Fund
Department

100 General
16 Administrative Services

Program Summary

Program Description

The Department of Administrative Services is responsible for providing professional and technical assistance to the City Manager and City departments relative to all financial matters.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Finance | \$ 684,698 | \$ 1,023,566 | \$ 1,056,293 |
| Licensing | 419,126 | 773,359 | 714,052 |
| Program Total | 1,103,824 | 1,796,925 | 1,770,345 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Mgr Recommended 2020-21</u> |
|----------------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Finance Director | 0.90 | 1.95 | 1.95 |
| Accounting Supervisor | 1.90 | 0.00 | 0.00 |
| Finance Analyst | 0.00 | 1.00 | 1.00 |
| Accountant I | 0.90 | 0.00 | 0.00 |
| Accountant II | 0.00 | 0.96 | 0.96 |
| Payroll Technician | 1.00 | 1.00 | 1.00 |
| Payroll Assistant | 1.00 | 1.00 | 1.00 |
| Buyer | 1.00 | 0.00 | 0.00 |
| Warehouse Assistant | 0.00 | 1.00 | 1.00 |
| Accounting Technician | 2.00 | 1.90 | 1.90 |
| Internal Auditor | 1.00 | 1.00 | 1.00 |
| License Permit Technician | 4.00 | 4.00 | 4.00 |
| Confidential Clerk | 1.00 | 0.00 | 0.00 |
| Business License Code Technician | 0.00 | 1.00 | 1.00 |
| Total | 14.70 | 14.81 | 14.81 |

Expenditures and Appropriations



**Fund
Department**

**100 General
16 Administrative Services**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|----------------------------------|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 989,908 | \$ 1,218,139 | \$ 1,162,767 |
| 4002 | Salaries Part Time | 22,515 | 0 | 0 |
| 4010 | Salaries Overtime | 2,225 | 0 | 5,000 |
| 4014 | Salaries Sick Leave Payouts | 7,609 | 13,964 | 0 |
| 4015 | Salaries Vacation Payouts | 19,981 | 33,022 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 463,229 | 608,623 | 240,765 |
| 4032 | Medicare | 16,394 | 18,788 | 18,624 |
| 4034 | Compensation Insurance | 23,856 | 20,110 | 29,997 |
| 4036 | Unemployment Insurance | 3,552 | 3,654 | 3,623 |
| 4039 | PERS - POB Contribution | 115,953 | 133,995 | 114,738 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 350,253 |
| 4044 | Deferred CompensationContributic | 2,540 | 7,200 | 7,200 |
| 4045 | Health Insurance Benefits Misc | 91,215 | 117,871 | 128,740 |
| Total Personnel Services | | 1,758,979 | 2,175,366 | 2,061,707 |
| 4051 | Contract Services | \$ 115,730 | \$ 308,500 | \$ 388,500 |
| 4052 | Auditing | 67,195 | 100,000 | 100,000 |
| Total Contract Services | | 182,925 | 408,500 | 488,500 |
| 4115 | Copier Print Services | \$ 703 | \$ 1,500 | \$ 1,500 |
| 4120 | Banking Fees | 32,752 | 75,000 | 75,000 |
| 4151 | Operating Supplies | 34,691 | 17,400 | 19,400 |
| 4161 | Uniforms & Safety Equipment | 0 | 500 | 500 |
| 4205 | Office Equipment Maintenance | 4,012 | 4,000 | 6,000 |
| 4304 | Postage | 14,035 | 14,000 | 16,000 |
| 4305 | Telephone | 1,498 | 2,000 | 2,000 |
| 4453 | Vehicle Rental | 9,672 | 9,672 | 9,672 |
| 4510 | Dues & Subscriptions | 1,499 | 3,300 | 3,500 |
| 4512 | Educational Reimbursement | 5,537 | 15,000 | 15,000 |
| 4518 | Training | 271 | 4,600 | 6,000 |
| 4542 | Travel, Conference, & Meetings | 255 | 3,300 | 5,000 |
| 4615 | Liability Insurance Allocation | 41,700 | 46,505 | 44,284 |
| 4618 | Cost Allocation | (991,716) | (991,718) | (991,718) |
| Total Maintenance & Operations | | (845,089) | (794,941) | (787,862) |
| 4740 | Machinery & Equipment | \$ 7,010 | \$ 8,000 | \$ 8,000 |
| Total Capital Outlay | | 7,010 | 8,000 | 8,000 |
| GRAND TOTAL | | 1,103,824 | 1,796,925 | 1,770,345 |



Fund 100 General
Department 16 Administrative Services
Program 1601 Finance

Program Summary

Program Description

The Division of Finance is responsible for providing professional and technical assistance to the City Manager and City departments relative to all financial matters. It is the mission of the division to promote responsible resource allocation through the City's annual financial plan (budget) and provide accurate financial information in the form of local, state, and federal reporting requirements while setting to serve the public's best interest in regard to fiscal accountability. The functions necessary to achieve these goals include accounts payable, budgeting, cash management, general accounting, payroll, purchasing, and warehousing.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 1,158,209 | \$ 1,238,893 | \$ 1,191,170 |
| Contract Services | 178,031 | 400,000 | 480,000 |
| Maintenance & Operations | (653,704) | (619,327) | (618,877) |
| Capital Outlay | 2,161 | 4,000 | 4,000 |
| Program Total | <hr/> <u>684,698</u> | <hr/> <u>1,023,566</u> | <hr/> <u>1,056,293</u> |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|---------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Finance Director | 0.45 | 0.95 | 0.95 |
| Accounting Supervisor | 0.90 | 0.00 | 0.00 |
| Finance Analyst | 0.70 | 1.00 | 1.00 |
| Accountant I | 0.90 | 0.00 | 0.00 |
| Accountant II | 0.00 | 0.96 | 0.96 |
| Payroll Technician | 1.00 | 1.00 | 1.00 |
| Payroll Assistant | 1.00 | 1.00 | 1.00 |
| Accounting Technician | 2.00 | 0.00 | 0.00 |
| Internal Auditor | 1.00 | 1.00 | 1.00 |
| License Permit Technician | 0.00 | 1.00 | 1.00 |
| Warehouse Assistant | 0.00 | 1.00 | 1.00 |
| Part Time Positions: | | | |
| Buyer | 1.00 | 0.00 | 0.00 |
| Total | <hr/> <u>8.95</u> | <hr/> <u>7.91</u> | <hr/> <u>7.91</u> |



Expenditures and Appropriations

Fund **100 General**
Department **16 Administrative Services**
Program **1601 Finance**

| Object Number | Description | City Council | | |
|---------------|---|--------------------------|--------------------------|---------------------------|
| | | Actual <u>2018-19</u> | Budget <u>2019-20</u> | Adopted <u>2020-21</u> |
| 4001 | Salaries Full Time | \$ 641,057 | \$ 685,014 | \$ 671,723 |
| 4002 | Salaries Part Time | 22,515 | 0 | 0 |
| 4010 | Salaries Overtime | 2,225 | 0 | 5,000 |
| 4014 | Salaries Sick Leave Payouts | 7,357 | 11,542 | 0 |
| 4015 | Salaries Vacation Payouts | 15,047 | 22,469 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 307,450 | 348,128 | 141,991 |
| 4032 | Medicare | 10,808 | 10,626 | 10,655 |
| 4034 | Compensation Insurance | 16,572 | 13,926 | 18,280 |
| 4036 | Unemployment Insurance | 2,232 | 2,055 | 2,060 |
| 4039 | PERS - POB Contribution | 75,979 | 75,351 | 65,239 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 199,150 |
| 4044 | Deffered Compensation Contribut | 1,690 | 3,600 | 3,600 |
| 4045 | Health Insurance Benefits Misc | 55,275 | 66,182 | 73,472 |
| | Total Personnel Services | 1,158,209 | 1,238,893 | 1,191,170 |
| 4051 | Contract Services | \$ 110,836 | \$ 300,000 | \$ 380,000 |
| 4052 | Auditing | 67,195 | 100,000 | 100,000 |
| | Total Contract Services | 178,031 | 400,000 | 480,000 |
| 4115 | Copier Print Services | \$ 703 | \$ 1,500 | \$ 1,500 |
| 4120 | Banking Fees | 32,752 | 75,000 | 75,000 |
| 4151 | Operating Supplies | 23,593 | 10,400 | 10,400 |
| 4161 | Uniforms & Safety Equipment | 0 | 500 | 500 |
| 4304 | Postage | 2,666 | 2,000 | 2,000 |
| 4305 | Telephone | 1,498 | 1,000 | 1,000 |
| 4453 | Vehicle Rental | 9,672 | 4,836 | 4,836 |
| 4510 | Dues & Subscriptions | 1,499 | 2,500 | 2,500 |
| 4512 | Educational Reimbursement | 5,537 | 5,000 | 5,000 |
| 4518 | Training | 85 | 4,000 | 4,000 |
| 4542 | Travel, Conference & Meeting | 255 | 3,000 | 3,000 |
| 4615 | Liability Insurance Allocation | 27,048 | 29,951 | 30,401 |
| 4618 | Cost Allocation | (759,012) | (759,014) | (759,014) |
| | Total Maintenance & Operations | (653,704) | (619,327) | (618,877) |
| 4740 | Machinery & Equipment | \$ 2,161 | \$ 4,000 | \$ 4,000 |
| | Total Capital Outlay | 2,161 | 4,000 | 4,000 |
| | GRAND TOTAL | 684,698 | 1,023,566 | 1,056,293 |



Fund
Department
Program

100 General
16 Administrative Services
1602 Licensing

Program Summary

Program Description

The Licensing Department is responsible for the administration of the following programs: Business License issuance, collections, and auditing ; Alarm Permit issuance and collections including tracking and billing of false alarm fees; animal licensing; issuance and administration of Film Permits, miscellaneous permits and collectibles.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 600,769 | \$ 936,473 | \$ 870,537 |
| Contract Services | 4,893 | 8,500 | 8,500 |
| Maintenance & Operations | (191,386) | (175,614) | (168,985) |
| Capital Outlay | 4,849 | 4,000 | 4,000 |
| Program Total | 419,126 | 773,359 | 714,052 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Finance Director | 0.45 | 1.00 | 1.00 |
| Accounting Supervisor | 0.30 | 0.00 | 0.00 |
| Accounting Technician | 0.00 | 1.90 | 1.90 |
| License Permit Technician | 4.00 | 2.00 | 2.00 |
| Confidential Clerk | 1.00 | 1.00 | 1.00 |
| Business License Code Technician | 0.00 | 1.00 | 1.00 |
| Total | 5.75 | 6.90 | 6.90 |

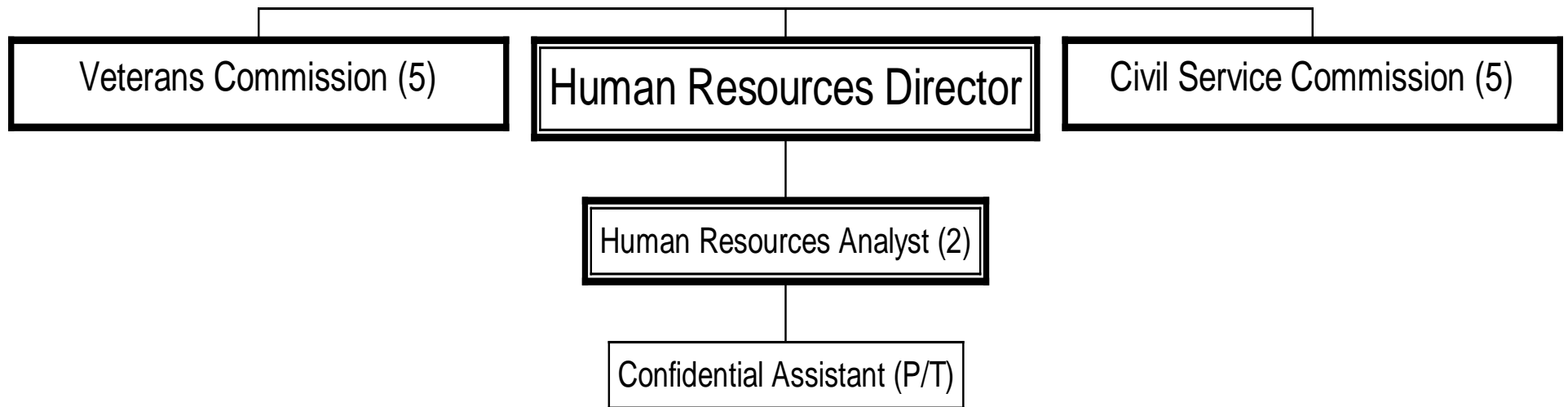


Expenditures and Appropriations

Fund **100 General**
Department **16 Administrative Services**
Program **1602 Licensing**

| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|---------------|---|-------------------|-------------------|------------------------------------|
| 4001 | Salaries Full Time | \$ 348,851 | \$ 533,125 | \$ 491,044 |
| 4014 | Salaries Sick Leave Payouts | 251 | 2,422 | 0 |
| 4015 | Salaries Vacation Payouts | 4,934 | 10,553 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 155,779 | 260,495 | 98,774 |
| 4032 | Medicare | 5,585 | 8,162 | 7,969 |
| 4034 | Compensation Insurance | 7,284 | 6,184 | 11,717 |
| 4036 | Unemployment Insurance | 1,320 | 1,599 | 1,563 |
| 4039 | PERS - POB Contribution | 39,975 | 58,644 | 49,499 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 151,103 |
| 4044 | Deffered Compensation Contributi | 850 | 3,600 | 3,600 |
| 4045 | Health Insurance Benefits Misc | 35,940 | 51,689 | 55,268 |
| | Total Personnel Services | 600,769 | 936,473 | 870,537 |
| 4051 | Contract Services | \$ 4,893 | \$ 8,500 | \$ 8,500 |
| | Total Contract Services | 4,893 | 8,500 | 8,500 |
| 4151 | Operating Supplies | \$ 11,099 | \$ 7,000 | \$ 9,000 |
| 4205 | Office Equipment Maintenance | 4,012 | 4,000 | 6,000 |
| 4304 | Postage | 11,370 | 12,000 | 14,000 |
| 4305 | Telephone | 0 | 1,000 | 1,000 |
| 4453 | Vehicle Rental | 0 | 4,836 | 4,836 |
| 4510 | Dues & Subscriptions | 0 | 800 | 1,000 |
| 4512 | Educational Reimbursement | 0 | 10,000 | 10,000 |
| 4518 | Training | 186 | 600 | 2,000 |
| 4542 | Travel, Conference, & Meetings | 0 | 300 | 2,000 |
| 4615 | Liability Insurance Allocation | 14,652 | 16,554 | 13,883 |
| 4618 | Cost Allocation | (232,704) | (232,704) | (232,704) |
| | Total Maintenance & Operations | (191,386) | (175,614) | (168,985) |
| 4740 | Machinery & Equipment | \$ 4,849 | 4,000 | 4,000 |
| | Total Capital Outlay | \$ 4,849 | 4,000 | 4,000 |
| | GRAND TOTAL | 419,126 | 773,359 | 714,052 |

Human Resources





Fund 100 General
Department 17 Administrative Services
Program 1701 Human Resources

Program Summary

Program Description

The purpose of the Human Resources Division is to provide the City Council, City Manager, Civil Service Commission, City executive staff, City employees, and general public with complete, accurate service in public agency employment, selection, and retention; maintain city personnel files; record keeping; administration and implementation of city personnel procedures; ensure that City of Hawthorne's hiring and employment policies and practices comply with Federal and State mandates; guarantee that the City's approach and efforts to Affirmative Action and Equal Opportunity are in accordance with City Council policy; provide city departments and employees with resources and services relating to employee relations; and ensure that City's actions on employee relations are in accordance with Federal and State legislation on the collective bargaining process.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 281,911 | \$ 544,741 | \$ 601,137 |
| Contract Services | 54,078 | 12,000 | 18,000 |
| Maintenance & Operations | (63,592) | (61,656) | (61,757) |
| Program Total | <hr/> 272,398 | <hr/> 495,085 | <hr/> 557,380 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|---------------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Human Resources Director | 1.00 | 1.00 | 1.00 |
| Human Resources Specialist | 1.00 | 0.00 | 0.00 |
| Human Resources Assistant | 1.00 | 0.00 | 0.00 |
| Human Resources Analyst | 0.00 | 2.00 | 2.00 |
| Part Time Positions: | | | |
| Commissioners | 10.00 | 10.00 | 10.00 |
| Office Clerk I | 0.00 | 1.00 | 0.00 |
| Confidential Assistant | 0.00 | 0.00 | 1.00 |
| Total | <hr/> 13.00 | <hr/> 14.00 | <hr/> 14.00 |

Expenditures and Appropriations

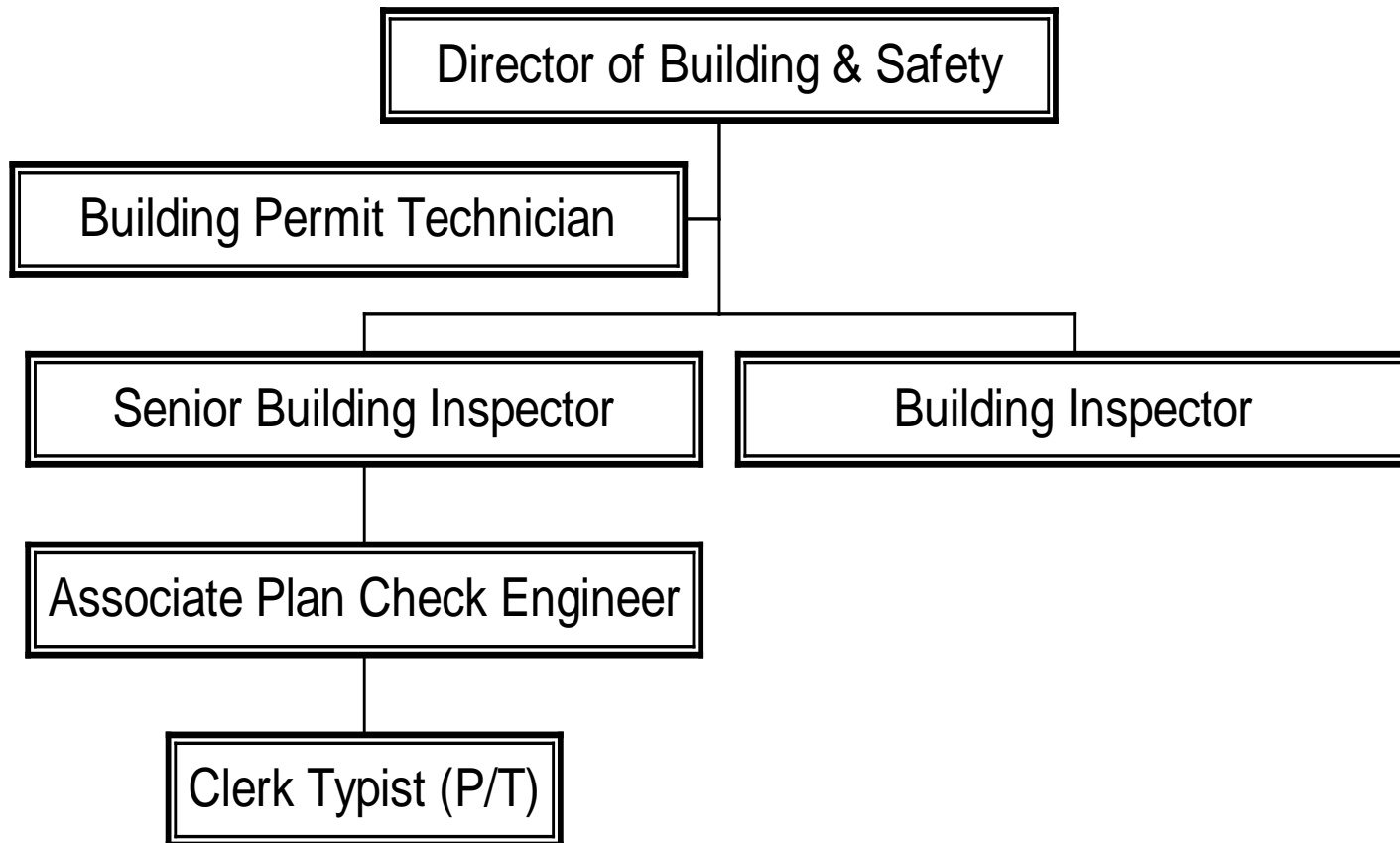


Fund
Department
Program

100 General
17 Administrative Services
1701 Human Resources

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 120,596 | \$ 312,965 | \$ 327,336 |
| 4002 | Salaries Part Time | 82,656 | 14,416 | 25,500 |
| 4010 | Salaries Overtime | 931 | | 1,500 |
| 4014 | Salaries Sick Leave Payouts | 0 | 0 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 43,505 | 143,562 | 69,051 |
| 4032 | Medicare | 2,939 | 4,904 | 5,383 |
| 4034 | Compensation Insurance | 7,740 | 8,005 | 8,691 |
| 4036 | Unemployment Insurance | 876 | 982 | 1,059 |
| 4037 | PARS | 144 | 0 | 0 |
| 4039 | PERS - POB Contribution | 12,235 | 34,426 | 33,519 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 102,322 |
| 4044 | Deferred Compensation Contribut | 0 | 3,000 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 10,289 | 22,481 | 23,776 |
| | Total Personnel Services | 281,911 | 544,741 | 601,137 |
| 4050 | Commissioners Stipends | \$ 2,761 | \$ 6,000 | \$ 6,000 |
| 4051 | Contract Services | 51,317 | 6,000 | 12,000 |
| | Total Contract Services | 54,078 | 12,000 | 18,000 |
| 4151 | Operating Supplies | \$ 3,774 | \$ 2,000 | \$ 2,000 |
| 4304 | Postage | 387 | 300 | 400 |
| 4305 | Telephone | 947 | 1,000 | 1,000 |
| 4505 | Testing Expense | 4,358 | 8,000 | 8,000 |
| 4510 | Dues & Subscriptions | 6,625 | 4,000 | 2,500 |
| 4513 | Employee Relations & Pins | 2,419 | 3,000 | 3,000 |
| 4515 | General Expense | 4,124 | 2,000 | 2,000 |
| 4532 | Physical Examinations | 3,918 | 6,000 | 8,000 |
| 4542 | Travel, Conferences & Meetings | 0 | 1,000 | 2,500 |
| 4551 | Employee Training/Workshop | 3,049 | 3,000 | 5,000 |
| 4615 | Liability Insurance Allocation | 9,168 | 10,404 | 6,203 |
| 4618 | Cost Allocation | (102,360) | (102,360) | (102,360) |
| | Total Maintenance & Operations | (63,592) | (61,656) | (61,757) |
| | GRAND TOTAL | 272,398 | 495,085 | 557,380 |

Building & Safety





Fund
Department

100 General
43 Building & Safety

Department Budget Summary

Department Description

The Department of Building and Safety is responsible for enforcing all applicable Federal, State and local construction laws. The administrative functions include records maintenance, processing of permits and plans, and department management. The Plan Check functions are responsible for reviewing all submitted plans for compliance of applicable Building, Plumbing, Electrical and Mechanical codes. The Inspections function includes all activities on construction sites to ensure compliance with approved plans and applicable codes.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| General Administration | \$ 332,661 | \$ 325,011 | \$ 267,891 |
| Plan Check | 255,232 | 250,860 | 250,101 |
| Inspections | 510,326 | 531,667 | 492,423 |
| Department Total | 1,098,219 | 1,107,538 | 1,010,415 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|-------------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Director of Building & Safety | 1.00 | 0.95 | 1.00 |
| Building Permit Technician | 1.00 | 1.00 | 1.00 |
| Sr. Building Inspector | 2.00 | 2.00 | 1.00 |
| Building Inspector | 1.00 | 1.00 | 1.00 |
| Plan Check Specialist | 0.50 | 0.70 | 0.00 |
| Associate Plan Check Engineer | 0.00 | 0.00 | 1.00 |
| Part Time Positions: | | | |
| Clerk Typist | 0.00 | 0.00 | 1.00 |
| Total | 5.50 | 5.65 | 6.00 |



Expenditures and Appropriations

**Fund
Department**

**100 General
43 Building & Safety**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 550,742 | \$ 537,334 | \$ 455,667 |
| 4010 | Salaries Overtime | 3,625 | 0 | 9,657 |
| 4014 | Salaries Sick Leave Payouts | 12,435 | 7,557 | 0 |
| 4015 | Salaries Vacation Payouts | 6,513 | 3,323 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 200,984 | 261,539 | 87,176 |
| 4032 | Medicare | 12,345 | 8,217 | 7,302 |
| 4034 | Compensation Insurance | 20,196 | 19,187 | 17,754 |
| 4036 | Unemployment Insurance | 1,680 | 1,612 | 1,443 |
| 4039 | PERS - POB Contribution | 56,164 | 59,107 | 45,673 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 139,424 |
| 4044 | Deferred Compensation Contributor | 2,359 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 42,405 | 55,474 | 47,736 |
| | Total Personnel Services | 909,449 | 953,350 | 839,935 |
| 4051 | Contract Services | \$ 67,770 | \$ 0 | \$ 0 |
| 4067 | Microfilming Fees | 0 | 15,000 | 20,000 |
| | Total Contract Services | 67,770 | 15,000 | 20,000 |
| 4151 | Operating Supplies | \$ 9,400 | \$ 13,500 | \$ 19,000 |
| 4157 | Law & Reference Library | 0 | 4,000 | 4,000 |
| 4161 | Uniforms & Safety Equipment | 331 | 2,000 | 2,500 |
| 4304 | Postage | 523 | 700 | 2,000 |
| 4305 | Telephone | 4,033 | 3,500 | 3,500 |
| 4453 | Vehicle Rental | 28,800 | 28,800 | 28,800 |
| 4510 | Dues & Subscriptions | 862 | 1,000 | 3,000 |
| 4518 | Training | 661 | 9,100 | 11,000 |
| 4615 | Liability Insurance Allocation | 18,552 | 20,368 | 20,460 |
| 4618 | Cost Allocation | 57,839 | 56,220 | 56,220 |
| | Total Maintenance & Operations | 121,000 | 139,188 | 150,480 |
| | GRAND TOTAL | 1,098,219 | 1,107,538 | 1,010,415 |



Fund 100 General
Department 43 Building & Safety
Program 4301 General Administration

Program Summary

Program Description

The Director is responsible for administering department policies and procedures for the Department of Building and Safety to assure responsive and accurate application of construction laws. The Building Permit Technician provides the primary contact with the general public for the processing of applications for plans, permits, and records information. The coordination of records information to other departments is provided in conjunction with planning, code enforcement, and other City activities.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 179,054 | \$ 220,723 | \$ 154,211 |
| Contract Services | 67,770 | 15,000 | 20,000 |
| Maintenance & Operations | 85,837 | 89,288 | 93,680 |
| Program Total | <hr/> <u>332,661</u> | <hr/> <u>325,011</u> | <hr/> <u>267,891</u> |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Building Permit Technician | 1.00 | 1.00 | 1.00 |
| Plan Check Specialist | 0.70 | 0.70 | 0.00 |
| Total | <hr/> <u>1.70</u> | <hr/> <u>1.70</u> | <hr/> <u>1.00</u> |



Expenditures and Appropriations

Fund
Department
Program

100 General
43 Building & Safety
4301 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 102,172 | \$ 119,475 | \$ 62,861 |
| 4002 | Salaries Part Time | 0 | 0 | 25,103 |
| 4010 | Salaries Overtime | 2,212 | 0 | 4,657 |
| 4014 | Salaries Sick Leave Payouts | 0 | 2,658 | 0 |
| 4015 | Salaries Vacation Payouts | 1,100 | 3,323 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 46,003 | 62,436 | 16,908 |
| 4032 | Medicare | 1,660 | 1,871 | 1,348 |
| 4034 | Compensation Insurance | 1,332 | 1,386 | 1,020 |
| 4036 | Unemployment Insurance | 348 | 358 | 264 |
| 4039 | PERS - POB Contribution | 11,813 | 13,142 | 8,357 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 25,510 |
| 4045 | Health Insurance Benefits Misc | 12,414 | 16,074 | 8,183 |
| | Total Personnel Services | 179,054 | 220,723 | 154,211 |
| 4051 | Contract Services | \$ 67,770 | \$ 0 | \$ 0 |
| 4067 | Microfilming Fees | 0 | 15,000 | 20,000 |
| | Total Contract Services | 67,770 | 15,000 | 20,000 |
| 4151 | Operating Supplies | \$ 5,460 | \$ 3,000 | \$ 4,000 |
| 4157 | Law & Reference Library | 0 | 4,000 | 4,000 |
| 4161 | Uniforms & Safety Equipment | 187 | 500 | 500 |
| 4304 | Postage | 523 | 700 | 2,000 |
| 4305 | Telephone | 4,033 | 3,500 | 3,500 |
| 4510 | Dues & Subscriptions | 862 | 1,000 | 3,000 |
| 4615 | Liability Insurance Allocation | 18,552 | 20,368 | 20,460 |
| 4618 | Cost Allocation | 56,220 | 56,220 | 56,220 |
| | Total Maintenance & Operations | 85,837 | 89,288 | 93,680 |
| | GRAND TOTAL | 332,661 | 325,011 | 267,891 |



Fund 100 General
Department 43 Building & Safety
Program 4302 Plan Check

Program Summary

Program Description

The Plan Check activities of the Department of Building and Safety include the review of construction plans, engineering calculations and specifications for compliance with applicable City, State and Federal construction laws, codes and ordinances; assist the general public with interpretation of construction code requirements; monitor the performance of consulting plan check engineers; assist inspection personnel with unusual conditions arising during the course of construction of a project; monitor changes in applicable City, State and Federal construction laws.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 254,572 | \$ 249,260 | \$ 247,101 |
| Maintenance & Operations | 661 | 1,600 | 3,000 |
| Program Total | 255,232 | 250,860 | 250,101 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Director of Bldg & Safety | 1.00 | 0.95 | 1.00 |
| Total | 1.00 | 0.95 | 1.00 |



Expenditures and Appropriations

Fund
Department
Program

100 General
43 Building & Safety
4302 Plan Check

| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|---------------|---|-------------------|-------------------|------------------------------------|
| 4001 | Salaries Full Time | \$ 150,403 | \$ 140,909 | \$ 140,907 |
| 4014 | Salaries Sick Leave Payouts | 8,396 | 0 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 58,696 | 73,637 | 30,712 |
| 4032 | Medicare | 6,123 | 2,207 | 2,207 |
| 4034 | Compensation Insurance | 7,704 | 6,003 | 6,003 |
| 4036 | Unemployment Insurance | 540 | 423 | 423 |
| 4039 | PERS - POB Contribution | 14,799 | 15,500 | 13,386 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 40,863 |
| 4044 | Deffered Compensation Contributic | 2,359 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 5,552 | 10,581 | 9,600 |
| | Total Personnel Services | 254,572 | 249,260 | 247,101 |
| 4518 | Training | \$ 661 | \$ 1,600 | \$ 3,000 |
| | Total Maintenance & Operations | 661 | 1,600 | 3,000 |
| | GRAND TOTAL | 255,232 | 250,860 | 250,101 |



Fund 100 General
Department 43 Building & Safety
Program 4303 Inspections

Program Summary

Program Description

The Inspection activities of the Department of Building and Safety include: the performance of inspections and maintenance of inspection records for construction activities performed under the authority of a permit; inspections pursuant to applications for a business license; investigate complaints of work being performed without City authorization; assist the public in processing applications for plan check and permits; provide information on construction code requirements and application processing. Inspection personnel also assist other departments in the inspection and/or investigation of violations to the Hawthorne Municipal Code under the Code Enforcement program.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 475,824 | \$ 483,367 | \$ 438,623 |
| Maintenance & Operations | 34,503 | 48,300 | 53,800 |
| Program Total | 510,326 | 531,667 | 492,423 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|-------------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Senior Building Inspector | 2.00 | 2.00 | 1.00 |
| Building Inspector | 1.00 | 1.00 | 1.00 |
| Associate Plan Check Engineer | 0.00 | 0.00 | 1.00 |
| Total | 3.00 | 3.00 | 3.00 |



Expenditures and Appropriations

Fund
Department
Program

100 General
43 Building & Safety
4303 Inspections

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 298,168 | \$ 276,950 | \$ 251,899 |
| 4010 | Salaries Overtime | 1,413 | 0 | 5,000 |
| 4014 | Salaries Sick Leave Payouts | 4,039 | 4,899 | 0 |
| 4015 | Salaries Vacation Payouts | 5,413 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 96,286 | 125,466 | 39,556 |
| 4032 | Medicare | 4,562 | 4,139 | 3,747 |
| 4034 | Compensation Insurance | 11,160 | 11,798 | 10,731 |
| 4036 | Unemployment Insurance | 792 | 831 | 756 |
| 4039 | PERS - POB Contribution | 29,552 | 30,465 | 23,930 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 73,051 |
| 4045 | Health Insurance Benefits Misc | 24,438 | 28,819 | 29,953 |
| | Total Personnel Services | 475,824 | 483,367 | 438,623 |
| 4151 | Operating Supplies | \$ 3,940 | \$ 10,500 | \$ 15,000 |
| 4161 | Uniforms & Safety Equipment | 144 | 1,500 | 2,000 |
| 4453 | Vehicle Rental | 28,800 | 28,800 | 28,800 |
| 4518 | Training | 1,619 | 7,500 | 8,000 |
| | Total Maintenance & Operations | 34,503 | 48,300 | 53,800 |
| | GRAND TOTAL | 510,326 | 531,667 | 492,423 |



Fund
Department
Program

441 2016 Refunding-2004 Pol Fac & 2005 POB
83 Hawthorne Public Financing Authority
8301 Hawthorne Public Financing Authority

Program Summary

Program Description

This fund accounts for principal and interest payments made on the 2004 City of Hawthorne Police Facility and 2005 Pension Obligation Bond issued for CalPers unfunded Liability. These Bonds were refunded by the 2016 Certificates of Participation series A & B. Funding for the debt service payments are via General Fund operating transfers and via charges to other departments and funds based on payroll costs.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Debt Service | \$ 2,207,797 | \$ 2,252,814 | \$ 2,252,726 |
| Program Total | <u>2,207,797</u> | <u>2,252,814</u> | <u>2,252,726</u> |



Expenditures and Appropriations

Fund
Department
Program

441 2016 Refunding-2004 Pol Fac & 2005 POB
83 Hawthorne Public Financing Authority
8301 Hawthorne Public Financing Authority

| <u>Object Number</u> | <u>Description</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------|--------------------------------|---------------------------------|---------------------------------|---|
| 4051 | Contract Services | \$ 4,000 | \$ 50,000 | \$ 50,000 |
| | Total Contract Services | 4,000 | 50,000 | 50,000 |
| 4618 | Cost Allocation | \$ 948 | \$ 948 | \$ 948 |
| 4820 | Principal - Debt Service | 1,305,000 | 1,772,902 | 1,788,964 |
| 4835 | Interest - Debt Service | 897,849 | 428,964 | 412,814 |
| | Total Maintenance & Operations | 2,203,797 | 2,202,814 | 2,202,726 |
| | GRAND TOTAL | 2,207,797 | 2,252,814 | 2,252,726 |



Fund
Department
Program

442 2019 Pension Obligation Bonds
83 Hawthorne Public Financing Authority
8301 Hawthorne Public Financing Authority

Program Summary

Program Description

This fund accounts for principal and interest payments made on the 2019 City of Hawthorne Pension Obligation Bonds issued for CalPers unfunded Liability. Funding for the debt service payments are via General Fund operating transfers and via charges to other departments and funds based on payroll costs.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Debt Service | \$ 0 | \$ 0 | \$ 6,673,327 |
| Program Total | <u>0</u> | <u>0</u> | <u>6,673,327</u> |



Expenditures and Appropriations

Fund
Department
Program

442 2019 Pension Obligation Bonds
83 Hawthorne Public Financing Authority
8301 Hawthorne Public Financing Authority

| <u>Object</u> <u>Number</u> | <u>Description</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---|
| 4820 | Principal - Debt Service | \$ 0 | \$ 0 | \$ 2,685,000 |
| 4835 | Interest - Debt Service | 0 | 0 | 3,988,327 |
| | Total Maintenance & Operations | <hr/> 0 | <hr/> 0 | <hr/> 6,673,327 |
| | GRAND TOTAL | <hr/> 0 | <hr/> 0 | <hr/> 6,673,327 |



Fund
Department

448 Debt Service - SBRPCA 2007 Series B Bonds
46 Redevelopment

Program Summary

Program Description

In 2007 the City refunded the 2001 Series B South Bay Regional Public Communications Authority Bonds with the 2007 Series B bonds. This Fund accounts for the debt service on the 2007 Series B bonds.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| General Administration | \$ 20,204 | \$ 5,704 | \$ 5,704 |
| Debt Service | 236,004 | 239,649 | 242,398 |
| Program Total | <u>256,208</u> | <u>245,353</u> | <u>248,102</u> |

Expenditures and Appropriations

Fund
Department
Program

448 Debt Service - SBRPCA 2007 Series B Bonds
46 Redevelopment
4601 General Administration

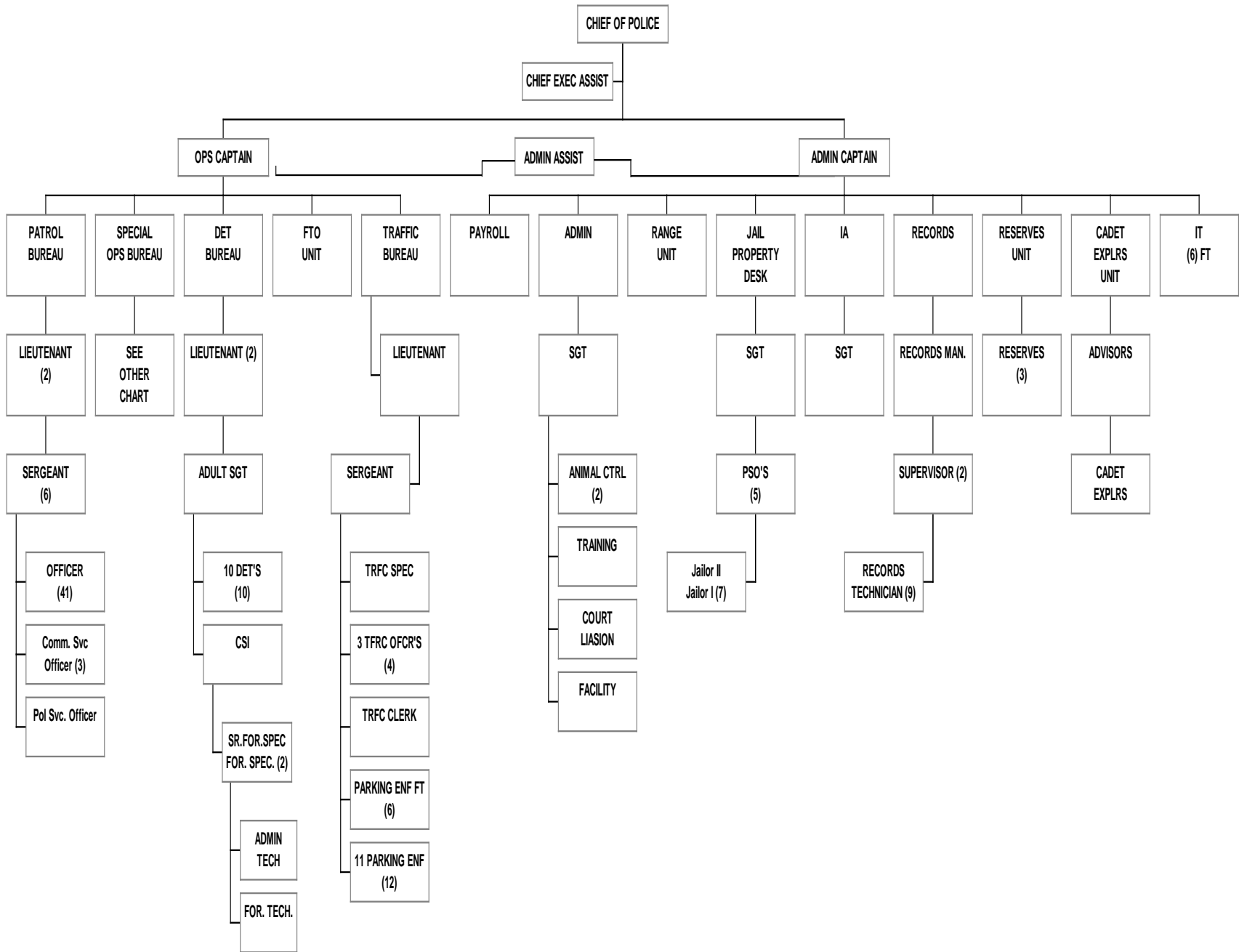
| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|-------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 20,000 | \$ 3,000 | \$ 3,000 |
| 4058 | Paying Agent Fee | 0 | 2,500 | 2,500 |
| 4618 | Cost Allocation | 204 | 204 | 204 |
| | Total Contract Services | <u>20,204</u> | <u>5,704</u> | <u>5,704</u> |
| | GRAND TOTAL | <u>20,204</u> | <u>5,704</u> | <u>5,704</u> |

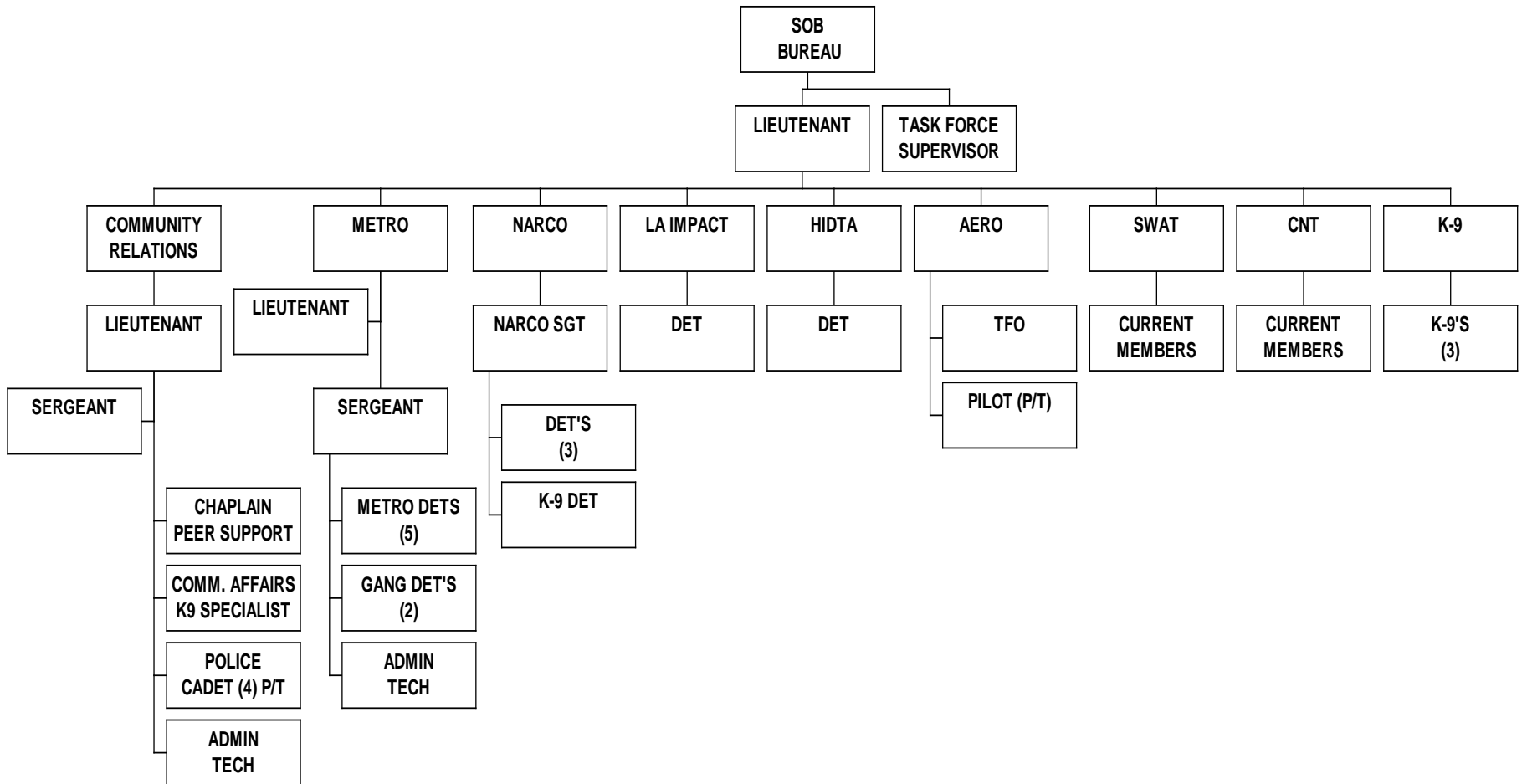
Expenditures and Appropriations

Fund
Department
Program

448 Debt Service - SBRPCA 2007 Series B Bonds
46 Redevelopment
4605 Debt Service /Principal & Interest

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4820 | Principal - Debt Service | 171,900 | 180,100 | 182,850 |
| 4835 | Interest - Debt Service | 64,104 | 59,549 | 59,548 |
| | Total Maintenance & Operations | <u>236,004</u> | <u>239,649</u> | <u>242,398</u> |
| | GRAND TOTAL | <u>236,004</u> | <u>239,649</u> | <u>242,398</u> |







Fund
Department

100 General
21 Police Department

Department Budget Summary

Department Description

The Police Department serves and protects the citizens and properties in the City of Hawthorne. With the ever-changing role of law enforcement, the Police Department embraced a Community-Base Policing Strategy that involves police personnel in a wide variety of areas.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--|---------------------------------|---------------------------------|---|
| 100-2101-000 Admin/Chief | \$ 4,620,470 | \$ 4,815,612 | \$ 4,595,111 |
| 100-2101-203 Internal Affairs | 258,482 | 309,786 | 276,221 |
| 100-2101-206 Comm. Rel. | 517,515 | 751,626 | 1,572,029 |
| 100-2101-207 Explorers | 1,277 | 2,500 | 2,500 |
| 100-2101-218 Records | 1,424,561 | 1,616,805 | 1,610,757 |
| 100-2101-221 Facilities Mgt | 498,167 | 478,029 | 509,251 |
| 100-2101-222 Information Tech Services | 1,848,472 | 2,223,469 | 2,208,616 |
| 100-2101-224 Training | 557,278 | 591,460 | 551,734 |
| 100-2101-225 Range | 45,401 | 54,893 | 55,143 |
| 100-2101-228 Property Room | 66,866 | 160,917 | 152,375 |
| 100-2101-230 Animal Services Bureau | 347,097 | 410,698 | 452,880 |
| 100-2102-201 Operations | 581,339 | 639,081 | 442,171 |
| 100-2102-205 Patrol | 11,019,854 | 12,246,034 | 10,632,524 |
| 100-2102-208 Reserves | 12,748 | 23,742 | 25,009 |
| 100-2102-209 Traffic | 1,995,581 | 2,268,317 | 2,341,657 |
| 100-2102-210 LA Impact | 421,782 | 444,743 | 410,334 |
| 100-2102-211 Gang Unit | 128,582 | 0 | (20,901) |
| 100-2102-212 DEA Task Force | 236,492 | 250,294 | 230,849 |
| 100-2102-215 Detective | 3,813,226 | 4,406,118 | 4,341,920 |
| 100-2102-217 Metro Unit | 2,605,441 | 2,633,408 | 2,637,383 |
| 100-2102-219 S.W.A.T | 218,692 | 161,057 | 161,057 |
| 100-2102-220 Custody | 1,978,078 | 2,104,727 | 2,096,228 |
| 100-2102-226 South Bay Platoon"Area G" | 23,000 | 7,500 | 7,500 |
| 100-2102-236 Cops in School | 309,351 | 269,374 | (754) |
| 100-2102-244 Airship Prog | 250,957 | 312,529 | 288,217 |
| 100-2102-245 Transit Safety | 1,658,375 | 1,898,835 | 1,801,494 |
| Department Total | 35,439,085 | 39,081,554 | 37,381,305 |



Fund
Department

100 General
21 Police Department

Department Budget Summary

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | City Council <u>Adopted</u> <u>2020-21</u> |
|----------------------------------|---------------------------------|---------------------------------|--|
| Full Time Positions: | | | |
| Chief of Police Services | 1.00 | 1.00 | 1.00 |
| Police Captain | 2.00 | 2.00 | 2.00 |
| Police Lieutenant | 9.00 | 9.00 | 8.00 |
| Police Sergeant | 14.00 | 14.00 | 15.00 |
| Police Officer | 69.00 | 69.00 | 69.00 |
| Community Service Officer | 0.00 | 3.00 | 3.00 |
| Police Records Manager | 0.00 | 1.00 | 1.00 |
| Police Records Supervisor | 1.00 | 2.00 | 2.00 |
| Sr. Police Records Clerk | 2.00 | 0.00 | 0.00 |
| Police Records Technician | 9.00 | 9.00 | 9.00 |
| Comm Affairs K9 Specialist | 1.00 | 1.00 | 1.00 |
| Police Service Officer | 12.00 | 7.00 | 7.00 |
| Custodian | 0.00 | 1.00 | 1.00 |
| Jailer I | 6.00 | 6.00 | 7.00 |
| Jailer II | 1.00 | 1.00 | 1.00 |
| Sr. Forensics Specialist | 1.00 | 1.00 | 1.00 |
| Forensics Specialist | 1.00 | 2.00 | 2.00 |
| Exec Asst to the Chief of Police | 1.00 | 1.00 | 1.00 |
| Payroll Assistant | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 1.00 |
| Traffic Specialist | 1.00 | 1.00 | 1.00 |
| Police Admin. Technician | 1.00 | 2.00 | 2.00 |
| Gang Analyst | 1.00 | 0.00 | 0.00 |
| Info. Systems Manager | 1.00 | 1.00 | 1.00 |
| Info. Systems Analyst | 1.00 | 2.00 | 2.00 |
| Info. Systems Specialist | 1.00 | 1.00 | 1.00 |
| Info. Support Technician | 2.00 | 2.00 | 2.00 |
| Animal Control Officer | 2.00 | 2.00 | 2.00 |
| Traffic Clerk | 1.00 | 1.00 | 1.00 |
| Parking Enforcement Officer II | 6.00 | 6.00 | 6.00 |
| Part Time Positions: | | | |
| Background Investigator II | 3.00 | 0.00 | 0.00 |
| Forensics Technician | 1.00 | 1.00 | 1.00 |
| Comm. Affairs Assistant | 0.00 | 0.00 | 1.00 |
| Police Cadet | 0.00 | 4.00 | 4.00 |
| Police Reserve Level I | 2.00 | 1.00 | 1.00 |
| Police Reserve Level II | 4.00 | 2.00 | 2.00 |
| Parking Enforcement Officer | 11.00 | 14.00 | 12.00 |
| Helicopter Pilot | 2.00 | 1.00 | 1.00 |
| Total | 172.00 | 173.00 | 173.00 |

Expenditures and Appropriations

Fund **100 General**
Department **21 Police Department**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---------------------------------|-------------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 13,286,664 | \$ 14,590,871 | \$ 14,637,900 |
| 4002 | Salaries Part Time | 253,497 | 380,805 | 381,556 |
| 4006 | Salaries - Overtime-Training | 0 | 7,000 | 7,000 |
| 4007 | Salaries - Overtime - Court | 65,560 | 84,000 | 85,000 |
| 4008 | Salaries - Overtime - Court on Call | 77,445 | 74,500 | 76,500 |
| 4009 | Salaries - Overtime - Holiday Pay | 490,804 | 274,000 | 255,000 |
| 4010 | Salaries Overtime | 2,041,540 | 990,500 | 1,058,500 |
| 4011 | Reimbursed Overtime | 109,031 | 141,250 | 136,250 |
| 4013 | Physical Fitness Incentive Payments | 31,028 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 160,737 | 386,007 | 0 |
| 4015 | Salaries Vacation Payouts | 116,177 | 296,607 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 7,533,922 | 10,070,822 | 4,496,501 |
| 4032 | Medicare | 251,029 | 228,353 | 232,368 |
| 4034 | Compensation Insurance | 1,374,108 | 1,400,846 | 1,430,339 |
| 4035 | Health Insurance Benefits | 1,754,049 | 2,060,530 | 2,130,658 |
| 4036 | Unemployment Insurance | 43,380 | 44,402 | 44,700 |
| 4037 | PARS | 1,243 | 5,713 | 5,724 |
| 4039 | PERS - POB Contribution | 1,560,148 | 1,592,148 | 1,404,695 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 4,235,883 |
| 4045 | Health Insurance Benefits Misc | 394,473 | 457,615 | 548,495 |
| Total Personnel Services | | 29,544,835 | 33,085,969 | 31,167,069 |
| 4051 | Contract Services | \$ 544,785 | \$ 393,700 | \$ 443,700 |
| 4054 | Computer Service | 0 | 145,000 | 145,000 |
| 4061 | City Print Services | 120,959 | 92,000 | 92,000 |
| 4064 | Public Safety Information Service | 263,747 | 470,000 | 470,000 |
| 4072 | Medical & Ambulance | 80,851 | 75,000 | 75,000 |
| Total Contract Services | | 1,010,341 | 1,175,700 | 1,225,700 |
| 4151 | Operating Supplies | \$ 163,541 | \$ 205,693 | \$ 208,193 |
| 4156 | Janitorial Supplies | 13,301 | 17,500 | 17,500 |
| 4157 | Law & Reference Library | 959 | 2,500 | 2,500 |
| 4159 | Targets & Ammunition | 24,344 | 36,000 | 38,500 |
| 4161 | Uniforms & Safety Equipment | 108,179 | 84,300 | 84,300 |
| 4202 | Building Maintenance | 279,710 | 200,540 | 250,000 |
| 4205 | Office Equipment Maintenance | 0 | 4,200 | 4,200 |
| 4304 | Postage | 11,813 | 13,600 | 13,600 |
| 4305 | Telephone | 306,718 | 220,000 | 220,000 |
| 4310 | Police - Gang Unit | (531,330) | (531,330) | (702,660) |
| 4311 | Police - School Resource Officer | 0 | (180,500) | (366,368) |

Expenditures and Appropriations

Fund
Department

100 General
21 Police Department

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4370 | Post Reimbursable Expenses | 8,065 | 45,000 | 45,000 |
| 4407 | Liability Insurance | 2,849 | 42,000 | 42,000 |
| 4453 | Vehicle Rental | 1,331,652 | 1,312,046 | 1,312,046 |
| 4502 | Forensic Testing | 25,140 | 16,500 | 16,500 |
| 4507 | Community Relations/Promotions | 29,665 | 21,500 | 21,500 |
| 4508 | Contingency | 11,569 | 3,000 | 3,000 |
| 4510 | Dues & Subscriptions | 4,598 | 3,000 | 3,000 |
| 4512 | Educational Reimbursement | 56,692 | 60,000 | 60,000 |
| 4515 | General Expense | 33,728 | 123,351 | 123,351 |
| 4518 | Training | 66,734 | 65,500 | 65,500 |
| 4531 | Prisoner Expense | 41,687 | 30,000 | 30,000 |
| 4544 | Utilities | 30,232 | 30,000 | 30,000 |
| 4559 | K-9 Expenses | 25,375 | 20,000 | 20,000 |
| 4577 | STC Reimbursable Expenses | 2,766 | 5,000 | 5,000 |
| 4615 | Liability Insurance Allocation | 1,503,588 | 1,571,997 | 2,043,386 |
| 4618 | Cost Allocation | 1,097,376 | 1,097,374 | 1,097,374 |
| | Total Maintenance & Operations | 4,648,950 | 4,518,771 | 4,687,422 |
| 4730 | Improvements Other Than Building | \$ 0 | \$ 9,000 | \$ 9,000 |
| 4740 | Machinery & Equipment | 213,373 | 292,114 | 292,114 |
| 4742 | SBRPCA-Equipment | 21,586 | 0 | 0 |
| | Total Capital Outlay | 234,959 | 301,114 | 301,114 |
| | GRAND TOTAL | 35,439,085 | 39,081,554 | 37,381,305 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/ Chief

Program Summary

Program Description

The Office of Chief of Police is composed of the Chief of Police, a Police Captain, a Police Lieutenant, a Police Sergeant, Secretary to the Chief, and three part-time Background Investigators. The Chief's Office is responsible for the comprehensive operation of the Police Department. The Police Captain is responsible for the Police Administrative Division.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 1,720,245 | \$ 1,839,546 | \$ 1,147,656 |
| Contract Services | 81,764 | 100,000 | 100,000 |
| Maintenance & Operations | 2,818,461 | 2,876,066 | 3,347,455 |
| Program Total | <hr/> 4,620,470 | <hr/> 4,815,612 | <hr/> 4,595,111 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|------------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Chief of Police | 1.00 | 1.00 | 1.00 |
| Police Captain | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | 1.00 | 1.00 | 0.00 |
| Exec Asst to Chief of Police | 1.00 | 1.00 | 1.00 |
| Payroll Assistant | 1.00 | 1.00 | 1.00 |
| Part Time Positions: | | | |
| Background Investigator II | 0.00 | 0.00 | 0.00 |
| Total | <hr/> 5.00 | <hr/> 5.00 | <hr/> 4.00 |

Expenditures and Appropriations

**Fund
Department
Program**

**100 General
21 Police Department
2101 General Administrative/ Chief**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 973,443 | \$ 840,308 | \$ 592,064 |
| 4002 | Salaries Part Time | 2,052 | 0 | 0 |
| 4009 | Salaries - Overtime - Holiday Pay | 21,172 | 25,000 | 0 |
| 4010 | Salaries Overtime | 34,396 | 15,000 | 15,000 |
| 4014 | Salaries Sick Leave Payouts | 11,148 | 26,723 | 0 |
| 4015 | Salaries Vacation Payouts | 29,023 | 37,671 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 409,500 | 617,115 | 191,701 |
| 4032 | Medicare | 16,454 | 13,256 | 9,332 |
| 4034 | Compensation Insurance | 80,004 | 82,339 | 52,351 |
| 4035 | Health Insurance Benefits | 49,520 | 73,538 | 41,953 |
| 4036 | Unemployment Insurance | 2,448 | 2,521 | 1,776 |
| 4039 | PERS - POB Contribution | 78,572 | 92,434 | 56,246 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 171,699 |
| 4045 | Health Insurance Benefits Misc | 12,512 | 13,641 | 15,534 |
| | Total Personnel Services | 1,720,245 | 1,839,546 | 1,147,656 |
| 4051 | Contract Services | \$ 81,764 | \$ 100,000 | \$ 100,000 |
| | Total Contract Services | 81,764 | 100,000 | 100,000 |
| 4151 | Operating Supplies | \$ 17,997 | \$ 9,000 | \$ 9,000 |
| 4161 | Uniforms & Safety Equipment | 903 | 0 | 0 |
| 4453 | Vehicle Rental | 27,600 | 38,975 | 38,975 |
| 4507 | Community Relations/Promotion | 29,665 | 21,500 | 21,500 |
| 4508 | Contingency | 4,213 | 2,000 | 2,000 |
| 4510 | Dues & Subscription | 4,098 | 2,200 | 2,200 |
| 4615 | Liability Insurance Allocation | 1,503,588 | 1,571,997 | 2,043,386 |
| 4618 | Cost Allocation | 1,230,396 | 1,230,394 | 1,230,394 |
| | Total Maintenance & Operations | 2,818,461 | 2,876,066 | 3,347,455 |
| | GRAND TOTAL | 4,620,470 | 4,815,612 | 4,595,111 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
Sub-Program 203 Internal Affairs

Program Summary

Program Description

The Internal Affairs Unit is responsible for conducting administrative investigations that come under the jurisdiction of the Internal Affairs Unit or are referred to the Internal Affairs Unit. The Internal Affairs Unit may also conduct confidential investigations as assigned by the Chief of Police. The Internal Affairs Unit maintains case records on all administrative investigations and confidential Internal Affairs files.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 247,082 | \$ 298,386 | \$ 264,821 |
| Maintenance & Operations | 11,400 | 11,400 | 11,400 |
| Program Total | <hr/> 258,482 | <hr/> 309,786 | <hr/> 276,221 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Mgr</u> <u>Recommended</u> 2020-21 |
|--------------------------|--------------------------|--------------------------|--|
| Full-Time Positions | | | |
| Police Sergeant | 1.00 | 1.00 | 1.00 |
| Total | <hr/> 1.00 | <hr/> 1.00 | <hr/> 1.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
Sub-Program 203 Internal Affairs

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 119,118 | \$ 120,712 | \$ 120,712 |
| 4007 | Overtime - Court | 1,683 | 0 | 0 |
| 4008 | Overtime - Court on Call | 0 | 500 | 500 |
| 4009 | Overtime - Holiday Pay | 5,702 | 5,000 | 5,000 |
| 4010 | Salaries Overtime | 7,397 | 3,000 | 3,000 |
| 4014 | Salaries Sick Leave Payouts | 0 | 5,571 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 7,777 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 83,141 | 95,402 | 44,469 |
| 4032 | Medicare | 2,115 | 1,908 | 1,908 |
| 4034 | Compensation Insurance | 0 | 14,582 | 14,582 |
| 4035 | Health Insurance Benefits | 13,311 | 30,294 | 27,813 |
| 4036 | Unemployment Insurance | 0 | 362 | 362 |
| 4039 | PERS - POB Contribution | 14,617 | 13,278 | 11,468 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 35,007 |
| | Total Personnel Services | 247,082 | 298,386 | 264,821 |
| 4453 | Vehicle Rental | \$ 11,400 | \$ 11,400 | \$ 11,400 |
| | Total Maintenance & Operations | 11,400 | 11,400 | 11,400 |
| | GRAND TOTAL | 258,482 | 309,786 | 276,221 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
Sub-Program 206 Community Relations

Program Summary

Program Description

The Community Relations Unit was created to help the local community, both residents and businesses, to keep them from becoming victimized by a crime. Community Relations offers a number of free programs for the community. These include security surveys, the popular Neighborhood Watch program, and crime prevention presentations for businesses, schools, and civic groups. This unit also conducts a citizen academy which offers people who reside or work in Hawthorne an inside look at the workings of the Hawthorne Police Department during a 12-week course. A Sergeant and a Police Service Officer staff the Unit.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 455,396 | \$ 716,526 | \$ 1,534,429 |
| Maintenance & Operations | 62,118 | 35,100 | 37,600 |
| Program Total | <hr/> 517,515 | <hr/> 751,626 | <hr/> 1,572,029 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Mgr</u> <u>Recommended</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Full-Time Positions | | | |
| Police Lieutenant | 1.00 | 1.00 | 1.00 |
| Police Sergeant | 1.00 | 0.00 | 2.00 |
| Police Officer | 0.00 | 0.00 | 1.00 |
| Comm Affairs K9 Specialist | 1.00 | 1.00 | 1.00 |
| Police Admin. Tech | 1.00 | 1.00 | 1.00 |
| Part Time Positions | | | |
| Police Cadet | 0.00 | 4.00 | 4.00 |
| Comm. Affairs Assistant | 0.00 | 0.00 | 1.00 |
| Total | <hr/> 4.00 | <hr/> 7.00 | <hr/> 11.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
Sub-Program 206 Community Relations

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 200,669 | \$ 292,768 | \$ 689,805 |
| 4002 | Salaries Part Time | 0 | 54,080 | 92,574 |
| 4007 | Overtime - Court | 0 | 500 | 500 |
| 4008 | Overtime - Court on Call | 0 | 500 | 500 |
| 4009 | Overtime - Holiday Pay | 5,469 | 4,000 | 5,000 |
| 4010 | Salaries Overtime | 44,470 | 10,000 | 10,000 |
| 4014 | Salaries Sick Leave Payouts | 1,369 | 5,479 | 0 |
| 4015 | Salaries Vacation Payouts | 8,603 | 13,754 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 97,291 | 229,271 | 254,594 |
| 4032 | Medicare | 4,047 | 5,391 | 12,222 |
| 4034 | Compensation Insurance | 39,000 | 22,885 | 70,730 |
| 4035 | Health Insurance Benefits | 28,419 | 24,252 | 102,004 |
| 4036 | Unemployment Insurance | 1,260 | 1,041 | 2,347 |
| 4037 | PARS | 0 | 811 | 1,389 |
| 4039 | PERS - POB Contribution | 19,987 | 38,153 | 74,326 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 208,838 |
| 4045 | Health Insurance Benefits Misc | 4,813 | 13,641 | 9,600 |
| | Total Personnel Services | 455,396 | 716,526 | 1,534,429 |
| 4151 | Operating Supplies | \$ 11,322 | \$ 10,500 | \$ 13,000 |
| 4453 | Vehicle Rental | 50,796 | 24,600 | 24,600 |
| | Total Maintenance & Operations | 62,118 | 35,100 | 37,600 |
| | GRAND TOTAL | 517,515 | 751,626 | 1,572,029 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
Sub-Program 207 Police Explorers

Program Summary

Program Description

The Police Explorers program provides an avenue for youthful volunteers to gain experience in the field of law enforcement. Explorers volunteer their time to assist with various police department functions.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | 1,277 | 2,500 | 2,500 |
| Program Total | <u>1,277</u> | <u>2,500</u> | <u>2,500</u> |

Expenditures and Appropriations

Fund
Department
Program
Sub-Program

100 General
21 Police Department
2101 General Administrative/Chief
207 Police Explorers

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4151 | Operating Supplies | \$ 777 | \$ 900 | \$ 900 |
| 4161 | Uniforms & Safety Equipment | 0 | 800 | 800 |
| 4510 | Dues & Subscriptions | 500 | 800 | 800 |
| | Total Maintenance & Operations | 1,277 | 2,500 | 2,500 |
| | GRAND TOTAL | 1,277 | 2,500 | 2,500 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
Sub-Program 218 Records

Program Summary

Program Description

The Records Bureau is composed of one Records Supervisor, two Senior Police Records Clerks, ten Police Records Clerks, two Police Service Officers, and one part-time Police Records Clerk. The records program is responsible for all clerical functions necessary to process and maintain criminal records. Records personnel are additionally responsible for maintenance and security of all documents. The specific types of reports and records processed, but not limited to, are as follows: individual criminal histories, arrest reports, crime reports, suspicious circumstance reports, traffic collision reports, traffic citations, and subpoenas. Additionally, the Records Bureau responds to queries from other law enforcement, judicial, and private agencies in regard to particulars on specific records. This bureau is also responsible for the management and maintenance of the Department's Property and Evidence function.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 1,377,215 | \$ 1,530,845 | \$ 1,524,797 |
| Maintenance & Operations | 47,346 | 85,960 | 85,960 |
| Program Total | <hr/> 1,424,561 | <hr/> 1,616,805 | <hr/> 1,610,757 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|---------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Police Records Manager | 1.00 | 1.00 | 1.00 |
| Police Records Supervisor | 2.00 | 2.00 | 2.00 |
| Police Records Clerk | 9.00 | 9.00 | 9.00 |
| Total | <hr/> 12.00 | <hr/> 12.00 | <hr/> 12.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
Sub-Program 218 Records

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 722,824 | \$ 812,804 | \$ 824,049 |
| 4009 | Overtime - Holiday Time | 43,761 | 45,000 | 45,000 |
| 4010 | Salaries Overtime | 79,427 | 25,000 | 25,000 |
| 4014 | Salaries Sick Leave Payouts | 4,266 | 7,421 | 0 |
| 4015 | Salaries Vacation Payouts | 14,658 | 11,292 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 318,617 | 414,068 | 171,063 |
| 4032 | Medicare | 13,159 | 12,619 | 12,795 |
| 4034 | Compensation Insurance | 9,192 | 9,429 | 9,559 |
| 4036 | Unemployment Insurance | 2,376 | 2,438 | 2,472 |
| 4039 | PERS - POB Contribution | 85,171 | 89,408 | 78,285 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 238,974 |
| 4045 | Health Insurance Benefits Misc | 83,764 | 101,366 | 117,600 |
| | Total Personnel Services | 1,377,215 | 1,530,845 | 1,524,797 |
| 4151 | Operating Supplies | \$ 26,782 | \$ 61,000 | \$ 61,000 |
| 4205 | Office Equipment Maintenance | 0 | 4,200 | 4,200 |
| 4304 | Postage | 11,804 | 12,000 | 12,000 |
| 4453 | Vehicle Rental | 8,760 | 8,760 | 8,760 |
| | Total Maintenance & Operations | 47,346 | 85,960 | 85,960 |
| | GRAND TOTAL | 1,424,561 | 1,616,805 | 1,610,757 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
Sub-Program 221 Facilities Management

Program Summary

Program Description

The Facilities Management program is administered by one Police Sergeant with the aid of contract labor. The program's main responsibility is to oversee the physical operation of the Police Department buildings and grounds. The program also assists in the Police Department's Sentenced Prisoner Program, also known as the Trustee Program. The sentenced prisoners do routine cleaning of the Police Department buildings and grounds.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 0 | \$ 92,589 | \$ 74,351 |
| Maintenance & Operations | 461,794 | 364,440 | 413,900 |
| Capital Outlay | 36,373 | 21,000 | 21,000 |
| Program Total | <hr/> 498,167 | <hr/> 478,029 | <hr/> 509,251 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Police Service Officer | 0.00 | 0.00 | 0.00 |
| Custodian | 0.00 | 1.00 | 1.00 |
| Total | <hr/> 0.00 | <hr/> 1.00 | <hr/> 1.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
Sub-Program 221 Facilities Management

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|-----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 0 | \$ 41,793 | \$ 41,793 |
| 4009 | Salaries - Overtime - Holiday Pay | 0 | 5,000 | 0 |
| 4010 | Salaries Overtime | 0 | 7,000 | 0 |
| 4011 | Reimbursed Overtime | 0 | 5,000 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 0 | 21,840 | 9,109 |
| 4032 | Medicare | 0 | 654 | 654 |
| 4034 | Compensation Insurance | 0 | 1,780 | 1,780 |
| 4036 | Unemployment Insurance | 0 | 125 | 125 |
| 4039 | PERS - POB Contribution | 0 | 4,597 | 3,970 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 12,120 |
| 4045 | Health Insurance Benefits MISC | 0 | 4,800 | 4,800 |
| Total Personnel Services | | 0 | 92,589 | 74,351 |
| 4151 | Operating Supplies | \$ 17,528 | \$ 17,500 | \$ 17,500 |
| 4156 | Janitorial Supplies | 13,301 | 17,500 | 17,500 |
| 4202 | Building Maintenance | 279,710 | 200,540 | 250,000 |
| 4305 | Telephone | 95,313 | 85,000 | 85,000 |
| 4453 | Vehicle Rental | 8,400 | 8,400 | 8,400 |
| 4515 | General Expense | 17,310 | 5,500 | 5,500 |
| 4544 | Utilities | 30,232 | 30,000 | 30,000 |
| Total Maintenance & Operations | | 461,794 | 364,440 | 413,900 |
| 4730 | Improvements Other than Bldg | \$ 0 | \$ 9,000 | \$ 9,000 |
| 4740 | Machinery & Equipment | 14,787 | 12,000 | 12,000 |
| 4742 | SBRPCA - Equipment | 21,586 | 0 | 0 |
| Total Capital Outlay | | 36,373 | 21,000 | 21,000 |
| GRAND TOTAL | | 498,167 | 478,029 | 509,251 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/Chief
 222 Information Technology Services

Program Summary

Program Description

The Information Technology Services (IT) program is responsible for all City information services including design, development, application software evaluation, and data processing needs. Members of the IT program manage the Police Department and the City computer systems; including PC and mid-range computers, networks, computer hardware, shared system usage by all City departments as well as providing support for shared system usage by outside agencies. The IT program is the focal point for all City-Wide automation systems management.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 845,455 | \$ 1,020,175 | \$ 1,005,322 |
| Contract Services | 722,643 | 905,700 | 905,700 |
| Maintenance & Operations | 82,187 | 19,480 | 19,480 |
| Capital Outlay | 198,188 | 278,114 | 278,114 |
| Program Total | <hr/> 1,848,472 | <hr/> 2,223,469 | <hr/> 2,208,616 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|--------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Info. Systems Manager | 1.00 | 1.00 | 1.00 |
| Info. Systems Analyst | 2.00 | 2.00 | 2.00 |
| Info. Systems Specialist | 1.00 | 1.00 | 1.00 |
| Info. Support Technician | 2.00 | 2.00 | 2.00 |
| Total | <hr/> 6.00 | <hr/> 6.00 | <hr/> 6.00 |



Expenditures and Appropriations

**Fund
Department
Program
Sub-Program**

**100 General
21 Police Department
2101 General Administrative/Chief
222 Information Technology Services**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 448,304 | \$ 541,967 | \$ 545,268 |
| 4010 | Salaries Overtime | 35,824 | 7,000 | 7,000 |
| 4011 | Reimbursed Overtime | 36,170 | 27,500 | 27,500 |
| 4014 | Salaries Sick Leave Payouts | 6,727 | 11,692 | 0 |
| 4015 | Salaries Vacation Payouts | 11,357 | 14,472 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 190,762 | 275,488 | 112,517 |
| 4032 | Medicare | 8,222 | 8,408 | 8,458 |
| 4034 | Compensation Insurance | 9,696 | 10,118 | 26,013 |
| 4036 | Unemployment Insurance | 1,572 | 1,626 | 1,636 |
| 4039 | PERS - POB Contribution | 51,920 | 59,616 | 51,800 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 158,128 |
| 4045 | Health Insurance Benefits MISC | 44,901 | 62,288 | 67,002 |
| | Total Personnel Services | 845,455 | 1,020,175 | 1,005,322 |
| 4051 | Contract Services | \$ 337,937 | \$ 198,700 | \$ 198,700 |
| 4054 | Computer Services | 0 | 145,000 | 145,000 |
| 4061 | City Print Services | 120,959 | 92,000 | 92,000 |
| 4064 | Public Safety Information Services | 263,747 | 470,000 | 470,000 |
| | Total Contract Services | 722,643 | 905,700 | 905,700 |
| 4151 | Operating Supplies | \$ 1,772 | \$ 15,000 | \$ 15,000 |
| 4305 | Telephone | 211,405 | 135,000 | 135,000 |
| 4518 | Training | 2,030 | 2,500 | 2,500 |
| 4618 | Cost Allocation | (133,020) | (133,020) | (133,020) |
| | Total Maintenance & Operations | 82,187 | 19,480 | 19,480 |
| 4740 | Machinery & Equipment | \$ 198,188 | \$ 278,114 | \$ 278,114 |
| | Total Capital Outlay | 198,188 | 278,114 | 278,114 |
| | GRAND TOTAL | 1,848,472 | 2,223,469 | 2,208,616 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/ Chief
Sub-Program 224 Training

Program Summary

Program Description

The Training Bureau is composed of one Police Sergeant. This Sub-Program is responsible for the coordination, monitoring and maintenance of all Department training programs and records. Mandated training for department personnel are funded through the state training program called POST (Peace Officers Standards and Training). It is the Police Sergeant's responsibility to make sure that the city receives full legal reimbursement for all POST required training. The Training Bureau Sergeant is also responsible for the Department Firearms Range.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 304,174 | \$ 318,872 | \$ 279,146 |
| Contract Services | 880 | 0 | 0 |
| Maintenance & Operations | 252,224 | 272,588 | 272,588 |
| Program Total | 557,278 | 591,460 | 551,734 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---|---------------------------|---------------------------|---|
| Full Time Positions: Police Sergeant | 1.00 | 1.00 | 1.00 |
| Total | 1.00 | 1.00 | 1.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/ Chief
Sub-Program 224 Training

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 120,364 | \$ 127,163 | \$ 122,419 |
| 4006 | Salaries Overtime - Training | 0 | 7,000 | 7,000 |
| 4008 | Salaries Overtime - Court on Call | 0 | 500 | 500 |
| 4009 | Salaries - Overtime - Holiday Pay | 2,928 | 4,000 | 4,000 |
| 4010 | Salaries Overtime | 6,492 | 9,500 | 9,500 |
| 4013 | Physical Fitness Incentive Payments | 31,028 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 4,472 | 5,869 | 0 |
| 4015 | Salaries Vacation Payouts | 4,160 | 8,681 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 81,539 | 100,500 | 45,097 |
| 4032 | Medicare | 2,152 | 2,010 | 1,935 |
| 4034 | Compensation Insurance | 14,808 | 15,361 | 14,788 |
| 4035 | Health Insurance Benefits | 21,536 | 23,919 | 26,409 |
| 4036 | Unemployment Insurance | 372 | 381 | 367 |
| 4039 | PERS - POB Contribution | 14,324 | 13,988 | 11,630 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 35,501 |
| | Total Personnel Services | 304,174 | 318,872 | 279,146 |
| 4051 | Contract Services | \$ 880 | \$ 0 | \$ 0 |
| | Total Contract Services | 880 | 0 | 0 |
| 4151 | Operating Supplies | \$ 1,212 | \$ 2,500 | \$ 2,500 |
| 4157 | Law & Reference Library | 959 | 2,500 | 2,500 |
| 4161 | Uniforms & Safety Equipment | 102,655 | 80,000 | 80,000 |
| 4370 | Post Reimbursement Expenses | 8,065 | 45,000 | 45,000 |
| 4453 | Vehicle Rental | 15,588 | 15,588 | 15,588 |
| 4512 | Educational Reimbursement | 56,692 | 60,000 | 60,000 |
| 4518 | Training | 64,287 | 62,000 | 62,000 |
| 4577 | STC Reimbursable Expenses | 2,766 | 5,000 | 5,000 |
| | Total Maintenance & Operations | 252,224 | 272,588 | 272,588 |
| | GRAND TOTAL | 557,278 | 591,460 | 551,734 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative / Chief
Sub-Program 225 Range

Program Summary

Program Description

The police range and its cadre of instructors provide firearms instruction and training to the members of the department. This includes all department firearms and the array of less lethal weapons and the associated munitions.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 7,902 | \$ 13,000 | \$ 13,250 |
| Maintenance & Operations | 37,499 | 41,893 | 41,893 |
| Program Total | 45,401 | 54,893 | 55,143 |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

100 General
21 Police Department
2101 General Administrative / Chief
225 Range

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4010 | Salaries Overtime | \$ 7,780 | \$ 13,000 | \$ 13,000 |
| 4032 | Medicare | 122 | 0 | 250 |
| | Total Personnel Services | 7,902 | 13,000 | 13,250 |
| 4151 | Operating Supplies | \$ 807 | \$ 9,393 | \$ 6,893 |
| 4159 | Targets & Ammunition | 21,382 | 30,000 | 32,500 |
| 4515 | General Expense | 15,310 | 2,500 | 2,500 |
| | Total Maintenance & Operations | 37,499 | 41,893 | 41,893 |
| | GRAND TOTAL | 45,401 | 54,893 | 55,143 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/ Chief
Sub-Program 228 Property Room

Program Summary

Program Description

All Property and Evidence that is taken into custody by the Hawthorne Police Department is held in the Property Room, under the Direction of the Administrative Lieutenant. Department Property Officers are the custodians of property and evidence and are responsible for receiving, recording, securing, controlling and expediting all property and evidence.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 63,641 | \$ 151,417 | \$ 145,375 |
| Maintenance & Operations | 3,225 | 9,500 | 7,000 |
| Program Total | 66,866 | 160,917 | 152,375 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--|---------------------------|---------------------------|---|
| Full Time Positions: Police Service Officer | 2.00 | 1.00 | 1.00 |
| Total | 2.00 | 1.00 | 1.00 |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

100 General
21 Police Department
2101 General Administrative/ Chief
228 Property Room

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 25,596 | \$ 73,254 | \$ 73,959 |
| 4009 | Salaries - Overtime - Holiday Pay | 0 | 5,000 | 5,000 |
| 4010 | Salaries Overtime | 0 | 5,000 | 5,000 |
| 4014 | Salaries Sick Leave Payouts | 0 | 3,381 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 2,817 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 9,584 | 38,281 | 16,120 |
| 4032 | Medicare | 33 | 1,147 | 1,158 |
| 4034 | Compensation Insurance | 6,276 | 3,121 | 3,151 |
| 4036 | Unemployment Insurance | 444 | 220 | 222 |
| 4039 | PERS - POB Contribution | 2,890 | 8,058 | 7,026 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 21,448 |
| 4045 | Health Insurance Benefits Misc | 18,818 | 11,138 | 12,291 |
| | Total Personnel Services | 63,641 | 151,417 | 145,375 |
| 4151 | Operating Supplies | \$ 3,225 | \$ 9,500 | \$ 7,000 |
| | Total Maintenance & Operations | 3,225 | 9,500 | 7,000 |
| | GRAND TOTAL | 66,866 | 160,917 | 152,375 |



Fund 100 General
Department 21 Police Department
Program 2101 General Administrative/ Chief
Sub-Program 230 Animal Services Bureau

Program Summary

Program Description

The Animal Services Bureau provides service to the community for all animal related issues. The Animal Services Unit is responsible for the enforcement of all animal laws in the City of Hawthorne, the investigation of cruelty to animals, humane education for the community, sick/injured animal rescue, and other related services.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 200,152 | \$ 279,998 | \$ 272,180 |
| Contract Services | 114,203 | 95,000 | 145,000 |
| Maintenance & Operations | 32,742 | 35,700 | 35,700 |
| Program Total | 347,097 | 410,698 | 452,880 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Animal Control Officer | 2.00 | 2.00 | 2.00 |
| Total | 2.00 | 2.00 | 2.00 |



Expenditures and Appropriations

| | |
|--------------------|---|
| Fund | 100 General |
| Department | 21 Police Department |
| Program | 2101 General Administrative/ Chief |
| Sub-Program | 230 Animal Services Bureau |

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 111,394 | \$ 153,686 | \$ 151,465 |
| 4010 | Salaries Overtime | 1,899 | 0 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 2,198 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 50,023 | 80,314 | 33,013 |
| 4032 | Medicare | 1,766 | 2,407 | 2,372 |
| 4034 | Compensation Insurance | 6,372 | 6,547 | 6,452 |
| 4036 | Unemployment Insurance | 444 | 461 | 454 |
| 4039 | PERS - POB Contribution | 12,907 | 16,905 | 14,389 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 43,925 |
| 4045 | Health Insurance Benefits Misc | 15,348 | 17,480 | 20,110 |
| | Total Personnel Services | 200,152 | 279,998 | 272,180 |
| 4051 | Contract Services | \$ 114,203 | \$ 95,000 | \$ 145,000 |
| | Total Contract Services | 114,203 | 95,000 | 145,000 |
| 4151 | Operating Supplies | \$ 1,116 | \$ 1,900 | \$ 1,900 |
| 4161 | Uniforms & Safety Equipment | 0 | 500 | 500 |
| 4304 | Postage | 9 | 1,600 | 1,600 |
| 4453 | Vehicle Rental | 31,200 | 31,200 | 31,200 |
| 4518 | Training | 417 | 500 | 500 |
| | Total Maintenance & Operations | 32,742 | 35,700 | 35,700 |
| | GRAND TOTAL | 347,097 | 410,698 | 452,880 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 201 Administrative

Program Summary

Program Description

The Administrative function of the operations program is comprised of one Police Captain and one Administrative Assistant. The Police Captain is the Commander for the Operations Division of the Police Department and is responsible for the effective use of the field personnel including Uniform Patrol, Traffic Enforcement, and Investigations. The Police Captain is also responsible for the Jail and most of the Police Service Officers. The Police Department contracts with the South Bay Regional Communications Center for police dispatch services. The costs for these services are funded through this program.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 573,522 | \$ 630,541 | \$ 433,631 |
| Maintenance & Operations | 7,817 | 8,540 | 8,540 |
| Program Total | 581,339 | 639,081 | 442,171 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Police Captain | 1.00 | 1.00 | 1.00 |
| Administrative Assistant | 1.00 | 1.00 | 0.00 |
| Total | 2.00 | 2.00 | 1.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 201 Administrative

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 283,578 | \$ 286,602 | \$ 210,417 |
| 4009 | Overtime - Holiday Pay | 8,276 | 5,000 | 5,000 |
| 4010 | Salaries Overtime | 2,939 | 2,500 | 2,500 |
| 4014 | Salaries Sick Leave Payouts | 0 | 11,323 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 14,365 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 177,781 | 206,111 | 77,515 |
| 4032 | Medicare | 4,664 | 4,519 | 3,326 |
| 4034 | Compensation Insurance | 26,280 | 26,302 | 25,418 |
| 4035 | Health Insurance Benefits | 26,042 | 30,295 | 27,813 |
| 4036 | Unemployment Insurance | 852 | 860 | 631 |
| 4039 | PERS - POB Contribution | 34,005 | 31,526 | 19,990 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 61,021 |
| 4045 | Health Insurance Benefits Misc | 9,105 | 11,138 | 0 |
| | Total Personnel Services | 573,522 | 630,541 | 433,631 |
| 4151 | Operating Supplies | \$ 977 | \$ 1,700 | \$ 1,700 |
| 4453 | Vehicle Rental | 6,840 | 6,840 | 6,840 |
| | Total Maintenance & Operations | 7,817 | 8,540 | 8,540 |
| | GRAND TOTAL | 581,339 | 639,081 | 442,171 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 205 Patrol

Program Summary

Program Description

The Patrol Bureau is an around the clock, everyday operation. The men and women of the Patrol Bureau patrol the city, respond to calls for service, provide specialized enforcement activities, prepare preliminary criminal reports, and generally protect the communities, people, and property.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 10,486,965 | \$ 11,592,783 | \$ 9,979,273 |
| Maintenance & Operations | 532,771 | 653,251 | 653,251 |
| Program Total | 11,019,854 | 12,246,034 | 10,632,524 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Police Lieutenant | 3.60 | 2.70 | 1.80 |
| Police Sergeant | 5.40 | 4.50 | 5.40 |
| Police Officer | 39.60 | 39.60 | 36.90 |
| Police Service Officer | 0.00 | 0.00 | 0.90 |
| Community Service Officer | 0.00 | 2.70 | 2.70 |
| Total | 48.60 | 49.50 | 47.70 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 205 Patrol

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 4,602,671 | \$ 5,057,917 | \$ 4,682,520 |
| 4007 | Overtime - Court | 42,851 | 60,000 | 60,000 |
| 4008 | Overtime - Court on Call | 59,715 | 54,000 | 54,000 |
| 4009 | Overtime - Holiday Pay | 198,646 | 54,000 | 54,000 |
| 4010 | Salaries Overtime | 647,793 | 340,000 | 340,000 |
| 4011 | Reimbursed Overtime | 72,341 | 55,000 | 55,000 |
| 4014 | Salaries Sick Leave Payouts | 47,945 | 118,494 | 0 |
| 4015 | Salaries Vacation Payouts | 12,974 | 70,214 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 2,802,687 | 3,661,836 | 1,460,576 |
| 4032 | Medicare | 84,386 | 73,233 | 70,376 |
| 4034 | Compensation Insurance | 571,764 | 580,420 | 536,229 |
| 4035 | Health Insurance Benefits | 777,276 | 902,471 | 829,160 |
| 4036 | Unemployment Insurance | 14,196 | 14,661 | 13,691 |
| 4039 | PERS - POB Contribution | 549,452 | 537,577 | 433,534 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 1,323,421 |
| 4045 | Health Insurance Benefits Misc | 2,266 | 12,960 | 66,766 |
| Total Personnel Services | | 10,486,965 | 11,592,783 | 9,979,273 |
| 4151 | Operating Supplies | \$ 1,784 | \$ 8,500 | \$ 8,500 |
| 4453 | Vehicle Rental | 504,504 | 509,400 | 509,400 |
| 4515 | General Expense | 1,108 | 115,351 | 115,351 |
| 4559 | K-9 Expenses | 25,375 | 20,000 | 20,000 |
| Total Maintenance & Operations | | 532,771 | 653,251 | 653,251 |
| 4740 | Machinery & Equipment | \$ 118 | \$ 0 | \$ 0 |
| Total Capital Outlay | | 118 | 0 | 0 |
| GRAND TOTAL | | 11,019,854 | 12,246,034 | 10,632,524 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 208 Reserves

Program Summary

Program Description

The Police Reserves are composed of trained members of the community who are sworn-in as part-time Police Officers. They perform the less technical functions of the full-time Police Officers. The reserve Officers are held to the same standards of conduct as full-time Police Officers.

| <u>Expenditure Summary</u> | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|----------------------------|-------------------|-------------------|------------------------------------|
| Personnel Services | \$ 12,348 | \$ 23,442 | \$ 24,709 |
| Maintenance & Operations | 400 | 300 | 300 |
| Program Total | 12,748 | 23,742 | 25,009 |

| <u>Personnel Summary</u> | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|--------------------------|-------------------|-------------------|------------------------------------|
| Part Time Positions: | | | |
| Police Reserve Level I | 2.00 | 1.00 | 1.00 |
| Police Reserve Level II | 4.00 | 2.00 | 2.00 |
| Total | 6.00 | 3.00 | 3.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 208 Reserves

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4002 | Salaries Part Time | \$ 9,398 | \$ 20,326 | \$ 21,425 |
| 4032 | Medicare | 129 | 295 | 311 |
| 4034 | Compensation Insurance | 2,628 | 2,455 | 2,588 |
| 4036 | Unemployment Insurance | 60 | 61 | 64 |
| 4037 | PARS | 134 | 305 | 321 |
| | Total Personnel Services | 12,348 | 23,442 | 24,709 |
| 4151 | Operating Supplies | \$ 400 | \$ 300 | \$ 300 |
| | Total Maintenance & Operations | 400 | 300 | 300 |
| | GRAND TOTAL | 12,748 | 23,742 | 25,009 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 209 Traffic

Program Summary

Program Description

The Traffic Bureau is responsible for the enforcement of traffic laws as well as the reporting and the investigation of traffic collisions.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 1,727,404 | \$ 2,002,866 | \$ 2,076,206 |
| Maintenance & Operations | 267,897 | 263,451 | 263,451 |
| Capital Outlay | 280 | 2,000 | 2,000 |
| Program Total | <hr/> 1,995,581 | <hr/> 2,268,317 | <hr/> 2,341,657 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|--------------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Police Lieutenant | 0.75 | 0.75 | 0.75 |
| Police Sergeant | 0.75 | 0.75 | 0.75 |
| Police Officer | 2.25 | 2.25 | 3.00 |
| Traffic Specialist | 0.75 | 0.75 | 0.75 |
| Traffic Clerk | 0.75 | 0.75 | 0.75 |
| Parking Enforcement Officer II | 4.50 | 4.50 | 4.50 |
| Part Time Positions: | | | |
| Parking Enforcement Officer | 10.50 | 10.50 | 9.00 |
| Total | <hr/> 20.25 | <hr/> 20.25 | <hr/> 19.50 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 209 Traffic

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 699,678 | \$ 791,781 | \$ 868,540 |
| 4002 | Salaries Part Time | 168,480 | 203,918 | 174,787 |
| 4007 | Overtime - Court | 1,503 | 3,000 | 3,000 |
| 4008 | Overtime - Court on Call | 1,508 | 2,000 | 2,000 |
| 4009 | Overtime - Holiday Pay | 9,856 | 11,400 | 11,400 |
| 4010 | Salaries Overtime | 108,342 | 59,000 | 59,000 |
| 4011 | Reimbursed Overtime | 520 | 52,000 | 52,000 |
| 4014 | Salaries Sick Leave Payouts | 9,923 | 20,941 | 0 |
| 4015 | Salaries Vacation Payouts | 2,992 | 18,284 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 407,534 | 515,521 | 277,135 |
| 4032 | Medicare | 15,352 | 15,203 | 15,894 |
| 4034 | Compensation Insurance | 74,928 | 76,976 | 86,553 |
| 4035 | Health Insurance Benefits | 76,427 | 89,862 | 109,010 |
| 4036 | Unemployment Insurance | 2,916 | 2,987 | 3,130 |
| 4037 | PARS | 832 | 3,059 | 2,622 |
| 4039 | PERS - POB Contribution | 95,676 | 87,096 | 94,965 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 264,330 |
| 4045 | Health Insurance Benefits Misc | 50,939 | 49,838 | 51,840 |
| | Total Personnel Services | 1,727,404 | 2,002,866 | 2,076,206 |
| 4151 | Operating Supplies | \$ 8,289 | \$ 17,000 | \$ 17,000 |
| 4453 | Vehicle Rental | 259,608 | 245,951 | 245,951 |
| 4518 | Training | 0 | 500 | 500 |
| | Total Maintenance & Operations | 267,897 | 263,451 | 263,451 |
| 4740 | Machinery & Equipment | \$ 280 | \$ 2,000 | \$ 2,000 |
| | Total Capital Outlay | 280 | 2,000 | 2,000 |
| | GRAND TOTAL | 1,995,581 | 2,268,317 | 2,341,657 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 210 L A Impact

Program Summary

Program Description

The Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (L.A. Impact) is a multi-jurisdictional narcotic task force composed of sworn personnel from several local law enforcement agencies. The L.A. IMPACT is presently stationed at the Hawthorne Police Department. One Hawthorne Police Officer is assigned to the task force. The L.A. IMPACT works in cooperation with other law enforcement agencies to impact major narcotic transactions. The Hawthorne Police Department receives a share of all asset seizures made by the L.A. IMPACT task force.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 373,662 | \$ 396,623 | \$ 362,214 |
| Maintenance & Operations | 48,120 | 48,120 | 48,120 |
| Program Total | 421,782 | 444,743 | 410,334 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---|---------------------------|---------------------------|---|
| Full Time Positions: Police Lieutenant | 1.00 | 1.00 | 1.00 |
| Total | 1.00 | 1.00 | 1.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 210 L A Impact

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 172,757 | \$ 175,606 | \$ 175,606 |
| 4009 | Overtime - Holiday pay | 4,672 | 0 | 0 |
| 4010 | Salaries Overtime | 3,265 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 0 | 8,105 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 120,877 | 138,786 | 64,691 |
| 4032 | Medicare | 3,094 | 2,775 | 2,775 |
| 4034 | Compensation Insurance | 21,216 | 21,213 | 21,213 |
| 4035 | Health Insurance Benefits | 26,036 | 30,294 | 29,793 |
| 4036 | Unemployment Insurance | 528 | 527 | 527 |
| 4039 | PERS - POB Contribution | 21,218 | 19,317 | 16,683 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 50,926 |
| | Total Personnel Services | 373,662 | 396,623 | 362,214 |
| 4453 | Vehicle Rental | \$ 48,120 | \$ 48,120 | \$ 48,120 |
| | Total Maintenance & Operations | 48,120 | 48,120 | 48,120 |
| | GRAND TOTAL | 421,782 | 444,743 | 410,334 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 211 Gang Unit

Program Summary

Program Description

Hawthorne Police Department's Gang Unit primary responsibilities are the investigation of crimes involving gangs or gang members, ranging from vandalism and firearm possession up to shootings and homicides, maintaining current intelligence on Hawthorne based gangs that commonly affect the city and community outreach regarding gangs in the city and how to avoid or deal with gang members. The Gang Unit is also responsible for court testimony as gang experts as well as gangs from surrounding cities to include Gardena, Lawndale, Lennox, and South Los Angeles based gangs. The Gang Unit also assists the Hawthorne Detective bureau with investigations related to gang members, which includes assistance with social media investigations, identification of suspects that are gang members, and having networks of other gang detectives to assist in the investigations. Funded with Measure HH Funds.

| <u>Expenditure Summary</u> | <u>Actual</u> 2017-18 | <u>Budget</u> 2018-19 | <u>City Council</u> <u>Adopted</u> 2019-20 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 659,912 | \$ 531,330 | \$ 681,759 |
| Maintenance & Operations | (531,330) | (531,330) | (702,660) |
| Program Total | 128,582 | 0 | (20,901) |

| <u>Personnel Summary</u> | <u>Actual</u> 2017-18 | <u>Budget</u> 2018-19 | <u>City Council</u> <u>Adopted</u> 2019-20 |
|--------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Police Sergeant | 0.00 | 1.00 | 1.00 |
| Police Officer | 2.00 | 2.00 | 2.00 |
| Crime Analyst | 1.00 | 0.00 | 0.00 |
| Total | 3.00 | 3.00 | 3.00 |



Expenditures and Appropriations

**Fund
Department
Program
Sub-Program**

**100 General
21 Police Department
2012 Operations
211 Gang Unit**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2017-18</u> | <u>Budget 2018-19</u> | <u>City Council Adopted 2019-20</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 333,934 | \$ 272,950 | \$ 308,443 |
| 4007 | Salaries - Overtime - Court | 1,951 | 0 | 1,000 |
| 4008 | Salaries - Overtime - Court on Call | 2,134 | 0 | 2,000 |
| 4009 | Salaries - Overtime - Holiday Pay | 12,717 | 0 | 10,000 |
| 4010 | Salaries Overtime | 43,180 | 0 | 30,000 |
| 4014 | Salaries Sick Leave Payouts | 3,015 | 6,299 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 4,640 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 182,799 | 163,266 | 113,626 |
| 4032 | Medicare | 6,138 | 4,302 | 4,875 |
| 4034 | Compensation Insurance | 24,192 | 24,189 | 37,260 |
| 4035 | Health Insurance Benefits | 17,099 | 20,041 | 54,879 |
| 4036 | Unemployment Insurance | 816 | 819 | 925 |
| 4039 | PERS - POB Contribution | 31,753 | 30,024 | 29,302 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 89,449 |
| 4045 | Health Insurance Benefits Misc | 185 | 4,800 | 0 |
| | Total Personnel Services | 659,912 | 531,330 | 681,759 |
| 4310 | Police - Gang Unit | \$ (531,330) | \$ (531,330) | \$ (702,660) |
| | Total Maintenance & Operations | (531,330) | (531,330) | (702,660) |
| | GRAND TOTAL | 128,582 | 0 | (20,901) |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 212 DEA Task Force

Program Summary

Program Description

The Southern California Drug Task Force, a Los Angeles High Intensity Drug Trafficking Area initiative, along with the Hawthorne Police Department will work together with other law enforcement agencies to gather and report intelligence data relating to trafficking in narcotics and dangerous drugs. One Hawthorne Police Officer is assigned to the task force.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 236,492 | \$ 250,294 | \$ 230,849 |
| Program Total | <u>236,492</u> | <u>250,294</u> | <u>230,849</u> |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--|---------------------------|---------------------------|---|
| Full Time Positions: Police Officer | 1.00 | 1.00 | 1.00 |
| Total | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 212 DEA Task Force

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 97,949 | \$ 104,690 | \$ 103,461 |
| 4009 | Overtime - Holiday Pay | 3,532 | 0 | 0 |
| 4010 | Salaries Overtime | 12,676 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 3,573 | 4,832 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 66,797 | 82,739 | 38,114 |
| 4032 | Medicare | 2,103 | 1,655 | 1,635 |
| 4034 | Compensation Insurance | 12,444 | 12,647 | 12,498 |
| 4035 | Health Insurance Benefits | 25,379 | 31,901 | 34,998 |
| 4036 | Unemployment Insurance | 312 | 314 | 310 |
| 4039 | PERS - POB Contribution | 11,728 | 11,516 | 9,829 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 30,004 |
| Total Personnel Services | | 236,492 | 250,294 | 230,849 |
| GRAND TOTAL | | 236,492 | 250,294 | 230,849 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 215 Detective

Program Summary

Program Description

The Detective Bureau is responsible for criminal investigations, interviewing all felony prisoners, filing of all felony crime complaints, collection and preservation of criminal evidence and the service of warrants. The School Resource Officer Program is part of the Detective Bureau sub-program. The School Resource Officers are liaisons with the local schools. They also administer the Gang Resistance Education and Training (GREAT) Program.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 3,455,003 | \$ 4,080,246 | \$ 4,016,048 |
| Maintenance & Operations | 348,223 | 325,872 | 325,872 |
| Program Total | <hr/> <u>3,813,226</u> | <hr/> <u>4,406,118</u> | <hr/> <u>4,341,920</u> |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|--------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Police Lieutenant | 1.00 | 1.00 | 2.00 |
| Police Sergeant | 2.00 | 2.00 | 1.00 |
| Police Officer | 9.00 | 10.00 | 10.00 |
| Sr. Forensics Specialist | 1.00 | 1.00 | 1.00 |
| Forensics Specialist | 1.00 | 2.00 | 2.00 |
| Police Admin. Technician | 1.00 | 1.00 | 1.00 |
| Part-Time Positions: | | | |
| Forensics Technician P/T | 1.00 | 1.00 | 1.00 |
| Total | <hr/> <u>16.00</u> | <hr/> <u>18.00</u> | <hr/> <u>18.00</u> |

Expenditures and Appropriations

| | |
|--------------------|-----------------------------|
| Fund | 100 General |
| Department | 21 Police Department |
| Program | 2102 Operations |
| Sub-Program | 215 Detective |

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 1,478,107 | \$ 1,733,897 | \$ 1,842,927 |
| 4002 | Salaries Part Time | 0 | 23,100 | 23,100 |
| 4007 | Overtime - Court | 9,456 | 5,000 | 5,000 |
| 4008 | Overtime - Court on Call | 4,216 | 3,000 | 3,000 |
| 4009 | Overtime - Holiday Pay | 46,175 | 18,600 | 18,600 |
| 4010 | Salaries Overtime | 325,742 | 180,000 | 200,000 |
| 4014 | Salaries Sick Leave Payouts | 17,153 | 49,943 | 0 |
| 4015 | Salaries Vacation Payouts | 2,643 | 31,918 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 890,647 | 1,253,634 | 602,854 |
| 4032 | Medicare | 29,120 | 27,381 | 29,082 |
| 4034 | Compensation Insurance | 162,972 | 182,057 | 192,047 |
| 4035 | Health Insurance Benefits | 286,209 | 348,762 | 357,413 |
| 4036 | Unemployment Insurance | 4,596 | 5,271 | 5,598 |
| 4037 | PARS | 0 | 347 | 347 |
| 4039 | PERS - POB Contribution | 177,888 | 190,729 | 175,078 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 534,449 |
| 4045 | Health Insurance Benefits Misc | 20,079 | 26,607 | 26,553 |
| | Total Personnel Services | 3,455,003 | 4,080,246 | 4,016,048 |
| 4051 | Contract Services | \$ 10,000 | 0 | 0 |
| | Total Contract Services | 10,000 | 0 | 0 |
| 4151 | Operating Supplies | \$ 15,535 | \$ 20,000 | \$ 20,000 |
| 4453 | Vehicle Rental | 300,192 | 288,372 | 288,372 |
| 4502 | Forensic Testing | 25,140 | 16,500 | 16,500 |
| 4508 | Contingency | 7,356 | 1,000 | 1,000 |
| | Total Maintenance & Operations | 348,223 | 325,872 | 325,872 |
| | GRAND TOTAL | 3,813,226 | 4,406,118 | 4,341,920 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 217 Metro Unit

Program Summary

Program Description

The Metro Unit is responsible for the reduction of criminal acts through the apprehension of suspects engaged in criminal activity (primarily the suppression of robberies and burglaries), as well as provide professional and innovative police services. The metro unit responds to special problems, community and quality of life issues throughout the City. The Unit is comprised of one Lieutenant, one Sergeant and two' Officers.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 2,588,986 | \$ 2,621,764 | \$ 2,625,739 |
| Maintenance & Operations | 16,455 | 11,644 | 11,644 |
| Program Total | <hr/> 2,605,441 | <hr/> 2,633,408 | <hr/> 2,637,383 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|--------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Police Lieutenant | 1.00 | 1.00 | 1.00 |
| Police Sergeant | 2.00 | 2.00 | 2.00 |
| Police Officer | 7.00 | 6.00 | 6.00 |
| Administrative Assistant | 0.00 | 0.00 | 1.00 |
| Total | <hr/> 10.00 | <hr/> 9.00 | <hr/> 10.00 |



Expenditures and Appropriations

| | |
|---|---|
| <p>Fund Department Program Sub-Program</p> | <p>100 General 21 Police Department 2102 Operations 217 Metro Unit</p> |
|---|---|

| <u>Object</u> <u>Number</u> | <u>Description</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------------|---|---------------------------------|---------------------------------|---|
| 4001 | Salaries Full Time | \$ 993,790 | \$ 1,061,365 | \$ 1,170,763 |
| 4007 | Overtime - Court | 2,465 | 2,500 | 2,500 |
| 4008 | Overtime - Court on Call | 2,734 | 2,500 | 2,500 |
| 4009 | Overtime - Holiday Pay | 33,458 | 32,000 | 32,000 |
| 4010 | Salaries Overtime | 316,624 | 100,000 | 125,000 |
| 4014 | Salaries Sick Leave Payouts | 27,157 | 46,720 | 0 |
| 4015 | Salaries Vacation Payouts | 12,423 | 19,948 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 678,462 | 838,823 | 419,833 |
| 4032 | Medicare | 21,675 | 16,775 | 18,493 |
| 4034 | Compensation Insurance | 136,992 | 128,213 | 133,109 |
| 4035 | Health Insurance Benefits | 239,857 | 252,986 | 254,994 |
| 4036 | Unemployment Insurance | 3,408 | 3,184 | 3,512 |
| 4039 | PERS - POB Contribution | 119,862 | 116,750 | 111,223 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 339,521 |
| 4045 | Health Insurance Benefits MISC | 79 | 0 | 12,291 |
| | Total Personnel Services | 2,588,986 | 2,621,764 | 2,625,739 |
| 4151 | Operating Supplies | \$ 5,811 | \$ 1,000 | \$ 1,000 |
| 4453 | Vehicle Rental | 10,644 | 10,644 | 10,644 |
| | Total Maintenance & Operations | 16,455 | 11,644 | 11,644 |
| | GRAND TOTAL | 2,605,441 | 2,633,408 | 2,637,383 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 219 S.W.A.T.

Program Summary

Program Description

The Special Weapons and Tactics Team (SWAT) is comprised of supervisors and police officers who have received specialized training in the handling of high risk and critical incidents. The SWAT team also executes search and arrest warrants where intelligence has shown the presence of weapons or a subject's propensity for violence. In addition the team may be called upon to provide witness, dignitary protection or security at special events.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 175,554 | \$ 102,261 | \$ 102,261 |
| Maintenance & Operations | 43,138 | 58,796 | 58,796 |
| Program Total | <u>218,692</u> | <u>161,057</u> | <u>161,057</u> |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 219 S.W.A.T.

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4010 | Salaries Overtime | \$ 172,893 | \$ 100,000 | \$ 100,000 |
| 4032 | Medicare | 2,661 | 2,261 | 2,261 |
| | Total Personnel Services | 175,554 | 102,261 | 102,261 |
| 4151 | Operating Supplies | \$ 11,556 | \$ 10,000 | \$ 10,000 |
| 4159 | Target & Ammunition | 2,961 | 6,000 | 6,000 |
| 4161 | Uniforms & Safety Equipment | 4,620 | 3,000 | 3,000 |
| 4453 | Vehicle Rental | 24,000 | 39,796 | 39,796 |
| | Total Maintenance & Operations | 43,138 | 58,796 | 58,796 |
| | GRAND TOTAL | 218,692 | 161,057 | 161,057 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 220 Custody

Program Summary

Program Description

The Custody Unit processes and houses arrested persons. The Unit also houses pay-to-stay prisoners and supervises sentenced inmates. These sentenced inmates, referred to as Trustees, do unskilled cleaning and maintenance around the police station. The Custody Unit is responsible for maintaining a clean and safe environment for prisoners that complies with all Federal, State, and local laws pertaining to correctional facilities.

| | Actual | Budget | City Council |
|----------------------------|-----------------|-----------------|-----------------|
| <u>Expenditure Summary</u> | <u>2018-19</u> | <u>2019-20</u> | <u>Adopted</u> |
| | | | <u>2020-21</u> |
| Personnel Services | \$ 1,805,690 | \$ 1,976,527 | \$ 1,963,028 |
| Contract Services | 80,851 | 75,000 | 75,000 |
| Maintenance & Operations | 91,537 | 53,200 | 58,200 |
| Program Total | <hr/> 1,978,078 | <hr/> 2,104,727 | <hr/> 2,096,228 |

| | Actual | Budget | City Council |
|--------------------------|----------------|----------------|----------------|
| <u>Personnel Summary</u> | <u>2018-19</u> | <u>2019-20</u> | <u>Adopted</u> |
| | | | <u>2020-21</u> |
| Full Time Positions: | | | |
| Police Sergeant | 1.00 | 1.00 | 1.00 |
| Jailer I | 6.00 | 6.00 | 7.00 |
| Jailer II | 1.00 | 1.00 | 1.00 |
| Police Service Officers | 9.00 | 6.00 | 5.00 |
| Total | <hr/> 17.00 | <hr/> 14.00 | <hr/> 14.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 220 Custody

| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|--------------------------------|----------------------------------|------------------|------------------|------------------------------|
| 4001 | Salaries Full Time | \$ 901,338 | \$ 979,439 | \$ 1,022,878 |
| 4007 | Overtime - Court | 241 | 2,000 | 2,000 |
| 4008 | Overtime - Court on Call | 0 | 2,000 | 2,000 |
| 4009 | Overtime - Holiday Pay | 62,125 | 48,000 | 48,000 |
| 4010 | Salaries Overtime | 69,068 | 65,000 | 65,000 |
| 4011 | Reimbursed Over Time | 0 | 1,000 | 1,000 |
| 4014 | Salaries Sick Leave Payouts | 11,395 | 22,482 | 0 |
| 4015 | Salaries Vacation Payouts | 14,905 | 24,680 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 419,687 | 521,517 | 221,233 |
| 4032 | Medicare | 15,068 | 13,904 | 14,552 |
| 4034 | Compensation Insurance | 59,856 | 51,383 | 59,443 |
| 4035 | Health Insurance Benefits Safety | 19,452 | 24,581 | 10,635 |
| 4036 | Unemployment Insurance | 3,540 | 2,938 | 3,069 |
| 4039 | PERS - POB Contribution | 113,678 | 107,738 | 97,173 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 296,635 |
| 4045 | Health Insurance Benefits Misc | 115,338 | 109,865 | 119,410 |
| Total Personnel Services | | 1,805,690 | 1,976,527 | 1,963,028 |
| 4072 | Medical & Ambulance | \$ 80,851 | \$ 75,000 | \$ 75,000 |
| Total Contract Services | | 80,851 | 75,000 | 75,000 |
| 4151 | Operating Supplies | \$ 36,651 | \$ 10,000 | \$ 15,000 |
| 4453 | Vehicle Rental | 13,200 | 13,200 | 13,200 |
| 4531 | Prisoner Expense | 41,687 | 30,000 | 30,000 |
| Total Maintenance & Operations | | 91,537 | 53,200 | 58,200 |
| GRAND TOTAL | | 1,978,078 | 2,104,727 | 2,096,228 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 226 South Bay Platoon "Area G"

Program Summary

Program Description

The South Bay Platoon is part of an "Area G" mutual aid response team for Los Angeles County. The platoon is made up of a team of specially trained officers that are prepared to respond to civil unrest and/or natural disasters.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 23,000 | \$ 7,500 | \$ 7,500 |
| Program Total | <u>23,000</u> | <u>7,500</u> | <u>7,500</u> |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 226 South Bay Platoon "Area G"

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------|-----------------------|-----------------------|-------------------------------------|
| 4010 | Salaries Overtime | \$ 23,000 | \$ 7,500 | \$ 7,500 |
| | Total Personnel Services | <hr/> 23,000 | <hr/> 7,500 | <hr/> 7,500 |
| | GRAND TOTAL | <hr/> 23,000 | <hr/> 7,500 | <hr/> 7,500 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 236 Cops in Schools Program

Program Summary

Program Description

The COPS in Schools program works in conjunction with the local school districts to eliminate crime, vandalism, and truancy amongst the local school population.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 298,551 | \$ 439,074 | \$ 354,814 |
| Maintenance & Operations | 10,800 | (169,700) | (355,568) |
| Program Total | 309,351 | 269,374 | (754) |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--|---------------------------|---------------------------|---|
| Full Time Positions: Police Officer | 1.00 | 2.00 | 2.00 |
| Total | 1.00 | 2.00 | 2.00 |



Expenditures and Appropriations

| | |
|--------------------|------------------------------------|
| Fund | 100 General |
| Department | 21 Police Department |
| Program | 2102 Operations |
| Sub-Program | 236 Cops in Schools Program |

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 152,206 | \$ 203,906 | \$ 183,203 |
| 4007 | Overtime - Court | 0 | 1,000 | 1,000 |
| 4008 | Overtime - Court on Call | 0 | 1,000 | 1,000 |
| 4009 | Overtime - Holiday Pay | 6,960 | 0 | 0 |
| 4010 | Salaries Overtime | 7,395 | 5,000 | 5,000 |
| 4014 | Salaries Sick Leave Payouts | 0 | 5,465 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 81,464 | 148,513 | 46,790 |
| 4032 | Medicare | 2,577 | 3,111 | 2,656 |
| 4034 | Compensation Insurance | 13,824 | 24,632 | 22,131 |
| 4035 | Health Insurance | 15,351 | 23,405 | 21,951 |
| 4036 | Unemployment Insurance | 348 | 612 | 550 |
| 4039 | PERS - POB Contribution | 18,427 | 22,430 | 17,404 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 53,129 |
| | Total Personnel Services | 298,551 | 439,074 | 354,814 |
| 4311 | Police-School Resource Officer | \$ 0 | \$ (180,500) | \$ (366,368) |
| 4453 | Vehicle Rental | 10,800 | 10,800 | 10,800 |
| | Total Maintenance & Operations | 10,800 | (169,700) | (355,568) |
| | GRAND TOTAL | 309,351 | 269,374 | (754) |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 244 Airship Program

Program Summary

Program Description

The Airship Program operates one MD 500 helicopter flying four days per week. The helicopter is support for the Patrol Bureau but also assists other Police Department Units when called on.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 248,108 | \$ 270,529 | \$ 246,217 |
| Maintenance & Operations | 2,849 | 42,000 | 42,000 |
| Program Total | 250,957 | 312,529 | 288,217 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------|---------------------------------|---------------------------------|---|
| Full-Time Positions | | | |
| Police Officer | 1.00 | 1.00 | 1.00 |
| Part-Time Positions | | | |
| Helicopter Pilot | 2.00 | 1.00 | 1.00 |
| Total | 3.00 | 2.00 | 2.00 |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 244 Airship Program

| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|---------------|---|-------------------|-------------------|------------------------------------|
| 4001 | Salaries Full Time | \$ 103,180 | \$ 110,950 | \$ 111,037 |
| 4002 | Salaries Part Time | 17,392 | 11,408 | 11,408 |
| 4007 | Salaries - Overtime - Court | 147 | 1,000 | 1,000 |
| 4008 | Salaries - Overtime - Court on Call | 0 | 1,000 | 1,000 |
| 4009 | Salaries - Overtime - Holiday Pay | 0 | 1,000 | 1,000 |
| 4010 | Salaries Overtime | 1,362 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 3,960 | 5,121 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 72,561 | 87,686 | 40,905 |
| 4032 | Medicare | 1,967 | 1,919 | 1,920 |
| 4034 | Compensation Insurance | 13,164 | 14,002 | 14,012 |
| 4035 | Health Insurance Benefits | 20,371 | 23,701 | 20,647 |
| 4036 | Unemployment Insurance | 348 | 367 | 367 |
| 4037 | PARS | 0 | 171 | 171 |
| 4039 | PERS - POB Contribution | 13,656 | 12,204 | 10,549 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 32,201 |
| | Total Personnel Services | 248,108 | 270,529 | 246,217 |
| 4407 | Liability Insurance | \$ 2,849 | \$ 42,000 | \$ 42,000 |
| | Total Maintenance & Operations | 2,849 | 42,000 | 42,000 |
| | GRAND TOTAL | 250,957 | 312,529 | 288,217 |



Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 245 Transit Safety Police

Program Summary

Program Description

The Transit Safety Police will specifically patrol the public transit routes and public transit stops in an attempt to lower the incidents of robbery, assaults, and gang and narcotic activities. This program is partially funded by contributions from the Proposition A funds.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 1,658,375 | \$ 1,898,835 | \$ 1,801,494 |
| Program Total | <u>1,658,375</u> | <u>1,898,835</u> | <u>1,801,494</u> |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|---------------------------|---------------------------------|---------------------------------|---|
| Full -Time Positions: | | | |
| Police Lieutenant | 0.65 | 0.55 | 0.45 |
| Police Sergeant | 0.85 | 0.75 | 0.85 |
| Police Officer | 5.40 | 5.15 | 5.10 |
| Community Service Officer | 0.00 | 0.30 | 0.30 |
| Police Service Officer | 0.00 | 0.00 | 0.10 |
| Traffic Specialist | 0.25 | 0.25 | 0.25 |
| Traffic Clerk | 0.25 | 0.25 | 0.25 |
| Parking Enf. Officer II | 1.50 | 1.50 | 1.50 |
| Part-Time Positions: | | | |
| Parking Enf. Officer | 3.25 | 3.50 | 3.00 |
| Total | <u>12.15</u> | <u>12.25</u> | <u>11.80</u> |



Expenditures and Appropriations

Fund 100 General
Department 21 Police Department
Program 2102 Operations
Sub-Program 245 Transit Safety Police

| Object Number | Description | Actual <u>2018-19</u> | Budget <u>2019-20</u> | City Council Adopted <u>2020-21</u> |
|---------------|----------------------------------|--------------------------|--------------------------|---|
| 4001 | Salaries Full Time | \$ 745,764 | \$ 807,313 | \$ 796,571 |
| 4002 | Salaries Part Time | 56,177 | 67,973 | 58,262 |
| 4007 | Overtime - Court | 5,262 | 9,000 | 9,000 |
| 4008 | Overtime - Court on Call | 7,138 | 7,500 | 7,500 |
| 4009 | Overtime - Holiday Pay | 25,357 | 11,000 | 11,000 |
| 4010 | Salaries Overtime | 89,577 | 37,000 | 37,000 |
| 4011 | Reimbursed Overtime | 0 | 750 | 750 |
| 4014 | Salaries Sick Leave Payouts | 8,635 | 20,146 | 0 |
| 4015 | Salaries Vacation Payouts | 2,439 | 13,896 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 392,170 | 580,111 | 255,546 |
| 4032 | Medicare | 14,025 | 13,220 | 13,128 |
| 4034 | Compensation Insurance | 88,500 | 90,195 | 88,432 |
| 4035 | Health Insurance Benefits | 111,766 | 130,228 | 181,186 |
| 4036 | Unemployment Insurance | 2,544 | 2,626 | 2,565 |
| 4037 | PARS | 277 | 1,020 | 874 |
| 4039 | PERS - POB Contribution | 92,417 | 88,804 | 79,825 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 235,157 |
| 4045 | Health Insurance Benefits Misc | 16,327 | 18,053 | 24,698 |
| | Total Personnel Services | 1,658,375 | 1,898,835 | 1,801,494 |
| | GRAND TOTAL | 1,658,375 | 1,898,835 | 1,801,494 |



Fund
Department
Program

230 Asset Forfeiture - Local Share
21 Police Department

Program Summary

Program Description

This Fund is used to account for all revenues and expenditures related to monies and property seized by the Police Department in drug related incidents. These funds may only be expended on activities used to enhance law enforcement activities.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 263,094 | \$ 0 | \$ 0 |
| Contract Services | 31,609 | 119,974 | 119,974 |
| Maintenance & Operations | 541,606 | 3,550,216 | 3,536,731 |
| Capital Outlay | 415,442 | 770,412 | 770,412 |
| Program Total | 1,251,752 | 4,440,602 | 4,427,117 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|--|--------------------------|--------------------------|--|
| Full Time Positions: Police Officer | 0.00 | 0.00 | 0.00 |
| Total | 0.00 | 0.00 | 0.00 |



Expenditures and Appropriations

**Fund
Department
Program**

**230 Asset Forfeiture - Local Share
21 Police Department
2102 Operations**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|-------------------------------------|---------------------------|---------------------------|---|
| 4051 | Contract Services | \$ 31,609 | \$ 29,974 | \$ 29,974 |
| | Total Contract Services | 31,609 | 29,974 | 29,974 |
| 4120 | Banking Fees | \$ 0 | \$ 2,500 | \$ 2,500 |
| 4305 | Telephone | 0 | 2,000 | 2,000 |
| 4306 | Law Enfrcmnt Operations & investiga | 30,002 | 60,000 | 60,000 |
| 4307 | Law Enforcement Awards & Memoria | 13,443 | 5,000 | 5,000 |
| 4518 | Training | 9,081 | 10,000 | 10,000 |
| 4537 | Secret Service | 3,400 | 10,000 | 10,000 |
| 4542 | Travel, Conference & Meetings | 1,875 | 5,000 | 5,000 |
| 4615 | Liability Insurance Allocation | 0 | 204 | 204 |
| | Total Maintenance & Operations | 57,801 | 94,704 | 94,704 |
| 4740 | Machinery & Equipment | \$ 233,757 | \$ 300,000 | \$ 300,000 |
| | Total Capital Outlay | 233,757 | 300,000 | 300,000 |
| | GRAND TOTAL | 586,261 | 424,678 | 424,678 |



Expenditures and Appropriations

| | |
|---|---|
| <p>Fund Department Program Sub Program</p> | <p>230 Asset Forfeiture - Local Share 21 Police Department 2102 Operations 244 Airship Program</p> |
|---|---|

| <u>Object Number</u> | <u>Description</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------|--------------------------------|--------------------------|--------------------------|--|
| 4201 | Repair & Maintenance Supplies | \$ 184,886 | \$ 100,000 | \$ 100,000 |
| 4514 | Gasoline & Oil | 48,757 | 50,000 | 50,000 |
| 4618 | Cost Allocation | 24,588 | 24,588 | 24,588 |
| | Total Maintenance & Operations | 258,231 | 174,588 | 174,588 |
| 4740 | Machinery & Equipment | \$ 52,424 | \$ 50,000 | \$ 50,000 |
| | Total Capital Outlay | 52,424 | 50,000 | 50,000 |
| | GRAND TOTAL | 310,656 | 224,588 | 224,588 |

Expenditures and Appropriations

Fund
Department
Program
Sub Program

230 Asset Forfeiture - Local Share
21 Police Department
2102 Operations
247 CAD RMS Replacement Project

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4068 | CAD RMS Project | \$ 225,575 | \$ 3,280,924 | \$ 3,267,439 |
| | Total Maintenance & Operations | 225,575 | 3,280,924 | 3,267,439 |
| | GRAND TOTAL | 225,575 | 3,280,924 | 3,267,439 |



Expenditures and Appropriations

**Fund
Department
Program**

**230 Asset Forfeiture - Local Share
21 Police Department
2102 Operations
248 INSB Project - Justice**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|-------------------------|---------------------------|---------------------------|---|
| 4051 | Contract Services | \$ 0 | \$ 90,000 | \$ 90,000 |
| | Total Contract Services | 0 | 90,000 | 90,000 |
| 4740 | Machinery & Equipment | \$ 129,260 | \$ 420,412 | \$ 420,412 |
| | Total Capital Outlay | 129,260 | 420,412 | 420,412 |
| | GRAND TOTAL | 129,260 | 510,412 | 510,412 |



Fund 238 ABC Grant Assistance Program
Department 21 Police Department
Program 2012 Operations
235 ABC Grant Assistance Program

Program Summary

Program Description

The goal of the State of California Department of Alcoholic Beverage Control's (A.B.C) Grant Assistance Program is to provide financial assistance to local law enforcement's agencies to expand efforts in addressing alcohol-related problems.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 681 | \$ 0 | \$ 0 |
| Maintenance & Operations | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 |
| Program Total | <u>681</u> | <u>0</u> | <u>0</u> |



Expenditures and Appropriations

**Fund
Department
Program**

**238 ABC Grant Assistance Program
21 Police Department
2012 Operations
235 ABC Grant Assistance Program**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|----------------------------------|---------------------------|---------------------------|---|
| 4011 | Reimbursed Overtime | \$ 681 | \$ 0 | \$ 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 0 | 0 | 0 |
| 4032 | Medicare | 0 | 0 | 0 |
| Total Personnel Services | | 681 | 0 | 0 |
| 4151 | Operating Supplies | \$ 0 | \$ 0 | \$ 0 |
| 4542 | Travel, Conference & Meetings | 0 | 0 | 0 |
| Total Maintenance & Operations | | 0 | 0 | 0 |
| 4740 | Machinery & Equipment | \$ 0 | \$ 0 | \$ 0 |
| Total Capital Outlay | | 0 | 0 | 0 |
| GRAND TOTAL | | 681 | 0 | 0 |



Fund
Department
Program

239 Cops / SLESF
21 Police Department
2102 Operations

Program Summary

Program Description

The Citizens Option for Public Safety Program (COPS) has appropriated money statewide to be used for the supplemental funding of front line law enforcement. These services include personnel, equipment, and programs that meet front line law enforcement objectives.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 100,000 | \$ 100,000 | \$ 200,000 |
| Program Total | <u>100,000</u> | <u>100,000</u> | <u>200,000</u> |



Expenditures and Appropriations

**Fund
Department
Program**

**239 Cops / SLESF
21 Police Department
2102 Operations**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|--------------------------------|---------------------------|---------------------------|---|
| 4910 | Program Contribution | \$ 100,000 | \$ 100,000 | \$ 200,000 |
| | Total Maintenance & Operations | 100,000 | 100,000 | 200,000 |
| | GRAND TOTAL | 100,000 | 100,000 | 200,000 |



Fund
Department
Program

244 CA Office of Traffic Safety Grant Fund
21 Police Department
2102 Operations

Program Summary

Program Description

The California Office of Traffic Safety (OTS) provides funding to assist in offsetting the personnel costs for the Sobriety Checkpoint Program and the Seat Belt Compliance Program.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 165,242 | \$ 204,901 | \$ 118,351 |
| Contract Services | 24,331 | 11,878 | 11,438 |
| Maintenance & Operations | 11,499 | 19,598 | 17,873 |
| Program Total | <u>201,073</u> | <u>236,377</u> | <u>147,662</u> |

Expenditures and Appropriations



Fund
Department
Program
Sub-Program

244 CA Office of Traffic Safety Grant Fund
21 Police Department
2102 Operations
257 Selective Traffic Enforcement Program

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4011 | Salaries - Reimbursed Overtime | \$ 109,434 | \$ 150,664 | \$ 90,115 |
| 4032 | Medicare | 1,588 | 2,497 | 1,574 |
| | Total Personnel Services | 111,023 | 153,161 | 91,689 |
| 4051 | Contract Services | \$ 1,329 | \$ 5,878 | \$ 5,438 |
| | Total Contract Services | 1,329 | 5,878 | 5,438 |
| 4151 | Operating Supplies | \$ 11,499 | \$ 12,353 | \$ 12,353 |
| 4542 | Travel, Conference & Meetings | 0 | 5,185 | 3,460 |
| | Total Maintenance & Operations | 11,499 | 17,538 | 15,813 |
| | GRAND TOTAL | 123,851 | 176,577 | 112,940 |

Expenditures and Appropriations



Fund
Department
Program
Sub-Program

244 CA Office of Traffic Safety Grant Fund
21 Police Department
2102 Operations
258 Ride To Live

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4011 | Salaries - Reimbursed Overtime | \$ 53,445 | \$ 51,000 | \$ 26,287 |
| 4032 | Medicare | 775 | 740 | 375 |
| | Total Personnel Services | 54,220 | 51,740 | 26,662 |
| 4051 | Contract Services | \$ 23,002 | \$ 6,000 | \$ 6,000 |
| | Total Contract Services | 23,002 | 6,000 | 6,000 |
| 4151 | Operating Supplies | \$ 0 | \$ 2,060 | \$ 2,060 |
| | Total Maintenance & Operations | 0 | 2,060 | 2,060 |
| | GRAND TOTAL | 77,222 | 59,800 | 34,722 |



Fund 260 Edward Byrne Memorial Justice Asst Prog
Department 21 Police Department
Program 2102 Operations
Sub-Program 231 Justice Assistance Grant

Program Summary

Program Description

The goal of the State of California Department of Alcoholic Beverage Control's (A.B.C) Grant Assistance Program is to provide financial assistance to local law enforcement's agencies to expand efforts in addressing alcohol-related problems.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 11,240 | \$ 0 | \$ 0 |
| Maintenance & Operations | 0 | 0 | 0 |
| Program Total | <u>11,240</u> | <u>0</u> | <u>0</u> |

Expenditures and Appropriations

Fund
Department
Program
Sub-Program

260 Edward Byrne Memorial Justice Asst Prog
21 Police Department
2102 Operations
232 2015 Justice Assistance Grant

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4010 | Salaries Overtime | \$ 11,240 | \$ 0 | \$ 0 |
| 4032 | Medicare | 0 | 0 | 0 |
| | Total Personnel Services | 11,240 | 0 | 0 |
| 4151 | Operating Supplies | \$ 0 | \$ 0 | \$ 0 |
| 4518 | Training | 0 | 0 | 0 |
| 4542 | Travel, Conference & Meetings | 0 | 0 | 0 |
| | Total Maintenance & Operations | 0 | 0 | 0 |
| | GRAND TOTAL | 11,240 | 0 | 0 |



Fund
Department
Program

265 Local Law Enforcement Block Grant
21 Police Department
2102 Operations

Program Summary

Program Description

The Local Law Enforcement Block Grant is funded with both Federal (90%) and City (10%) funds. This program allows for local law enforcement to provide equipment, technology and other materials directly related to law enforcement functions.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Maintenance & Operations | \$ 0 | \$ 0 | \$ 53,313 |
| Program Total | <u>0</u> | <u>0</u> | <u>53,313</u> |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

265 Local Law Enforcement Block Grant
21 Police Department
2102 Operations
259 2018 Justice Assistance Grant

| <u>Object</u> <u>Number</u> | <u>Description</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------------|-----------------------|---------------------------------|---------------------------------|---|
| 4740 | Machinery & Equipment | \$ 0 | \$ 0 | \$ 9,535 |
| | Total Capital Outlay | 0 | 0 | 9,535 |
| | GRAND TOTAL | 0 | 0 | 9,535 |



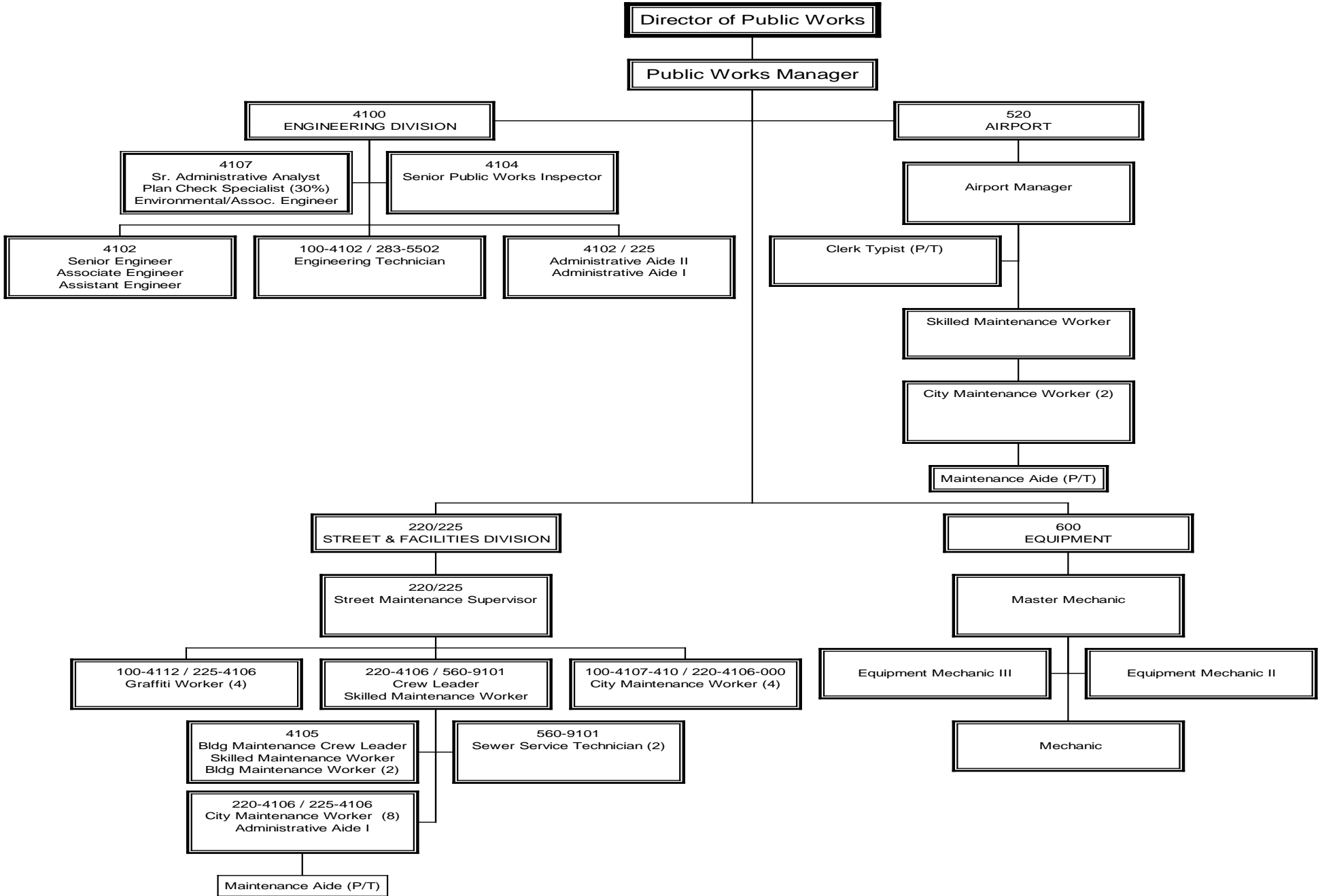
Expenditures and Appropriations

Fund
Department
Program
Sub-Program

265 Local Law Enforcement Block Grant
21 Police Department
2102 Operations
260 2019 Justice Assistance Grant

| <u>Object</u> <u>Number</u> | <u>Description</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------------|-----------------------|---------------------------------|---------------------------------|---|
| 4740 | Machinery & Equipment | \$ 0 | \$ 0 | \$ 43,778 |
| | Total Capital Outlay | 0 | 0 | 43,778 |
| | GRAND TOTAL | 0 | 0 | 43,778 |

Public Works



Fund
Department

100 General
41 Public Works



Department Budget Summary

Department Description

The Public Works Department is made up of three divisions: Engineering, Equipment, and Streets and Facilities Maintenance. The Engineering Division oversees the city's capital improvement projects and environmental programs including integrated waste management and storm water pollution prevention, provides technical support to other city departments, and operates as the administrative arm of the department. The Equipment Division maintains the city's fleet of vehicles and the necessary infrastructure to support the vehicle fleet. The Streets and Facilities Maintenance Division maintains the city's non-landscaped public right-of-way areas including streets, sewers, storm drains, and sidewalks. Many of the public works functions are paid for by funds other than the General Fund.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--|---------------------------|---------------------------|---|
| 100-4101 General Admin | \$ 521,501 | \$ 540,377 | \$ 557,220 |
| 100-4102 General Eng | 362,207 | 331,168 | 348,618 |
| 100-4103 Traffic Eng | 2,121 | 31,850 | 32,150 |
| 100-4104 Inspection | 34,240 | 38,022 | 38,850 |
| 100-4105 Building Maint | 617,310 | 660,850 | 601,136 |
| 100-4107-401 Refuse Solid Waste | 189,459 | 173,885 | 84,391 |
| 100-4107-410 NPDES Storm Drains | 322,647 | 461,689 | 511,447 |
| 100-4112 Graffiti Removal | 324,570 | 448,337 | 425,992 |
| 100-4112-700 Graffiti Removal(CDBG Funded) | 91,408 | 0 | 0 |
| Department Total | 2,465,762 | 2,686,178 | 2,599,804 |



Fund
Department

100 General
41 Public Works

Department Budget Summary

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|---------------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Chief of Gen Svcs/Pub Wks | 0.11 | 0.00 | 0.00 |
| Director of Public Works | 0.00 | 0.16 | 0.16 |
| Public Works Manager | 0.00 | 0.10 | 0.10 |
| Senior Engineer | 0.65 | 0.35 | 0.35 |
| Associate Engineer | 0.70 | 0.70 | 0.20 |
| Assistant Engineer | 0.00 | 0.00 | 0.50 |
| Engineering Technician | 0.00 | 0.00 | 0.30 |
| Sr. Public Works Inspector | 0.15 | 0.15 | 0.15 |
| Sr. Transportation Engineer | 0.35 | 0.00 | 0.00 |
| Sr. Administrative Analyst | 0.70 | 0.70 | 0.00 |
| Environmental/Assoc. Engineer | 0.00 | 0.00 | 0.70 |
| Administrative Aide II | 0.50 | 0.50 | 0.50 |
| Administrative Aide I | 0.20 | 0.20 | 0.20 |
| Crew Leader Bldg Maintenance | 1.00 | 1.00 | 1.00 |
| Skilled City Maintenance Worker | 0.00 | 0.00 | 1.00 |
| City Maintenance Worker | 1.00 | 1.00 | 7.20 |
| NPDES Maintenance Worker | 3.00 | 3.00 | 0.00 |
| Plan Check Specialist | 0.30 | 0.30 | 0.00 |
| Sr. Typist Clerk I | 0.00 | 0.00 | 0.00 |
| Custodian | 2.00 | 2.00 | 0.00 |
| Building Maintenance Worker | 0.00 | 0.00 | 2.00 |
| Graffiti Worker | 3.20 | 3.20 | 0.00 |
| Total | 14.16 | 13.66 | 14.36 |



Expenditures and Appropriations

**Fund
Department**

**100 General
41 Public Works**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|------------------------------------|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 862,237 | \$ 855,796 | \$ 818,669 |
| 4002 | Salaries Part Time | 13,320 | 17,298 | 0 |
| 4010 | Salaries Overtime | 6,336 | 29,500 | 28,500 |
| 4014 | Salaries Sick Leave Payouts | 7,951 | 16,115 | 0 |
| 4015 | Salaries Vacation Payouts | 13,599 | 23,311 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 406,016 | 439,822 | 184,528 |
| 4032 | Medicare | 14,228 | 13,503 | 14,260 |
| 4034 | Compensation Insurance | 75,756 | 73,122 | 79,151 |
| 4036 | Unemployment Insurance | 2,784 | 2,621 | 2,774 |
| 4039 | PERS - POB Contribution | 103,743 | 96,040 | 92,375 |
| 4040 | PERS - 2019 POB Contribution | 113 | 0 | 263,624 |
| 4044 | Deffered Compensation Contribution | 94,968 | 93,767 | 780 |
| 4045 | Health Insurance Benefits Misc | 0 | 0 | 121,494 |
| Total Personnel Services | | 1,601,051 | 1,660,895 | 1,606,155 |
| 4051 | Contract Services | \$ 141,506 | \$ 292,000 | \$ 303,000 |
| 4065 | Air Conditioning Maintenance | 0 | 35,000 | 40,000 |
| Total Contract Services | | 141,506 | 327,000 | 343,000 |
| 4140 | Materials, Supplies & Other | \$ 23,914 | \$ 27,000 | \$ 27,000 |
| 4151 | Operating Supplies | 11,289 | 19,600 | 25,500 |
| 4161 | Uniforms & Safety Equipment | 5,087 | 6,950 | 7,700 |
| 4201 | Repair & Maintenance Supplies | 26,097 | 30,000 | 25,000 |
| 4202 | Building Maintenance | 58,174 | 55,000 | 30,000 |
| 4205 | Office Equipment Maintenance | 647 | 2,500 | 3,000 |
| 4251 | Small Tools & Minor Equipment | 2,276 | 4,000 | 4,000 |
| 4304 | Postage | 816 | 1,200 | 16,250 |
| 4305 | Telephone | 14,871 | 15,550 | 1,500 |
| 4453 | Vehicle Rental | 139,596 | 131,025 | 131,025 |
| 4510 | Dues & Subscriptions | 4,611 | 8,000 | 9,000 |
| 4518 | Training | 2,029 | 6,000 | 11,000 |
| 4542 | Travel, Conference & Meetings | 1,073 | 2,000 | 3,000 |
| 4544 | Utilities | 440,956 | 375,000 | 350,000 |
| 4615 | Liability Insurance Allocation | 62,796 | 65,682 | 68,398 |
| 4618 | Cost Allocation | (86,724) | (86,724) | (86,724) |
| 4621 | Hazardous Waste Disposal | 6,348 | 17,500 | 15,000 |
| Total Maintenance & Operations | | 713,857 | 680,283 | 640,649 |
| 4740 | Machinery & Equipment | \$ 9,348 | \$ 18,000 | \$ 10,000 |
| Total Capital Outlay | | 9,348 | 18,000 | 10,000 |
| GRAND TOTAL | | 2,465,762 | 2,686,178 | 2,599,804 |



Fund 100 General
Department 41 Public Works
Program 4101 General Administration

Program Summary

Program Description

General Administration is responsible for providing overall supervision and coordination of the Public Works Department and Engineering Division. Administration oversees grants and special revenues including Federal highway funds, State Gas Tax funds, and Los Angeles County Proposition A and C Funds; reviews proposed developments, tract maps, legal descriptions; prepares Deeds for property acquisition for public right-of-way purposes; and provides coordination with other City departments and other local, state and federal agencies.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 43,144 | \$ 40,746 | \$ 40,873 |
| Contract Services | 7,661 | 30,000 | 40,000 |
| Maintenance & Operations | 470,696 | 469,631 | 476,347 |
| Program Total | <hr/> 521,501 | <hr/> 540,377 | <hr/> 557,220 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|---------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Chief of Gen Svcs/Pub Wks | 0.11 | 0.00 | 0.00 |
| Director of Public Works | 0.00 | 0.16 | 0.16 |
| Total | <hr/> 0.11 | <hr/> 0.16 | <hr/> 0.16 |



Expenditures and Appropriations

Fund 100 General
Department 41 Public Works
Program 4101 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 24,883 | \$ 22,562 | \$ 23,238 |
| 4014 | Salaries Sick Leave Payouts | 795 | 521 | 0 |
| 4015 | Salaries Vacation Payouts | 227 | 651 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 11,938 | 11,791 | 5,065 |
| 4032 | Medicare | 404 | 353 | 364 |
| 4034 | Compensation Insurance | 1,032 | 961 | 990 |
| 4036 | Unemployment Insurance | 72 | 68 | 70 |
| 4039 | PERS - POB Contribution | 2,776 | 2,482 | 2,208 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 6,739 |
| 4044 | Deffered Compensation Contribution | 14 | 0 | 480 |
| 4045 | Health Insurance Benefits Misc | 1,002 | 1,357 | 1,719 |
| | Total Personnel Services | 43,144 | 40,746 | 40,873 |
| 4051 | Contract Services | \$ 7,661 | \$ 30,000 | \$ 40,000 |
| | Total Contract Services | 7,661 | 30,000 | 40,000 |
| 4151 | Operating Supplies | \$ 6,999 | \$ 7,500 | \$ 9,000 |
| 4305 | Telephone | 4,001 | 3,600 | 4,100 |
| 4453 | Vehicle Rental | 36,996 | 28,425 | 28,425 |
| 4510 | Dues & Subscriptions | 4,611 | 8,000 | 9,000 |
| 4518 | Training | 1,869 | 3,000 | 4,000 |
| 4615 | Liability Insurance Allocation | 62,796 | 65,682 | 68,398 |
| 4618 | Cost Allocation | 353,424 | 353,424 | 353,424 |
| | Total Maintenance & Operations | 470,696 | 469,631 | 476,347 |
| | GRAND TOTAL | 521,501 | 540,377 | 557,220 |



Fund 100 General
Department 41 Public Works
Program 4102 General Engineering

Program Summary

Program Description

General Engineering is responsible for the design and administration of capital improvement projects; administration of contracts for engineering-related services; administration of assessment districts; surveying; plan checking and issuing permits for construction, excavation or encroachment in the public right-of-way; providing public assistance on matters relating to engineering and the public right-of-way; providing coordination with utility companies; administering street lighting, energy conservation projects and the City's environmental program (including storm water (NPDES) and refuse & recycling), and maintaining utility records and updating maps.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 343,832 | \$ 289,918 | \$ 297,318 |
| Contract Services | 6,601 | 20,000 | 20,000 |
| Maintenance & Operations | 11,773 | 21,250 | 31,300 |
| Program Total | 362,207 | 331,168 | 348,618 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|-----------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Public Works Manager | 0.00 | 0.10 | 0.10 |
| Senior Engineer | 0.65 | 0.35 | 0.35 |
| Sr. Transportation Engineer | 0.35 | 0.00 | 0.00 |
| Associate Engineer | 0.50 | 0.50 | 0.20 |
| Assistant Engineer | 0.00 | 0.00 | 0.30 |
| Engineering Technician | 0.00 | 0.00 | 0.30 |
| Administrative Aide II | 0.50 | 0.50 | 0.50 |
| Administrative Aide I | 0.20 | 0.20 | 0.20 |
| Sr. Typist Clerk I | 0.00 | 0.00 | 0.00 |
| Part Time Positions: | | | |
| Survey Technician | 0.30 | 0.30 | 0.00 |
| Total | 2.50 | 1.95 | 1.95 |



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
41 Public Works
4102 General Engineering**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 180,776 | \$ 139,053 | \$ 164,204 |
| 4002 | Salaries Part Time | 8,003 | 17,298 | 0 |
| 4010 | Salaries Overtime | 956 | 9,000 | 8,000 |
| 4014 | Salaries Sick Leave Payouts | 2,148 | 2,464 | 0 |
| 4015 | Salaries Vacation Payouts | 5,152 | 4,076 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 98,337 | 79,755 | 35,790 |
| 4032 | Medicare | 3,097 | 2,428 | 2,571 |
| 4034 | Compensation Insurance | 7,452 | 4,725 | 4,191 |
| 4036 | Unemployment Insurance | 648 | 469 | 493 |
| 4039 | PERS - POB Contribution | 22,498 | 17,199 | 15,599 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 47,619 |
| 4044 | Deffered Compensation Contributor | 99 | 0 | 300 |
| 4045 | Health Insurance Benefits Misc | 14,667 | 13,451 | 18,551 |
| | Total Personnel Services | 343,832 | 289,918 | 297,318 |
| 4051 | Contract Services | \$ 6,601 | \$ 20,000 | \$ 20,000 |
| | Total Contract Services | 6,601 | 20,000 | 20,000 |
| 4151 | Operating Supplies | \$ 3,197 | \$ 6,000 | \$ 10,000 |
| 4161 | Uniforms & Safety Equipment | 738 | 1,750 | 2,000 |
| 4205 | Office Equipment Maintenance | 647 | 2,500 | 3,000 |
| 4304 | Postage | 816 | 1,200 | 1,500 |
| 4305 | Telephone | 5,141 | 4,800 | 4,800 |
| 4518 | Training | 160 | 3,000 | 7,000 |
| 4542 | Travel, Conference & Meetings | 1,073 | 2,000 | 3,000 |
| | Total Maintenance & Operations | 11,773 | 21,250 | 31,300 |
| | GRAND TOTAL | 362,207 | 331,168 | 348,618 |



Fund
Department
Program

100 General
41 Public Works
4103 Traffic Engineering

Program Summary

Program Description

Traffic Engineering is responsible for traffic operations, traffic safety, traffic signal maintenance, and transportation services in the City of Hawthorne. This division performs traffic engineering, analyzes accidents to determine the need for additional traffic controls and addresses parking problems throughout the City. In addition, this division administers the City's transportation projects, which are funded with Los Angeles County Proposition C funds, designs new traffic signals, and coordinates with developers and other agencies including the LACMTA and CalTrans.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Contract Services | \$ 1,000 | \$ 2,000 | \$ 30,000 |
| Maintenance & Operations | 850 | 900 | 2,150 |
| Program Total | 1,850 | 2,900 | 32,150 |



Expenditures and Appropriations

Fund 100 General
Department 41 Public Works
Program 4103 Traffic Engineering

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 695 | \$ 30,000 | \$ 30,000 |
| | Total Contract Services | 695 | 30,000 | 30,000 |
| 4151 | Operating Supplies | \$ 396 | \$ 1,000 | \$ 1,500 |
| 4305 | Telephone | 1,029 | 850 | 650 |
| | Total Maintenance & Operations | 1,426 | 1,850 | 2,150 |
| | GRAND TOTAL | 2,121 | 31,850 | 32,150 |



Fund 100 General
Department 41 Public Works
Program 4104 Inspection

Program Summary

Program Description

The Inspection Program ensures public works projects designed by the Engineering Division or outside consultants are built according to the plans and specifications. This division performs various contract administration duties and oversees construction within the public right-of-way by other agencies, utilities, and contractors. Additionally, this division plan checks all plans for public and private construction with a focus on the impact to the public right-of-way. Finally, this division investigates complaints and assists in enforcing City codes regarding use of the public right of way.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 32,821 | \$ 27,822 | \$ 28,350 |
| Contract Services | 16 | 7,000 | 8,000 |
| Maintenance & Operations | 1,403 | 3,200 | 2,500 |
| Program Total | 34,240 | 38,022 | 38,850 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Sr. Public Works Inspector | 0.15 | 0.15 | 0.15 |
| Total | 0.15 | 0.15 | 0.15 |



Expenditures and Appropriations

Fund 100 General
Department 41 Public Works
Program 4104 Inspection

| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|---------------|---|-------------------|-------------------|------------------------------------|
| 4001 | Salaries Full Time | \$ 13,490 | \$ 15,180 | \$ 15,326 |
| 4010 | Salaries Overtime | (4,008) | 0 | 1,000 |
| 4015 | Salaries Vacation Payouts | 826 | 438 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 14,618 | 7,932 | 3,340 |
| 4032 | Medicare | 252 | 238 | 240 |
| 4034 | Compensation Insurance | 624 | 647 | 653 |
| 4036 | Unemployment Insurance | 48 | 46 | 46 |
| 4039 | PERS - POB Contribution | 5,606 | 1,670 | 1,456 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 4,445 |
| 4045 | Health Insurance Benefits Misc | 1,365 | 1,671 | 1,844 |
| | Total Personnel Services | 32,821 | 27,822 | 28,350 |
| 4051 | Contact Services | \$ 16 | \$ 7,000 | \$ 8,000 |
| | Total Contact Services | 16 | 7,000 | 8,000 |
| 4161 | Uniforms & Supplies Equipment | \$ 0 | \$ 500 | \$ 500 |
| 4251 | Small Tools & Minor Equipment | 221 | 1,500 | 1,000 |
| 4305 | Telephone | 1,182 | 1,200 | 1,000 |
| | Total Maintenance & Operations | 1,403 | 3,200 | 2,500 |
| | GRAND TOTAL | 34,240 | 38,022 | 38,850 |



**Fund
Department
Program**

**100 General
41 Public Works
4105 Building Maintenance**

Program Summary

Program Description

The Building Maintenance Division maintains City Hall and the City Yard facilities, and assists with maintenance at the Police Station. Staff coordinates with contractors for mechanical and electrical maintenance in addition to providing City Hall custodial services.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 455,738 | \$ 509,838 | \$ 506,624 |
| Contract Services | 46,988 | 90,000 | 95,000 |
| Maintenance & Operations | 105,235 | 43,012 | (10,488) |
| Capital Outlay | 9,348 | 18,000 | 10,000 |
| Program Total | 617,310 | 660,850 | 601,136 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|-----------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| P.W. Maint. Superintendent | 0.00 | 0.00 | 0.00 |
| Bldg Maint. Crew Leader | 1.00 | 1.00 | 1.00 |
| City Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Building Maintenance Worker | 0.00 | 0.00 | 2.00 |
| Custodian | 2.00 | 2.00 | 0.00 |
| Total | 4.00 | 4.00 | 4.00 |



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
41 Public Works
4105 Building Maintenance**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 244,662 | \$ 255,945 | \$ 266,946 |
| 4010 | Salaries Overtime | 7,092 | 9,000 | 9,000 |
| 4014 | Salaries Sick Leave Payouts | 4,405 | 6,541 | 0 |
| 4015 | Salaries Vacation Payouts | 6,791 | 9,712 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 102,330 | 133,753 | 58,183 |
| 4032 | Medicare | 4,092 | 4,008 | 4,180 |
| 4034 | Compensation Insurance | 28,008 | 29,229 | 30,485 |
| 4036 | Unemployment Insurance | 732 | 768 | 801 |
| 4039 | PERS - POB Contribution | 28,260 | 28,154 | 25,360 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 77,414 |
| 4045 | Health Insurance Benefits Misc | 29,366 | 32,728 | 34,255 |
| | Total Personnel Services | 455,738 | 509,838 | 506,624 |
| 4051 | Contract Services | \$ 46,988 | \$ 55,000 | \$ 55,000 |
| 4065 | Air Conditioning Maintenance | 0 | 35,000 | 40,000 |
| | Total Contract Services | 46,988 | 90,000 | 95,000 |
| 4161 | Uniforms & Safety Equipment | \$ 1,682 | \$ 2,500 | \$ 3,000 |
| 4201 | Repair & Maintenance Supplies | 26,097 | 30,000 | 25,000 |
| 4202 | Building Maintenance | 58,174 | 55,000 | 30,000 |
| 4251 | Small Tools & Minor Equipment | 2,055 | 2,500 | 3,000 |
| 4305 | Telephone | 760 | 2,500 | 3,000 |
| 4453 | Vehicle Rental | 15,660 | 15,660 | 15,660 |
| 4544 | Utilities | 440,956 | 375,000 | 350,000 |
| 4618 | Cost Allocation | (440,148) | (440,148) | (440,148) |
| | Total Maintenance & Operations | 105,235 | 43,012 | (10,488) |
| 4740 | Machinery & Equipment | \$ 9,348 | \$ 18,000 | \$ 10,000 |
| | Total Capital Outlay | 9,348 | 18,000 | 10,000 |
| | GRAND TOTAL | 617,310 | 660,850 | 601,136 |



Fund 100 General
Department 41 Public Works
Program 4107 Refuse Administration
Sub-Program 401 Solid Waste & Recycling

Program Summary

Program Description

This program provides for the administration of the solid waste franchise agreements. In addition, this program provides for the administration of the City's recycling and source reduction efforts in accordance with the Source Reduction and Recycling Element (SRRE) and state mandates established by the California Integrated Waste Management Act.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 142,379 | \$ 126,385 | \$ 39,391 |
| Contract Services | 40,732 | 30,000 | 30,000 |
| Maintenance & Operations | 6,348 | 17,500 | 15,000 |
| Program Total | <hr/> <hr/> 189,459 | <hr/> <hr/> 173,885 | <hr/> <hr/> 84,391 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|-------------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Sr. Administrative Analyst | 0.70 | 0.70 | 0.00 |
| Environmental/Assoc. Engineer | 0.00 | 0.00 | 0.70 |
| Total | <hr/> <hr/> 0.70 | <hr/> <hr/> 0.70 | <hr/> <hr/> 0.70 |



Expenditures and Appropriations

Fund 100 General
Department 41 Public Works
Program 4107 Refuse Administration
Sub-Program 401 Solid Waste & Recycling

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 80,183 | \$ 69,894 | \$ 3,002 |
| 4010 | Salaries Overtime | 1,141 | 2,500 | 2,000 |
| 4014 | Salaries Sick Leave Payouts | 603 | 1,613 | 0 |
| 4015 | Salaries Vacation Payouts | 603 | 2,688 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 38,776 | 36,526 | 10,681 |
| 4032 | Medicare | 1,439 | 1,095 | 767 |
| 4034 | Compensation Insurance | 756 | 811 | 568 |
| 4036 | Unemployment Insurance | 192 | 210 | 147 |
| 4039 | PERS - POB Contribution | 10,093 | 7,688 | 4,655 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 14,211 |
| 4045 | Health Insurance Benefits Misc | 8,593 | 3,360 | 3,360 |
| | Total Personnel Services | 142,379 | 126,385 | 39,391 |
| 4051 | Contract Services | \$ 40,732 | \$ 30,000 | \$ 30,000 |
| | Total Contract Services | 40,732 | 30,000 | 30,000 |
| 4621 | Hazardous Waste Disposal | 6,348 | 17,500 | 15,000 |
| | Total Maintenance & Operations | 6,348 | 17,500 | 15,000 |
| | GRAND TOTAL | 189,459 | 173,885 | 84,391 |



Fund 100 General
Department 41 Public Works
Program 4107 Refuse Administration
Sub-Program 403 State Recycling Grant (Bottle Bill)

Program Summary

Program Description

This program provides for the administration of the State Recycling Grant (Bottle Bill) in accordance with the Department of Conservation (DOC). It is a program funded by California Redemption Value (CRV) funds. The program targets public education and other programs targeting increased bottle recycling.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Contract Services | \$ 200 | \$ 0 | \$ 0 |
| Program Total | <u>300</u> | <u>0</u> | <u>0</u> |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

100 General
41 Public Works
4107 Refuse Administration
403 State Recycling Grant (Bottle Bill)

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 200 | \$ 0 | \$ 0 |
| | Total Contract Services | 200 | 0 | 0 |
| 4151 | Operating Supplies | \$ 100 | \$ 0 | \$ 0 |
| | Total Maintenance & Operations | 100 | 0 | 0 |
| | GRAND TOTAL | 300 | 0 | 0 |



Fund 100 General
Department 41 Public Works
Program 4107 Refuse Administration
Sub-Program 410 NPDES Storm Drains

Program Summary

Program Description

This program pays for the County wide National Pollutant Discharge Elimination System Permit Program.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 245,634 | \$ 303,289 | \$ 353,047 |
| Contract Services | 38,614 | 120,000 | 120,000 |
| Maintenance & Operations | 38,400 | 38,400 | 38,400 |
| Program Total | <hr/> 322,647 | <hr/> 461,689 | <hr/> 511,447 <hr/> |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Mgr</u> <u>Recommended</u> 2020-21 |
|--------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Plan Check Specialist | 0.30 | 0.30 | 0.00 |
| Associate Engineer | 0.20 | 0.20 | 0.00 |
| Assistant Engineer | 0.00 | 0.00 | 0.20 |
| City Maintenance Worker | 0.00 | 0.00 | 4.00 |
| NPDES Maintenance Worker | 3.00 | 3.00 | 0.00 |
| Total | <hr/> 3.50 | <hr/> 3.50 | <hr/> 4.20 <hr/> |



Expenditures and Appropriations

Fund 100 General
Department 41 Public Works
Program 4107 Refuse Administration
Sub-Program 410 NPDES Storm Drains

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 128,638 | \$ 167,840 | \$ 168,495 |
| 4002 | Salaries Part Time | 5,317 | 0 | 0 |
| 4010 | Salaries Overtime | 952 | 2,500 | 2,500 |
| 4014 | Sick Leave | 0 | 1,478 | 0 |
| 4015 | Vacation | 0 | 1,847 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPM) | 58,192 | 73,219 | 32,790 |
| 4032 | Medicare | 1,945 | 2,479 | 3,359 |
| 4034 | Compensation Insurance | 15,660 | 15,585 | 21,998 |
| 4036 | Unemployment Insurance | 504 | 504 | 685 |
| 4039 | PERS - POB Contribution | 14,081 | 18,462 | 21,707 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 66,264 |
| 4045 | Health Insurance Benefits Misc | 20,344 | 19,375 | 35,249 |
| | Total Personnel Services | 245,634 | 303,289 | 353,047 |
| 4051 | Contract Services | \$ 38,614 | \$ 120,000 | \$ 120,000 |
| | Total Contract Services | 38,614 | 120,000 | 120,000 |
| 4453 | Vehicle Rental | \$ 38,400 | \$ 38,400 | \$ 38,400 |
| | Total Maintenance & Operati | 38,400 | 38,400 | 38,400 |
| | GRAND TOTAL | 322,647 | 461,689 | 511,447 |



Fund 100 General
Department 41 Public Works
Program 4112 Graffiti Removal

Program Summary

Program Description

The Graffiti Removal division is new to the Public Works Department. Originally assigned to the Licensing & Code Enforcement department this division is responsible for the removal of graffiti on buildings, signs, sidewalks, etc. that is visible to the general public. The Graffiti removal program is paid for by funds other than the general fund.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 337,502 | \$ 362,897 | \$ 340,552 |
| Maintenance & Operations | 78,476 | 85,440 | 85,440 |
| Program Total | 415,978 | 448,337 | 425,992 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Graffiti Worker | 3.20 | 3.20 | 0.00 |
| City Maintenance Worker | 0.00 | 0.00 | 3.20 |
| Total | 3.20 | 3.20 | 3.20 |



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
41 Public Works
4112 Graffiti Removal**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 134,212 | \$ 185,322 | \$ 177,458 |
| 4010 | Salaries Overtime | 203 | 6,500 | 6,000 |
| 4014 | Salaries Sick Leave Payouts | 0 | 3,498 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 3,899 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 63,688 | 96,846 | 38,679 |
| 4032 | Medicare | 2,175 | 2,902 | 2,779 |
| 4034 | Compensation Insurance | 15,567 | 21,164 | 20,266 |
| 4036 | Unemployment Insurance | 413 | 556 | 532 |
| 4039 | PERS - POB Contribution | 14,017 | 20,385 | 16,859 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 51,463 |
| 4045 | Health Insurance Benefits Misc | 15,820 | 21,825 | 26,516 |
| | Total Personnel Services | 246,094 | 362,897 | 340,552 |
| 4140 | Materials, Supplies & Other | \$ 23,914 | \$ 27,000 | \$ 27,000 |
| 4151 | Operating Supplies | 597 | 5,100 | 5,000 |
| 4161 | Uniforms & Safety Equipment | 2,667 | 2,200 | 2,200 |
| 4305 | Telephone | 2,758 | 2,600 | 2,700 |
| 4453 | Vehicle Rental | 48,540 | 48,540 | 48,540 |
| | Total Maintenance & Operations | 78,476 | 85,440 | 85,440 |
| | GRAND TOTAL | 324,570 | 448,337 | 425,992 |



Expenditures and Appropriations

Fund
Department
Program
Sub Program

100 General
41 Public Works
4112 Graffiti Removal
700 CDBG Funded Program

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Coucil Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|------------------------------------|
| 4001 | Salaries Full Time | \$ 55,393 | \$ 0 | \$ 0 |
| 4014 | Salaries Sick Leave Payouts | 0 | 0 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 18,136 | 0 | 0 |
| 4032 | Medicare | 824 | 0 | 0 |
| 4034 | Compensation Insurance | 6,657 | 0 | 0 |
| 4036 | Unemployment Insurance | 175 | 0 | 0 |
| 4039 | PERS - POB Contribution | 6,412 | 0 | 0 |
| 4045 | Health Insurance Benefits Misc | 3,811 | 0 | 0 |
| | Total Personnel Services | 91,408 | 0 | 0 |
| 4140 | Materials, Supplies & Other | \$ 0 | \$ 0 | \$ 0 |
| | Total Maintenance & Operations | 0 | 0 | 0 |
| | GRAND TOTAL | 91,408 | 0 | 0 |



Fund 200 Street Lighting
Department 25 Street Lighting
Program 2500 Street Lighting

Program Summary

Program Description

This program provides for street lighting and intersection safety lighting on all City streets. The Engineering Division provides engineering and administration for the street lighting assessment district.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 94,176 | \$ 68,708 | \$ 66,805 |
| Contract Services | 3,993 | 20,000 | 20,000 |
| Maintenance & Operations | 577,204 | 612,748 | 612,691 |
| Program Total | <hr/> <u>675,373</u> | <hr/> <u>701,456</u> | <hr/> <u>699,496</u> |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Chief of Gen Svcs/Pub Wks | 0.20 | 0.00 | 0.00 |
| Public Works Manager | 0.00 | 0.20 | 0.20 |
| Sr. Public Works Inspector | 0.10 | 0.10 | 0.10 |
| Total | <hr/> <u>0.30</u> | <hr/> <u>0.30</u> | <hr/> <u>0.30</u> |



Expenditures and Appropriations

Fund 200 Street Lighting
Department 25 Street Lighting
Program 2500 Street Lighting

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|-----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 54,103 | \$ 35,820 | \$ 36,688 |
| 4010 | Salaries Overtime | 1,478 | 3,000 | 2,000 |
| 4014 | Salaries Sick Leave Payouts | 1,446 | 1,186 | 0 |
| 4015 | Salaries Vacation Payouts | 964 | 1,775 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 23,858 | 18,719 | 7,996 |
| 4032 | Medicare | 914 | 561 | 575 |
| 4034 | Compensation Insurance | 2,280 | 1,526 | 1,563 |
| 4036 | Unemployment Insurance | 156 | 107 | 110 |
| 4039 | PERS - POB Contribution | 6,180 | 3,940 | 3,485 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 10,639 |
| 4044 | Deferred Compensation Contributor | 18 | 0 | 600 |
| 4045 | Health Insurance Benefits Misc | 2,779 | 2,074 | 3,149 |
| | Total Personnel Services | 94,176 | 68,708 | 66,805 |
| 4051 | Contract Services | \$ 3,993 | \$ 20,000 | \$ 20,000 |
| | Total Contract Services | 3,993 | 20,000 | 20,000 |
| 4544 | Utilities | \$ 564,604 | \$ 600,000 | \$ 600,000 |
| 4615 | Liability Insurance Allocation | 1,980 | 2,128 | 2,071 |
| 4618 | Cost Allocation | 10,620 | 10,620 | 10,620 |
| | Total Maintenance & Operations | 577,204 | 612,748 | 612,691 |
| | GRAND TOTAL | 675,373 | 701,456 | 699,496 |



Fund 220 State Gas Tax
Department 41 Public Works
Program 4106 Street Maintenance

Program Summary

Program Description

This program provides for street reconstruction and maintenance projects, sidewalk construction and repair, new traffic signal equipment and traffic signal maintenance. The Engineering Division provides engineering, inspection and administrative services.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 33,934 | \$ 88,682 | \$ 101,445 |
| Contract Services | 6,686 | 3,000 | 10,000 |
| Maintenance & Operations | 217,018 | 253,834 | 194,234 |
| Operating Transfers | 1,750,000 | 1,900,000 | 1,700,000 |
| Program Total | 2,007,637 | 2,245,516 | 2,005,679 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| NPDES Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Engineering Technician | 0.00 | 0.00 | 0.10 |
| Part Time Positions: | | | |
| Survey Technician | 0.10 | 0.10 | 0.00 |
| Total | 1.10 | 1.10 | 1.10 |



Expenditures and Appropriations

**Fund
Department
Program**

**220 State Gas Tax
41 Public Works
4106 Street Maintenance**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 21,167 | \$ 43,346 | \$ 54,281 |
| 4002 | Salaries - Part Time | 9 | 5,766 | 0 |
| 4010 | Salaries - Overtime | 0 | 0 | 3,000 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 4,876 | 20,126 | 7,480 |
| 4032 | Medicare | 312 | 712 | 794 |
| 4034 | Compensation Insurance | 5,016 | 5,017 | 5,578 |
| 4036 | Unemployment Insurance | 144 | 147 | 163 |
| 4039 | PERS - POB Contribution | 2,409 | 5,402 | 5,157 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 15,742 |
| 4045 | Health Insurance Benefits Misc | 0 | 8,166 | 9,250 |
| | Total Personnel Services | \$ 33,934 | \$ 88,682 | \$ 101,445 |
| 4051 | Contract Services | \$ 6,686 | \$ 3,000 | \$ 10,000 |
| | Total Contract Services | 6,686 | 3,000 | 10,000 |
| 4151 | Operating Supples | \$ 0 | \$ 1,000 | \$ 1,000 |
| 4210 | Signal Maintenance | 167,106 | 210,000 | 150,000 |
| 4540 | Street Construction | 0 | 0 | 0 |
| 4544 | Utilities | 40,732 | 35,000 | 35,000 |
| 4615 | Liability Insurance Allocation | 1,692 | 346 | 746 |
| 4618 | Cost Allocation | 7,488 | 7,488 | 7,488 |
| | Total Maintenance & Operations | 217,018 | 253,834 | 194,234 |
| 4610 | Operating Transfers Out | \$ 1,750,000 | \$ 1,900,000 | \$ 1,700,000 |
| | Total Operating Transfers | 1,750,000 | 1,900,000 | 1,700,000 |
| | GRAND TOTAL | 2,007,637 | 2,245,516 | 2,005,679 |



Fund 220 State Gas Tax
Department 41 Public Works
Program 4106 Street Maintenance
Sub Program 272 SB - Road Maintenance Rehab Account

Program Summary

Program Description

SB1 fund Program provides maintaining and preserving the local street and road system in good condition which reduces drive times and traffic congestion, improves bicycle safety, and makes the pedestrian experience safer and more appealing. Moreover, it leads to reducing vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 322,240 | \$ 381,911 | \$ 414,406 |
| Contract Services | 69,969 | 100,000 | 60,000 |
| Maintenance & Operations | 842,229 | 887,229 | 964,185 |
| Program Total | <hr/> 1,234,438 | <hr/> 1,369,140 | <hr/> 1,438,591 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|-------------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Street Maintenance Supervisor | 0.25 | 0.25 | 0.25 |
| Crew Leader Pavement Repair | 0.35 | 0.35 | 0.35 |
| Skilled City Maint. Worker | 0.35 | 0.35 | 0.35 |
| City Maintenance Worker | 2.00 | 2.00 | 2.00 |
| Administrative Assisstant | 0.20 | 0.20 | 0.20 |
| Total | <hr/> 3.15 | <hr/> 3.15 | <hr/> 3.15 |



Expenditures and Appropriations

Fund
Department
Program
Sub Program

220 State Gas Tax
41 Public Works
4106 Street Maintenance
272 SB-1 Road Maintenance Rehab Account

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 176,494 | \$ 207,250 | \$ 223,094 |
| 4010 | Salaries - Overtime | 1,856 | 2,000 | 5,000 |
| 4014 | Salaries-Sick Leave Payouts | 214 | 4,767 | 0 |
| 4015 | Salaries-Vacation Payouts | 2,216 | 4,985 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 78,082 | 92,216 | 47,759 |
| 4032 | Medicare | 2,889 | 3,234 | 3,483 |
| 4034 | Compensation Insurance | 22,632 | 22,631 | 24,492 |
| 4036 | Unemployment Insurance | 144 | 622 | 669 |
| 4039 | PERS - POB Contribution | 19,891 | 22,798 | 21,194 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 64,697 |
| 4045 | Health Insurance Benefits Misc | 17,823 | 21,408 | 24,018 |
| | Total Personnel Services | \$ 322,240 | \$ 381,911 | \$ 414,406 |
| 4051 | Contract Services | \$ 69,969 | \$ 100,000 | \$ 60,000 |
| | Total Contract Services | 69,969 | 100,000 | 60,000 |
| 4069 | SB-1 Improvements | \$ 834,129 | \$ 834,129 | \$ 900,000 |
| 4151 | Operating Supples | 0 | 0 | 10,000 |
| 4161 | Uniforms & Safety Equipment | 0 | 0 | 2,000 |
| 4201 | Repair & Maintenance Supplies | 0 | 20,000 | 10,000 |
| 4205 | Office Equipment Maintenance | 0 | 0 | 2,000 |
| 4207 | Paving Expense | 0 | 25,000 | 20,000 |
| 4518 | Training | 0 | 0 | 3,000 |
| 4542 | Travel, Conference & Meetings | 0 | 0 | 2,000 |
| 4615 | Liability Insurance Allocation | 0 | 0 | 7,085 |
| 4618 | Cost Allocation | 8,100 | 8,100 | 8,100 |
| | Total Maintenance & Operations | 842,229 | 887,229 | 964,185 |
| | GRAND TOTAL | 1,234,438 | 1,369,140 | 1,438,591 |



Fund 225 Street Fund
Department 41 Public Works
Program 4106 Street Maintenance

Program Summary

Program Description

This fund is used for the maintenance and service of all public streets: patch potholes, cracks and surface failures; hand clean and sweep areas that are inaccessible to the street sweeper; empty City trash receptacles; maintain and repair sidewalks, driveways, curbs and gutters; maintain, repair, or replace street signs, poles; and paint curbs, streets and parking lots as required.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 1,136,208 | \$ 1,322,938 | \$ 1,232,104 |
| Contract Services | 7,354 | 30,000 | 10,000 |
| Maintenance & Operations | 446,277 | 493,039 | 402,132 |
| Program Total | 1,589,840 | 1,845,977 | 1,644,236 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|---------------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Chief of Gen Svcs/ Pub wks | 0.20 | 0.00 | 0.00 |
| Public Works Manager | 0.00 | 0.20 | 0.20 |
| Director of Public Works | 0.00 | 0.25 | 0.25 |
| Street Maintenance Supervisor | 0.65 | 0.65 | 0.65 |
| Senior Engineer | 0.45 | 0.25 | 0.25 |
| Associate Engineer | 0.45 | 0.45 | 0.45 |
| Sr. Public Works Inspector | 0.50 | 0.50 | 0.50 |
| Sr. Transportation Engineer | 0.25 | 0.00 | 0.00 |
| Sr. Administrative Analyst | 0.15 | 0.15 | 0.00 |
| Environmental/Assoc. Engineer | 0.00 | 0.00 | 0.15 |
| City Maintenance Worker | 3.00 | 3.00 | 2.80 |
| Skilled City Maintenance Worker | 0.00 | 1.00 | 1.00 |
| Sewer Service Technician | 0.00 | 0.00 | 0.00 |
| Master Mechanic | 0.20 | 0.20 | 0.20 |
| Equipment Mechanic III | 0.20 | 0.20 | 0.20 |
| Equipment Mechanic I | 0.20 | 0.20 | 0.20 |
| Mechanic | 0.20 | 0.20 | 0.20 |
| Graffiti Worker | 0.80 | 0.80 | 0.00 |
| Administrative Aide II | 0.50 | 0.50 | 0.50 |
| Administrative Aide I | 1.30 | 1.30 | 1.30 |
| Part Time Positions: | | | |
| Street Maintenance Aide | 2.00 | 1.00 | 1.00 |
| Total | 11.05 | 10.85 | 9.85 |



Expenditures and Appropriations

Fund 225 Street Fund
Department 41 Public Works
Program 4106 Street Maintenance

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|-----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 624,455 | \$ 687,601 | \$ 654,230 |
| 4002 | Salaries Part Time | 14,458 | 37,820 | 37,820 |
| 4010 | Salaries Overtime | 6,575 | 10,000 | 10,000 |
| 4014 | Salaries Sick Leave Payouts | 3,569 | 8,013 | 0 |
| 4015 | Salaries Vacation Payouts | 8,953 | 12,828 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 258,276 | 336,069 | 127,921 |
| 4032 | Medicare | 10,202 | 11,077 | 10,605 |
| 4034 | Compensation Insurance | 54,984 | 58,086 | 52,625 |
| 4036 | Unemployment Insurance | 2,160 | 2,176 | 2,076 |
| 4037 | PARS | 202 | 567 | 567 |
| 4039 | PERS - POB Contribution | 84,933 | 75,637 | 62,152 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 189,727 |
| 4044 | Deferred Compensation Contributor | 102 | 0 | 1,380 |
| 4045 | Health Insurance Benefits Misc | 67,339 | 83,064 | 83,001 |
| Total Personnel Services | | 1,136,208 | 1,322,938 | 1,232,104 |
| 4051 | Contract Services | \$ 7,354 | \$ 30,000 | \$ 10,000 |
| Total Contract Services | | 7,354 | 30,000 | 10,000 |
| 4151 | Operating Supplies | \$ 2,555 | \$ 3,000 | \$ 2,000 |
| 4161 | Uniforms & Safety Equipment | 5,223 | 7,000 | 5,000 |
| 4201 | Repair & Maintenance Supplies | 54,830 | 100,000 | 33,000 |
| 4205 | Office Equipment Maintenance | 1,194 | 1,000 | 1,000 |
| 4207 | Paving Expense | 22,798 | 15,000 | 5,000 |
| 4251 | Small Tools & Minor Equipment | 2,282 | 4,000 | 2,000 |
| 4305 | Telephone | 13 | 1,500 | 1,500 |
| 4453 | Vehicle Rental | 233,196 | 252,960 | 252,960 |
| 4512 | Educational Reimbursement | 0 | 2,000 | 10,000 |
| 4518 | Training | 7,690 | 8,000 | 3,000 |
| 4542 | Travel, Conference & Meetings | 492 | 1,500 | 2,000 |
| 4544 | Utilities | 7,724 | 10,000 | 0 |
| 4615 | Liability Insurance Allocation | 72,927 | 51,727 | 49,320 |
| 4618 | Cost Allocation | 35,352 | 35,352 | 35,352 |
| Total Maintenance & Operations | | 446,277 | 493,039 | 402,132 |
| GRAND TOTAL | | 1,589,840 | 1,845,977 | 1,644,236 |



Fund 225 Street Fund
Department 41 Public Works
Program 4106 Street Maintenance
Sub-Program 408 Non Gas Tax Eligible

Program Summary

Program Description

This sub-program is used to administer and inspect street sweeping contract services, provide weed and waste abatement services, and pave and maintain public alleys. Special assessments provide funding for these activities.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 324,898 | \$ 299,424 | \$ 471,000 |
| Program Total | <u>324,898</u> | <u>299,424</u> | <u>471,000</u> |



Expenditures and Appropriations

| | |
|--------------------|---------------------------------|
| Fund | 225 Street Fund |
| Department | 41 Public Works |
| Program | 4106 Street Maintenance |
| Sub-Program | 408 Non Gas Tax Eligible |

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4546 | Weed Abatement | \$ 17,217 | \$ 40,000 | \$ 40,000 |
| 4570 | Street Sweeping | 84,283 | 0 | 194,000 |
| 4574 | SB 821 Expenses | 59,424 | 59,424 | 67,000 |
| 4583 | Street And Alley Improvements | 163,974 | 200,000 | 170,000 |
| | Total Maintenance & Operations | <u>324,898</u> | <u>299,424</u> | <u>471,000</u> |
| | GRAND TOTAL | <u>324,898</u> | <u>299,424</u> | <u>471,000</u> |



Fund 280 Local Transit Assistance - Prop A
Department 34 Public Transportation
Program 3400 Public Transportation

Program Summary

Program Description

These funds, commonly known as Proposition A funds, utilize special County Sales Tax revenues and provide transportation services within the City of Hawthorne. For Fiscal Year 2007/2008 it is planned that Proposition A funds will be used to fund the following programs: Transit Safety Police, Paratransit Dial-A-Ride, Bus Subsidy for elderly and handicapped, Recreational Transit projects.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 145,203 | \$ 289,243 | \$ 291,879 |
| Maintenance & Operations | 1,205,258 | 1,295,060 | 3,048,252 |
| Program Total | <hr/> 1,350,461 | <hr/> 1,584,303 | <hr/> 3,340,131 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|-------------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Director of Public Works | 0.00 | 0.20 | 0.20 |
| Public Works Manager | 0.00 | 0.10 | 0.10 |
| Associate Engineer | 0.00 | 0.10 | 0.10 |
| Assistant Engineer | 0.00 | 0.30 | 0.30 |
| Senior Public Works Inspector | 0.00 | 0.20 | 0.20 |
| Administrative Aide I | 0.00 | 0.20 | 0.20 |
| Total | <hr/> 0.00 | <hr/> 1.10 | <hr/> 1.10 |



Expenditures and Appropriations

Fund
Department
Program

280 Local Transit Assistance - Prop A
34 Public Transportation
3400 Public Transportation

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|-------------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 75,005 | \$ 203,383 | \$ 208,196 |
| 4002 | Salaries - Part Time | 7,975 | 0 | 0 |
| 4010 | Salaries - OverTime | 469 | 0 | 0 |
| 4014 | Salaries - Sick Leave Payouts | 504 | 1,971 | 0 |
| 4015 | Salaries - Vacation Payouts | 3,124 | 3047 | 0 |
| 4031 | Pers Retirement & Pick Up (EPMC) | 37,004 | 54027 | 23,582 |
| 4032 | Medicare | 1,384 | 1619 | 1,694 |
| 4034 | Compensation Insurance | 3,852 | 4075 | 3,498 |
| 4036 | Unemployment Insurance | 288 | 310 | 325 |
| 4039 | PERS - POB Contribution | 8,497 | 11372 | 10,279 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 31,377 |
| 4044 | Deffered Compensation Contributio | 68 | 0 | 900 |
| 4045 | Health Insurance Benefits Miscellan | 7,032 | 9439 | 12,028 |
| Total Personnel Services | | 145,203 | 289243 | 291,879 |
| 4461 | Recreational Transit | \$ 9,175 | \$ 9,000 | \$ 9,000 |
| 4463 | Bus Subsidy Elderly & Handicapped | 7,280 | 30,000 | 30,000 |
| 4538 | Paratransit Dial A Ride | 432,743 | 500,000 | 500,000 |
| 4615 | Liability Insurance Allocation | 0 | 0 | 3,192 |
| 4618 | Cost Allocation | 6,060 | 6,060 | 6,060 |
| 4773 | Public Works Projects | 0 | 0 | 1,500,000 |
| 4910 | Program Contribution | 750,000 | 750,000 | 1,000,000 |
| Total Maintenance & Operations | | 1,205,258 | 1,295,060 | 3,048,252 |
| GRAND TOTAL | | 1,350,461 | 1,584,303 | 3,340,131 |



Fund 283 MTA Measure R
Department 55 Capital Improvements
Program 5502 Road Construction

Program Summary

Program Description

MTA Measure R is an ongoing maintenance and Capital Improvement Transportation Fund.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 63,139 | \$ 124,326 | \$ 132,079 |
| Maintenance & Operations | 1,007,008 | 998,031 | 1,018,396 |
| Program Total | <hr/> 1,070,147 | <hr/> 1,122,357 | <hr/> 1,150,475 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Mgr</u> <u>Recommended</u> 2020-21 |
|-----------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Public Works Manager | 0.00 | 0.00 | 0.30 |
| Senior Engineer | 0.00 | 0.30 | 0.00 |
| Engineering Technician | 0.00 | 0.00 | 0.60 |
| Part Time Positions: | | | |
| Survey Technician | 0.60 | 0.60 | 0.00 |
| Engineering Trainee | 0.60 | 0.00 | 0.00 |
| Total | <hr/> 1.20 | <hr/> 0.90 | <hr/> 0.90 |



Expenditures and Appropriations

Fund 283 MTA Measure R
Department 55 Capital Improvements
Program 5502 Road Construction
 417 MTA Measure R

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 32,458 | \$ 38,550 | \$ 76,039 |
| 4002 | Salaries Part Time | 624 | 34,596 | 0 |
| 4010 | Salaries Over Time | 406 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 1,015 | 1,779 | 0 |
| 4015 | Salaries Vacation Payouts | 1,380 | 2,224 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 16,147 | 34,323 | 16,573 |
| 4032 | Medicare | 621 | 1,105 | 1,191 |
| 4034 | Compensation Insurance | 1,896 | 2,044 | 2,113 |
| 4036 | Unemployment Insurance | 204 | 219 | 228 |
| 4037 | PARS | 0 | 0 | 0 |
| 4039 | PERS - POB Contribution | 4,077 | 8,046 | 7,224 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 22,051 |
| 4044 | Deferred Compensation Contributor | 68 | 0 | 900 |
| 4045 | Health Insurance Benefits Misc | 4,243 | 1,440 | 5,760 |
| | Total Personnel Services | 63,139 | 124,326 | 132,079 |
| 4051 | Contract Services | \$ 131,316 | \$ 100,000 | \$ 150,000 |
| 4615 | Liability Insurance Allocation | 1,080 | 1,023 | 1,388 |
| 4618 | Cost Allocation | 7,008 | 7,008 | 7,008 |
| 4773 | Public Works Projects | 807,604 | 830,000 | 800,000 |
| 4910 | Program Contribution | 60,000 | 60,000 | 60,000 |
| | Total Maintenance & Operations | 1,007,008 | 998,031 | 1,018,396 |
| | GRAND TOTAL | 1,070,147 | 1,122,357 | 1,150,475 |



Fund 284 MTA Measure M
Department 55 Capital Improvements
Program 5502 Road Construction

Program Summary

Program Description

MTA Measure M is an ongoing maintenance and Capital Improvement Transportation Fund.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 146,361 | \$ 163,073 | \$ 161,673 |
| Maintenance & Operations | 975,204 | 1,039,413 | 1,060,226 |
| Program Total | 1,121,565 | 1,202,486 | 1,221,899 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Mgr</u> <u>Recommended</u> <u>2020-21</u> |
|-----------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Director of Public Works | 0.00 | 0.20 | 0.20 |
| Senior Engineer | 0.30 | 0.40 | 0.40 |
| Sr. Transportation Engineer | 0.20 | 0.00 | 0.00 |
| Master Mechanic | 0.00 | 0.15 | 0.15 |
| Total | 0.50 | 0.75 | 0.75 |



Expenditures and Appropriations

Fund 284 MTA Measure R
Department 55 Capital Improvements
Program 5502 Road Construction
 418 MTA Measure R

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 82,730 | \$ 89,804 | \$ 92,104 |
| 4002 | Salaries - Part Time | 0 | 0 | 0 |
| 4010 | Salaries - Over Time | 676 | 0 | 0 |
| 4014 | Salaries - Sick Leave Payouts | 916 | 1,690 | 0 |
| 4015 | Salaries Vacation Payouts | 2,867 | 2,135 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 37,036 | 46,930 | 20,075 |
| 4032 | Medicare | 1,363 | 1,406 | 1,442 |
| 4034 | Compensation Insurance | 4,692 | 4,956 | 5,078 |
| 4036 | Unemployment Insurance | 252 | 267 | 276 |
| 4039 | PERS - POB Contribution | 9,593 | 9,878 | 8,750 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 26,710 |
| 4044 | Deferred Compensation Contributor | 45 | 0 | 600 |
| 4045 | Health Insurance Benefits Misc | 6,190 | 6,007 | 6,638 |
| | Total Personnel Services | 146,361 | 163,073 | 161,673 |
| 4051 | Contract Services | \$ 45,753 | \$ 80,000 | \$ 100,000 |
| 4615 | Liability Insurance Allocation | 4,380 | 2,405 | 3,218 |
| 4618 | Cost Allocation | 7,008 | 7,008 | 7,008 |
| 4773 | Public Works Projects | 918,063 | 950,000 | 950,000 |
| | Total Maintenance & Operations | 975,204 | 1,039,413 | 1,060,226 |
| | GRAND TOTAL | 1,121,565 | 1,202,486 | 1,221,899 |



Fund 285 Proposition C County Sales Tax
Department 34 Public Transportation
Program 3400 Public Transportation

Program Summary

Program Description

The Public Transportation Program utilizes special County Sales Tax revenues (Proposition C) to provide improvements to transportation facilities within the City of Hawthorne. Typical improvements include signal synchronization projects, resurfacing of major arterials (bus routes) bus shelters, and bus stop maintenance and improvements.

| <u>Expenditure Summary</u> | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|----------------------------|-------------------|-------------------|------------------------------------|
| Personnel Services | \$ 137,947 | \$ 107,022 | \$ 65,529 |
| Contract Services | 69,618 | 100,000 | 200,000 |
| Maintenance & Operations | 968,324 | 1,107,688 | 1,057,399 |
| Operating Transfers | 0 | 0 | 350,000 |
| Capital Outlay | 0 | 100,000 | 100,000 |
| Program Total | <hr/> 1,175,889 | <hr/> 1,414,710 | <hr/> 1,772,928 |

| <u>Personnel Summary</u> | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|---------------------------|-------------------|-------------------|------------------------------------|
| Full Time Positions: | | | |
| Chief of Gen Svcs/Pub Wks | 0.20 | 0.00 | 0.00 |
| Public Works Manager | 0.00 | 0.10 | 0.10 |
| Senior Engineer | 0.10 | 0.00 | 0.00 |
| Associate Engineer | 0.25 | 0.25 | 0.25 |
| Total | <hr/> 0.55 | <hr/> 0.35 | <hr/> 0.35 |

Expenditures and Appropriations



**Fund
Department
Program**

**285 Proposition C County Sales Tax
34 Public Transportation
3400 Public Transportation**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 77,864 | \$ 36,564 | \$ 37,301 |
| 4010 | Salaries Over Time | 2,935 | 40,000 | 0 |
| 4014 | Salaries Sick Leave Payouts | 2,198 | 1,140 | 0 |
| 4015 | Salaries Vacation Payouts | 1,225 | 1,425 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 34,587 | 19,108 | 8,130 |
| 4032 | Medicare | 1,332 | 573 | 584 |
| 4034 | Compensation Insurance | 3,336 | 1,558 | 1,589 |
| 4036 | Unemployment Insurance | 240 | 110 | 112 |
| 4039 | PERS - POB Contribution | 9,064 | 4,022 | 3,544 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 10,817 |
| 4044 | Deferred Compensation Contribution | 23 | 0 | 300 |
| 4045 | Health Insurance Benefits Misc | 5,143 | 2,522 | 3,152 |
| | Total Personnel Services | 137,947 | 107,022 | 65,529 |
| 4051 | Contract Services | \$ 69,618 | \$ 100,000 | \$ 200,000 |
| | Total Contract Services | 69,618 | 100,000 | 200,000 |
| 4450 | Prop C Improvements | \$ 851,644 | \$ 950,000 | \$ 900,000 |
| 4463 | Bus Subsidy Elderly & Handicapped | 0 | 10,000 | 10,000 |
| 4553 | Bus Stop Improvements | 0 | 20,000 | 20,000 |
| 4556 | Bus Stop Maintenance | 7,692 | 20,000 | 20,000 |
| 4615 | Liability Insurance Allocation | 9,828 | 9,528 | 9,239 |
| 4618 | Cost Allocation | 8,160 | 8,160 | 8,160 |
| 4910 | Program Contribution | 91,000 | 90,000 | 90,000 |
| | Total Maintenance & Operations | 968,324 | 1,107,688 | 1,057,399 |
| 4610 | Operating Transfers Out | \$ 0 | \$ 0 | \$ 350,000 |
| | Total Operating Transfers | 0 | 0 | 350,000 |
| 4740 | Machinery & Equipment | \$ 0 | \$ 100,000 | \$ 100,000 |
| | Total Capital Outlay | 0 | 100,000 | 100,000 |
| | GRAND TOTAL | 1,175,889 | 1,314,710 | 1,772,928 |



Fund 288 Community/Senior Center
Department 5500 Capital Improvements
Program 287 Community/Senior Center

Program Summary

Program Description

Construction of a new 25,546 square foot community center facility above a 25,546 square foot parking facility. Improvements will include other site and infrastructure improvements, such as utilities, that are necessary for the construction of the new facility.

The project will improve a community center by adding a new senior center and a multipurpose room and designated bus turnout to facilitate pedestrian accessibility for providing local and regional transit services for senior and disabled citizens.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Contract Services | \$ 0 | \$ 0 | \$ 100,000 |
| Maintenance & Operations | 0 | 0 | 1,002,000 |
| Program Total | <u>0</u> | <u>0</u> | <u>1,102,000</u> |

Expenditures and Appropriations

Fund
Department
Program

288 Community/Senior Center
5500 Capital Improvements
287 Community/Senior Center

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4002 | Part-Time Salaries | \$ 0 | \$ 0 | \$ 50,000 |
| 4032 | Medicare | 0 | 0 | 1,000 |
| | Total Personnel Services | 0 | 0 | 51,000 |
| 4051 | Contract Services | 0 | 0 | 100,000 |
| | Total Contract Services | 0 | 0 | 100,000 |
| 4151 | Operating Supplies | \$ 0 | \$ 0 | \$ 2,000 |
| 4773 | Public Works Projects | 0 | 0 | 1,000,000 |
| 4910 | Program Contribution | 0 | 0 | 0 |
| | Total Maintenance & Operations | 0 | 0 | 1,002,000 |
| | GRAND TOTAL | 0 | 0 | 1,153,000 |



Fund 289 Measure W - Safe, Clean Water Program
Department 5500 Capital Improvements
Program 5502 Road Construction

Program Summary

Program Description

The Measure W fund will be used for activities such as project development, design, construction effectiveness monitoring, operations and maintenance including projects built to comply with MS4 permits, as well as for other programs and studies related to protecting and improving water quality in lakes, rivers and ocean.

Projects and Programs funded with Municipal funds must have a water quality focus and can include staff salaries and operation and maintenance activities. Each municipality must spend at least 70% of their Municipal Program funds annually on new Projects or Programs, which includes operation and maintenance of infrastructure projects built to comply with the 2012 Los Angeles MS4 Permit or 2014.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 0 | \$ 0 | \$ 51,226 |
| Contract Services | 0 | 0 | 50,000 |
| Maintenance & Operations | 0 | 0 | 725,000 |
| Operating Transfers | 0 | 0 | 200,000 |
| Program Total | 0 | 0 | 1,026,226 |

Expenditures and Appropriations



Fund
Department
Program

289 Measure W - Safe, Clean Water Program
5500 Capital Improvements
5502 Road Construction
421 Measure W

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 0 | \$ 0 | \$ 30,102 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 0 | 0 | 6,561 |
| 4032 | Medicare | 0 | 0 | 471 |
| 4034 | Compensation Insurance | 0 | 0 | 349 |
| 4036 | Unemployment Insurance | 0 | 0 | 90 |
| 4039 | PERS - POB Contribution | 0 | 0 | 2,860 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 8,729 |
| 4045 | Health Insurance Benefits Misc | 0 | 0 | 2,064 |
| | Total Personnel Services | 0 | 0 | 51,226 |
| 4051 | Contract Services | \$ 0 | \$ 0 | \$ 50,000 |
| | Total Contract Services | 0 | 0 | 50,000 |
| 4773 | Public Works Projects | \$ 0 | \$ 0 | \$ 725,000 |
| | Total Maintenance & Operations | 0 | 0 | 725,000 |
| 4610 | Operating Transfers Out | \$ 0 | \$ 0 | \$ 200,000 |
| | Total Operating Transfers | 0 | 0 | 200,000 |
| | GRAND TOTAL | 0 | 0 | 1,026,226 |



Fund
Department
Program

290 AB2766 Air Quality Funds
54 Air Quality
5401 Air Quality Management

Program Summary

Program Description

This program uses grant funds to fund programs that improve air quality. Programs include alternative fuel vehicles and facilities, ridesharing and bicycle riding incentives for employees, and traffic signal synchronization projects.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Contract Services | \$ 100,087 | \$ 3,000 | \$ 103,000 |
| Maintenance & Operations | 3,290 | 293,840 | 3,840 |
| Program Total | <u>103,377</u> | <u>296,840</u> | <u>106,840</u> |

Expenditures and Appropriations

Fund
Department
Program

290 AB2766 Air Quality Funds
54 Air Quality
5401 Air Quality Management

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Full-Time Salaries | \$ 808 | \$ 0 | \$ 0 |
| 4032 | Medicare | 12 | 0 | 0 |
| | Total Personnel Services | 820 | 0 | 0 |
| 4051 | Contract Services | \$ 100,087 | \$ 3,000 | \$ 103,000 |
| | Total Contract Services | 100,087 | 3,000 | 103,000 |
| 4560 | Financial Incentives | \$ 2,450 | \$ 3,000 | \$ 3,000 |
| 4570 | Street Sweeping | 0 | 190,000 | 0 |
| 4618 | Cost Allocation | 840 | 840 | 840 |
| 4910 | Program Contribution | 0 | 100,000 | 0 |
| | Total Maintenance & Operations | 3,290 | 293,840 | 3,840 |
| | GRAND TOTAL | 104,197 | 296,840 | 106,840 |



Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction

Program Summary

Program Description

The Street Improvement Fund is utilized for the City's roadway improvement projects from street and intersection widening to pavement rehabilitations/reconstructions, upgrade or replacement of traffic signals, improvement of street grading and drainage and concrete improvement including ADA accessibility as well as sidewalks and curbs/gutters throughout the City. Funding for such projects are varied and usually received through competitive grants based on availability.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 30,382 | \$ 73,100 | \$ 330,000 |
| Contract Services | 0 | 0 | 490,000 |
| Maintenance & Operations | 4,411,968 | 4,663,896 | 2,400,000 |
| Operating Transfers | 158,800 | 158,800 | 3,500,000 |
| Program Total | 4,601,150 | 4,895,796 | 6,720,000 |

Expenditures and Appropriations



Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4910 | Program Contributions | \$ 0 | \$ 0 | \$ 1,000,000 |
| | Total Maintenance & Operations | 0 | 0 | 1,000,000 |
| | GRAND TOTAL | 0 | 0 | 1,000,000 |

Expenditures and Appropriations



Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction
453 Aviation & Marine Intersection Improv.

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|-------------------------|-----------------------|-----------------------|-------------------------------------|
| 4618 | Cost Allocation | \$ 0 | \$ 0 | \$ 0 |
| 4773 | Public Works Projects | 0 | 0 | 0 |
| 4910 | Program Contributions | 0 | 0 | 0 |
| Total Maintenance & Operations | | 0 | 0 | 0 |
| 4610 | Operating Transfers Out | \$ 158,800 | \$ 158,800 | \$ 0 |
| Total Operating Transfers | | 158,800 | 158,800 | 0 |
| GRAND TOTAL | | 158,800 | 158,800 | 0 |



Expenditures and Appropriations

Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction
456 El Segundo Blvd Improvement Proj.

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|-----------------------|-----------------------|-----------------------|-------------------------------------|
| 4010 | Salaries - Overtime | \$ 5,876 | \$ 0 | \$ 0 |
| 4032 | Medicare | 91 | 0 | 0 |
| Total Personnel Services | | <u>5,967</u> | <u>0</u> | <u>0</u> |
| 4773 | Public Works Projects | \$ 2,596,234 | \$ 0 | \$ 0 |
| 4910 | Program Contributions | 0 | 0 | 0 |
| Total Maintenance & Operations | | <u>2,596,234</u> | <u>0</u> | <u>0</u> |
| GRAND TOTAL | | <u>2,602,201</u> | <u>0</u> | <u>0</u> |



Expenditures and Appropriations

**Fund
Department
Program**

**291 Street Improvements
55 Capital Improvements
5502 Road Construction
457 Intersection Widening &
Traffic Signal Improvement**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|--------------------------------|---------------------------|---------------------------|---|
| 4010 | Salaries - Overtime | \$ 6,831 | \$ 3,000 | \$ 0 |
| 4032 | Medicare | 107 | 100 | 0 |
| | Total Personnel Services | <u>6,938</u> | <u>3,100</u> | <u>0</u> |
| 4773 | Public Works Projects | \$ 278,331 | \$ 250,000 | \$ 0 |
| | Total Maintenance & Operations | <u>278,331</u> | <u>250,000</u> | <u>0</u> |
| 4610 | Operating Transfers Out | \$ 0 | \$ 0 | \$ 2,500,000 |
| | | <u>0</u> | <u>0</u> | <u>2,500,000</u> |
| | GRAND TOTAL | <u>285,269</u> | <u>253,100</u> | <u>2,500,000</u> |

Expenditures and Appropriations



Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction
459 Prairie Ave Mobility
- F 7101/MR 312.47

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|--|-----------------------|-----------------------|-------------------------------------|
| 4002 | Salaries - Full Time | \$ 1,188 | \$ 30,000 | \$ 30,000 |
| 4010 | Salaries - Over Time | 15,833 | 40,000 | 20,000 |
| 4032 | Medicare | 257 | 0 | 0 |
| 4039 | Pers - POB Contribution | 200 | 0 | 0 |
| Total Personnel Services | | 17,478 | 70,000 | 50,000 |
| 4773 | Public Works Projects | \$ 643,922 | \$ 1,020,000 | \$ 0 |
| 4780 | Public Works Projects-SB Measure R | 893,481 | 100,000 | 0 |
| 4781 | Public Works ProjectsMetro Grant | 0 | 2,488,896 | 2,400,000 |
| 4786 | Prairie Ave-Traffic Signal & Safety Lighting | 0 | 805,000 | 0 |
| 4910 | Program Contributions | 0 | 0 | 0 |
| Total Maintenance & Operations | | 1,537,403 | 4,413,896 | 2,400,000 |
| GRAND TOTAL | | 1,554,881 | 4,483,896 | 2,450,000 |

Expenditures and Appropriations



Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction
460 Imperial Ave Signal Imprv

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 0 | \$ 40,000 | \$ 60,000 |
| 4002 | Salaries - Part Time | 0 | 20,000 | 5,000 |
| 4010 | Salaries - Over Time | 0 | 10,000 | 10,000 |
| | Total Personnel Services | 0 | 70,000 | 75,000 |
| 4051 | Contract Services | \$ 0 | \$ 30,000 | \$ 30,000 |
| | Total Contract Services | 0 | 30,000 | 30,000 |
| 4773 | Public Works Projects | \$ 0 | \$ 2,000,000 | \$ 0 |
| | Total Maintenance & Operations | 0 | 2,000,000 | 0 |
| | GRAND TOTAL | 0 | 2,100,000 | 105,000 |

Expenditures and Appropriations



Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction
461 Rosecrans Ave Signal Improvement

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 0 | \$ 40,000 | \$ 40,000 |
| 4002 | Salaries - Part Time | 0 | 20,000 | 5,000 |
| 4010 | Salaries - Over Time | 0 | 10,000 | 10,000 |
| | Total Personnel Services | 0 | 70,000 | 55,000 |
| 4051 | Contract Services | \$ 0 | \$ 30,000 | \$ 30,000 |
| | Total Contract Services | 0 | 30,000 | 30,000 |
| 4773 | Public Works Projects | \$ 0 | \$ 4,000,000 | \$ 0 |
| | Total Maintenance & Operations | 0 | 4,000,000 | 0 |
| | GRAND TOTAL | 0 | 4,100,000 | 85,000 |

Expenditures and Appropriations



Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction
462 El Segundo Blvd Improvements
(Phase I)

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 0 | \$ 40,000 | \$ 40,000 |
| 4002 | Salaries - Part Time | 0 | 20,000 | 5,000 |
| 4010 | Salaries - Over Time | 0 | 10,000 | 10,000 |
| | Total Personnel Services | 0 | 70,000 | 55,000 |
| 4051 | Contract Services | \$ 0 | \$ 30,000 | \$ 30,000 |
| | Total Contract Services | 0 | 30,000 | 30,000 |
| 4773 | Public Works Projects | \$ 0 | \$ 2,000,000 | \$ 0 |
| | Total Maintenance & Operations | 0 | 2,000,000 | 0 |
| | GRAND TOTAL | 0 | 2,100,000 | 85,000 |



Expenditures and Appropriations

Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction
463 El Segundo Blvd Improvements
(Phase 2)

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|----------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 0 | \$ 50,000 | \$ 50,000 |
| 4002 | Salaries - Part Time | 0 | 20,000 | 5,000 |
| 4010 | Salaries - Over Time | 0 | 10,000 | 10,000 |
| Total Personnel Services | | 0 | 80,000 | 65,000 |
| 4051 | Contract Services | \$ 0 | \$ 520,000 | \$ 200,000 |
| Total Contract Services | | 0 | 520,000 | 200,000 |
| GRAND TOTAL | | 0 | 600,000 | 265,000 |

Expenditures and Appropriations



Fund
Department
Program

291 Street Improvements
55 Capital Improvements
5502 Road Construction
464 120TH Street Improvements

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 0 | \$ 20,000 | \$ 20,000 |
| 4010 | Salaries - Over Time | 0 | 10,000 | 10,000 |
| | Total Personnel Services | 0 | 30,000 | 30,000 |
| 4051 | Contract Services | \$ 0 | \$ 60,000 | \$ 200,000 |
| | Total Contract Services | 0 | 60,000 | 200,000 |
| 4773 | Public Works Projects | \$ 0 | \$ 4,200,000 | \$ 0 |
| | Total Maintenance & Operations | 0 | 4,200,000 | 0 |
| | GRAND TOTAL | 0 | 4,290,000 | 230,000 |



Fund
Department
Program

294 Hawthorne Blvd Mobility Improvement Project
55 Capital Improvements
5502 Road Construction

Program Summary

Program Description

Improve pedestrian and vehicular safety along Hawthorne Blvd., through upgrade of traffic and pedestrian signals, and intersection safety lighting.

The scope involves all phases PA/ED, PS&E, ROW and Construction. The project will environmentally clear and modify and upgrade traffic signal system, traffic striping, adjustment of utilities, excavation and removal of existing pavement, concrete, asphalt and construction of curb, gutter, sidewalks, driveways, retaining walls, storm drains, raised medians and ADA ramps. Additionally, other items not listed here may be necessary to complete the improvements.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 24,738 | \$ 0 | \$ 0 |
| Maintenance & Operations | 3,831,657 | 0 | 0 |
| Program Total | 3,856,395 | 0 | 0 |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

294 Hawthorne Blvd Mobility Imprvmt Proj
55 Capital Improvements
5502 Road Construction
458 Hawthorne Blvd Mobility Improvement
-Phase III

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4002 | Salaries - Part Time | \$ 0 | \$ 0 | \$ 0 |
| 4010 | Salaries - Over Time | 24,362 | 0 | 0 |
| 4032 | Medicare | 375 | 0 | 0 |
| | Total Personnel Services | 24,738 | 0 | 0 |
| 4773 | Public Works Projects | \$ 3,831,657 | \$ 0 | \$ 0 |
| 4910 | Program Contribution | 0 | 0 | 0 |
| | Total Maintenance & Operations | 3,831,657 | 0 | 0 |
| | GRAND TOTAL | 3,856,395 | 0 | 0 |



Fund 321 Holly Park Improvement Project
Department 6100 Parks & Recreation
Program 6110 Park Maintenance
Sub-Program 702 Park Improvements

Program Summary

Program Description

Located in the Holly Park Track of Hawthorne, Holly Park is a 10.3-acre park located at 2058 W. 120th St. Hawthorne, CA 90250. Amenities include a Formal Picnic Shelter, BBQ Grills, Picnic Tables, Tot Lot, Wading Pool, Lighted Tennis Courts, 2 Baseball Fields. The objective of the project is to provide a clean, safe and accessible environment for the community members. The project scope will include removal of deteriorated play equipment and installation of new equipment, reconfiguration of walking paths and fitness zone to increase accessibility.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 0 | \$ 449,435 | \$ 716,826 |
| Program Total | <u>0</u> | <u>449,435</u> | <u>716,826</u> |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

321 Holly Park Improvement Project
6100 Parks & Recreation
6110 Park Maintenance
702 Park Improvements

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 0 | \$ 449,435 | \$ 716,826 |
| | Total Maintenance & Operations | 0 | 449,435 | 716,826 |
| | GRAND TOTAL | 0 | 449,435 | 716,826 |



Fund
Department
Program

855 California Used Oil Recycling Grant
41 Public Works
4101 General Administration

Program Summary

Program Description

This fund accounts for the administration of grant funds received by the State Integrated Waste Management Board for the purpose of promoting the recycling of used motor oil.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 7,704 | \$ 9,139 | \$ 6,958 |
| Contract Services | 0 | 3,000 | 4,000 |
| Maintenance & Operations | 924 | 1,373 | 1,437 |
| Program Total | 8,628 | 13,512 | 12,395 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|-------------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Sr. Administrative Analyst | 0.05 | 0.05 | 0.00 |
| Administrative Analyst | 0.00 | 0.00 | 0.00 |
| Environmental/Assoc. Engineer | 0.00 | 0.00 | 0.05 |
| Total | 0.05 | 0.05 | 0.05 |



Expenditures and Appropriations

Fund
Department
Program

855 California Used Oil Recycling Grant
41 Public Works
4101 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 4,425 | \$ 4,680 | \$ 3,500 |
| 4010 | Salaries Overtime | 0 | 1,000 | 1,000 |
| 4014 | Salaries - Sick Leave Payouts | 43 | 108 | 0 |
| 4015 | Salaries Vacation Payouts | 43 | 180 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 2,081 | 2,106 | 763 |
| 4032 | Medicare | 77 | 73 | 55 |
| 4034 | Compensation Insurance | 60 | 54 | 41 |
| 4036 | Unemployment Insurance | 12 | 14 | 11 |
| 4039 | PERS - POB Contribution | 536 | 515 | 333 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 1,015 |
| 4045 | Health Insurance Benefits Misc | 427 | 409 | 240 |
| | Total Personnel Services | 7,704 | 9,139 | 6,958 |
| 4051 | Contract Services | \$ 0 | \$ 3,000 | \$ 4,000 |
| | Total Contract Services | 0 | 3,000 | 4,000 |
| 4201 | Repair and Maintenance Supplies | \$ 0 | \$ 450 | \$ 500 |
| 4615 | Liability Insurance Allocation | 156 | 155 | 169 |
| 4618 | Cost Allocation | 768 | 768 | 768 |
| | Total Maintenance & Operations | 924 | 1,373 | 1,437 |
| | GRAND TOTAL | 8,628 | 13,512 | 12,395 |



Fund 856 Cal Recycle - Beverage Container Recycling
Department 41 Public Works
Program 4107 Refuse
 403 State Recycling Grant (Bottle Bill)

Program Summary

Program Description

This program provides for the administration of the State Recycling Grant (Bottle Bill) in accordance with the Department of Conservation (DOC). It is a program funded by California Redemption Value (CRV) funds. The program targets public education and other programs targeting increased bottle recycling.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 15,395 | \$ 16,781 | \$ 12,413 |
| Contract Services | 120 | 500 | 500 |
| Maintenance & Operations | 1,151 | 2,578 | 2,606 |
| Program Total | 16,666 | 19,859 | 15,519 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|-------------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Sr. Administrative Analyst | 0.10 | 0.10 | 0.00 |
| Administrative Analyst | 0.00 | 0.00 | 0.00 |
| Environmental/Assoc. Engineer | 0.00 | 0.00 | 0.10 |
| Total | 0.10 | 0.10 | 0.10 |



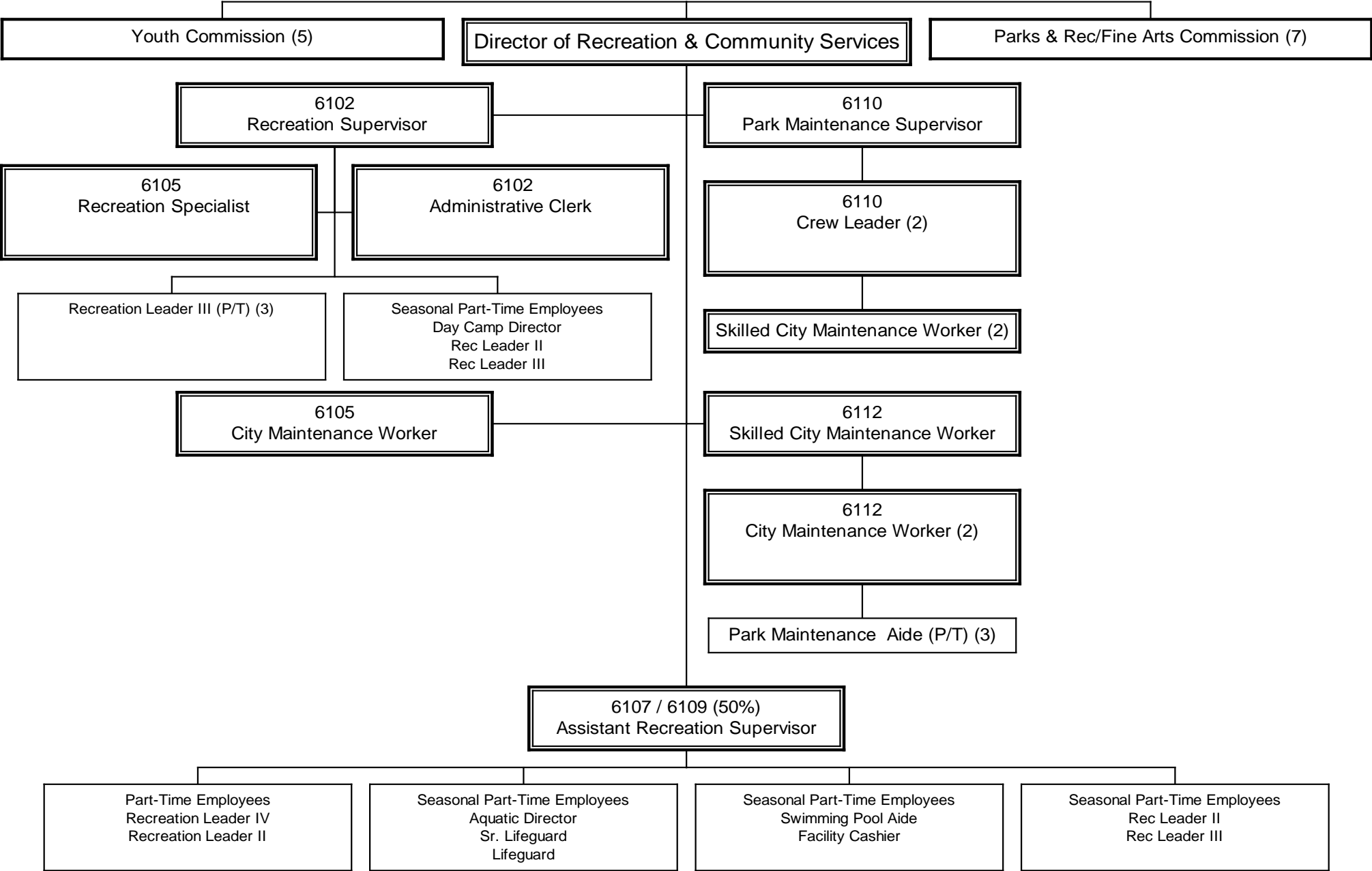
Expenditures and Appropriations

Fund
Department
Program

856 Cal Recycle - Beverage Container Recycling
41 Public Works
4107 Refuse
403 State Recycling Grant (Bottle Bill)

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 8,849 | \$ 9,359 | \$ 7,000 |
| 4010 | Salaries Overtime | 0 | 500 | 500 |
| 4014 | Salaries - Sick Leave Payouts | 86 | 216 | 0 |
| 4015 | Salaries Vacation Payouts | 86 | 360 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 4,162 | 4,214 | 1,526 |
| 4032 | Medicare | 154 | 147 | 110 |
| 4034 | Compensation Insurance | 108 | 109 | 81 |
| 4036 | Unemployment Insurance | 24 | 28 | 21 |
| 4039 | PERS - POB Contribution | 1,072 | 1,029 | 665 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 2,030 |
| 4045 | Health Insurance Benefits Misc | 853 | 819 | 480 |
| | Total Personnel Services | 15,395 | 16,781 | 12,413 |
| 4051 | Contract Services | \$ 120 | \$ 500 | \$ 500 |
| | Total Contract Services | 120 | 500 | 500 |
| 4151 | Operating Supplies | \$ 71 | \$ 1,500 | \$ 1,500 |
| 4615 | Liability Insurance Allocation | 312 | 310 | 338 |
| 4618 | Cost Allocation | 768 | 768 | 768 |
| | Total Maintenance & Operations | 1,151 | 2,578 | 2,606 |
| | GRAND TOTAL | 16,666 | 19,859 | 15,519 |

Recreation & Community Services





Fund
Department

100 General
61 Recreation & Community Services

Department Budget Summary

Department Description

The Division of Recreation & Community Services includes the areas of Recreation & Youth Services, Teen & Senior Centers, a year round Aquatics program, six staffed parks, and programming of the Betty Ainsworth Sports Center. The Department also has responsibility for the Memorial Center and administration of the city's telephone system.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------------|---------------------------------|---------------------------------|---|
| 6101 General Admin | \$ 414,539 | \$ 458,034 | \$ 462,739 |
| 6102 Rec & Youth Services | 401,773 | 479,500 | 492,226 |
| 6103 LA County Measure A | 59,909 | 60,000 | 0 |
| 6105 Sports Center | 344,405 | 464,391 | 489,969 |
| 6106 Homeless Services-Measure H | 0 | 100,000 | 0 |
| 6107 Senior Citizens | 149,461 | 161,300 | 165,135 |
| 6109 Aquatics | 436,813 | 441,588 | 450,645 |
| 6110 Park Maintenance | 1,185,350 | 1,252,639 | 1,212,693 |
| 6111 Tree Trimming | 207,915 | 168,416 | 211,692 |
| 6112 Memorial Center | 576,542 | 592,577 | 602,342 |
| 6113 Park Rangers | 1,969 | 2,000 | 2,000 |
| Department Total | 3,778,677 | 4,180,445 | 4,089,441 |



**Fund
Department**

**100 General
61 Recreation & Community Services**

Department Budget Summary

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---------------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Director of Rec. & Comm Svc. | 1.00 | 1.00 | 1.00 |
| Rec. & Comm Svc. Manager | 0.00 | 0.00 | 0.00 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 |
| Asst. Recreation Supervisor | 1.00 | 1.00 | 1.00 |
| Recreation Specialist | 1.00 | 1.00 | 1.00 |
| Crew Leader | 0.00 | 0.00 | 0.00 |
| City Maintenance Worker | 3.00 | 3.00 | 3.00 |
| Supervisor - Park Maint | 1.00 | 1.00 | 0.00 |
| Park Maint. Crew Leader | 1.00 | 1.00 | 2.00 |
| Skilled City Maintenance Worker | 3.00 | 3.00 | 3.00 |
| Administrative Clerk | 1.00 | 1.00 | 1.00 |
| Life Guard | 0.00 | 0.00 | 1.00 |
| Part Time Positions: | | | |
| Commissioners | 12.00 | 12.00 | 12.00 |
| Recreation Specialist | 0.00 | 0.00 | 0.00 |
| Recreation Leader II | 3.00 | 3.00 | 3.00 |
| Recreation Leader III | 2.00 | 2.00 | 1.00 |
| Recreation Leader IV | 1.00 | 1.00 | 2.00 |
| Park Maintenance Aide | 3.00 | 3.00 | 3.00 |
| Seasonal Part Time Positions: | | | |
| Recreation Leader I | | | |
| Recreation Leader II | | | |
| Recreation Leader III | | | |
| Recreation Leader IV | | | |
| Aquatic Director | | | |
| Senior Life Guard | | | |
| Life Guard | | | |
| Swimming Pool Aide | | | |
| Facility Cashier | | | |
| Total | 34.00 | 34.00 | 35.00 |

The number of employees to be hired to each of these positions will depend on program needs.

For the purpose of this budget, a bank of hours has been assigned to each position.



Expenditures and Appropriations

**Fund
Department**

**100 General
61 Recreation & Community Services**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---------------------------------|------------------------------------|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 1,006,109 | \$ 1,035,708 | \$ 1,029,157 |
| 4002 | Salaries Part Time | 440,769 | 500,654 | 535,212 |
| 4010 | Salaries Overtime | 1,333 | 4,000 | 4,000 |
| 4014 | Salaries Sick Leave Payouts | 10,837 | 26,771 | 0 |
| 4015 | Salaries Vacation Payouts | 17,200 | 25,428 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 486,442 | 581,249 | 237,383 |
| 4032 | Medicare | 22,903 | 22,854 | 22,945 |
| 4034 | Compensation Insurance | 101,328 | 108,556 | 116,238 |
| 4036 | Unemployment Insurance | 4,116 | 4,480 | 4,499 |
| 4037 | PARS | 4,647 | 6,289 | 6,437 |
| 4039 | PERS - POB Contribution | 128,445 | 124,665 | 107,489 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 328,124 |
| 4044 | Deferred Compensation Contribution | 3,610 | 3,000 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 93,430 | 99,345 | 103,588 |
| Total Personnel Services | | 2,321,169 | 2,542,999 | 2,498,072 |
| 4026 | Contract Labor Salaries | \$ 74,385 | \$ 92,675 | \$ 94,529 |
| 4050 | Commissioners Stipends | 2,271 | 2,100 | 3,600 |
| 4051 | Contract Services | 469,356 | 567,711 | 457,494 |
| Total Contract Services | | 546,012 | 662,486 | 555,623 |
| 4065 | Air Conditioning Maintenance | \$ 48,015 | 63,800 | \$ 65,176 |
| 4115 | Copier Print Services | 326 | 500 | 500 |
| 4140 | Materials, Supplies, & Other | 14,997 | 14,500 | 15,000 |
| 4151 | Operating Supplies | 66,152 | 62,142 | 74,683 |
| 4156 | Janitorial Supplies | 12,110 | 13,800 | 15,473 |
| 4161 | Uniforms & Safety Equipment | 8,443 | 5,400 | 5,400 |
| 4201 | Repair & Maintenance Supplies | 15,641 | 19,450 | 19,740 |
| 4202 | Building Maintenance | 23,714 | 26,190 | 27,414 |
| 4203 | Equipment Maintenance | 1,158 | 1,500 | 1,500 |
| 4204 | Solar Panel Repair | 2,468 | 7,800 | 7,800 |
| 4212 | Swim Pool Maintenance | 15,589 | 15,000 | 15,901 |
| 4251 | Small Tools & Minor Equipment | 688 | 1,450 | 2,450 |
| 4304 | Postage | 366 | 500 | 500 |
| 4305 | Telephone | 2,588 | 2,500 | 2,550 |
| 4453 | Vehicle Rental | 172,620 | 145,956 | 172,620 |
| 4461 | Recreational Transit | 0 | 750 | 1,000 |
| 4510 | Dues & Subscriptions | 0 | 2,000 | 2,000 |
| 4512 | Educational Reimbursement | 0 | 3,000 | 3,000 |



Expenditures and Appropriations

**Fund
Department**

**100 General
61 Recreation & Community Services**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4518 | In Service Training | 1,734 | 2,500 | 2,500 |
| 4542 | Travel, Conference & Meetings | 77 | 2,000 | 2,000 |
| 4544 | Utilities | 343,809 | 375,893 | 383,411 |
| 4562 | Mileage/Parking Reimbursement | 0 | 250 | 500 |
| 4575 | Swim Pool Chemicals | 28,888 | 50,000 | 51,000 |
| 4615 | Liability Insurance Allocation | 51,492 | 51,668 | 55,997 |
| 4618 | Cost Allocation | 69,900 | 69,900 | 69,900 |
| 4746 | Loan Repayments - West Basin | 9,482 | 10,000 | 10,000 |
| 4957 | Summer Camp Supplies | 0 | 0 | 1,000 |
| 4958 | Recreation Supplies Account | 10,362 | 14,511 | 14,731 |
| | Total Maintenance & Operations | 900,620 | 962,960 | 1,023,746 |
| 4730 | Improvements Other Than Bldg | 10,876 | 12,000 | 12,000 |
| | | 10,876 | 12,000 | 12,000 |
| | GRAND TOTAL | 3,778,677 | 4,180,445 | 4,089,441 |



Fund
Department
Program

100 General
61 Recreation & Community Services
6101 General Administration

Program Summary

Program Description

This program is responsible for the administration of the department including Recreation & Youth Services, Sports Center, Senior Citizens, Aquatics, and Memorial Center. Administration consists of personnel issues, departmental budget, public relations, and general oversight of all divisions within the department. It serves as advisor to the Parks & Recreation Fine Arts Commission and the Hawthorne Parks & Recreation Foundation, as well as oversees the City's telephone system

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 213,038 | \$ 248,264 | \$ 245,273 |
| Contract Services | 5,645 | 10,609 | 12,279 |
| Maintenance & Operations | 195,856 | 199,161 | 205,187 |
| Program Total | 414,539 | 458,034 | 462,739 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|------------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Director of Rec. & Comm Svc. | 0.00 | 1.00 | 1.00 |
| Rec. & Comm Svc. Manager | 1.00 | 0.00 | 0.00 |
| Part Time Positions: | | | |
| Commissioners | 12.00 | 12.00 | 12.00 |
| Total | 13.00 | 13.00 | 13.00 |



Expenditures and Appropriations

Fund
Department
Program

100 General
61 Recreation & Community Services
6101 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 112,622 | \$ 135,740 | \$ 139,809 |
| 4014 | Salaries Sick Leave Payouts | 0 | 3,132 | 0 |
| 4015 | Salaries Vacation Payouts | 3,348 | 2,610 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 58,353 | 70,935 | 30,473 |
| 4032 | Medicare | 2,069 | 2,126 | 2,189 |
| 4034 | Compensation Insurance | 5,136 | 5,783 | 5,956 |
| 4036 | Unemployment Insurance | 360 | 407 | 419 |
| 4039 | PERS - POB Contribution | 13,592 | 14,931 | 13,282 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 40,545 |
| 4044 | Deferred Compensation Contributor | 3,610 | 3,000 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 13,948 | 9,600 | 9,600 |
| | Total Personnel Services | 213,038 | 248,264 | 245,273 |
| 4050 | Commissioner Stipends | \$ 2,271 | \$ 2,100 | \$ 3,600 |
| 4051 | Contract Services | 3,374 | 8,509 | 8,679 |
| | Total Contract Services | 5,645 | 10,609 | 12,279 |
| 4115 | Copier Print Services | \$ 326 | \$ 500 | \$ 500 |
| 4151 | Operating Supplies | 4,976 | 6,843 | 6,980 |
| 4304 | Postage | 366 | 500 | 500 |
| 4305 | Telephone | 2,588 | 2,500 | 2,550 |
| 4510 | Dues & Subscriptions | 0 | 2,000 | 2,000 |
| 4542 | Travel, Conference & Meetings | 77 | 2,000 | 2,000 |
| 4544 | Utilities | 66,131 | 63,000 | 64,260 |
| 4562 | Mileage/Parking Reimbursement | 0 | 250 | 500 |
| 4615 | Liability Insurance Allocation | 51,492 | 51,668 | 55,997 |
| 4618 | Cost Allocation | 69,900 | 69,900 | 69,900 |
| | Total Maintenance & Operations | 195,856 | 199,161 | 205,187 |
| | GRAND TOTAL | 414,539 | 458,034 | 462,739 |



Fund
Department
Program

100 General
61 Parks & Recreation
6102 Recreation & Youth Services

Program Summary

Program Description

This division reflects programming in the areas of contract classes, adult softball, facility rentals, youth sports leagues and special events. This division funds recreation supervisors who create and oversee programs and activities enhancing youth participation, specifically teen activities, summer park programs, and general recreation for all ages throughout the city.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 280,116 | \$ 328,425 | \$ 338,189 |
| Contract Services | 99,962 | 123,425 | 125,894 |
| Maintenance & Operations | 21,694 | 27,650 | 28,143 |
| Program Total | 401,773 | 479,500 | 492,226 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------------------|--|---------------------------------|---|
| Full Time Positions: | | | |
| Recreation Supervisor | 0.00 | 1.00 | 1.00 |
| Assistant Rec. Supervisor | 1.00 | 0.00 | 0.00 |
| Administrative Clerk | 0.00 | 1.00 | 1.00 |
| Part Time Positions: | | | |
| Recreation Leader II | 0.00 | 1.00 | 1.00 |
| Recreation Leader III | 1.00 | 0.00 | 0.00 |
| Recreation Leader IV | 1.00 | 0.00 | 0.00 |
| Seasonal Part Time Positions: | | | |
| Recreation Leader I | The number of employees to be hired to each of these positions will depend on program needs. For the purpose of this budget, a bank of hours has been assigned to each position. | | |
| Recreation Leader II | | | |
| Recreation Leader III | | | |
| Recreation Leader IV | | | |
| Total | 3.00 | 3.00 | 3.00 |



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
61 Parks & Recreation
6102 Recreation & Youth Services**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|----------------------------------|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 125,164 | \$ 138,420 | \$ 142,270 |
| 4002 | Salaries Part Time | 63,220 | 61,952 | 66,157 |
| 4010 | Salaries Over Time | 353 | 500 | 500 |
| 4014 | Salaries Sick Leave Payouts | 4,010 | 4,399 | 0 |
| 4015 | Salaries Vacation Payouts | 5,012 | 3,665 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 53,116 | 79,531 | 33,421 |
| 4032 | Medicare | 2,836 | 2,441 | 2,545 |
| 4034 | Compensation Insurance | 4,524 | 5,581 | 14,518 |
| 4036 | Unemployment Insurance | 408 | 472 | 492 |
| 4037 | PARS | 805 | 666 | 709 |
| 4039 | PERS - POB Contribution | 14,132 | 17,157 | 15,309 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 46,734 |
| 4045 | Health Insurance Benefits Misc | 6,537 | 13,641 | 15,534 |
| Total Personnel Services | | 280,116 | 328,425 | 338,189 |
| 4026 | Contract Labor Salaries | \$ 65,009 | \$ 82,425 | \$ 84,074 |
| 4051 | Contract Services | 34,953 | 41,000 | 41,820 |
| Total Contract Services | | 99,962 | 123,425 | 125,894 |
| 4151 | Operating Supplies | \$ 21,694 | \$ 24,650 | \$ 25,143 |
| 4512 | Educational Reimbursement | 0 | 3,000 | 3,000 |
| Total Maintenance & Operations | | 21,694 | 27,650 | 28,143 |
| GRAND TOTAL | | 401,773 | 479,500 | 492,226 |



Fund 100 General
Department 61 Parks & Recreation
Program 6103 LA County Measure A

Program Summary

Program Description

Funds will be used for past Measure A Projects including repairs, removals or replacement of all or any part of any improvement. Past projects include the following facilities; Memorial Park, Hawthorne Municipal Swimming Pool, Holly Park, and Hawthorne Blvd. tree planting project.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Contract Services | \$ 59,909 | \$ 60,000 | \$ 0 |
| Program Total | <u>59,909</u> | <u>60,000</u> | <u>0</u> |

Expenditures and Appropriations



Fund 100 General
Department 61 Parks & Recreation
Program 6103 LA County Measure A

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|-------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 59,909 | \$ 60,000 | \$ 0 |
| | Total Contract Services | 59,909 | 60,000 | 0 |
| | GRAND TOTAL | 59,909 | 60,000 | 0 |



Fund 100 General
Department 61 Parks & Recreation
Program 6105 Sports Center

Program Summary

Program Description

The Betty Ainsworth Sports Center is a 25,000-sq. ft. facility designed to house a wide variety of adult and youth sports programs. The Sports Center consists of a Gymnasium, Racquetball and Handball Courts, a Dance Room, a Fitness/Activity Room, a Classroom, and a Conference Room. The Sports Center, located at Memorial Park, conducts programs such as youth basketball clinics, adult basketball and volleyball, ballet classes, karate and self- defense classes, and racquetball lessons.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 279,940 | \$ 390,664 | \$ 412,845 |
| Contract Services | 23,959 | 23,826 | 25,330 |
| Maintenance & Operations | 40,506 | 49,901 | 51,794 |
| Program Total | <hr/> 344,405 | <hr/> 464,391 | <hr/> 489,969 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|--------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| City Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Recreation Specialist | 0.00 | 1.00 | 1.00 |
| Part Time Positions: | | | |
| Recreation Specialist | 1.00 | 0.00 | 0.00 |
| Recreation Leader III | 2.00 | 2.00 | 1.00 |
| Recreation Leader II | 1.00 | 1.00 | 1.00 |
| Recreation Leader IV | 0.00 | 0.00 | 1.00 |

Seasonal Part Time Positions:

Recreation Leader I
 Recreation Leader II
 Recreation Leader III

The number of employees to be hired to each of these positions will depend on program needs. For the purpose of this budget, a bank of hours has been assigned to each position.

| | | | |
|-------|------------|------------|------------|
| Total | <hr/> 5.00 | <hr/> 5.00 | <hr/> 5.00 |
|-------|------------|------------|------------|



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
61 Parks & Recreation
6105 Sports Center**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 109,584 | \$ 124,966 | \$ 126,850 |
| 4002 | Salaries Part Time | 65,431 | 126,968 | 152,876 |
| 4010 | Salaries Overtime | 0 | 500 | 500 |
| 4014 | Salaries Sick Leave Payouts | 0 | 3,395 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 2,829 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 55,118 | 77,124 | 31,761 |
| 4032 | Medicare | 2,735 | 3,798 | 3,913 |
| 4034 | Compensation Insurance | 14,340 | 15,999 | 16,331 |
| 4036 | Unemployment Insurance | 672 | 756 | 779 |
| 4037 | PARS | 700 | 1,472 | 1,510 |
| 4039 | PERS - POB Contribution | 15,375 | 16,919 | 15,110 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 46,124 |
| 4045 | Health Insurance Benefits Misc | 15,984 | 15,938 | 17,091 |
| | Total Personnel Services | 279,940 | 390,664 | 412,845 |
| 4026 | Contract Labor Services | \$ 9,376 | \$ 10,250 | \$ 10,455 |
| 4051 | Contract Services | 14,583 | 13,576 | 14,875 |
| | Total Contract Services | 23,959 | 23,826 | 25,330 |
| 4151 | Operating Supplies | \$ 993 | \$ 1,000 | \$ 1,000 |
| 4156 | Janitorial Supplies | 698 | 2,800 | 2,800 |
| 4201 | Repair & Maintenance Supplies | 924 | 1,000 | 1,000 |
| 4202 | Building Maintenance | 3,710 | 3,190 | 3,254 |
| 4251 | Small Tools & Minor Equipment | 0 | 450 | 450 |
| 4544 | Utilities | 24,475 | 30,450 | 31,059 |
| 4957 | Summer Camp Supplies | 0 | 0 | 1,000 |
| 4958 | Recreation Supplies Account | 9,706 | 11,011 | 11,231 |
| | Total Maintenance & Operations | 40,506 | 49,901 | 51,794 |
| | GRAND TOTAL | 344,405 | 464,391 | 489,969 |



Fund 100 General
Department 61 Parks & Recreation
Program 6106 Homeless Services-Measure H

Program Summary

Program Description

Los Angeles County Plan to Prevent and Combat Homelessness. To fund specific purposes of homeless services and short-term housing.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Contract Services | \$ 0 | \$ 100,000 | \$ 0 |
| Program Total | <u>0</u> | <u>100,000</u> | <u>0</u> |

Expenditures and Appropriations



Fund
Department
Program

100 General
61 Parks & Recreation
6106 Homeless Services-Measure H

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|-------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 0 | \$ 100,000 | \$ 0 |
| | Total Contract Services | 0 | 100,000 | 0 |
| | GRAND TOTAL | 0 | 100,000 | 0 |



Fund 100 General
Department 61 Parks & Recreation
Program 6107 Senior Citizens

Program Summary

Program Description

The Recreation & Community Services Department offers a full service Senior Citizens Center. This division is responsible for recreational activities, social and health care programs, meals-on wheels, senior lunch program, dial-a-ride, and transit passes for senior citizens and handicapped persons.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 143,076 | \$ 155,025 | \$ 156,635 |
| Maintenance & Operations | 6,385 | 6,275 | 8,500 |
| Program Total | 149,461 | 161,300 | 165,135 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|---------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Assistant Rec. Supervisor | 0.50 | 0.50 | 0.50 |
| Part Time Positions: | | | |
| Recreation Leader IV | 1.00 | 1.00 | 1.00 |
| Recreation Leader II | 1.00 | 1.00 | 1.00 |
| Total | 2.50 | 2.50 | 2.50 |



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
61 Parks & Recreation
6107 Senior Citizens**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 40,064 | \$ 41,136 | \$ 41,532 |
| 4002 | Salaries Part Time | 50,623 | 59,118 | 60,938 |
| 4010 | Salaries Overtime | 0 | 500 | 500 |
| 4015 | Salaries - Vacation Payouts | 0 | 475 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 33,750 | 35,841 | 13,524 |
| 4032 | Medicare | 1,360 | 1,501 | 1,534 |
| 4034 | Compensation Insurance | 2,664 | 2,996 | 3,078 |
| 4036 | Unemployment Insurance | 276 | 301 | 307 |
| 4037 | PARS | 1 | 362 | 389 |
| 4039 | PERS - POB Contribution | 10,490 | 8,375 | 7,271 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 22,195 |
| 4045 | Health Insurance Benefits Misc | 3,849 | 4,420 | 5,367 |
| | Total Personnel Services | 143,076 | 155,025 | 156,635 |
| 4151 | Operating Supplies | \$ 6,385 | \$ 5,525 | \$ 7,500 |
| 4461 | Recreational Transit | 0 | 750 | 1,000 |
| | Total Maintenance & Operations | 6,385 | 6,275 | 8,500 |
| | GRAND TOTAL | 149,461 | 161,300 | 165,135 |



Fund 100 General
Department 61 Parks & Recreation
Program 6109 Aquatics

Program Summary

Program Description

The Aquatics complex, which consists of three pools ranging from 3 to 12 feet deep, accommodates a variety of year round activities. This division provides adults and children with programs such as: swim instruction, recreational swimming, diving, life saving, water safety, and adult lap swimming. In addition, the facility is rented for lifeguard certification training, scuba diving instruction, and adult/youth swim teams.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 307,570 | \$ 298,925 | \$ 301,532 |
| Contract Services | 2,792 | 3,000 | 3,500 |
| Maintenance & Operations | 126,451 | 139,663 | 145,613 |
| Program Total | 436,813 | 441,588 | 450,645 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|-------------------------------|--|---------------------------------|---|
| Full Time Positions: | | | |
| Assistant Rec. Supervisor | 0.50 | 0.50 | 0.50 |
| Part Time Positions: | | | |
| Lifeguard | 1.00 | 1.00 | 1.00 |
| Seasonal Part Time Positions: | The number of employees to be hired to each of these positions will depend on program needs. | | |
| Aquatic Director | | | |
| Senior Life Guard | | | |
| Lifeguard | | | |
| Swimming Pool Aide | For the purpose of this budget, a bank of hours has been assigned to each position. | | |
| Recreation Leader I | | | |
| Facility Cashier | | | |
| Total | 1.50 | 1.50 | 1.50 |



Expenditures and Appropriations

Fund 100 General
Department 61 Parks & Recreation
Program 6109 Aquatics

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 40,064 | \$ 41,136 | \$ 41,532 |
| 4002 | Salaries Part Time | 209,349 | 201,559 | 204,184 |
| 4010 | Salaries Overtime | 0 | 500 | 500 |
| 4015 | Salaries- Vacation Payouts | 0 | 475 | 0 |
| 4031 | Pers Retirement & Pick-Up (EPMC) | 29,922 | 28,144 | 11,124 |
| 4032 | Medicare | 3,674 | 3,567 | 3,611 |
| 4034 | Compensation Insurance | 7,968 | 9,064 | 9,180 |
| 4036 | Unemployment Insurance | 648 | 728 | 737 |
| 4037 | PARS | 2,528 | 3,023 | 3,063 |
| 4039 | PERS - POB Contribution | 9,568 | 6,309 | 5,486 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 16,748 |
| 4045 | Health Insurance Benefits Misc | 3,849 | 4,420 | 5,367 |
| | Total Personnel Services | 307,570 | 298,925 | 301,532 |
| 4051 | Contract Services | \$ 2,792 | \$ 3,000 | \$ 3,500 |
| | Total Contract Services | 2,792 | 3,000 | 3,500 |
| 4151 | Operating Supplies | \$ 7,252 | \$ 5,000 | \$ 7,000 |
| 4202 | Building Maintenance | 3,788 | 3,000 | 3,800 |
| 4212 | Swim Pool Maintenance | 15,589 | 15,000 | 15,901 |
| 4453 | Vehicle Rental | 720 | 720 | 720 |
| 4544 | Utilities | 69,559 | 62,443 | 63,692 |
| 4575 | Swim Pool Chemicals | 28,888 | 50,000 | 51,000 |
| 4958 | Recreation Supplies Account | 655 | 3,500 | 3,500 |
| | Total Maintenance & Operations | 126,451 | 139,663 | 145,613 |
| | GRAND TOTAL | 436,813 | 441,588 | 450,645 |



Fund 100 General
Department 61 Parks & Recreation
Program 6110 Park Maintenance

Program Summary

Program Description

The Park Maintenance division is responsible for the maintenance and upkeep of seven (7) city parks the new sports center, approximately fifty (50) acres of landscaped median strips and tree wells, and the grounds of all city facilities at fifteen (15) sites.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 646,205 | \$ 674,441 | \$ 598,017 |
| Contract Services | 180,349 | 205,626 | 209,100 |
| Maintenance & Operations | 347,920 | 360,572 | 393,576 |
| Capital Outlay | 10,876 | 12,000 | 12,000 |
| Program Total | 1,185,350 | 1,252,639 | 1,212,693 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Supervisor - Park Maint | 1.00 | 1.00 | 0.00 |
| Crew Leader | 1.00 | 1.00 | 2.00 |
| Skilled City Maint. Worker | 2.00 | 2.00 | 2.00 |
| Total | 4.00 | 4.00 | 4.00 |



Expenditures and Appropriations

Fund 100 General
Department 61 Parks & Recreation
Program 6110 Park Maintenance

| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|---------------|---|------------------|------------------|------------------------------|
| 4001 | Salaries Full Time | \$ 373,486 | \$ 347,698 | \$ 328,652 |
| 4010 | Salaries Overtime | 536 | 1,000 | 1,000 |
| 4014 | Salaries Sick Leave Payouts | 4,267 | 14,252 | 0 |
| 4015 | Salaries Vacation Payouts | 5,182 | 15,374 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 149,960 | 181,702 | 71,633 |
| 4032 | Medicare | 6,109 | 5,445 | 5,147 |
| 4034 | Compensation Insurance | 38,496 | 39,707 | 37,532 |
| 4036 | Unemployment Insurance | 1,008 | 1,043 | 986 |
| 4037 | PARS | 112 | 0 | 0 |
| 4039 | PERS - POB Contribution | 39,402 | 38,247 | 31,222 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 95,309 |
| 4045 | Health Insurance Benefits Misc | 27,647 | 29,973 | 26,536 |
| | Total Personnel Services | 646,205 | 674,441 | 598,017 |
| 4051 | Contract Services | \$ 180,349 | \$ 205,626 | \$ 209,100 |
| | Total Contract Services | 180,349 | 205,626 | 209,100 |
| 4140 | Materials, Supplies, & Other | 12,944 | 12,500 | 13,000 |
| 4151 | Operating Supplies | 8,881 | 10,000 | 10,200 |
| 4156 | Janitorial Supplies | 1,928 | 3,000 | 3,000 |
| 4161 | Uniforms & Safety Equipment | 3,698 | 2,000 | 2,000 |
| 4201 | Repair & Maintenance Supplies | 11,627 | 12,000 | 12,240 |
| 4202 | Building Maintenance | 1,399 | 2,000 | 2,000 |
| 4203 | Equipment Maintenance | 1,158 | 1,500 | 1,500 |
| 4251 | Small Tools & Minor Equipment | 688 | 1,000 | 2,000 |
| 4453 | Vehicle Rental | 110,736 | 84,072 | 110,736 |
| 4518 | Training | 1,734 | 2,500 | 2,500 |
| 4544 | Utilities | 183,645 | 220,000 | 224,400 |
| 4746 | Loan Repayments - West Basin | 9,482 | 10,000 | 10,000 |
| | Total Maintenance & Operations | 347,920 | 360,572 | 393,576 |
| 4730 | Improvements Other than Bldg | \$ 10,876 | \$ 12,000 | \$ 12,000 |
| | Total Capital Outlay | 10,876 | 12,000 | 12,000 |
| | GRAND TOTAL | 1,185,350 | 1,252,639 | 1,212,693 |



Fund 100 General
Department 61 Parks & Recreation
Program 6111 Tree Trimming

Program Summary

Program Description

The Tree Trimming Division is responsible for the planting, removal, and root pruning of approximately 7,000 city owned trees. The tree crew is also responsible for hanging and removing flags, banners, holiday decorations, changing lights at city owned ballfields and tennis courts, and other non-tree related duties requiring the use of the aerial tower.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Contract Services | \$ 160,560 | \$ 120,000 | \$ 163,200 |
| Maintenance & Operations | 47,355 | 48,416 | 48,492 |
| Program Total | 207,915 | 168,416 | 211,692 |



Expenditures and Appropriations

Fund **100 General**
Department **61 Parks & Recreation**
Program **6111 Tree Trimming**

| <u>Object Number</u> | <u>Description</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------|--------------------------------|--------------------------|--------------------------|--|
| 4051 | Contract Services | \$ 160,560 | \$ 120,000 | \$ 163,200 |
| | Total Contract Services | <hr/> 160,560 | <hr/> 120,000 | <hr/> 163,200 |
| 4140 | Materials, supplies & other | \$ 2,053 | \$ 2,000 | \$ 2,000 |
| 4151 | Operating Supplies | 1,402 | 1,924 | 2,000 |
| 4201 | Repair & Maintenance Supplies | (92) | 500 | 500 |
| 4453 | Vehicle Rental | 43,992 | 43,992 | 43,992 |
| | Total Maintenance & Operations | <hr/> 47,355 | <hr/> 48,416 | <hr/> 48,492 |
| | GRAND TOTAL | <hr/> 207,915 | <hr/> 168,416 | <hr/> 211,692 |



**Fund
Department
Program**

**100 General
61 Parks & Recreation
6112 Memorial Center**

Program Summary

Program Description

The Hawthorne Memorial Center division is responsible for coordinating the use of space and seeing that all activity areas are properly equipped, safe, clean, and prepared for occupancy. The Memorial Center, which houses the Senior Citizens Center and Youth Center, serves as a locale for a major portion of leisure and social activities for the citizens of Hawthorne and surrounding communities.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 451,224 | \$ 447,255 | \$ 445,581 |
| Contract Services | 12,835 | 16,000 | 16,320 |
| Maintenance & Operations | 112,483 | 129,322 | 140,441 |
| Program Total | 576,542 | 592,577 | 602,342 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|---------------------------------|--|---------------------------|---|
| Full Time Positions: | | | |
| Crew leader | 0.00 | 0.00 | 0.00 |
| Skilled City Maintenance Worker | 1.00 | 1.00 | 1.00 |
| City Maintenance Worker | 2.00 | 2.00 | 2.00 |
| Part Time Positions: | | | |
| Maintenance Aide | 1.00 | 3.00 | 3.00 |
| Seasonal Part Time Positions: | The number of employees to be hired to each of these positions will depend on program needs. | | |
| Recreation Leader II | For the purpose of this budget, a bank of hours has been assigned to each position. | | |
| Recreation Leader III | | | |
| Total | 4.00 | 6.00 | 6.00 |



Expenditures and Appropriations

Fund 100 General
Department 61 Parks & Recreation
Program 6112 Memorial Center

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 205,125 | \$ 206,612 | \$ 208,512 |
| 4002 | Salaries Part Time | 52,147 | 51,057 | 51,057 |
| 4010 | Salaries Overtime | 444 | 1,000 | 1,000 |
| 4014 | Salaries Sick Leave Payouts | 2,561 | 1,593 | 0 |
| 4015 | Salaries Vacation Payouts | 3,658 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 106,222 | 107,972 | 45,447 |
| 4032 | Medicare | 4,119 | 3,976 | 4,006 |
| 4034 | Compensation Insurance | 28,200 | 29,426 | 29,643 |
| 4036 | Unemployment Insurance | 744 | 773 | 779 |
| 4037 | PARS | 501 | 766 | 766 |
| 4039 | PERS - POB Contribution | 25,887 | 22,727 | 19,809 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 60,469 |
| 4045 | Health Insurance Benefits Misc | 21,616 | 21,353 | 24,093 |
| | Total Personnel Services | 451,224 | 447,255 | 445,581 |
| 4051 | Contract Services | \$ 12,835 | \$ 16,000 | \$ 16,320 |
| | Total Contract Services | 12,835 | 16,000 | 16,320 |
| 4065 | Air Conditioning Maintenance | \$ 48,015 | \$ 63,800 | \$ 65,176 |
| 4151 | Operating Supplies | 14,569 | 7,200 | 14,860 |
| 4156 | Janitorial Supplies | 9,483 | 8,000 | 9,673 |
| 4161 | Uniforms & Safety Equipment | 2,776 | 2,400 | 2,400 |
| 4201 | Repair & Maintenance Supplies | 3,182 | 4,950 | 5,000 |
| 4202 | Building Maintenance | 14,818 | 18,000 | 18,360 |
| 4204 | Solar Panel Repair | 2,468 | 7,800 | 7,800 |
| 4453 | Vehicle Rental | 17,172 | 17,172 | 17,172 |
| | Total Maintenance & Operations | 112,483 | 129,322 | 140,441 |
| | GRAND TOTAL | 576,542 | 592,577 | 602,342 |



Fund 100 General
Department 61 Parks & Recreation
Program 6113 Park Rangers

Program Summary

Program Description

The Park Rangers provide a safer & cleaner environment in several of the City of Hawthorne's Parks, with high demands for service. The Park Rangers greet park patrons and give a copy of the rule sheet. Rangers help resolve issues of Park Permitted Use, Skate Park Safety Equipment, Notifying of Hazards, Emergencies and Maintenance needs.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 1,969 | \$ 2,000 | \$ 2,000 |
| Program Total | <u>1,969</u> | <u>2,000</u> | <u>2,000</u> |



Expenditures and Appropriations

Fund 100 General
Department 61 Parks & Recreation
Program 6113 Park Rangers

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4161 | Uniforms & Safety Equipment | \$ 1,969 | \$ 1,000 | \$ 1,000 |
| 4201 | Repair & Maintenance Supplies | 0 | 1,000 | 1,000 |
| | Total Maintenance & Operations | <hr/> 1,969 | <hr/> 2,000 | <hr/> 2,000 |
| | GRAND TOTAL | <hr/> 1,969 | <hr/> 2,000 | <hr/> 2,000 |



Fund 321 Holly Park Improvement Project
Department 6100 Parks & Recreation
Program 6110 Park Maintenance
Sub-Program 702 Park Improvements

Program Summary

Program Description

Located in the Holly Park Track of Hawthorne, Holly Park is a 10.3-acre park located at 2058 W. 120th St. Hawthorne, CA 90250. Amenities include a Formal Picnic Shelter, BBQ Grills, Picnic Tables, Tot Lot, Wading Pool, Lighted Tennis Courts, 2 Baseball Fields. The objective of the project is to provide a clean, safe and accessible environment for the community members. The project scope will include removal of deteriorated play equipment and installation of new equipment, reconfiguration of walking paths and fitness zone to increase accessibility.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2017-18</u> | <u>Budget</u> <u>2018-19</u> | <u>City Council</u> <u>Adopted</u> <u>2019-20</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 0 | \$ 0 | \$ 449,435 |
| Program Total | <u>0</u> | <u>0</u> | <u>449,435</u> |



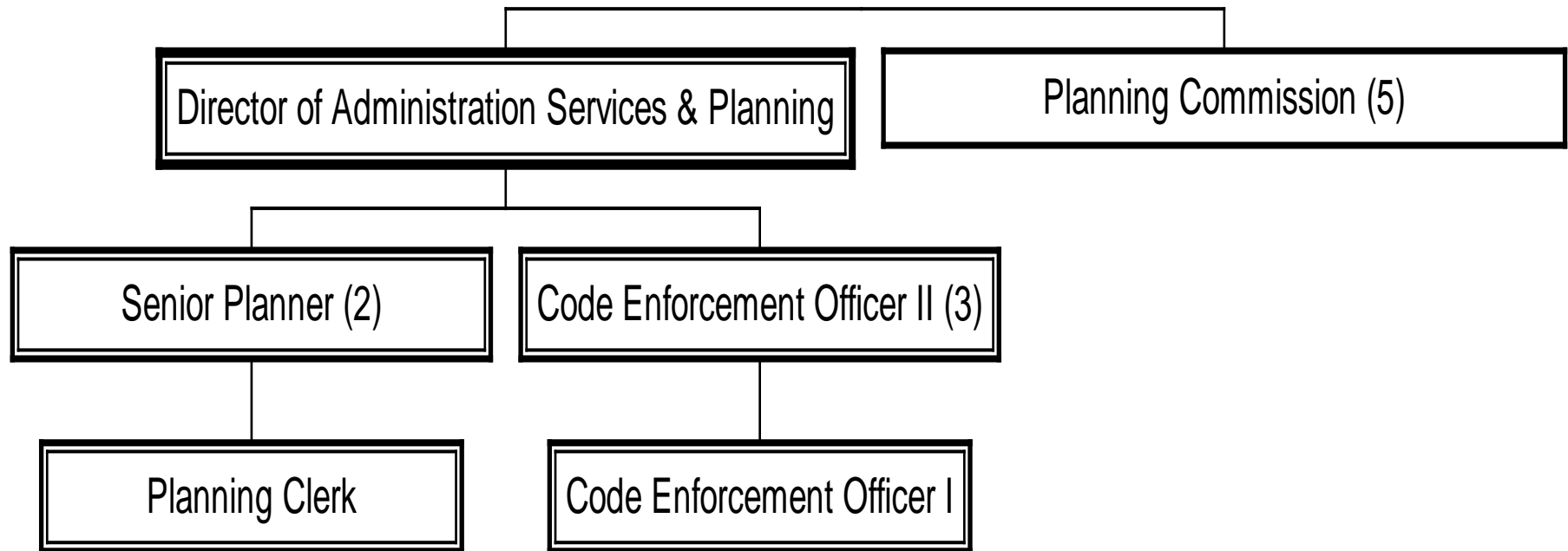
Expenditures and Appropriations

Fund
Department
Program
Sub-Program

321 Holly Park Improvement Project
6100 Parks & Recreation
6110 Park Maintenance
702 Park Improvements

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2016-17</u> | <u>Budget 2017-18</u> | <u>City Council Adopted 2018-19</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 0 | \$ 0 | \$ 449,435 |
| | Total Maintenance & Operations | 0 | 0 | 449,435 |
| | GRAND TOTAL | 0 | 0 | 449,435 |

Planning and Community Development





Fund
Department

100 General
42 Planning & Comm. Development Department

Program Summary

Program Description

The Planning and Community Development Department provides a variety of services, including maintaining the City's zoning Codes and General Plan, Promoting the economic health and growth of the city through various programs and activities, and ensuring that municipal code is upheld through enforcement efforts..

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 1,267,739 | \$ 1,428,575 | \$ 1,386,918 |
| Contract Services | 36,840 | 73,000 | 73,000 |
| Maintenance & Operations | 163,230 | 178,497 | 183,615 |
| Program Total | 1,467,808 | 1,680,072 | 1,643,533 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Dir. of CDBG & Planning | 1.00 | 0.00 | 0.00 |
| Dir. of Admin. Svcs & Planning | 0.00 | 1.00 | 1.00 |
| Senior Planner | 1.00 | 1.00 | 2.00 |
| Planning Associate | 1.00 | 1.00 | 0.00 |
| Code Enforcement Officer I | 0.00 | 1.00 | 1.00 |
| Code Enforcement Officer II | 4.00 | 3.00 | 3.00 |
| Planning Clerk | 1.00 | 1.00 | 1.00 |
| Part Time Positions: | | | |
| Commissioners | 5.00 | 5.00 | 5.00 |
| Total | 13.00 | 13.00 | 13.00 |



Expenditures and Appropriations

Fund
Department

100 General
42 Planning Department

| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
|--------------------------------|----------------------------------|-------------------|-------------------|------------------------------------|
| 4001 | Salaries Full Time | \$ 758,174 | \$ 809,708 | \$ 799,957 |
| 4010 | Salaries Overtime | 1,011 | 2,060 | 8,030 |
| 4014 | Salaries Sick Leave Payouts | 0 | 1,536 | 0 |
| 4015 | Salaries Vacation Payouts | 1,033 | 12,387 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 315,221 | 396,614 | 155,906 |
| 4032 | Medicare | 11,828 | 12,407 | 12,290 |
| 4034 | Compensation Insurance | 24,180 | 26,123 | 23,188 |
| 4036 | Unemployment Insurance | 2,280 | 2,429 | 2,400 |
| 4039 | PERS - POB Contribution | 87,382 | 89,068 | 75,996 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 231,988 |
| 4044 | Deferred Compensation Contribut | 3,106 | 3,000 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 63,524 | 73,243 | 74,163 |
| Total Personnel Services | | 1,267,739 | 1,428,575 | 1,386,918 |
| 4050 | Commissioner Stipends | \$ 1,475 | \$ 3,000 | \$ 3,000 |
| 4051 | Contract Services | 35,365 | 70,000 | 70,000 |
| Total Contract Services | | 36,840 | 73,000 | 73,000 |
| 4151 | Operating Supplies | \$ 1,900 | \$ 2,870 | \$ 3,800 |
| 4161 | Uniforms & Safety Equipment | 2,354 | 2,500 | 2,500 |
| 4302 | Legal Advertising | 2,150 | 3,580 | 3,580 |
| 4304 | Postage | 3,801 | 4,340 | 5,000 |
| 4305 | Telephone | 7,025 | 6,560 | 7,300 |
| 4453 | Vehicle Rental | 36,588 | 36,588 | 36,588 |
| 4510 | Dues & Subscriptions | 1,501 | 4,760 | 5,000 |
| 4512 | Educational Reimbursement | 750 | 3,120 | 4,700 |
| 4518 | Training | 501 | 1,770 | 2,000 |
| 4542 | Travel, Conferences & Meetings | 3 | 2,180 | 2,640 |
| 4615 | Liability Insurance Allocation | 24,048 | 27,621 | 27,899 |
| 4618 | Cost Allocation | 82,608 | 82,608 | 82,608 |
| Total Maintenance & Operations | | 163,230 | 178,497 | 183,615 |
| GRAND TOTAL | | 1,467,808 | 1,680,072 | 1,643,533 |



**Fund
Department
Program**

**100 General
42 Planning Department
4201 General Administration**

Program Summary

Program Description

The Planning Division provides a variety of services to the community by answering questions from the public about the General Plan, zoning and development standards. The division provides research and analysis on an array of issues at the request of the City Council, the Planning Commission, citizens, and departments within the city. The staff updates and implements the City's General Plan to ensure that it is consistent with state mandated requirements, as well as regional and local concerns. Staff evaluates development proposals for the Redevelopment Agency, other public agencies, and private developers to ensure consistency with the City's General Plan, zoning ordinance, and other policies for all residential, commercial, industrial, and public facility projects. The division oversees and actively participates in the preparation of necessary documents to support recommendations on land use proposals, development projects, federal and state grants, and ensures that the appropriate records are maintained.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 675,587 | \$ 777,961 | \$ 735,607 |
| Contract Services | 36,724 | 73,000 | 73,000 |
| Maintenance & Operations | 210,004 | 224,347 | 225,515 |
| Program Total | 922,314 | 1,075,308 | 1,034,122 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Dir. of CDBG & Planning | 1.00 | 1.00 | 0.00 |
| Dir. of Admin. Svcs & Planning | 0.00 | 0.00 | 1.00 |
| Senior Planner | 1.00 | 1.00 | 1.00 |
| Planning Associate | 1.00 | 1.00 | 1.00 |
| Planning Clerk | 1.00 | 1.00 | 1.00 |
| Part Time Positions: | | | |
| Commissioners | 5.00 | 5.00 | 5.00 |
| Total | 9.00 | 9.00 | 9.00 |



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
42 Planning Department
4201 General Administration**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|----------------------------------|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 408,071 | \$ 445,226 | \$ 431,286 |
| 4010 | Salaries Overtime | 379 | 1,030 | 1,030 |
| 4014 | Salaries Sick Leave Payouts | 0 | 1,536 | 0 |
| 4015 | Salaries Vacation Payouts | 0 | 9,515 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 168,034 | 212,908 | 81,168 |
| 4032 | Medicare | 6,355 | 6,769 | 6,589 |
| 4034 | Compensation Insurance | 9,084 | 10,596 | 9,413 |
| 4036 | Unemployment Insurance | 1,212 | 1,336 | 1,294 |
| 4039 | PERS - POB Contribution | 46,825 | 48,975 | 40,972 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 125,073 |
| 4044 | Deferred Compensation Contribut | 3,106 | 3,000 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 32,523 | 37,070 | 35,782 |
| Total Personnel Services | | 675,587 | 777,961 | 735,607 |
| 4050 | Commissioner Stipends | \$ 1,475 | \$ 3,000 | \$ 3,000 |
| 4051 | Contract Services | 35,249 | 70,000 | 70,000 |
| Total Contract Services | | 36,724 | 73,000 | 73,000 |
| 4151 | Operating Supplies | \$ 1,900 | \$ 2,050 | \$ 3,000 |
| 4302 | Legal Advertising | 2,150 | 3,580 | 3,580 |
| 4304 | Postage | 1,255 | 2,500 | 2,500 |
| 4305 | Telephone | 0 | 520 | 0 |
| 4510 | Dues & Subscriptions | 1,062 | 4,500 | 4,500 |
| 4512 | Educational Reimbursement | 750 | 2,200 | 2,200 |
| 4518 | Training | 0 | 1,000 | 1,000 |
| 4542 | Travel, Conferences & Meetings | 3 | 1,540 | 2,000 |
| 4615 | Liability Insurance Allocation | 24,048 | 27,621 | 27,899 |
| 4618 | Cost Allocation | 178,836 | 178,836 | 178,836 |
| Total Maintenance & Operations | | 210,004 | 224,347 | 225,515 |
| GRAND TOTAL | | 922,314 | 1,075,308 | 1,034,122 |



Fund 100 General
Department 42 Planning Department
Program 4204 Code Enforcement

Program Summary

Program Description

The Code Enforcement Division of the Department of Planning and Community Development is tasked with effectively enforcing the Hawthorne Municipal Code. The Code Enforcement Officers respond to citizen complaints as well as provide regular on-site inspections as a means of enforcing city codes. Violations such as garage conversions, overgrown lots/yards, illegal dumping, and operating businesses without a valid license are the main focus of the division, however, staff is also dedicated to providing a positive environment in the residential and commercial communities.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 592,152 | \$ 650,614 | \$ 651,311 |
| Contract Services | 116 | 0 | 0 |
| Maintenance & Operations | (46,774) | (45,850) | (41,900) |
| Capital Outlay | 0 | 0 | 0 |
| Program Total | 545,493 | 604,764 | 609,411 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|-----------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Code Enforcement Officer I | 0.00 | 0.00 | 1.00 |
| Code Enforcement Officer II | 4.00 | 4.00 | 3.00 |
| Total | 4.00 | 4.00 | 4.00 |



Expenditures and Appropriations

**Fund
Department
Program**

**100 General
42 Planning Department
4204 Code Enforcement**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Coucil Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|------------------------------------|
| 4001 | Salaries Full Time | \$ 350,103 | \$ 364,482 | \$ 368,671 |
| 4010 | Salaries Overtime | 633 | 1,030 | 7,000 |
| 4015 | Salaries Vacation Payouts | 1,033 | 2,872 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 147,188 | 183,706 | 74,738 |
| 4032 | Medicare | 5,474 | 5,638 | 5,701 |
| 4034 | Compensation Insurance | 15,096 | 15,527 | 13,775 |
| 4036 | Unemployment Insurance | 1,068 | 1,093 | 1,106 |
| 4039 | PERS - POB Contribution | 40,557 | 40,093 | 35,024 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 106,915 |
| 4045 | Health Insurance Benefits Misc | 31,001 | 36,173 | 38,381 |
| | Total Personnel Services | 592,152 | 650,614 | 651,311 |
| 4051 | Contract Services | \$ 116 | \$ 0 | \$ 0 |
| | Total Contract Services | 116 | 0 | 0 |
| 4151 | Operating Supplies | \$ 0 | \$ 820 | \$ 800 |
| 4161 | Uniforms & Safety Equipment | 2,354 | 2,500 | 2,500 |
| 4304 | Postage | 2,547 | 1,840 | 2,500 |
| 4305 | Telephone | 7,025 | 6,040 | 7,300 |
| 4453 | Vehicle Rental | 36,588 | 36,588 | 36,588 |
| 4510 | Dues & Subscriptions | 439 | 260 | 500 |
| 4512 | Educational Reimbursement | 0 | 920 | 2,500 |
| 4518 | Training | 501 | 770 | 1,000 |
| 4542 | Travel, Conference & Meetings | 0 | 640 | 640 |
| 4618 | Cost Allocation | (96,228) | (96,228) | (96,228) |
| | Total Maintenance & Operations | (46,774) | (45,850) | (41,900) |
| | GRAND TOTAL | 545,493 | 604,764 | 609,411 |



Fund
Department
Program

410 Development Impact Fund AB 1600
46 Redevelopment
4601 General Administration

Program Summary

Program Description

The city imposes development impact fees on new developments. These fees are used to fund public infrastructure improvement projects.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 804 | \$ 0 | \$ 804 |
| Total Capital Outlay | 1,896,919 | 0 | 800,000 |
| Program Total | <u>1,921,210</u> | <u>0</u> | <u>800,804</u> |



Fund
Department
Program

410 Development Impact Fund AB 1600
46 Redevelopment
4601 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 23,488 | \$ 0 | \$ 0 |
| | Total Contract Services | <hr/> 23,488 | 0 | 0 |
| 4618 | Cost Allocation | \$ 804 | \$ 0 | \$ 804 |
| | Total Maintenance & Operations | <hr/> 804 | 0 | 804 |
| | GRAND TOTAL | <hr/> 24,292 | 0 | 804 |



Fund
Department
Program

410 Development Impact Fund AB 1600
46 Redevelopment
4601 General Administration
209 Traffic

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4730 | Improvements Other than Bldg | \$ 1,199,999 | \$ 0 | \$ 300,000 |
| | Total Capital Outlay | 1,199,999 | 0 | 300,000 |
| | GRAND TOTAL | 1,199,999 | 0 | 300,000 |



Fund
Department
Program

410 Development Impact Fund AB 1600
46 Redevelopment
4601 General Administration
209 Traffic

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4730 | Improvements Other than Bldg | \$ 607,417 | \$ 0 | \$ 300,000 |
| | Total Capital Outlay | 607,417 | 0 | 300,000 |
| | GRAND TOTAL | 607,417 | 0 | 300,000 |



Fund
Department
Program

410 Development Impact Fund AB 1600
46 Redevelopment
4601 General Administration
702 Park Improvements

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4730 | Improvements Other than Bldg | \$ 89,502 | \$ 0 | \$ 200,000 |
| | Total Capital Outlay | <hr/> 89,502 | 0 | 200,000 |
| | GRAND TOTAL | <hr/> 89,502 | 0 | 200,000 |



Funds
Department

727 Community Development Block Grant
48 Community Development Block Grant

Department Budget Summary

Department Description

This department administers the use of Block Grant funds and HOME funds for providing programs to improve eligible areas throughout the community. Such programs include Housing Rehabilitation, Public Improvement Projects, Code Enforcement, and Public Service Programs.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|-----------------------------|---------------------------|---------------------------|---|
| 4801-000 Gen. Admin | \$ 174,104 | \$ 268,866 | \$ 267,463 |
| 4830-000 Public Facilities | 11,083 | 621,458 | 0 |
| 4830-717 Alley Construction | 0 | 0 | 545,426 |
| 4842-708 Sngl Fam Rhb | 14,105 | 0 | 0 |
| 4845-000 Code Enforcement | 210,048 | 0 | 0 |
| 4850-705 Graffiti Rem | 87,597 | 0 | 0 |
| 4850-711 Non-Profits | 103,250 | 124,658 | 135,000 |
| 4860-722 108 Loan Pmt | 407,591 | 361,852 | 395,042 |
| Program Total | 1,007,779 | 1,376,834 | 1,342,931 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|-----------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| CDBG/Home Coordinator | 0.85 | 0.85 | 0.00 |
| Housing/CDBG & Home Manager | 0.00 | 0.00 | 0.10 |
| Total | 0.85 | 0.85 | 0.10 |



Expenditures and Appropriations

Funds
Department

727 Community Development Block Grant
48 Community Development Block Grant

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 46,706 | \$ 59,329 | \$ 12,239 |
| 4014 | Salaries Sick Leave Payouts | 0 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 12,832 | 31,004 | 2,668 |
| 4034 | Compensation Insurance | 774 | 688 | 521 |
| 4036 | Unemployment Insurance | 198 | 178 | 37 |
| 4039 | PERS - POB Contribution | 3,997 | 6,526 | 1,163 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 3,549 |
| 4045 | Health Insurance Benefits Misc | 2,830 | 4,455 | 877 |
| | Total Personnel Services | 71,160 | 102,180 | 21,246 |
| 4051 | Contract Services | \$ 75,338 | \$ 111,675 | \$ 163,132 |
| | Total Contract Services | 75,338 | 111,675 | 163,132 |
| 4151 | Operating Supplies | \$ 1,521 | \$ 10,000 | \$ 10,000 |
| 4302 | Legal Advertising | 0 | 6,000 | 6,000 |
| 4305 | Telephone | 0 | 550 | 0 |
| 4470 | Fair Housing | 30,000 | 30,000 | 30,000 |
| 4469 | Mychal's Learning Center | 0 | 0 | 20,000 |
| 4497 | New Star Family Justice Center | 0 | 0 | 20,000 |
| 4499 | Teen Center | 73,250 | 94,658 | 95,000 |
| 4510 | Dues & Subscriptions | 0 | 2,000 | 2,000 |
| 4535 | Rehabilitation Loan | 14,105 | 0 | 0 |
| 4542 | Travel, Conference & Meetings | 0 | 5,000 | 5,000 |
| 4615 | Liability Insurance Allocation | 2,532 | 2,941 | 1,565 |
| 4618 | Cost Allocation | 28,524 | 28,520 | 28,520 |
| 4775 | Alley Construction | 0 | 621,458 | 545,426 |
| 4820 | Principal - Debt Service | 355,000 | 355,000 | 355,000 |
| 4835 | Interest - Debt Service | 52,591 | 6,852 | 40,042 |
| 4910 | Program Contribution | 297,645 | 0 | 0 |
| | Total Maintenance & Operations | 861,280 | 1,162,979 | 1,158,553 |
| | GRAND TOTAL | 1,007,779 | 1,376,834 | 1,342,931 |



Fund
 Department
 Program

727 Community Development Block Grant
 48 Community Development Block Grant
 4801 General Administration

Program Summary

Program Description

This program involves the administration of the CDBG Program. This includes the costs of personnel and services necessary for general management, oversight, coordination, reporting, monitoring, evaluation, and new program development.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 66,188 | \$ 102,180 | \$ 21,246 |
| Contract Services | 75,338 | 111,675 | 163,132 |
| Maintenance & Operations | 32,577 | 55,011 | 83,085 |
| Program Total | 174,104 | 268,866 | 267,463 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|-----------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| CDBG/Home Coordinator | 0.85 | 0.85 | 0.00 |
| Housing/CDBG & Home Manager | 0.00 | 0.00 | 0.10 |
| Total | 0.85 | 0.85 | 0.10 |



Expenditures and Appropriations

Fund
Department
Program

727 Community Development Block Grant
48 Community Development Block Grant
4801 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 45,545 | \$ 59,329 | \$ 12,239 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 12,832 | 31,004 | 2,668 |
| 4032 | Medicare | 12 | 0 | 192 |
| 4034 | Compensation Insurance | 774 | 688 | 521 |
| 4036 | Unemployment Insurance | 198 | 178 | 37 |
| 4039 | PERS - POB Contribution | 3,997 | 6,526 | 1,163 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 3,549 |
| 4045 | Health Insurance Benefits Misc | 2,830 | 4,455 | 877 |
| Total Personnel Services | | 66,188 | 102,180 | 21,246 |
| 4051 | Contract Services | \$ 75,338 | \$ 111,675 | \$ 163,132 |
| Total Contract Services | | 75,338 | 111,675 | 163,132 |
| 4151 | Operating Supplies | \$ 1,521 | \$ 10,000 | \$ 10,000 |
| 4302 | Legal Advertising | 0 | 6,000 | 6,000 |
| 4305 | Telephone | 0 | 550 | 0 |
| 4470 | Fair Housing | 0 | 0 | 30,000 |
| 4510 | Dues & Subscriptions | 0 | 2,000 | 2,000 |
| 4542 | Travel, Conference & Meetings | 0 | 5,000 | 5,000 |
| 4615 | Liability Insurance Allocation | 2,532 | 2,941 | 1,565 |
| 4618 | Cost Allocation | 28,524 | 28,520 | 28,520 |
| Total Maintenance & Operations | | 32,577 | 55,011 | 83,085 |
| GRAND TOTAL | | 174,104 | 268,866 | 267,463 |



Fund
Department
Program

727 Community Development Block Grant
48 Community Development Block Grant
4830 Public Facilities

Program Summary

Program Description

Alley Improvement Project.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Total Personnel Services | \$ 4,972 | \$ 0 | \$ 0 |
| Maintenance & Operations | 6,111 | 621,458 | 545,426 |
| Program Total | <u>11,083</u> | <u>621,458</u> | <u>545,426</u> |



Expenditures and Appropriations

Fund
Department
Program

727 Community Development Block Grant
48 Community Development Block Grant
4830 Public Facilities

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 1,160 | \$ 0 | \$ 0 |
| 4002 | Salaries - Part Time | 3,741 | 0 | 0 |
| 4032 | Medicare | 71 | 0 | 0 |
| | Total Personnel Services | 4,972 | 0 | 0 |
| 4540 | Street Construction | \$ 6,111 | \$ 0 | \$ 0 |
| 4775 | Alley Construction | 0 | 621,458 | 0 |
| | Total Maintenance & Operations | 6,111 | 621,458 | 0 |
| | GRAND TOTAL | 11,083 | 621,458 | 0 |



Expenditures and Appropriations

Fund
Department
Program

727 Community Development Block Grant
48 Community Development Block Grant
4830 Public Facilities
717 Alley Improvement Project

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4775 | Alley Construction | \$ 0 | \$ 0 | \$ 545,426 |
| | Total Maintenance & Operations | 0 | 0 | 545,426 |
| | GRAND TOTAL | 0 | 0 | 545,426 |



Fund 727 Community Development Block Grant
Department 48 Community Development Block Grant
Program 4842 Housing Rehabilitation
Sub-Program 708 First Time Home Buyers

Program Summary

Program Description

Grants up to \$10,000 will be provided to low- and moderate-income homeowners for housing rehabilitation.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 14,105 | \$ 0 | \$ 0 |
| Program Total | <u>14,105</u> | <u>0</u> | <u>0</u> |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

727 Community Development Block Grant
48 Community Development Block Grant
4842 Housing Rehabilitation
708 First Time Home Buyers

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4535 | Rehabilitation Loan | \$ 14,105 | \$ 0 | \$ 0 |
| | Total Maintenance & Operations | <hr/> 14,105 | <hr/> 0 | <hr/> 0 |
| | GRAND TOTAL | <hr/> 14,105 | <hr/> 0 | <hr/> 0 |



Fund
Department
Program

727 Community Development Block Grant
48 Community Development Block Grant
4845 CDBG - Code Enforcement

Program Summary

Program Description

The City has placed a high priority on code enforcement in low- and moderate-income areas. Concentrated code enforcement is meant to arrest deteriorating conditions in the CDBG Target Areas and to reinforce the preservation of standard, affordable housing in the City.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Maintenance & Operations | \$ 210,048 | \$ 0 | \$ 0 |
| Program Total | <u>210,048</u> | <u>0</u> | <u>0</u> |



Expenditures and Appropriations

Fund
Department
Program

727 Community Development Block Grant
48 Community Development Block Grant
4845 CDBG - Code Enforcement

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4910 | Program Contribution | \$ 210,048 | \$ 0 | \$ 0 |
| | Total Maintenance & Operations | <hr/> 210,048 | <hr/> 0 | <hr/> 0 |
| | GRAND TOTAL | <hr/> 210,048 | <hr/> 0 | <hr/> 0 |



Fund 727 Community Development Block Grant
Department 48 Community Development Block Grant
Program 4850 Public Service Programs
Sub-Program 705 Graffiti Removal Program

Program Summary

Program Description

This program involves the removal of graffiti from publicly and privately owned improvements, by sandblasting and /or repainting with graffiti resistant paint, and/or replacement as necessary and/or cost efficient. The work will be performed by City crews.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Maintenance & Operations | \$ 87,597 | \$ 0 | \$ 0 |
| Program Total | <u>87,597</u> | <u>0</u> | <u>0</u> |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

727 Community Development Block Grant
48 Community Development Block Grant
4850 Public Service Programs
705 Graffiti Removal Program

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4910 | Program Contribution | \$ 87,597 | \$ 0 | \$ 0 |
| | Total Maintenance & Operations | 87,597 | 0 | 0 |
| | GRAND TOTAL | 87,597 | 0 | 0 |



Fund 727 Community Development Block Grant
Department 48 Community Development Block Grant
Program 4850 Public Service Programs
Sub-Program 711 Non-Profit Groups

Program Summary

Program Description

The Public Service Program provides for the assistance of Non-Profit Groups.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | City Council <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|--|
| Maintenance & Operations | \$ 103,250 | \$ 124,658 | \$ 135,000 |
| Program Total | <u>103,250</u> | <u>124,658</u> | <u>135,000</u> |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

727 Community Development Block Grant
48 Community Development Block Grant
4850 Public Service Programs
711 Non-Profit Groups

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4469 | Mychal's Learning Center | \$ 0 | \$ 0 | \$ 20,000 |
| 4470 | Fair Housing | 30,000 | 30,000 | 0 |
| 4497 | New Star Family Justice Center | 0 | 0 | 20,000 |
| 4499 | Teen Center | 73,250 | 94,658 | 95,000 |
| | Total Maintenance & Operations | 103,250 | 124,658 | 135,000 |
| | GRAND TOTAL | 103,250 | 124,658 | 135,000 |



Fund 727 Community Development Block Grant
Department 48 Community Development Block Grant
Program 4860 CDBG - Economic Development
Sub-Program 722 108 Loan Repayment

Program Summary

Program Description

Repayment of Section 108 Loan principal and interest used to provide financial assistance for commercial rehabilitation of properties fronting on Hawthorne Boulevard, street improvements, and business loan to Muscle Improvement Inc.

| | Actual | Budget | City Council |
|----------------------------|----------------|----------------|----------------|
| <u>Expenditure Summary</u> | <u>2018-19</u> | <u>2019-20</u> | <u>Adopted</u> |
| | | | <u>2020-21</u> |
| Maintenance & Operations | \$ 407,591 | \$ 361,852 | \$ 395,042 |
| Program Total | 407,591 | 361,852 | 395,042 |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

727 Community Development Block Grant
48 Community Development Block Grant
4860 CDBG - Economic Development
722 108 Loan Repayment

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4820 | Principal - Debt Service | \$ 355,000 | \$ 355,000 | \$ 355,000 |
| 4835 | Interest - Debt Service | 52,591 | 6,852 | 40,042 |
| | Total Maintenance & Operations | 407,591 | 361,852 | 395,042 |
| | GRAND TOTAL | 407,591 | 361,852 | 395,042 |



Funds
Department

789 Home Funds
48 Community Development Block Grant

Department Budget Summary

Department Description

This department administers the use of Block Grant funds and HOME funds for providing programs to improve eligible areas throughout the community. Such programs include Housing Rehabilitation and Tenant-Based Rental Assistance.

| <u>Expenditure Summary</u> | <u>Actual 2017-18</u> | <u>Budget 2018-19</u> | <u>City Council Adopted 2019-20</u> |
|------------------------------|---------------------------|---------------------------|---|
| 4801-000 Gen. Admin | \$ 108,718 | \$ 70,819 | \$ 54,828 |
| 4802-710 Multi Fam Rhb | 5,344 | 233,654 | 0 |
| 4803-000 First Time Hm Buyer | 0 | 254,268 | 0 |
| 4842-708 Single Fam Rehab | 48,029 | 149,438 | 506,086 |
| Program Total | 162,091 | 708,179 | 560,914 |

| <u>Personnel Summary</u> | <u>Actual 2017-18</u> | <u>Budget 2018-19</u> | <u>City Council Adopted 2019-20</u> |
|-----------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| CDBG/Home Coordinator | 0.15 | 0.15 | 0.00 |
| Housing/CDBG & Home Manager | 0.00 | 0.00 | 0.10 |
| Total | 0.15 | 0.15 | 0.10 |



Expenditures and Appropriations

**Funds
Department**

**789 Home Funds
48 Community Development Block Grant**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2017-18</u> | <u>Budget 2018-19</u> | <u>City Council Adopted 2019-20</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 19,212 | \$ 12,903 | \$ 12,239 |
| 4014 | Salaries Sick Leave Payouts | 0 | 298 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 5,486 | 5,809 | 2,668 |
| 4034 | Compensation Insurance | 234 | 150 | 521 |
| 4036 | Unemployment Insurance | 54 | 39 | 37 |
| 4039 | PERS - POB Contribution | 1,509 | 1,419 | 1,163 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 3,549 |
| 4045 | Health Insurance Benefits Misc | 1,212 | 1,334 | 877 |
| | Total Personnel Services | 27,711 | 21,952 | 21,246 |
| 4051 | Contract Services | \$ 94,076 | \$ 358,685 | \$ 29,473 |
| | Total Contract Services | 94,076 | 358,685 | 29,473 |
| 4151 | Oppering Supplies | \$ 0 | \$ 1,594 | \$ 1,500 |
| 4302 | Legal Advertising | 160 | 1,000 | 1,000 |
| 4535 | Rehabilitation Loan | 39,665 | 119,550 | 506,086 |
| 4542 | Travel, Conference, Meetings | 0 | 1,500 | 1,000 |
| 4615 | Liability Insurance Allocation | 0 | 484 | 609 |
| | Total Maintenance & Operations | 40,305 | 327,542 | 510,195 |
| | GRAND TOTAL | 162,091 | 708,179 | 560,914 |



Fund
Department
Program

789 Home Funds
48 Community Development Block Grant
4801 General Administration

Program Summary

Program Description

This program involves the administration of the HOME Program. This includes the costs of personnel and services necessary for general management, oversight, coordination, reporting, monitoring, evaluation, and program development, and fair housing services through Housing Rights Center.

| <u>Expenditure Summary</u> | Actual <u>2018-19</u> | Budget <u>2019-20</u> | City Council Adopted <u>2020-21</u> |
|----------------------------|--------------------------|--------------------------|---|
| Personnel Services | \$ 27,711 | \$ 21,952 | \$ 21,246 |
| Contract Services | 80,368 | 44,289 | 29,473 |
| Maintenance & Operations | 640 | 4,578 | 4,109 |
| Program Total | <u>108,718</u> | <u>70,819</u> | <u>54,828</u> |

| <u>Personnel Summary</u> | Actual <u>2018-19</u> | Budget <u>2019-20</u> | City Council Adopted <u>2020-21</u> |
|-----------------------------|--------------------------|--------------------------|---|
| Full Time Positions: | | | |
| CDBG/Home Coordinator | 0.15 | 0.15 | 0.00 |
| Housing/CDBG & Home Manager | 0.00 | 0.00 | 0.10 |
| Total | <u>0.15</u> | <u>0.15</u> | <u>0.10</u> |



Expenditures and Appropriations

Fund
Department
Program

789 Home Funds
48 Community Development Block Grant
4801 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 19,212 | \$ 12,903 | \$ 12,239 |
| 4014 | Salaries Sick Leave Payouts | 0 | 298 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 5,486 | 5,809 | 2,668 |
| 4032 | Medicare | 3 | 0 | 192 |
| 4034 | Compensation Insurance | 234 | 150 | 521 |
| 4036 | Unemployment Insurance | 54 | 39 | 37 |
| 4039 | PERS - POB Contribution | 1,509 | 1,419 | 1,163 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 3,549 |
| 4045 | Health Insurance Benefits Misc | 1,212 | 1,334 | 877 |
| | Total Personnel Services | 27,711 | 21,952 | 21,246 |
| 4051 | Contract Services | \$ 80,368 | \$ 44,289 | \$ 29,473 |
| | Total Contract Services | 80,368 | 44,289 | 29,473 |
| 4151 | Operating Supplies | \$ 0 | \$ 1,594 | \$ 1,500 |
| 4302 | Legal Advertising | 160 | 1,000 | 1,000 |
| 4542 | Travel, Conference, Meetings | 0 | 1,500 | 1,000 |
| 4615 | Liability Insurance Allocation | 480 | 484 | 609 |
| | Total Maintenance & Operations | 640 | 4,578 | 4,109 |
| | GRAND TOTAL | 108,718 | 70,819 | 54,828 |



Fund 789 Home Funds
Department 48 Community Development Block Grant
Program 4802 Comm Housing Dev Org
Program 710 Multi-Family Housing Rehabilitation

Program Summary

Program Description

The Certified Housing Development Organization will acquire and cite ECHO housing units occupied or intended to be occupied by elderly/disabled low- and

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Contract Services | \$ 5,344 | \$ 233,654 | \$ 0 |
| Program Total | <u>5,344</u> | <u>233,654</u> | <u>0</u> |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

789 Home Funds
48 Community Development Block Grant
4802 Comm Housing Dev Org
710 Multi-Family Housing Rehabilitation

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|-------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 5,344 | \$ 233,654 | \$ 0 |
| | Total Contract Services | 5,344 | 233,654 | 0 |
| | GRAND TOTAL | 5,344 | 233,654 | 0 |



Fund
Department
Program
Program

789 Home Funds
48 Community Development Block Grant
4803 First Time Home Buyer

Program Summary

Program Description

The City's FTHB Program provides mortgage assistance to create affordable homeownership opportunities for low- and moderate-income households.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2017-18</u> | <u>Budget</u> <u>2018-19</u> | <u>City Council</u> <u>Adopted</u> <u>2019-20</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Maintenance & Operations | \$ 0 | \$ 254,268 | \$ 0 |
| Program Total | <u>0</u> | <u>254,268</u> | <u>0</u> |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

789 Home Funds
48 Community Development Block Grant
4803 First Time Home Buyer

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2017-18</u> | <u>Budget 2018-19</u> | <u>City Council Adopted 2019-20</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 0 | \$ 50,854 | \$ 0 |
| 4565 | Home Loans | 0 | 203,414 | 0 |
| | Total Maintenance & Operations | 0 | 254,268 | 0 |
| | GRAND TOTAL | 0 | 254,268 | 0 |



Fund 789 Home Funds
Department 48 Community Development Block Grant
Program 4842 Housing Rehabilitation
Sub-Program 708 Single Family Rehab

Program Summary

Program Description

This program assists low- and moderate-income homeowners with needed repairs by providing direct, long-term, deferred payment rehabilitation loans, repaid at the time of transfer of title. Funds may also be used by disabled homeowners to provide necessary accessibility improvements, modifications, and/or repairs. The maximum loan amount is \$45,000, from a combination of sources. Eligibility is based upon household size and income.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Contract Services | \$ 8,364 | \$ 29,888 | \$ 0 |
| Maintenance & Operations | 39,665 | 119,550 | 506,086 |
| Program Total | 48,029 | 149,438 | 506,086 |

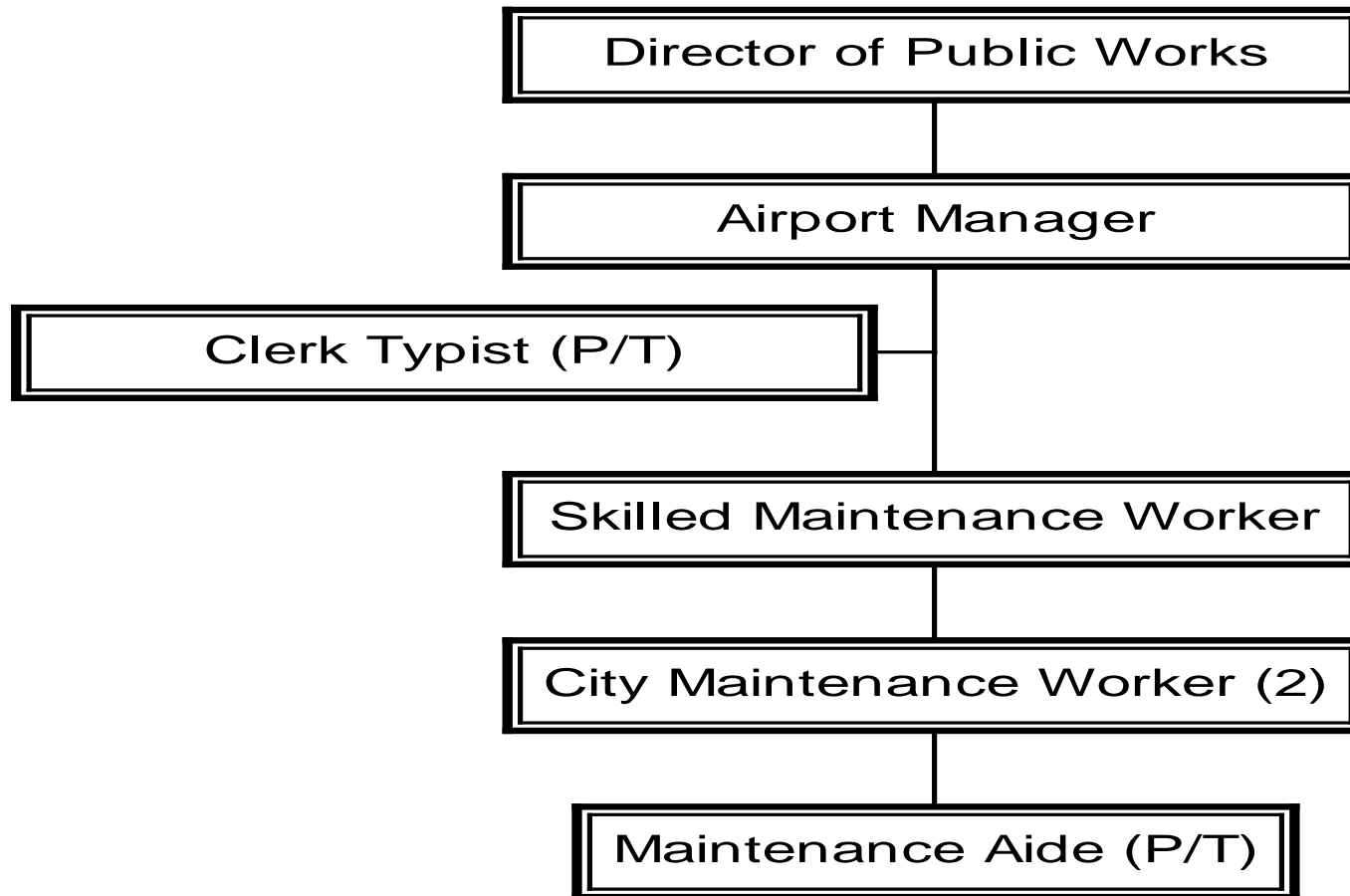
Expenditures and Appropriations

**Fund
Department
Program
Sub-Program**

**789 Home Funds
48 Community Development Block Grant
4842 Housing Rehabilitation
708 Single Family Rehab**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|--------------------------------|---------------------------|---------------------------|---|
| 4051 | Contract Services | \$ 8,364 | \$ 29,888 | \$ 0 |
| | Total Contract Services | 8,364 | 29,888 | 0 |
| 4535 | Rehabilitation Loan | \$ 39,665 | \$ 119,550 | \$ 506,086 |
| | Total Maintenance & Operations | 39,665 | 119,550 | 506,086 |
| | GRAND TOTAL | 48,029 | 149,438 | 506,086 |

Airport





Fund
Department

520 Airport
35 Airport

Program Summary

Program Description

The Airport Staff is responsible for the operation and safety management of the Hawthorne Municipal Airport in accordance with FAA regulations. Staff is comprised of a Sr. Eng. Specialist, one full time and three part-time employees. Sr. Engineer is in charge of all airfield, aircraft and pilot safety issues, prepares budgets and projections, applies for federal and state grants, negotiates leases, supervises consultants for Master Plan, environmental, filming, and other projects, acts on directives from the FAA, City Council and City Manager. Administrative Staff is responsible for gate key access system, daily cash, vendor billing, financial and general files, daily transit parking monitoring, vehicle parking issues, signage, airfield and other area security, runway surface and lighting inspection/repairs, tower maintenance/repairs, storm water monitoring, and pilot safety issues. On January 1, 2005, the City entered into a Lease Agreement with Hawthorne Airport, LLC, with the management company responsible for handling all tenant issues: billing, accounting, collections, hangar rental, maintenance and inspection, aircraft tiedowns, daily transit parking fees; also building maintenance and repair, custodial issues, electrical and plumbing.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 551,037 | \$ 656,476 | \$ 648,760 |
| Contract Services | 138,142 | 95,000 | 410,000 |
| Maintenance & Operations | 1,056,745 | 136,009 | 150,980 |
| Program Total | 1,745,924 | 887,485 | 1,209,740 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|------------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| Acting CM/Chief-Gen Svcs PW | 0.09 | 0.00 | 0.00 |
| Director of Public Works | 0.00 | 0.15 | 0.15 |
| Airport Manager | 0.00 | 0.00 | 1.00 |
| Airport Office Administrator | 1.00 | 0.00 | 0.00 |
| Airport Office Supervisor | 0.00 | 1.00 | 0.00 |
| City Maintenance Worker | 1.00 | 1.00 | 2.00 |
| Crew Leader | 1.00 | 1.00 | 1.00 |
| Part Time Positions: | | | |
| Street Maintenance Aide | 1.00 | 2.00 | 1.00 |
| Maintenance Worker I | 1.00 | 0.00 | 0.00 |
| Office Clerk I | 1.00 | 1.00 | 0.00 |
| Clerk Typist | 0.00 | 0.00 | 1.00 |
| Total | 6.09 | 6.15 | 6.15 |

Expenditures and Appropriations

**Fund
Department
Program**

**520 Airport
35 Airport
3503 Airport Administration**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 245,974 | \$ 267,684 | \$ 297,653 |
| 4002 | Salaries Part Time | 60,088 | 92,878 | 64,513 |
| 4010 | Salaries Overtime | 3,946 | 1,000 | 0 |
| 4014 | Salaries Sick Leave Payouts | 1,469 | 6,751 | 0 |
| 4015 | Salaries Vacation Payouts | 6,368 | 8,456 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 140,913 | 177,949 | 73,117 |
| 4032 | Medicare | 3,725 | 4,231 | 4,613 |
| 4034 | Compensation Insurance | 27,204 | 28,437 | 24,797 |
| 4036 | Unemployment Insurance | 1,020 | 1,080 | 1,086 |
| 4037 | PARS | 246 | 0 | 0 |
| 4039 | PERS - POB Contribution | 34,308 | 39,662 | 34,406 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 105,028 |
| 4044 | Deferred Compensation Contributic | 13 | 0 | 450 |
| 4045 | Health Insurance Benefits Misc | 25,763 | 28,348 | 43,097 |
| | Total Personnel Services | 551,037 | 656,476 | 648,760 |
| 4051 | Contract Services | \$ 27,276 | \$ 75,000 | \$ 70,000 |
| | Total Contract Services | 27,276 | 75,000 | 70,000 |
| 4115 | Copier Print Services | \$ 2,546 | \$ 3,000 | \$ 3,000 |
| 4151 | Operating Supplies | 3,362 | 4,000 | 4,000 |
| 4156 | Janitorial Supplies | 469 | 1,500 | 1,500 |
| 4161 | Uniforms & Safety Equipment | 1,293 | 1,500 | 1,500 |
| 4201 | Repair & Maintenance Supplies | 16,101 | 3,000 | 10,000 |
| 4202 | Building Maintenance | 0 | 4,000 | 4,000 |
| 4203 | Equipment Maintenance | 901 | 1,500 | 1,500 |
| 4251 | Small Tools & Minor Equipment | 1,396 | 1,500 | 1,500 |
| 4304 | Postage | 299 | 500 | 500 |
| 4305 | Telephone | 2,284 | 3,000 | 3,000 |
| 4453 | Vehicle Rental | 36,060 | 36,472 | 36,060 |
| 4510 | Dues & Subscriptions | 395 | 500 | 500 |
| 4518 | Training | 0 | 1,000 | 1,000 |
| 4542 | Travel, Conference & Meetings | 1,401 | 1,500 | 1,500 |
| 4544 | Utilities | 14,009 | 18,000 | 18,000 |
| 4599 | Depreciation Expense | 346,072 | 0 | 0 |
| 4615 | Liability Insurance Allocation | 23,640 | 23,625 | 32,116 |
| 4618 | Cost Allocation | 31,308 | 31,412 | 31,304 |
| 4996 | Pension Expense-Misc (By Function) | 575,210 | 0 | 0 |
| | Total Maintenance & Operations | 1,056,745 | 136,009 | 150,980 |
| | GRAND TOTAL | 1,635,058 | 867,485 | 869,740 |

Fund 520 Airport
Department 35 Airport
Program 3505 Airport Improvement Project
Sub-Program 290 FAA Airport Imprvmt Prg3-06-0101-016-2016

Program Summary

Program Description

The Federal Aviation Administration has approved a project for the Hawthorne Municipal Airport in order to Conduct a Noise Compatability Plan Study.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Contract Services | \$ 31,012 | \$ 20,000 | \$ 0 |
| Program Total | <u>31,012</u> | <u>20,000</u> | <u>0</u> |

Expenditures and Appropriations

| | |
|-------------------|--|
| Fund | 520 Airport |
| Department | 35 Airport |
| Program | 3505 Airport Improvement Project |
| | 290 FAA Airport Imprvmt Prg3-06-0101-016-2016 |

| <u>Object</u> <u>Number</u> | <u>Description</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------------|-------------------------|---------------------------------|---------------------------------|---|
| 4051 | Contract Services | \$ 31,012 | \$ 20,000 | \$ 0 |
| | Total Contract Services | <hr/> 31,012 | <hr/> 20,000 | <hr/> 0 |
| | GRAND TOTAL | <hr/> 31,012 | <hr/> 20,000 | <hr/> 0 |

| | |
|--------------------|---|
| Fund | 520 Airport |
| Department | 35 Airport |
| Program | 3505 Airport Improvement Project |
| Sub-Program | 291 Runway Rehab Seal Coat Project |

Program Summary

Program Description

Federal Airport Improvement Program (AIP) grant for the rehabilitation of Runway 7/25 and connector taxiways and remarking. The project will consist of crack sealing, seal coat, and new markings in accordance with FAA specifications at the KHRH Jack Northrop Field/Hawthorne Municipal Airport.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Contract Services | \$ 79,853 | \$ 100,000 | \$ 0 |
| Maintenance and Operations | 0 | 550,000 | 0 |
| Program Total | 79,853 | 650,000 | 0 |

Expenditures and Appropriations

Fund
Department
Program

520 Airport
35 Airport
3505 Airport Improvement Project
291 Runway Rehab Seal Coat Project

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 79,853 | \$ 100,000 | \$ 0 |
| | Total Contract Services | 79,853 | 100,000 | 0 |
| 4773 | Public Works Projects | \$ 0 | \$ 550,000 | \$ 0 |
| | Total Maintenance and Operations | 0 | 550,000 | 0 |
| | GRAND TOTAL | 79,853 | 100,000 | 0 |

Fund
Department
Program
Sub-Program

520 Airport
35 Airport
3505 Airport Improvement Project
295 Noise Study (Part 150) 2018

Program Summary

Program Description

The primary objective of the 14 CFR Part 150 Noise Exposure Map (NEM) Update is to update the previous NEM's that were prepared as part of the previous 14 CFR Part 150 Noise Compatibility Study. The previous NEM's were approved by the FAA on April 15, 2014. Since that time, the aircraft fleet mix has changed significantly with more turboprop and business jet activity at the KHHR Jack Northrop Field/Hawthorne Municipal Airport.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Contract Services | \$ 0 | \$ 340,000 | \$ 340,000 |
| Program Total | <u>0</u> | <u>340,000</u> | <u>340,000</u> |

Expenditures and Appropriations

| | |
|-------------------|---|
| Fund | 520 Airport |
| Department | 35 Airport |
| Program | 3505 Airport Improvement Project |
| | 295 Noise Study (Part 150) 2018 |

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|-------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 0 | \$ 340,000 | \$ 340,000 |
| | Total Contract Services | <hr/> 0 | <hr/> 340,000 | <hr/> 340,000 |
| | GRAND TOTAL | <hr/> 0 | <hr/> 340,000 | <hr/> 340,000 |



Fund
Department
Program

560 Sewer Fund
91 Sewer
9101 Sewer Maintenance

Program Summary

Program Description

This program maintains sanitary sewers. Sanitary sewers are routinely flushed to keep lines clean and free flowing. Storm sewer catch basins are cleaned to prevent back-up of storm water and sewer overflows. In addition, this program funds the capital improvements to the City's sewer infrastructure.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 432,356 | \$ 542,458 | \$ 526,618 |
| Contract Services | 130,278 | 160,000 | 250,000 |
| Maintenance & Operations | 297,237 | 176,719 | 174,334 |
| Operating Transfers | 0 | 0 | 1,500,000 |
| Machinery & Equipment | (25,402) | 70,000 | 70,000 |
| Capital Outlay | 50,000 | 200,000 | 2,000,000 |
| Program Total | 884,469 | 1,149,177 | 4,520,952 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|-----------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Chief of Gen Svcs/Pub Wks | 0.10 | 0.00 | 0.00 |
| Street Maint. Supervisor | 0.00 | 0.10 | 0.10 |
| P.W. Maint. Superintendent | 0.30 | 0.00 | 0.00 |
| Crew Leader | 0.45 | 0.65 | 0.65 |
| Sewer Service Technician | 1.00 | 2.00 | 2.00 |
| Senior Engineer | 0.30 | 0.00 | 0.00 |
| Associate Engineer | 0.80 | 0.20 | 0.00 |
| Assistant Engineer | 0.00 | 0.00 | 0.20 |
| Housing Specialist | 0.00 | 0.00 | 0.00 |
| Plan Check Specialist | 0.50 | 0.00 | 0.00 |
| Skilled City Maint. Worker | 0.00 | 0.65 | 0.65 |
| Sr. Public Works Inspector | 0.05 | 0.05 | 0.05 |
| Administrative Aide I | 0.00 | 0.10 | 0.10 |
| Sr. Typist Clerk I | 0.10 | 0.00 | 0.00 |
| Part Time Positions: | | | |
| Engineering Trainee | 0.40 | 0.00 | 0.00 |
| Total | 4.00 | 3.75 | 3.75 |

Expenditures and Appropriations

**Fund
Department
Program**

**560 Sewer Fund
91 Sewer
9101 Sewer Maintenance**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|---|---------------------------|---------------------------|---|
| 4001 | Salaries Full Time | \$ 218,789 | \$ 285,592 | \$ 282,699 |
| 4002 | Salaries Part Time | 5,317 | 0 | 0 |
| 4010 | Salaries Overtime | 2,324 | 5,000 | 7,000 |
| 4014 | Salaries Sick Leave Payouts | 1,119 | 2,114 | 0 |
| 4015 | Salaries Vacation Payouts | 2,409 | 3,341 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 113,897 | 149,245 | 61,617 |
| 4032 | Medicare | 3,704 | 4,472 | 4,427 |
| 4034 | Compensation Insurance | 30,540 | 30,658 | 29,688 |
| 4036 | Unemployment Insurance | 888 | 857 | 848 |
| 4039 | PERS - POB Contribution | 26,111 | 31,415 | 26,856 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 81,983 |
| 4045 | Health Insurance Benefits Misc | 27,258 | 29,764 | 31,500 |
| | Total Personnel Services | 432,356 | 542,458 | 526,618 |
| 4051 | Contract Services | \$ 130,278 | \$ 160,000 | \$ 250,000 |
| | Total Contract Services | 130,278 | 160,000 | 250,000 |
| 4161 | Uniforms & Safety Equipment | \$ 2,588 | \$ 1,500 | \$ 1,500 |
| 4201 | Repair & Maintenance Supplies | 20,555 | 30,000 | 30,000 |
| 4245 | Fog Program Costs | 41,878 | 30,000 | 30,000 |
| 4453 | Vehicle Rental | 35,928 | 35,928 | 35,928 |
| 4518 | In Service Training | 990 | 5,000 | 5,000 |
| 4542 | Travel, Conference, & Meetings | 0 | 1,500 | 3,000 |
| 4599 | Depreciation Expense | 67,467 | 1,800 | 1,800 |
| 4615 | Liability Insurance Allocation | 12,468 | 13,391 | 9,506 |
| 4618 | Cost Allocation | 57,600 | 57,600 | 57,600 |
| 4996 | Pension Expense -Misc (By Functi | 57,763 | 0 | 0 |
| | Total Maintenance & Operations | 297,237 | 176,719 | 174,334 |
| 4610 | Operating Transfer Out | \$ 0 | \$ 0 | \$ 1,500,000 |
| | Total Operating Tranfers Out | 0 | 0 | 1,500,000 |
| 4730 | Improvements Other Than Bldg | \$ (25,402) | \$ 20,000 | \$ 20,000 |
| 4740 | Machinery & Equipment | 0 | 50,000 | 50,000 |
| | Total Machinery & Equipment | (25,402) | 70,000 | 70,000 |
| | GRAND TOTAL | 834,469 | 949,177 | 2,520,952 |

Expenditures and Appropriations

**Fund
Department
Program**

**560 Sewer Fund
91 Sewer
9101 Sewer Maintenance
724 Capital project**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------|--------------------|---------------------------|---------------------------|---|
| 4776 | Sewer Construction | \$ 50,000 | \$ 200,000 | \$ 2,000,000 |
| | Total Capital | <hr/> 50,000 | <hr/> 200,000 | <hr/> 2,000,000 |
| | GRAND TOTAL | <hr/> 50,000 | <hr/> 200,000 | <hr/> 2,000,000 |



Funds
Department

250 Insurance Reserve
19 Insurance Reserve

Department Budget Summary

Department Description

This fund administers the City's self-insured workers' compensation loss prevention program and liability insurance coverage. Workers' compensation insurance coverage is provided by the Independent Cities Risk Management Authority (ICRMA). The City has a self-insured retention of \$500,000 for workers compensation per occurrence with statutory limits and 250,000 for Liability per claim with a limit of \$10 million. Claims are handled by a third-party administrator, with litigated cases being handled by specially appointed counsel. Funds for this division are collected through premiums from respective departments based on a percentage of personnel costs and claims history. The Public Risk Manager is responsible for the administration of this program.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Workers' Compensation | \$ 2,208,449 | \$ 1,572,789 | \$ 2,512,863 |
| Liability | 3,511,298 | 4,234,853 | 4,426,263 |
| Program Total | 5,719,747 | 5,807,642 | 6,939,126 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Assistant City Attorney | 1.00 | 1.00 | 1.00 |
| Risk Specialist/Emergency Coord. | 0.00 | 0.00 | 1.00 |
| Legal/Risk Specialist | 0.00 | 0.00 | 0.00 |
| Public Risk Manager | 1.00 | 0.00 | 0.00 |
| Legal Clerk | 1.00 | 1.00 | 0.00 |
| Part Time Positions: | | | |
| Office Clerk I | 1.50 | 1.50 | 0.00 |
| Legal Intern | 0.00 | 0.00 | 1.00 |
| Total | 4.50 | 3.50 | 3.00 |



Expenditures and Appropriations

**Funds
Department**

**250 Insurance Reserve
19 Insurance Reserve**

| Object Number | Description | City Council | | |
|------------------|---|-------------------|-------------------|--------------------|
| | | Actual 2018-19 | Budget 2019-20 | Adopted 2020-21 |
| 4001 | Salaries Full Time | \$ 281,944 | \$ 221,873 | \$ 244,133 |
| 4002 | Salaries Part Time | 1,829 | 6,760 | 7,280 |
| 4014 | Salaries Sick Leave Payouts | 0 | 5,754 | 0 |
| 4015 | Salaries Vacation Payouts | 2,177 | 2,877 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 106,336 | 107,796 | 44,836 |
| 4032 | Medicare | 4,481 | 3,489 | 3,821 |
| 4034 | Compensation Insurance | 7,044 | 7,289 | 7,607 |
| 4036 | Unemployment Insurance | 684 | 686 | 754 |
| 4039 | PERS - POB Contribution | 30,828 | 24,406 | 23,193 |
| 4040 | PERS - 2019 POB Contribution | 4,915 | 0 | 70,799 |
| 4044 | Deferred Compensation Contribution | 4,915 | 0 | 6,000 |
| 4045 | Health Insurance Benefits Misc | 21,159 | 20,437 | 22,849 |
| | Total Personnel Services | 466,340 | 401,468 | 431,381 |
| 4051 | Contract Services | \$ 250,838 | \$ 150,000 | \$ 150,000 |
| 4056 | Dept Based Legal Contract Services | 0 | 15,000 | 15,000 |
| 4059 | Dept Claims & Settlements | 3,415 | 200,000 | 165,000 |
| 4060 | Personnel Legal Contract Services | 83,613 | 20,000 | 20,000 |
| 4070 | Criminal Prosecution | 3,519 | 0 | 5,000 |
| 4074 | Receiverships | 30,901 | 0 | 30,000 |
| 4151 | Operating Supplies | 0 | 2,000 | 2,000 |
| 4302 | Legal Advertising | 0 | 300 | 300 |
| 4406 | Commercial Crime Bond | 0 | 2,500 | 2,500 |
| 4407 | Liability Insurance | 1,609,745 | 1,900,000 | 2,100,000 |
| 4409 | Boiler Insurance | 0 | 2,688 | 3,000 |
| 4411 | Property Insurance | 0 | 53,283 | 54,000 |
| 4420 | Excess Workers Comp Insurance | 188,352 | 221,000 | 221,000 |
| 4453 | Vehicle Rental | 13,200 | 13,200 | 13,200 |
| 4506 | Claims Payment Liability | 646,242 | 500,000 | 500,000 |
| 4522 | Legal Expense Liability | 322,325 | 1,000,000 | 1,000,000 |
| 4523 | Loss Prevention Expense | 0 | 2,000 | 2,000 |
| 4529 | Claims Expense | 1,797,698 | 1,150,000 | 2,050,000 |
| 4543 | Unemployment Insurance Pymt. | 13,070 | 25,000 | 25,000 |
| 4568 | Workers Compensation Admin. | 90,951 | 96,000 | 100,000 |
| 4615 | Liability Insurance Allocation | 12,084 | 13,603 | 10,145 |
| 4618 | Cost Allocation | 39,600 | 39,600 | 39,600 |
| | Total Maintenance & Operations | 5,258,322 | 5,406,174 | 6,507,745 |
| | GRAND TOTAL | 5,724,662 | 5,807,642 | 6,939,126 |



Fund 250 Insurance Reserve
Department 19 Insurance Reserve
Program 1901 Workers' Compensation

Program Summary

Program Description

This fund administers the City's self-insured workers' compensation loss prevention program. Workers' compensation insurance coverage is provided by the Independent Cities Risk Management Authority (ICRMA). The City has a self-insured retention of \$500,000 per occurrence with statutory limits. Claims are handled by a third-party administrator, with litigated cases being handled by specially-appointed counsel. Funds for this division are collected through premiums from respective departments based on a percentage of personnel costs and claims history. The Risk Manager supervises the administration of this program.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 114,297 | \$ 120,789 | \$ 156,863 |
| Maintenance & Operations | 2,094,152 | 1,452,000 | 2,356,000 |
| Program Total | <hr/> 2,208,449 | <hr/> 1,572,789 | <hr/> 2,512,863 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Public Risk Manager | 1.00 | 0.00 | 0.00 |
| Risk Specialist/Emergency Coord. | 0.00 | 0.00 | 1.00 |
| Legal/Risk Specialist | 0.00 | 0.00 | 0.00 |
| Total | <hr/> 1.00 | <hr/> 0.00 | <hr/> 1.00 |



Expenditures and Appropriations

Fund
Department
Program

250 Insurance Reserve
19 Insurance Reserve
1901 Workers' Compensation

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 76,657 | \$ 72,276 | \$ 92,830 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 24,801 | 29,619 | 11,858 |
| 4032 | Medicare | 1,244 | 1,048 | 1,346 |
| 4034 | Compensation Insurance | 0 | 838 | 1,077 |
| 4036 | Unemployment Insurance | 0 | 217 | 278 |
| 4039 | PERS - POB Contribution | 6,807 | 7,950 | 8,819 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 26,921 |
| 4044 | Deferred Compensation Contributor | 1,306 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 3,482 | 8,841 | 10,734 |
| | Total Personnel Services | 114,297 | 120,789 | 156,863 |
| 4151 | Operating Supplies | \$ 0 | \$ 2,000 | \$ 2,000 |
| 4420 | Excess Workers Comp Insurance | 188,352 | 221,000 | 221,000 |
| 4453 | Vehicle Rental | 13,200 | 13,200 | 13,200 |
| 4529 | Claims Expense | 1,781,850 | 1,100,000 | 2,000,000 |
| 4568 | Workers' Compensation Admin | 90,951 | 96,000 | 100,000 |
| 4618 | Cost Allocation | 19,800 | 19,800 | 19,800 |
| | Total Maintenance & Operations | 2,094,152 | 1,452,000 | 2,356,000 |
| | GRAND TOTAL | 2,208,449 | 1,572,789 | 2,512,863 |



Fund 250 Insurance Reserve
Department 19 Insurance Reserve
Program 1902 Liability

Program Summary

Program Description

Liability insurance coverage is provided by the Independent Cities Risk Management Authority (ICRMA). The City has a self-insured retention of \$250,000 per claim with limits of \$10 million. Claims administration and Risk Management administration are handled by the City Attorney's Office. Funds for this division are collected through premiums from respective departments based on claims payment history and total payroll.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 347,127 | \$ 280,679 | \$ 274,518 |
| Maintenance & Operations | 3,164,170 | 3,954,174 | 4,151,745 |
| Program Total | <hr/> 3,511,298 | <hr/> 4,234,853 | <hr/> 4,426,263 |

| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|-----------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Assistant City Attorney | 1.00 | 1.00 | 1.00 |
| Legal Clerk | 1.00 | 1.00 | 0.00 |
| Part Time Positions: | | | |
| Office Clerk I | 1.50 | 1.50 | 0.00 |
| Legal Intern | 0.00 | 0.00 | 1.00 |
| Total | <hr/> 3.50 | <hr/> 3.50 | <hr/> 2.00 |



Expenditures and Appropriations

Fund
Department
Program

250 Insurance Reserve
19 Insurance Reserve
1902 Liability

| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council |
|--------------------------------|------------------------------------|-------------------|-------------------|--------------------|
| | | | | Adopted 2020-21 |
| 4001 | Salaries Full Time | \$ 205,286 | \$ 149,597 | \$ 151,303 |
| 4002 | Salaries Part Time | 1,829 | 6,760 | 7,280 |
| 4014 | Salaries Sick Leave Payouts | 0 | 5,754 | 0 |
| 4015 | Salaries Vacation Payouts | 2,177 | 2,877 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 81,535 | 78,177 | 32,978 |
| 4032 | Medicare | 3,237 | 2,441 | 2,475 |
| 4034 | Compensation Insurance | 7,044 | 6,451 | 6,530 |
| 4036 | Unemployment Insurance | 684 | 469 | 476 |
| 4037 | PARS | 27 | 101 | 109 |
| 4039 | PERS - POB Contribution | 24,021 | 16,456 | 14,374 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 43,878 |
| 4044 | Deferred Compensation Contribution | 3,610 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 17,677 | 11,596 | 12,115 |
| Total Personnel Services | | 347,127 | 280,679 | 274,518 |
| 4051 | Contract Services | \$ 250,838 | \$ 150,000 | \$ 150,000 |
| 4056 | Dept Based Legal Contract Services | 0 | 15,000 | 15,000 |
| 4059 | Dept Claims & Settlements | 3,415 | 200,000 | 165,000 |
| 4060 | Personnel Legal Contract Services | 83,613 | 20,000 | 20,000 |
| 4070 | Criminal Prosecution | 3,519 | 0 | 5,000 |
| 4074 | Receiverships | 30,901 | 0 | 30,000 |
| 4302 | Legal Advertising | 0 | 300 | 300 |
| 4406 | Commercial Crime Bond | 0 | 2,500 | 2,500 |
| 4407 | Liability Insurance | 1,609,745 | 1,900,000 | 2,100,000 |
| 4409 | Boiler Insurance | 0 | 2,688 | 3,000 |
| 4411 | Property Insurance | 0 | 53,283 | 54,000 |
| 4506 | Claims Payment Liability | 646,242 | 500,000 | 500,000 |
| 4522 | Legal Expense Liability | 322,325 | 1,000,000 | 1,000,000 |
| 4523 | Loss Prevention Expense | 0 | 2,000 | 2,000 |
| 4529 | Claims Expense | 15,849 | 50,000 | 50,000 |
| 4543 | Unemployment Insurance Pymt. | 13,070 | 25,000 | 25,000 |
| 4615 | Liability Insurance Allocation | 12,084 | 13,603 | 10,145 |
| 4618 | Cost Allocation | 19,800 | 19,800 | 19,800 |
| 4996 | Pension Expense-Misc. | 152,772 | 0 | 0 |
| Total Maintenance & Operations | | 3,164,170 | 3,954,174 | 4,151,745 |
| GRAND TOTAL | | 3,511,298 | 4,234,853 | 4,426,263 |



Fund 600 Equipment
Department 31 Maintenance
Program 3103 Equipment Maintenance

Program Summary

Program Description

The Equipment Division is responsible for the maintenance and administration of the City's motorized vehicle and equipment fleet. Routine responsibilities include: budget preparation; vehicle assignment and replacement; procurement and disposal; computerized vehicle costing and life cycle analysis; preventive maintenance program, vehicle emission testing, major overhaul and repairs; underground fuel storage tank monitoring; coordination of compliance with state and county laws that affect the operation of the city fleet; contract services; liability loss prevention; and employee development and training. The Equipment Division also provides appropriate maintenance records reflecting the service as well as the safe operating condition of city owned equipment.

| <u>Expenditure Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|----------------------------|--------------------------|--------------------------|--|
| Personnel Services | \$ 406,513 | \$ 426,433 | \$ 416,587 |
| Contract Services | 53,463 | 50,000 | 45,000 |
| Maintenance & Operations | 1,471,084 | 1,001,998 | 1,050,133 |
| Operating Transfers | 0 | 0 | 600,000 |
| | 107,215 | 540,000 | 330,000 |
| Program Total | <hr/> 2,038,275 | <hr/> 2,018,431 | <hr/> 2,441,720 |

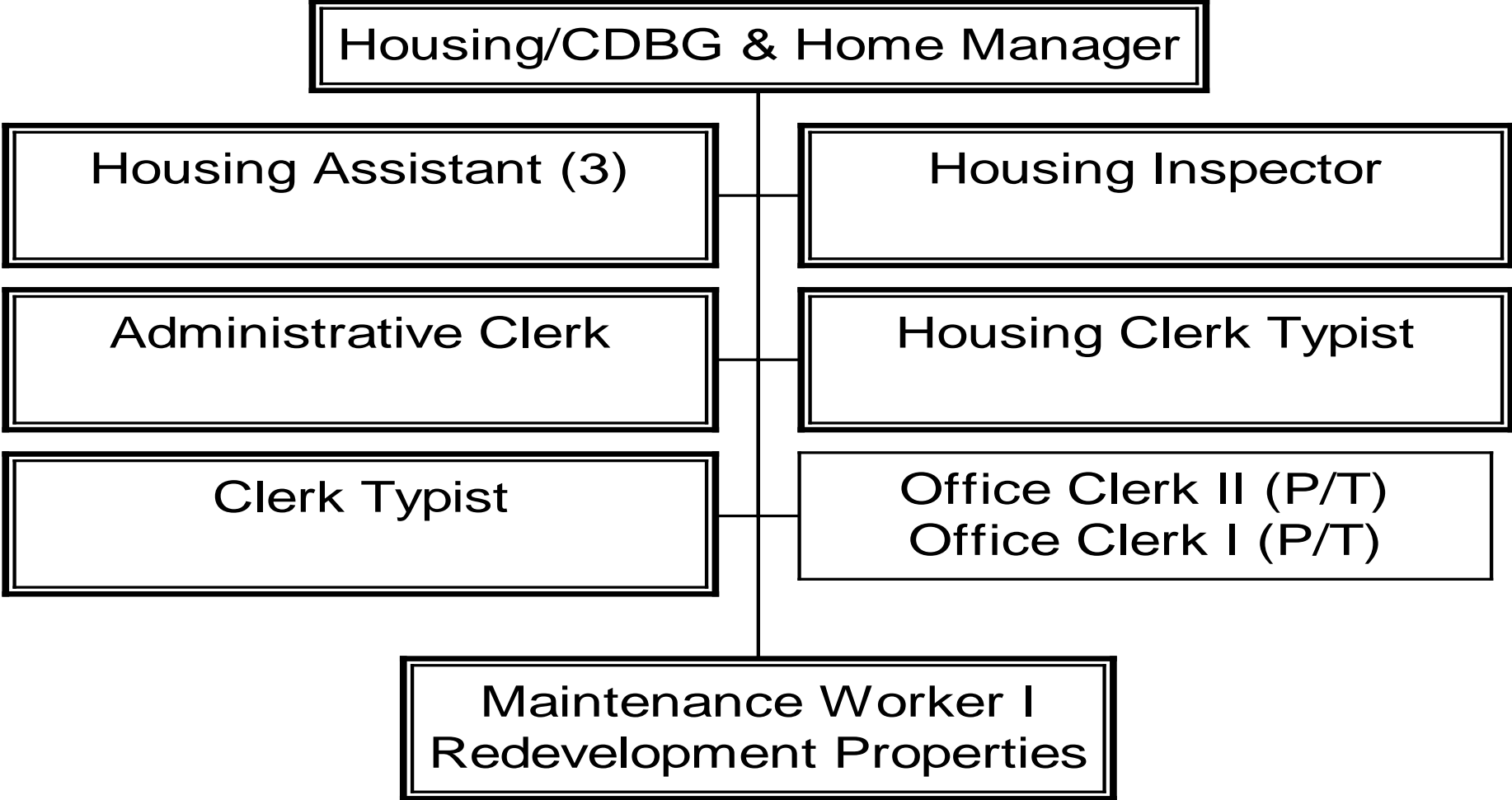
| <u>Personnel Summary</u> | <u>Actual</u> 2018-19 | <u>Budget</u> 2019-20 | <u>City Council</u> <u>Adopted</u> 2020-21 |
|--------------------------|--------------------------|--------------------------|--|
| Full Time Positions: | | | |
| Master Mechanic | 0.65 | 0.65 | 0.65 |
| Equipment Mechanic III | 0.80 | 0.80 | 0.80 |
| Equipment Mechanic I | 0.80 | 0.80 | 0.80 |
| Mechanic | 0.80 | 0.80 | 0.80 |
| Total | <hr/> 3.05 | <hr/> 3.05 | <hr/> 3.05 |



Expenditures and Appropriations

| Fund Department Program | | 600 Equipment 31 Maintenance 3103 Equipment Maintenance | | |
|-------------------------------|---|---|-------------------|------------------------------------|
| Object Number | Description | Actual 2018-19 | Budget 2019-20 | City Council Adopted 2020-21 |
| 4001 | Salaries Full Time | \$ 228,020 | \$ 228,450 | \$ 229,118 |
| 4010 | Salaries Overtime | 2,166 | 3,000 | 3,000 |
| 4014 | Salaries Sick Leave Payouts | 0 | 1,452 | 0 |
| 4015 | Salaries Vacation Payouts | 1,303 | 1,815 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 101,101 | 114,076 | 46,016 |
| 4032 | Medicare | 3,272 | 3,523 | 3,538 |
| 4034 | Compensation Insurance | 24,900 | 26,089 | 22,446 |
| 4036 | Unemployment Insurance | 660 | 685 | 687 |
| 4039 | PERS - POB Contribution | 24,160 | 25,129 | 21,766 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 66,444 |
| 4045 | Health Insurance Benefits Misc | 20,931 | 22,214 | 23,572 |
| | Total Personnel Services | 406,513 | 426,433 | 416,587 |
| 4051 | Contract Services | \$ 53,463 | \$ 50,000 | \$ 45,000 |
| | Total Contract Services | 53,463 | 50,000 | 45,000 |
| 4151 | Operating Supplies | \$ 2,714 | \$ 3,000 | \$ 3,000 |
| 4161 | Uniforms & Safety Equipment | 5,933 | 7,000 | 7,000 |
| 4200 | Collision Repair | 117,433 | 120,000 | 120,000 |
| 4201 | Repair & Maintenance Supplies | 99,827 | 85,000 | 75,000 |
| 4206 | Parts | 241,297 | 220,000 | 220,000 |
| 4251 | Small Tools & Minor Equipment | 3,284 | 3,500 | 3,500 |
| 4255 | Tires | 36,811 | 40,000 | 40,000 |
| 4305 | Telephone | 1,646 | 3,000 | 3,000 |
| 4453 | Vehicle Rental | 29,676 | 29,680 | 29,680 |
| 4514 | Gasoline & Oil | 401,584 | 400,000 | 450,000 |
| 4518 | Training | 0 | 3,000 | 3,000 |
| 4544 | Utilities | 4,665 | 12,000 | 13,000 |
| 4599 | Depreciation Expense | 195,265 | 0 | 0 |
| 4615 | Liability Insurance Allocation | 28,332 | 29,306 | 35,829 |
| 4618 | Cost Allocation | 46,512 | 46,512 | 47,124 |
| 4996 | Pension Expense-Misc (by Function) | 256,106 | 0 | 0 |
| | Total Maintenance & Operations | 1,471,084 | 1,001,998 | 1,050,133 |
| 4610 | Operating Transfers Out | \$ 0 | \$ 0 | \$ 600,000 |
| | Total Operating Transfers | 0 | 0 | 600,000 |
| 4730 | Improvements other than Building | \$ 38,018 | \$ 40,000 | \$ 30,000 |
| 4740 | Machinery & Equipment | 69,196 | 500,000 | 300,000 |
| | Total Capital Outlay | 107,215 | 540,000 | 330,000 |
| | GRAND TOTAL | 2,038,275 | 2,018,431 | 2,441,720 |

Housing





Fund
Department

810 Section 8 Administrative
44 Housing

Program Summary

Program Description

The Department of Housing and Community Development is responsible for administering the City's Section 8 Housing Programs under the U. S. Department of Housing and Urban Development (HUD). These programs include the Section 8 Housing Choice Voucher Program, Family Self-Sufficiency Program, as well as the portable program.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Personnel Services | \$ 958,697 | \$ 547,500 | \$ 601,039 |
| Contract Services | 26,460 | 30,000 | 30,000 |
| Maintenance & Operations | 246,908 | 227,320 | 246,083 |
| Program Total | 1,232,065 | 804,820 | 877,122 |

| <u>Personnel Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|-----------------------------|---------------------------------|---------------------------------|---|
| Full Time Positions: | | | |
| Director of Housing | 0.75 | 0.00 | 0.00 |
| Housing/CDBG & Home Manager | 0.00 | 0.25 | 0.35 |
| Housing Inspector | 0.80 | 0.20 | 0.20 |
| Housing Assistant | 2.00 | 2.00 | 3.00 |
| Housing Clerk Typist | 1.00 | 0.00 | 0.00 |
| Administrative Clerk | 1.00 | 0.70 | 0.70 |
| Clerk Typist | 0.90 | 1.20 | 0.50 |
| Part-Time Positions: | | | |
| Office Clerk I | 0.00 | 1.00 | 1.00 |
| Office Clerk II | 2.00 | 1.00 | 1.00 |
| Total | 8.45 | 6.35 | 6.75 |



Expenditures and Appropriations

**Fund
Department
Program**

**810 Section 8 Administrative
44 Housing
4401 General Administration**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 592,418 | \$ 260,671 | \$ 291,446 |
| 4002 | Salaries Part Time | 50,253 | 54,670 | 54,670 |
| 4010 | Salaries Overtime | 2,113 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 6,297 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 162,045 | 143,103 | 61,724 |
| 4032 | Medicare | 8,997 | 4,715 | 5,244 |
| 4034 | Compensation Insurance | 17,628 | 6,962 | 7,469 |
| 4036 | Unemployment Insurance | 1,488 | 946 | 1,038 |
| 4037 | PARS | 69 | 820 | 820 |
| 4039 | PERS - POB Contribution | 61,185 | 34,687 | 32,881 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 100,374 |
| 4044 | Deferred Compensation Contribution | 3,293 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 52,912 | 40,926 | 42,373 |
| | Total Personnel Services | 958,697 | 547,500 | 601,039 |
| 4051 | Contract Services | \$ 26,460 | \$ 30,000 | \$ 30,000 |
| | Total Contract Services | 26,460 | 30,000 | 30,000 |
| 4115 | Copier Print Services | \$ 4,141 | \$ 4,000 | \$ 7,400 |
| 4120 | Banking Fees | 1,599 | 1,200 | 1,800 |
| 4151 | Operating Supplies | 5,694 | 3,000 | 5,500 |
| 4161 | Uniforms & Safety Equipment | 0 | 200 | 260 |
| 4302 | Legal Advertising | 160 | 200 | 200 |
| 4304 | Postage | 7,039 | 5,000 | 9,500 |
| 4305 | Telephone | 371 | 250 | 500 |
| 4453 | Vehicle Rental | 6,000 | 6,000 | 6,000 |
| 4510 | Dues & Subscriptions | 0 | 0 | 1,600 |
| 4528 | Late Charges | 0 | 500 | 0 |
| 4542 | Travel, Conference & Meetings | 10 | 500 | 1,000 |
| 4594 | Admin Fees Paid - Voucher | 15,535 | 13,500 | 17,808 |
| 4615 | Liability Insurance Allocation | 41,815 | 28,422 | 29,967 |
| 4618 | Cost Allocation | 164,544 | 164,548 | 164,548 |
| | Total Maintenance & Operations | 246,908 | 227,320 | 246,083 |
| | GRAND TOTAL | 1,232,065 | 804,820 | 877,122 |



Fund
Department
Program

815 Section 8 - In House
44 Housing
4410 Housing Assistance Payments

Program Summary

Program Description

The In-House assistance program disburses housing assistance payments to the landlords of 686 clients. These are clients who have received a voucher from the City of Hawthorne Housing Authority under a contract with HUD.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Contract Services | \$ 5,506,151 | \$ 5,483,930 | \$ 5,853,984 |
| Total Contract Services | <hr/> 5,506,151 | <hr/> 5,483,930 | <hr/> 5,853,984 |
| Program Total | <hr/> 5,506,151 | <hr/> 5,483,930 | <hr/> 5,853,984 |



Expenditures and Appropriations

Fund
Department
Program

815 Section 8 - In House
44 Housing
4410 Housing Assistance Payments

| <u>Object</u> <u>Number</u> | <u>Description</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|--------------------------------|-------------------------|---------------------------------|---------------------------------|---|
| 4590 | Housing Voucher | \$ 5,506,151 | \$ 5,483,930 | \$ 5,853,984 |
| | Total Contract Services | <hr/> 5,506,151 | <hr/> 5,483,930 | <hr/> 5,853,984 |
| | GRAND TOTAL | <hr/> 5,506,151 | <hr/> 5,483,930 | <hr/> 5,853,984 |



Fund
Department
Program

820 Section 8 - Portables
44 Housing
4410 Housing Assistance Payments

Program Summary

Program Description

The Portables program disburses housing assistance payments to landlords for over 800 housing clients. The Housing Choice Vouchers originated in another jurisdiction and the participants moved into the City of Hawthorne. The City receives over 100 new portables each year.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| Contract Services | \$ 3,357,884 | \$ 3,200,000 | \$ 4,066,543 |
| Program Total | <u>3,357,884</u> | <u>3,200,000</u> | <u>4,066,543</u> |



Expenditures and Appropriations

Fund
Department
Program

820 Section 8 - Portables
44 Housing
4410 Housing Assistance Payments

| <u>Object</u> <u>Number</u> | <u>Description</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | City Council <u>Adopted</u> <u>2020-21</u> |
|--------------------------------|-------------------------|---------------------------------|---------------------------------|--|
| 4590 | Housing Voucher | \$ 3,357,884 | \$ 3,200,000 | \$ 4,066,543 |
| | Total Contract Services | <u>3,357,884</u> | <u>3,200,000</u> | <u>4,066,543</u> |
| | GRAND TOTAL | <u>3,357,884</u> | <u>3,200,000</u> | <u>4,066,543</u> |



Fund
Department

475 Debt Serv-CFD I (Hawthorne Mall)
46 Redevelopment
4601 General Administration

Program Summary

Program Description

This fund accounts for the debt service payments on the Special Tax Bonds issued in 1995 to refund the Parking Authority Lease Revenue Bonds associated with Project Area I.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| General Administration | \$ 22,614 | \$ 21,504 | \$ 0 |
| Debt Service | 936,438 | 967,720 | 0 |
| Program Total | <u>959,052</u> | <u>989,224</u> | <u>0</u> |



Expenditures and Appropriations

Fund
Department
Program

475 Debt Serv-CFD I (Hawthorne Mall)
46 Redevelopment
4601 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 16,795 | \$ 15,000 | \$ 0 |
| 4058 | Paying Agent Fee | 5,315 | 6,000 | 0 |
| | Total Contract Services | <hr/> 22,110 | <hr/> 21,000 | <hr/> 0 |
| 4618 | Cost Allocation | \$ 504 | \$ 504 | \$ 0 |
| | Total Maintenance & Operations | <hr/> 504 | <hr/> 504 | <hr/> 0 |
| | GRAND TOTAL | <hr/> 22,614 | <hr/> 21,504 | <hr/> 0 |



Expenditures and Appropriations

Fund
Department
Program

475 Debt Serv-CFD I (Hawthorne Mall)
46 Redevelopment
4605 Debt Service/Principal & Interest

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4820 | Principal - Debt Service | \$ 830,000 | \$ 895,000 | \$ 0 |
| 4835 | Interest - Debt Service | 106,438 | 72,720 | 0 |
| | Total Maintenance & Operations | 936,438 | 967,720 | 0 |
| | GRAND TOTAL | 936,438 | 967,720 | 0 |



Fund
Department
Program

444 Debt Service - 1997 COP
83 Hawthorne Public Financing Authority
8301 Hawthorne Public Financing Authority

Program Summary

Program Description

The Hawthorne Public Financing Authority was formed in 1992 for the purpose of issuing debt to finance capital improvements throughout the City. In 1992, the Authority issued \$10 million in Certificates of Participation to provide financing for acquisitions, construction, and improvements within the City. In 1997, these certificates were refunded by the 1997 Certificate of Participation. Funds are transferred from the General Fund to make the debt service payments.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Debt Service | \$ 711,155 | \$ 728,305 | \$ 727,334 |
| Program Total | <u>711,155</u> | <u>728,305</u> | <u>727,334</u> |

Expenditures and Appropriations



Fund
Department
Program

444 Debt Service - 1997 COP
83 Hawthorne Public Financing Authority
8301 Hawthorne Public Financing Authority

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 2,420 | \$ 5,000 | \$ 5,000 |
| 4058 | Paying Agent Fee | 2,662 | 4,200 | 4,200 |
| | Total Contract Services | 5,082 | 9,200 | 9,200 |
| 4618 | Cost Allocation | \$ 204 | \$ 204 | \$ 204 |
| 4820 | Prinicipal- Debt Service | 582,744 | 608,203 | 633,172 |
| 4835 | Interest- Debt Service | 123,125 | 110,698 | 84,758 |
| | Total Maintenance & Operations | 706,073 | 719,105 | 718,134 |
| | GRAND TOTAL | 711,155 | 728,305 | 727,334 |



Fund
Department
Program

461 Recognized Obligation Ret Fund - Area II
46 Redevelopment
4601 General Administration

Program Summary

Program Description

Redevelopment Project Area II was created in 1984 for the purpose of real estate development and revitalization. The area encompasses 960 acres in the south west area of the City adjacent to the 405 freeway and is zoned mainly for retail and commercial with some reservations for low- to moderate- income housing needs.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 122,740 | \$ 74,502 | \$ 59,312 |
| Contract Services | 109,771 | 120,000 | 158,000 |
| Maintenance & Operations | 1,107,577 | 1,565,384 | 1,568,319 |
| Operating Transfers | 4,195,224 | 0 | 0 |
| Program Total | 5,535,312 | 1,759,886 | 1,785,631 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|-------------------------------|---------------------------|---------------------------|---|
| Full Time Positions: | | | |
| City Manager | 0.10 | 0.10 | 0.00 |
| Director of Public Works | 0.00 | 0.00 | 0.04 |
| Director of Building & Safety | 0.00 | 0.00 | 0.00 |
| Deputy City Clerk | 0.10 | 0.10 | 0.00 |
| City Attorney | 0.10 | 0.10 | 0.05 |
| Director of Finance | 0.10 | 0.10 | 0.05 |
| Accounting Supervisor | 0.10 | 0.10 | 0.00 |
| Accountant I | 0.10 | 0.10 | 0.00 |
| Accountant II | 0.00 | 0.00 | 0.04 |
| Accounting Technician | 0.00 | 0.00 | 0.10 |
| Total | 0.60 | 0.60 | 0.28 |



Expenditures and Appropriations

**Fund
Department
Program**

**461 Recognized Obligation Ret Fund - Area II
46 Redevelopment
4601 General Administration
112 Project Area II**

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 70,465 | \$ 41,081 | \$ 33,966 |
| 4010 | Salaries Overtime | 55 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 2,213 | 825 | 0 |
| 4015 | Salaries Vacation Payouts | 2,364 | 1,693 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 31,391 | 21,468 | 7,403 |
| 4032 | Medicare | 1,192 | 643 | 532 |
| 4034 | Compensation Insurance | 2,748 | 1,175 | 1,091 |
| 4036 | Unemployment Insurance | 252 | 123 | 102 |
| 4039 | PERS - POB Contribution | 8,199 | 4,519 | 3,227 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 9,850 |
| 4044 | Deferred Compensation Contribution | 137 | 0 | 500 |
| 4045 | Health Insurance Benefits Misc | 3,723 | 2,975 | 2,641 |
| | Total Personnel Services | 122,740 | 74,502 | 59,312 |
| 4051 | Contract Services | \$ 66,746 | \$ 80,000 | \$ 100,000 |
| 4052 | Auditing | 5,050 | 10,000 | 20,000 |
| 4057 | Legal Service | 37,975 | 30,000 | 38,000 |
| | Total Contract Services | 109,771 | 120,000 | 158,000 |
| 4120 | Banking Fees | \$ 0 | \$ 2,000 | \$ 5,000 |
| 4302 | Legal Advertising | 0 | 500 | 1,000 |
| 4615 | Liability Insurance Allocation | 3,132 | 3,264 | 2,699 |
| 4618 | Cost Allocation | 19,620 | 19,620 | 19,620 |
| 4630 | Tax Increment Reimbursement | 739,180 | 550,000 | 550,000 |
| 4631 | Mello-Roos Rebates | 345,645 | 100,000 | 100,000 |
| 4632 | Sales Tax Rebates | 0 | 380,000 | 380,000 |
| 4633 | Tax Rebates | 0 | 510,000 | 510,000 |
| | Total Maintenance & Operations | 1,107,577 | 1,565,384 | 1,568,319 |
| 4610 | Operating Transfer Out | \$ 4,195,224 | \$ 0 | \$ 0 |
| | Total Operating Transfers Out | 4,195,224 | 0 | 0 |
| | GRAND TOTAL | 5,535,312 | 1,759,886 | 1,785,631 |



Fund
Department
Program

464 Grevillea Property Fund
47 Successor Agency of the Haw Redev Agency
4715 Properties

Program Summary

Program Description

The Redevelopment Agency owns eight (8) residential rental units on Grevillea Avenue in the City of Hawthorne. This fund accounts for the rents received and operating costs of the rental units.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 92,731 | \$ 73,017 | \$ 43,150 |
| Maintenance & Operations | 20,368 | 10,946 | 18,419 |
| Program Total | 113,099 | 83,963 | 61,569 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>Adopted 2020-21</u> |
|--------------------------|---------------------------|---------------------------|----------------------------|
| Full Time Positions: | | | |
| Director of Housing | 0.10 | 0.00 | 0.00 |
| Housing/CDBG & Home Mgr | 0.00 | 0.10 | 0.05 |
| Housing Administrator | 0.10 | 0.00 | 0.00 |
| Housing Inspector | 0.00 | 0.20 | 0.10 |
| Administrative Clerk | 0.00 | 0.05 | 0.05 |
| Maintenance Worker I | 0.40 | 0.10 | 0.10 |
| Total | 0.60 | 0.45 | 0.30 |



Expenditures and Appropriations

Fund
Department
Program

464 Housing
47 Successor Agency of the Haw Redev Agency
4715 Properties

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|----------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 63,251 | \$ 39,539 | \$ 21,922 |
| 4010 | Salaries Overtime | 13 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 840 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 14,046 | 20,427 | 4,586 |
| 4032 | Medicare | 858 | 617 | 341 |
| 4034 | Compensation Insurance | 3,876 | 3,568 | 2,010 |
| 4036 | Unemployment Insurance | 132 | 119 | 66 |
| 4039 | PERS - POB Contribution | 4,108 | 4,349 | 2,083 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 6,357 |
| 4044 | Deferred Compensation Contributi | 439 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 5,167 | 4,398 | 2,785 |
| Total Personnel Services | | 92,731 | 73,017 | 43,150 |
| 4202 | Building Maintenance | \$ 6,246 | \$ 0 | \$ 7,400 |
| 4453 | Vehicle Rental | 2,700 | 2,700 | 0 |
| 4544 | Utilities | 3,538 | 0 | 2,500 |
| 4615 | Liability Insurance Allocation | 1,404 | 1,766 | 2,039 |
| 4618 | Cost Allocation | 6,480 | 6,480 | 6,480 |
| Total Maintenance & Operations | | 20,368 | 10,946 | 18,419 |
| GRAND TOTAL | | 113,099 | 83,963 | 61,569 |



Fund
Department
Program

465 Gale Avenue Property Fund-11605
47 Successor Agency of the Haw Redev Agency
4715 Properties

Program Summary

Program Description

The Redevelopment Agency owns twenty Seven (27) residential rental units on Gale Avenue in the City of Hawthorne. This fund accounts for the rents received and operating costs of the rental units.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 8,904 | \$ 22,138 | \$ 90,401 |
| Maintenance & Operations | 17,928 | 28,240 | 19,586 |
| Program Total | 26,833 | 50,378 | 109,987 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>Adopted 2020-21</u> |
|--------------------------|---------------------------|---------------------------|----------------------------|
| Full Time Positions: | | | |
| Administrative Clerk | 0.00 | 0.05 | 0.00 |
| Maintenance Worker I | 0.00 | 0.20 | 0.00 |
| Total | 0.00 | 0.25 | 0.00 |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

465 Gale Avenue Property Fund-11605
47 Successor Agency of the Haw Redev Agency
4715 Properties
730 11605 Gale Avenue

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 6,579 | \$ 11,735 | \$ 47,836 |
| 4010 | Salaries - Overtime | 7 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up | 1,426 | 5,897 | 10,235 |
| 4032 | Medicare | 88 | 181 | 747 |
| 4034 | Compensation Insurance | 0 | 1,126 | 4,255 |
| 4036 | Unemployment Insurance | 0 | 35 | 144 |
| 4039 | PERS - POB Contribution | 650 | 1,291 | 4,544 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 13,872 |
| 4044 | Deferred Compensation Contrib | 0 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 154 | 1,873 | 5,768 |
| Total Personnel Services | | 8,904 | 22,138 | 90,401 |
| 4161 | Uniforms & Safety Equipment | \$ 0 | \$ 0 | \$ 150 |
| 4202 | Building Maintenance | 11,059 | 20,000 | 10,000 |
| 4453 | Vehicle Rental | 0 | 0 | 2,000 |
| 4544 | Utilities | 3,629 | 5,000 | 4,000 |
| 4615 | Liability Insurance Allocation | 0 | 0 | 196 |
| 4618 | Cost Allocation | 3,240 | 3,240 | 3,240 |
| Total Maintenance & Operations | | 17,928 | 28,240 | 19,586 |
| GRAND TOTAL | | 26,833 | 50,378 | 109,987 |



Fund
Department
Program

466 Gale Avenue Property Fund-11529
47 Successor Agency of the Haw Redev Agency
4715 Propeties

Program Summary

Program Description

The Redevelopment Agency owns twenty Seven (27) residential rental units on Gale Avenue in the City of Hawthorne. This fund accounts for the rents received and operating costs of the rental units.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 155,529 | \$ 159,508 | \$ 112,609 |
| Maintenance & Operations | 35,593 | 27,497 | 37,699 |
| Program Total | 191,122 | 187,005 | 150,308 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>Adopted 2020-21</u> |
|-----------------------------|---------------------------|---------------------------|----------------------------|
| Full Time Positions: | | | |
| Director of Housing | 0.15 | 0.00 | 0.00 |
| Housing/CDBG & Home Manager | 0.00 | 0.15 | 0.00 |
| Housing Administrator | 0.10 | 0.00 | 0.00 |
| Administrative Clerk | 0.00 | 0.10 | 0.00 |
| Housing Inspector | 0.00 | 0.30 | 0.00 |
| Maintenance Worker I | 0.50 | 0.40 | 0.00 |
| Clerk Typist | 0.10 | 0.30 | 0.00 |
| Total | 0.85 | 1.25 | 0.00 |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

466 Gale Avenue Property Fund-11529
47 Successor Agency of the Haw Redev Agency
4715 Propeties
731 11529 Gale Avenue

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 106,930 | \$ 86,004 | \$ 59,176 |
| 4010 | Salaries Overtime | 25 | 0 | 0 |
| 4014 | Salaries Sick Leave Payouts | 1,259 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 25,449 | 44,473 | 12,514 |
| 4032 | Medicare | 1,443 | 1,342 | 922 |
| 4034 | Compensation Insurance | 4,788 | 6,899 | 5,012 |
| 4036 | Unemployment Insurance | 180 | 258 | 178 |
| 4039 | PERS - POB Contribution | 7,519 | 9,460 | 5,622 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 17,161 |
| 4044 | Deferred Compensation Contribu | 659 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 7,277 | 11,072 | 9,024 |
| | Total Personnel Services | 155,529 | 159,508 | 112,609 |
| 4151 | Operating Supplies | \$ 0 | \$ 10,000 | \$ 2,000 |
| 4202 | Building Maintenance | 16,447 | 0 | 10,000 |
| 4453 | Vehicle Rental | 2,700 | 2,700 | 0 |
| 4544 | Utilities | 7,530 | 6,000 | 15,800 |
| 4615 | Liability Insurance Allocation | 2,436 | 2,317 | 3,419 |
| 4618 | Cost Allocation | 6,480 | 6,480 | 6,480 |
| | Total Maintenance & Operations | 35,593 | 27,497 | 37,699 |
| | GRAND TOTAL | 191,122 | 187,005 | 150,308 |



**Fund
Department
Program**

**467 Gale Avenue Property Fund-11537
47 Successor Agency of the Haw Redev Agency
4715 Properties**

Program Summary

Program Description

The Redevelopment Agency owns twenty Seven (27) residential rental units on Gale Avenue in the City of Hawthorne. This fund accounts for the rents received and operating costs of the rental units.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 5,586 | \$ 12,808 | \$ 26,516 |
| Maintenance & Operations | 12,459 | 19,240 | 22,463 |
| Program Total | 18,046 | 32,048 | 48,979 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>Adopted 2020-21</u> |
|-----------------------------|---------------------------|---------------------------|----------------------------|
| Full Time Positions: | | | |
| Housing/CDBG & Home Manager | 0.00 | 0.00 | 0.05 |
| Administrative Clerk | 0.00 | 0.05 | 0.05 |
| Maintenance Worker I | 0.00 | 0.10 | 0.10 |
| Total | 0.00 | 0.15 | 0.20 |



Expenditures and Appropriations

Fund
Department
Program
Sub-Program

467 Gale Avenue Property Fund-11537
47 Successor Agency of the Haw Redev Agency
4715 Properties
732 11537 Gale Avenue

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|---|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries Full Time | \$ 4,038 | \$ 6,912 | \$ 13,142 |
| 4010 | Salaries Overtime | 7 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up (EPMC) | 948 | 3,377 | 2,673 |
| 4032 | Medicare | 56 | 106 | 203 |
| 4034 | Compensation Insurance | 0 | 575 | 845 |
| 4036 | Unemployment Insurance | 0 | 21 | 39 |
| 4039 | PERS - POB Contribution | 384 | 760 | 1,248 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 3,811 |
| 4044 | Deferred Compensation Contribu | 0 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 154 | 1,057 | 1,555 |
| | Total Personnel Services | 5,586 | 12,808 | 26,516 |
| 4161 | Uniforms & Safety Equipment | \$ 0 | \$ 0 | \$ 100 |
| 4202 | Building Maintenance | 6,618 | 12,000 | 10,000 |
| 4305 | Telephone | 0 | 0 | 500 |
| 4453 | Vehicle Rental | 0 | 0 | 2,000 |
| 4544 | Utilities | 2,601 | 4,000 | 6,500 |
| 4615 | Liability Insurance Allocation | 0 | 0 | 123 |
| 4618 | Cost Allocation | 3,240 | 3,240 | 3,240 |
| | Total Maintenance & Operations | 12,459 | 19,240 | 22,463 |
| | GRAND TOTAL | 18,046 | 32,048 | 48,979 |



**Fund
Department
Program**

**468 Truro Avenue Property Fund
47 Successor Agency of the Haw Redev Agency
4715 Properties**

Program Summary

Program Description

The Redevelopment Agency owns three (3) residential rental units on Truro Avenue in the City of Hawthorne. This fund accounts for the rents received and operating costs of the rental units.

| <u>Expenditure Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------------|---------------------------|---------------------------|---|
| Personnel Services | \$ 46,500 | \$ 114,625 | \$ 128,215 |
| Maintenance & Operations | 10,436 | 19,542 | 21,803 |
| Program Total | 56,936 | 134,167 | 150,018 |

| <u>Personnel Summary</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>Adopted 2020-21</u> |
|-----------------------------|---------------------------|---------------------------|----------------------------|
| Full Time Positions: | | | |
| Housing/CDBG & Home Manager | 0.00 | 0.00 | 0.15 |
| Maintenance Worker I | 0.10 | 0.20 | 0.20 |
| Housing Inspector | 0.00 | 0.30 | 0.30 |
| Administrative Clerk | 0.00 | 0.05 | 0.05 |
| Clerk Typist | 0.00 | 0.50 | 0.25 |
| Total | 0.10 | 1.05 | 0.95 |



Expenditures and Appropriations

Fund
Department
Program

468 Truro Avenue Property Fund
47 Successor Agency of the Haw Redev Agency
4715 Properties

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|--------------------------------|---------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4001 | Salaries - Full Time | \$ 30,493 | \$ 61,083 | \$ 68,276 |
| 4010 | Salaries - Overtime | 9 | 0 | 0 |
| 4031 | PERS Retirement & Pick-Up | 11,015 | 31,685 | 14,689 |
| 4032 | Medicare | 425 | 954 | 1,067 |
| 4034 | Compensation Insurance | 516 | 4,930 | 5,555 |
| 4036 | Unemployment Insurance | 12 | 183 | 205 |
| 4039 | PERS - POB Contribution | 3,085 | 6,719 | 6,486 |
| 4040 | PERS - 2019 POB Contribution | 0 | 0 | 19,800 |
| 4044 | Deferred Compensation Contribut | 0 | 0 | 3,000 |
| 4045 | Health Insurance Benefits Misc | 946 | 9,071 | 9,137 |
| Total Personnel Services | | 46,500 | 114,625 | 128,215 |
| 4202 | Building Maintenance | \$ 1,665 | \$ 10,000 | \$ 10,000 |
| 4453 | Vehicle Rental | 600 | 600 | 2,000 |
| 4544 | Utilities | 1,091 | 2,000 | 2,000 |
| 4615 | Liability Insurance Allocation | 600 | 462 | 1,323 |
| 4618 | Cost Allocation | 6,480 | 6,480 | 6,480 |
| Total Maintenance & Operations | | 10,436 | 19,542 | 21,803 |
| GRAND TOTAL | | 56,936 | 134,167 | 150,018 |



Fund
Department

469 Debt Service - 2016 Tab Refnding-1998-2004-2006
46 Redevelopment

Program Summary

Program Description

This fund accounts for principal and interest payments made on the 1998 - 2004 - 2006 Tax Allocation Bonds related to Project Area II. These bonds were refunded by the 2016 Tax Allocation Bond issued in January 2016. The funding for the debt service payments are from tax increment generated from Project Area II.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| General Administration | \$ 5,022 | \$ 14,404 | \$ 14,404 |
| Debt Service | 2,650,950 | 2,678,750 | 2,688,000 |
| Program Total | <u>2,655,972</u> | <u>2,693,154</u> | <u>2,702,404</u> |



Expenditures and Appropriations

Fund
Department
Program

469 Debt Service - Proj Area II - 2016 TABS
46 Redevelopment
4601 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 0 | \$ 6,400 | \$ 6,400 |
| 4058 | Paying Agent Fee | 4,620 | 7,200 | 7,200 |
| | Total Contract Services | <hr/> 4,620 | <hr/> 13,600 | <hr/> 13,600 |
| 4618 | Cost Allocation | \$ 402 | \$ 804 | \$ 804 |
| | Total Maintenance & Operations | <hr/> 402 | <hr/> 804 | <hr/> 804 |
| | GRAND TOTAL | <hr/> 5,022 | <hr/> 14,404 | <hr/> 14,404 |



Expenditures and Appropriations

Fund
Department
Program

469 Debt Service - Proj Area II - 2016 TABS
46 Redevelopment
4605 Debt Service/Principal & Interest

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4820 | Principal - Debt Service | \$ 1,360,000 | \$ 1,415,000 | \$ 1,495,000 |
| 4835 | Interest - Debt Service | 1,290,950 | 1,263,750 | 1,193,000 |
| | Total Maintenance & Operations | 2,650,950 | 2,678,750 | 2,688,000 |
| | GRAND TOTAL | 2,650,950 | 2,678,750 | 2,688,000 |



Fund
Department
Program

470 Debt Serv - Project I - 2001 TAB
46 Redevelopment
4601 Administration

Program Summary

Program Description

This fund accounts for principal and interest payments made on the 2001 Tax Allocation Bonds. The funding for the debt service is from tax increment receipts generated from Project Area I.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| General Administration | \$ 103,508 | \$ 0 | \$ 0 |
| Debt Service | 1,222,031 | 0 | 0 |
| Program Total | <u>1,325,540</u> | <u>0</u> | <u>0</u> |



Expenditures and Appropriations

Fund
Department
Program

470 Debt Serv - Project I - 2001 TAB
46 Redevelopment
4601 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 103,154 | \$ 0 | \$ 0 |
| 4058 | Paying Agent Fee | 300 | 0 | 0 |
| | Total Contract Services | 103,454 | 0 | 0 |
| 4618 | Cost Allocation | \$ 54 | \$ 0 | \$ 0 |
| | Total Maintenance & Operations | 54 | 0 | 0 |
| | GRAND TOTAL | 103,508 | 0 | 0 |



Expenditures and Appropriations

Fund
Department
Program

470 Debt Serv - Project I - 2001 TAB
46 Redevelopment
4605 Debt Service/ Principal & Interest

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4820 | Principal - Debt Service | \$ 1,155,000 | \$ 0 | \$ 0 |
| 4835 | Interest - Debt Service | 67,031 | 0 | 0 |
| | Total Maintenance & Operations | <hr/> 1,222,031 | 0 | 0 |
| | GRAND TOTAL | <hr/> 1,222,031 | 0 | 0 |



Fund
Department

474 Debt Ser - CFD 1999-1(Gateway)
46 Redevelopment
4601 General Administration

Program Summary

Program Description

This fund accounts for debt service payments on the Special Tax Bonds issued in 1991 for the purpose of acquisition and construction of certain facilities in coordination with the development of Project Area II referred to as "Cloverleaf", and refunded in 1999 as CFD 1999-1 for the Gateway Project.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| General Administration | \$ 39,058 | \$ 50,420 | \$ 50,420 |
| Debt Service | 1,847,100 | 1,552,668 | 1,637,782 |
| Program Total | <u>1,886,158</u> | <u>1,603,088</u> | <u>1,688,202</u> |



Expenditures and Appropriations

Fund
Department
Program

474 Debt Serv - CFD 1999-1(Gateway)
46 Redevelopment
4601 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 29,535 | \$ 35,000 | \$ 35,000 |
| 4058 | Paying Agent Fee | 9,103 | 15,000 | 15,000 |
| | Total Contract Services | <u>38,638</u> | <u>50,000</u> | <u>50,000</u> |
| 4618 | Cost Allocation | \$ 420 | \$ 420 | \$ 420 |
| | Total Maintenance & Operations | <u>420</u> | <u>420</u> | <u>420</u> |
| | GRAND TOTAL | <u>39,058</u> | <u>50,420</u> | <u>50,420</u> |



Expenditures and Appropriations

Fund
Department
Program

474 Debt Serv - CFD 1999-1(Gateway)
46 Redevelopment
4605 Debt Service/Principal & Interest

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4820 | Principal - Debt Service | \$ 845,000 | \$ 875,000 | \$ 915,000 |
| 4835 | Interest - Debt Service | 1,002,100 | 677,668 | 722,782 |
| | Total Maintenance & Operations | <u>1,847,100</u> | <u>1,552,668</u> | <u>1,637,782</u> |
| | GRAND TOTAL | <u>1,847,100</u> | <u>1,552,668</u> | <u>1,637,782</u> |



Fund
Department

477 Debt Service - CFD 2004-1 (Fusion)
46 Redevelopment

Program Summary

Program Description

This fund accounts for the administration and debt service payments on the special tax bonds issued in 2004 in connection with the Fusion at South Bay Project.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| General Administration | \$ 134,570 | \$ 16,252 | \$ 16,252 |
| Debt Service | 261,330 | 261,050 | 260,433 |
| Program Total | <u>395,900</u> | <u>277,302</u> | <u>276,685</u> |



Expenditures and Appropriations

Fund
Department
Program

477 Debt Service - CFD 2004-1 (Fusion)
46 Redevelopment
4601 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 21,900 | \$ 10,000 | \$ 10,000 |
| 4058 | Paying Agent Fee | 2,420 | 6,000 | 6,000 |
| | Total Contract Services | 24,320 | 16,000 | 16,000 |
| 4618 | Cost Allocation | \$ 252 | \$ 252 | \$ 252 |
| | Total Maintenance & Operations | 252 | 252 | 252 |
| 4610 | Operating Tranfers Out | \$ 109,998 | \$ 0 | \$ 0 |
| | Total Operating Tranfers Out | 109,998 | 0 | 0 |
| | GRAND TOTAL | 134,570 | 16,252 | 16,252 |



Expenditures and Appropriations

Fund
Department
Program

477 Debt Service - CFD 2004-1 (Fusion)
46 Redevelopment
4605 Debt Service / Principal & Interest

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4820 | Principal- Debt Service | \$ 100,000 | \$ 105,000 | \$ 110,000 |
| 4835 | Interest - Debt Service | 161,330 | 156,050 | 150,433 |
| | Total Maintenance & Operations | <u>261,330</u> | <u>261,050</u> | <u>260,433</u> |
| | GRAND TOTAL | <u>261,330</u> | <u>261,050</u> | <u>260,433</u> |



Fund
Department

478 Debt Service - CFD 2006-1 (360 Degrees)
46 Redevelopment

Program Summary

Program Description

This fund accounts for the administration and debt service payments on the special tax bonds issued in 2006 in connection with the 360 Degrees at South Bay Project.

| <u>Expenditure Summary</u> | <u>Actual</u> <u>2018-19</u> | <u>Budget</u> <u>2019-20</u> | <u>City Council</u> <u>Adopted</u> <u>2020-21</u> |
|----------------------------|---------------------------------|---------------------------------|---|
| General Administration | \$ 55,621 | \$ 21,204 | \$ 21,204 |
| Debt Service | 965,005 | 966,835 | 967,745 |
| Program Total | <u>1,020,626</u> | <u>988,039</u> | <u>988,949</u> |



Expenditures and Appropriations

Fund
Department
Program

478 Debt Service - CFD 2006-1 (360 Degrees)
46 Redevelopment
4601 General Administration

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|-------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4051 | Contract Services | \$ 19,500 | \$ 16,000 | \$ 16,000 |
| 4058 | Paying Agent Fee | 2,662 | 5,000 | 5,000 |
| 4618 | Cost Allocation | 204 | 204 | 204 |
| | Total Capital Outlay | 22,366 | 21,204 | 21,204 |
| 4610 | Operating Transfers Out | \$ 33,255 | \$ 0 | \$ 0 |
| | Total Operating Transfers Out | 33,255 | 0 | 0 |
| | GRAND TOTAL | 55,621 | 21,204 | 21,204 |



Expenditures and Appropriations

Fund
Department
Program

478 Debt Service - CFD 2006-1 (360 Degrees)
46 Redevelopment
4605 Debt Service / Principal & Interest

| <u>Object Number</u> | <u>Description</u> | <u>Actual 2018-19</u> | <u>Budget 2019-20</u> | <u>City Council Adopted 2020-21</u> |
|----------------------|--------------------------------|-----------------------|-----------------------|-------------------------------------|
| 4820 | Principal - Debt Service | \$ 385,000 | \$ 405,000 | \$ 425,000 |
| 4835 | Interest - Debt Service | 580,005 | 561,835 | 542,745 |
| | Total Maintenance & Operations | 965,005 | 966,835 | 967,745 |
| | GRAND TOTAL | 965,005 | 966,835 | 967,745 |

Appropriations Limit

Article XIII B of the California State Constitution, more commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by the California voters in November 1979. This measure placed limits on the amount of tax proceeds that State and local governmental agencies can appropriate and spend each year.

This limit is different for each agency and changes annually. It is calculated by taking the amount of tax proceeds that were authorized to be spent in fiscal year 1978–79 and modified for changes in inflation and population for each subsequent year. Inflationary adjustments are, by law, based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. Population adjustments are based on City or County population growth, whichever is greater.

For fiscal year 2020–21, the City of Hawthorne’s estimated tax proceeds, as well as tax proceeds appropriated by the City Council will, as in prior years, continue to fall under the limit. The appropriations limit for fiscal year 2020–21 is \$80,650,901. This limit is the maximum amount of tax proceeds the City will be able to appropriate and spend in the coming fiscal year.

The State Legislature requires a governing body to annually adopt, by resolution, an appropriations limit for the coming fiscal year. The City’s fiscal year 2020–2021 appropriation limit was adopted as required by the Legislature.

DEFINITION OF FUNDS AND MAJOR REVENUE SOURCES

GENERAL FUND

The General Fund is used to account for financial resources traditionally associated with general government operations, which are not required legally or by financial management to be accounted for in another fund.

Property Tax: The valuation of property in the City is determined by the Los Angeles County Tax Assessor, except for Public Utility property, which is assessed by the State Board of Equalization. As defined by Article XIII A of the California Constitution (commonly known as "Proposition 13"), assessed values are stated at 100% of full cash value. The County levies a base tax of \$1 per \$100 of assessed valuation (subject to annual growth limitations of 3%). Hawthorne's share of the \$1 has been approximately 10%.

Sales & Use Tax: In accordance with the California Revenue & Taxation Code and the Bradley-Burns Uniform Local Sales Use Tax Law of 1955, the State of California imposes a 9.50% Sale & Use Tax on taxable sales in the City. The City receives 1% of the levy with the remaining funds being shared by the State, County and Transportation District. In addition, the City receives .75% for local Measure HH.

Hotel & Motel Bed Tax (Transient Occupancy Tax): The Hawthorne Municipal Code authorizes the City to levy a tax for the privilege of occupying lodgings on a transient basis. The current rate is 12%.

Franchise Fees: The City imposes fees on gas, electric, refuse, water, oil, towing and cable television companies for the privilege of using City infrastructure.

Business License Tax: The Hawthorne Municipal Code requires a license as a prerequisite for conducting business, trade or profession in the City. The Code further imposes an annual tax for the privilege of conducting such businesses based on generated revenues.

Real Property Transfer Tax: The Hawthorne Municipal Code authorizes the imposition of a transfer tax on real property sold in the City, at a rate of \$0.27 per \$500 of purchase price in excess of \$100.

Utility Users Tax: As authorized by the Hawthorne Municipal Code, Utility User Taxes are levied on electricity, water, gas, telephone and cable TV services. The current rate is 5%.

Motor Vehicle In-lieu Tax: Section 11005 of the State Revenue and Taxation Code imposes an annual State license fee equivalent to 2% of the market value of a motor vehicle in lieu of local property taxes. The Code also specifies that 81.25% of the revenue is to be divided equally between the cities and counties and apportioned on the basis of population.

Licenses and Permits: The California Government Code and State Constitution give cities the authority to assess certain license and permit fees as a means of recovering the cost regulating various activities. Examples include building, electrical and plumbing permits and police alarm permits.

Fines & Forfeitures: The California Vehicle Code and the Hawthorne Municipal Code mandate and/or allow for the imposition of civil penalties for parking violations. These penalties are collected by the City. Fines assessed for moving violations of the California Vehicle Code and non-parking violations of the Hawthorne Municipal Code are collected by the County of Los Angeles by the Inglewood Municipal Court and partially remitted to the City.

Charges for Services: Service charges or fees are imposed on the user for a service provided by the City under the rationale that benefiting parties should pay for the cost of that service rather than the general public. Examples of such services include various recreation, planning & building, and public safety fees.

STREET LIGHTING ASSESSMENT FUND

Property owners in the assessment district are assessed an amount each year for the costs of establishing, improving and maintaining street lighting for the City. The assessments are billed by the County of Los Angeles as part of the annual property tax bill.

GAS TAX FUND

The City is allocated a share of revenues derived from the State Highway Users Tax Account Sections 2105, 2106, 2107 and 2107.5. Gasoline taxes must be used for maintenance and improvement of City streets, which serve as State and County thoroughfares.

STREET FUND

This fund is to account for all related revenues and expenditures, including street repair, reconstruction and maintenance, which are not required to be accounted for in the City's State Gas Tax Fund.

ASSET FORFEITURE FUND

This fund is to account for all revenues and expenditures related to monies and property seized by the Police Department in drug related incidents. These funds may only be expended on activities used to enhance law enforcement activities.

POLICE GRANT FUNDS

The Hawthorne Police Department receives grant funds from several Federal and State agencies for the purpose of establishing, monitoring and administering local drug enforcement activities in coordination with other law enforcement agencies. Specific grants include the COPS Grant, and Urban Security Initiative Grant.

OFFICE OF TRAFFIC & SAFETY GRANT FUNDS

The Hawthorne Police Department receives grant funds to offset the personnel costs for the Sobriety Checkpoint and Seat Belt Compliance Programs.

INSURANCE RESERVE FUND

This fund is to account for the City's self-insurance activities. The expenditures for liability and workers' compensation are funded by charges to City departments based on claims history and a percentage of personnel costs.

LOCAL TRANSIT ASSISTANCE - PROP A

A one-half cent sales tax was approved by the voters of Los Angeles County to be utilized for local transit purposes. These revenues are received by the State and a portion is funneled to the City through the Los Angeles County Metropolitan Transit Authority. The City of Hawthorne uses these funds for Dial-A-Ride, Recreational Transit and Bus Stop Maintenance. Excess of these funds are traded with other Los Angeles County municipalities for General Funds.

PROPOSITION C COUNTY SALES TAX

A second half-cent sales tax was approved by the voters, the proceeds of which are used to improve transit service and operations, reduce traffic congestion, improve air quality and efficiently operate and improve the condition of streets and highways utilized by public transit.

MEASURE R FUND

This is an ongoing maintenance and capital improvement transportation fund.

MEASURE M FUND

This is an ongoing maintenance and capital improvement transportation fund.

MEASURE W FUND

This is an ongoing maintenance and capital improvement transportation fund.

AB2766 AIR QUALITY FUND

This fund is used to support the South Coast Air Quality Management District's (SCAQMD) imposition of an additional vehicle registration fee and to receive fee revenues for implementing programs to reduce air pollution from motor vehicles.

DEVELOPMENT IMPACT FEES FUND

Under the authority of Assembly Bill 1600 (AB 1600), the City imposes an impact fee on all developments within the City boundaries. These Development Impact Fees are used to defray the costs associated with infrastructure improvements due to new developments. This fund accounts for both the collection and expenditures of the Development Impact Fees.

REDEVELOPMENT AGENCY PROJECT AREA #1 FUND

Project Area #1 of the Community Redevelopment Agency of the City of Hawthorne consists of the Hawthorne Plaza Mall, which was constructed in 1974 with proceeds of Tax Allocation Bonds. The debt service on these bonds is supported by property tax increment and SB55 assessments which are collected by the County of Los Angeles and remitted to the Redevelopment Agency.

REDEVELOPMENT AGENCY PROTECT AREA #2 FUND

Project Area #2 of the Community Redevelopment Agency of the City of Hawthorne consists of approximately 960 acres in the southwest section of the City, including the Gateway and Oceangate development projects. Development of this area was assisted by a Tax Allocation Bond originally issued in 1994 and also includes Mello-Roos Bond issues for both of the development projects.

LOW & MOD INCOME 20% SET ASIDE FUND

The Redevelopment Agency is required by state law to set aside 20% of the revenues generated by property tax increment for low- and moderate-income housing needs.

DEBT SERVICE -1997 COP

In 1997, the Hawthorne Public Financing Authority refinanced the Certificates of Participation for the purpose of financing various public improvements in the City. This fund is used to account for the debt service associated with these bonds.

DEBT SERVICE - 2016 COP

This fund accounts for principal and interest payments made on the 2004 City of Hawthorne Police Facility and 2005 Pension Obligation Bond issued for CalPers unfunded Liability. These Bonds were refunded by the 2016 Certificates of Participation series A & B. Funding for the debt service payments are via General Fund operating transfers and via charges to other departments and funds based on payroll costs.

DEBT SERVICE - PROJECT AREA II -2016 TAB

This fund accounts for the debt service associated with Project Area II 2006, 2004 & 1998 Tax Allocation Bonds.

AIRPORT FUND

This fund is to account for the operation and maintenance of the Hawthorne Municipal Airport.

SEWER & STORM DRAIN FUND

Property owners pay an annual assessment for the operation, maintenance and capital improvements of sewer and storm drains in the City.

EQUIPMENT MAINTENANCE FUND

This fund is used to account for the purchase and maintenance of vehicular equipments on behalf of all City departments. City departments are charged a rental rate based on use and maintenance costs of vehicles.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

This fund is to account for Federal grants received from the Department of Housing and Urban Development (HUD). Grant activity is administered by the Community Development Department and is predominantly restricted to activities in 'target areas'.

HOME FUNDS

This fund is used to account for HOME Fund grants received from the U.S. Department of Housing & Urban Development. These funds are to be used predominantly to aid low & moderate income residents with their housing needs.

CALIFORNIA USED OIL RECYCLING GRANT FUND

The City of Hawthorne receives grant funds from the State Integrated Waste Management Board to promote the recycling of used motor oil. This fund accounts for all the revenues and expenditures associated with this activity.

SECTION 8 HOUSING FUNDS

These funds account for the Federal grant revenues and program expenditures related to the housing assistance programs. These programs are administered by the City's Housing Authority under the regulations established by the Department of Housing and Urban Development (HUD).

DEBT SERVICE - CFD 1999-1

This fund accounts for the debt service associated with the Gateway Center development project's Mello-Roos bonds.

DEBT SERVICE - PARKING AUTHORITY CFD 1

This fund accounts for the debt service associated with the Mello-Roos bonds issued to refund the Parking Authority bonds in Project Area No. 1.

DEBT SERVICE -1998 REFUNDING CFD 1990-1

This fund accounts for the debt service associated with the Oceangate development project's Mello-Roos bonds.

DEBT SERVICE -2004 CFD (Fusion)

This fund accounts for the debt service associated with the Fusion at South Bay development project's Mello-Roos bonds.

DEBT SERVICE - 2006-1 (360 Degrees)

This fund accounts for the debt service associated with the 360 degrees development projects Mello-Roos bonds.

GREVILLEA AVE PROPERTY FUND

This fund accounts for the operations of eight residential rental units on Grevillea Avenue, which are rented to low- and moderate-income households.

GALE AVE PROPERTY FUND

This fund accounts for the operations of eight residential rental units on Gale Avenue, which are rented to low- and moderate-income households.

| Full Time Employees | Number | Gross Compensation | Other Payroll Costs | Total Cost FY 2020-21 |
|---------------------|--------|--------------------|---------------------|-----------------------|
|---------------------|--------|--------------------|---------------------|-----------------------|

General Government

City Council

| | | | | |
|---------------|------|--------|--------|---------|
| Mayor | 1.00 | 9,785 | 16,554 | 26,338 |
| Councilmember | 4.00 | 39,138 | 57,262 | 96,401 |
| Total | 5.00 | 48,923 | 73,816 | 122,739 |

City Clerk

| | | | | |
|---------------------------|------|---------|---------|---------|
| City Clerk | 1.00 | 10,192 | 7,404 | 17,596 |
| Deputy City Clerk | 1.00 | 88,007 | 69,846 | 157,853 |
| Acting Deputy City Clerk | 1.00 | 74,030 | 61,313 | 135,342 |
| License Permit Technician | 1.00 | 76,776 | 53,416 | 130,193 |
| Total | 4.00 | 249,005 | 191,979 | 440,984 |

City Manager

| | | | | |
|----------------------|------|---------|---------|---------|
| City Manager | 1.00 | 244,615 | 207,698 | 452,313 |
| Executive Assistant | 1.00 | 74,064 | 53,428 | 127,492 |
| Administrative Clerk | 1.00 | 41,793 | 35,234 | 77,026 |
| Total | 3.00 | 360,472 | 296,360 | 656,832 |

Cable

| | | | | |
|----------------------------|------|---------|---------|---------|
| Cable TV Supervisor | 1.00 | 93,193 | 83,795 | 176,987 |
| Cable TV Prod. Coordinator | 1.00 | 89,668 | 65,297 | 154,965 |
| Senior Video Specialist | 1.00 | 56,958 | 44,837 | 101,795 |
| Total | 3.00 | 239,818 | 193,928 | 433,746 |

| Full Time Employees | Number | Gross Compensation | Other Payroll Costs | Total Cost FY 2020-21 |
|-------------------------|--------|--------------------|---------------------|-----------------------|
| <i>City Treasurer</i> | | | | |
| City Treasurer | 1.00 | 10,192 | 30,265 | 40,457 |
| Total | 1.00 | 10,192 | 30,265 | 40,457 |
| <i>City Attorney</i> | | | | |
| City Attorney | 1.00 | 189,173 | 157,406 | 346,580 |
| Sr. Asst City Attorney | 1.00 | 162,314 | 140,596 | 302,910 |
| Assistant City Attorney | 1.00 | 147,021 | 109,240 | 256,261 |
| Deputy City Prosecutor | 1.00 | 102,440 | 82,567 | 185,007 |
| Administrative Aide II | 1.00 | 70,209 | 53,833 | 124,042 |
| Clerk Typist | 1.00 | 39,652 | 29,909 | 69,561 |
| Total | 6.00 | 710,809 | 573,552 | 1,284,361 |

| Full Time Employees | Number | Gross Compensation | Other Payroll Costs | Total Cost FY 2020-21 |
|----------------------------------|--------|--------------------|---------------------|-----------------------|
| <i>Administrative Services</i> | | | | |
| Director of Finance | 1.00 | 144,057 | 121,907 | 265,964 |
| Finance/Licensing Director | 1.00 | 106,218 | 78,617 | 184,835 |
| Finance Analyst | 1.00 | 85,200 | 58,079 | 143,279 |
| Accountant II | 1.00 | 94,475 | 72,345 | 166,820 |
| Internal Auditor | 1.00 | 75,835 | 61,671 | 137,506 |
| Payroll Technician | 1.00 | 90,297 | 75,376 | 165,673 |
| Payroll Assistant | 1.00 | 71,324 | 55,305 | 126,630 |
| Accounting Technician | 2.00 | 154,324 | 123,160 | 277,484 |
| Warehouse Assistant | 1.00 | 59,181 | 52,316 | 111,497 |
| Business License Code Technician | 1.00 | 57,740 | 40,056 | 97,796 |
| License Permit Technician | 4.00 | 287,814 | 218,233 | 506,047 |
| Director of Human Resources | 1.00 | 148,323 | 119,528 | 267,851 |
| Human Resources Analyst | 2.00 | 179,013 | 118,610 | 297,623 |
| Total | 18.00 | 1,553,801 | 1,195,204 | 2,749,005 |

Planning & Community Development

| | | | | |
|-----------------------------|------|---------|---------|-----------|
| Director of Planning | 1.00 | 142,263 | 90,181 | 232,444 |
| Sr. Planner | 2.00 | 222,855 | 168,034 | 390,889 |
| Planning Clerk | 1.00 | 66,168 | 53,214 | 119,381 |
| Code Enforcement Officer II | 3.00 | 306,407 | 233,854 | 540,261 |
| Code Enforcement Officer I | 1.00 | 62,264 | 46,849 | 109,113 |
| Total | 8.00 | 799,956 | 592,133 | 1,392,089 |

Building & Safety

| | | | | |
|-------------------------------|------|---------|---------|---------|
| Director of Building & Safety | 1.00 | 140,907 | 111,322 | 252,229 |
| Building Permit Technician | 1.00 | 62,861 | 49,197 | 112,059 |
| Senior Building Inspector | 1.00 | 89,141 | 61,600 | 150,741 |
| Building Inspector | 1.00 | 80,977 | 60,235 | 141,213 |
| Assoc. Plan Ck Engineer | 1.00 | 81,780 | 63,160 | 144,940 |
| Total | 5.00 | 455,667 | 345,514 | 801,181 |

| Full Time Employees | Number | Gross Compensation | Other Payroll Costs | Total Cost FY 2020-21 |
|--------------------------------|---------------|--------------------|---------------------|-----------------------|
| Public Safety | | | | |
| <i>Police</i> | | | | |
| Chief of Police | 1.00 | 229,199 | 258,711 | 487,911 |
| Police Captain | 2.00 | 397,734 | 442,636 | 840,370 |
| Police Lieutenant | 8.00 | 1,402,412 | 1,612,420 | 3,014,832 |
| Police Sergeant | 15.00 | 1,826,595 | 2,202,637 | 4,029,232 |
| Police Officer | 69.00 | 6,746,417 | 7,438,569 | 14,184,986 |
| Exec Asst to Chief of Police | 1.00 | 100,969 | 79,220 | 180,189 |
| Payroll Assistant | 1.00 | 74,579 | 65,704 | 140,283 |
| Police Admin. Technician | 2.00 | 140,790 | 102,134 | 242,923 |
| Administrative Assistant | 1.00 | 76,181 | 62,141 | 138,322 |
| Animal Control Officer | 2.00 | 151,465 | 122,913 | 274,377 |
| Comm. Affairs K9 Specialist | 1.00 | 85,995 | 67,211 | 153,206 |
| Community Service Officer | 3.00 | 141,204 | 95,287 | 236,491 |
| Custodian | 1.00 | 41,793 | 32,559 | 74,352 |
| Forensics Specialist | 2.00 | 141,962 | 103,403 | 245,365 |
| Info Systems Manager | 1.00 | 125,304 | 105,118 | 230,423 |
| Info Systems Support Tech | 2.00 | 154,027 | 141,190 | 295,216 |
| Information Systems Analyst | 2.00 | 176,965 | 144,169 | 321,134 |
| Information Systems Specialist | 1.00 | 88,972 | 69,136 | 158,108 |
| Jailer I | 7.00 | 429,795 | 351,670 | 781,465 |
| Jailer II | 1.00 | 79,109 | 73,812 | 152,920 |
| Parking Enf. Officer II | 6.00 | 311,969 | 236,415 | 548,384 |
| Police Records Manager | 1.00 | 84,256 | 67,327 | 151,583 |
| Police Records Supervisor | 2.00 | 176,980 | 136,737 | 313,717 |
| Police Records Technician | 9.00 | 562,813 | 446,183 | 1,008,995 |
| Police Service Officer | 7.00 | 530,002 | 432,922 | 962,924 |
| Sr. Forensics Specialist | 1.00 | 99,194 | 76,550 | 175,744 |
| Traffic Clerk | 1.00 | 60,194 | 50,878 | 111,072 |
| Traffic Specialist | 1.00 | 77,506 | 68,905 | 146,411 |
| Total | 151.00 | 14,514,378 | 15,086,558 | 29,600,936 |

| Full Time Employees | Number | Gross Compensation | Other Payroll Costs | Total Cost FY 2020-21 |
|---------------------|--------|--------------------|---------------------|-----------------------|
|---------------------|--------|--------------------|---------------------|-----------------------|

Public Works

Public Works

| | | | | |
|-----------------------------|-------|-----------|-----------|-----------|
| Director of Public Works | 1.00 | 145,239 | 115,668 | 260,906 |
| Public Works Manager | 1.00 | 132,353 | 79,148 | 211,501 |
| Senior Engineer | 1.00 | 117,346 | 92,595 | 209,941 |
| Sr. Public Works Inspector | 1.00 | 102,173 | 81,748 | 183,922 |
| Associate Engineer | 1.00 | 97,183 | 78,136 | 175,318 |
| Assistant Engineer | 1.00 | 76,190 | 64,492 | 140,681 |
| Engineering Technician | 1.00 | 60,555 | 43,144 | 103,699 |
| Administrative Aide II | 1.00 | 72,883 | 59,688 | 132,572 |
| Administrative Aide I | 1.00 | 64,979 | 51,880 | 116,859 |
| Bldg Maint. Crew Leader | 1.00 | 84,016 | 75,034 | 159,050 |
| City Maintenance Worker | 8.00 | 410,396 | 354,901 | 765,297 |
| Building Maintenance Worker | 2.00 | 115,878 | 108,910 | 224,788 |
| Total | 20.00 | 1,479,190 | 1,205,344 | 2,684,534 |

GasTax

| | | | | |
|---------------------------------|------|---------|---------|---------|
| Skilled City Maintenance Worker | 1.00 | 75,977 | 73,068 | 149,045 |
| City Maintenance Worker | 2.00 | 112,240 | 94,214 | 206,454 |
| Total | 3.00 | 188,217 | 167,282 | 355,499 |

Street

| | | | | |
|---------------------------------|------|---------|---------|---------|
| Street Maintenance Supervisor | 1.00 | 99,978 | 91,468 | 191,446 |
| City Maintenance Worker | 2.00 | 113,358 | 91,584 | 204,942 |
| Skilled City Maintenance Worker | 1.00 | 65,419 | 60,051 | 125,470 |
| Administrative Aide I | 1.00 | 48,034 | 34,797 | 82,830 |
| Total | 5.00 | 326,788 | 277,900 | 604,687 |

| Full Time Employees | Number | Gross Compensation | Other Payroll Costs | Total Cost FY 2020-21 |
|---------------------|--------|--------------------|---------------------|-----------------------|
|---------------------|--------|--------------------|---------------------|-----------------------|

Recreation & Community Services

Recreation & Community Services

| | | | | |
|-----------------------------|--------------|----------------|----------------|------------------|
| Director of Rec & Comm Srvc | 1.00 | 139,809 | 110,530 | 250,339 |
| Rec. Supervisor | 1.00 | 97,950 | 91,755 | 189,706 |
| Asst. Rec. Supervisor | 1.00 | 83,064 | 64,290 | 147,354 |
| Administrative Clerk | 1.00 | 44,319 | 32,088 | 76,407 |
| Recreation Specialist | 1.00 | 53,294 | 40,199 | 93,492 |
| Crew Leader | 2.00 | 169,632 | 152,953 | 322,585 |
| Skilled City Maint. Worker | 3.00 | 229,298 | 200,314 | 429,612 |
| City Maintenance Worker | 2.00 | 138,235 | 125,263 | 263,498 |
| Total | 12.00 | 955,601 | 817,392 | 1,772,993 |

Community Development

Housing

| | | | | |
|------------------------------|-------------|----------------|----------------|----------------|
| Housing/CDBG & Home Manager | 1.00 | 122,387 | 90,262 | 212,648 |
| Housing Inspector | 1.00 | 87,797 | 62,814 | 150,611 |
| Housing Assistant | 3.00 | 177,964 | 135,520 | 313,483 |
| Housing Administrative Clerk | 1.00 | 42,525 | 27,842 | 70,367 |
| Clerk Typist | 1.00 | 46,639 | 28,569 | 75,208 |
| Maintenance Worker I | 1.00 | 48,963 | 44,798 | 93,760 |
| Total | 8.00 | 526,274 | 389,804 | 916,078 |

| Full Time Employees | Number | Gross Compensation | Other Payroll Costs | Total Cost FY 2020-21 |
|---------------------|--------|--------------------|---------------------|-----------------------|
|---------------------|--------|--------------------|---------------------|-----------------------|

Enterprise Operations

Airport

| | | | | |
|----------------------------|-------------|----------------|----------------|----------------|
| Airport Manager | 1.00 | 110,077 | 81,277 | 191,353 |
| Skilled City Maint. Worker | 1.00 | 62,817 | 64,052 | 126,870 |
| Maintenance Worker I | 2.00 | 102,973 | 100,351 | 203,324 |
| Total | 4.00 | 275,867 | 245,680 | 521,547 |

Sewer

| | | | | |
|-----------------------------|-------------|----------------|----------------|----------------|
| Sewer Service Technician | 2.00 | 155,782 | 132,238 | 288,021 |
| Crew Leader Pavement Repair | 1.00 | 85,282 | 72,800 | 158,082 |
| Skilled City Maint. Worker | 1.00 | 53,294 | 47,819 | 101,113 |
| Total | 4.00 | 294,358 | 252,858 | 547,215 |

Internal Service Operations

Insurance Reserve

| | | | | |
|---------------------------------|-------------|----------------|----------------|----------------|
| Assistant City Attorney | 1.00 | 151,303 | 126,288 | 277,591 |
| Risk Specialist/Emergency Coord | 1.00 | 92,830 | 61,033 | 153,863 |
| Total | 2.00 | 244,133 | 187,321 | 431,454 |

Equipment Maintenance

| | | | | |
|------------------------|-------------|----------------|----------------|----------------|
| Master Mechanic | 1.00 | 107,454 | 59,780 | 167,234 |
| Equipment Mechanic III | 1.00 | 79,819 | 57,318 | 137,137 |
| Equipment Mechanic II | 1.00 | 54,343 | 35,032 | 89,375 |
| Equipment Mechanic | 1.00 | 64,929 | 38,342 | 103,271 |
| Total | 4.00 | 306,545 | 190,472 | 497,017 |

| | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|
| GRAND TOTAL | <u>266</u> | 23,539,995 | 22,313,362 | 45,853,357 |
|--------------------|-------------------|-------------------|-------------------|-------------------|