

CITY OF HAWTHORNE
VETERANS AFFAIRS COMMISSION
MINUTES
FOR THE MEETING OF
MONDAY, DECEMBER 4, 2017 - 3:15 P.M.
CITY COUNCIL CHAMBERS
4455 WEST 126TH STREET, HAWTHORNE, CA.

1. CALL TO ORDER
2. ROLL CALL:

Present: Commissioner Lester, Leon, Orlemann, Steinhauer, Chairman Gafney.
3. The Pledge of Allegiance was led by Commissioner
4. Pursuant to Government Code Section 54954.2, the December 4, 2017 Veterans Affairs Commission Agenda was posted at City Hall, 4455 W. 126th Street at 12:00 p.m., on Thursday, November 29, 2017.
5. APPROVAL OF THE MINUTES:
 - a. For the Meeting on November 6, 2017
Tabled until the next scheduled meeting.
6. ORAL COMMUNICATIONS.
 - a. None
7. WRITTEN COMMUNICATIONS.
 - a. None
8. COMMISSION'S DISCUSSION/ACTION ITEMS
 - a. Veterans Day Event (lessons learned):
 - + marketing/Communications- Patricia Donaldson will help with communications starting July/August.
 - + interest level evening vs. daytime
 - + ways to estimate attendance
 - + burned bridges with our VIP's?
 - + city help for '18 (comparison to Torrance event)
 - b. Budget Review
 - + donations and expenses – Total donations received est. \$6,182.98
 - + what's left for 2018 – Total donations left over after expenses est. \$2,112.02
 - c. Thank You Status (letter, plus personal note)
 - + Distinguished Guests
 - + Donors – Letters sent to all donors
 - + who else
 - d. VOTQ pipeline:
 - + who can we approach (John Jefferson's wife?) potential Bill Shultz – Hawthorne Historical Society
 - + Iconic candidate for next Veterans Day
 - + advertise VOTQ before the event
 - e. Veterans Foundation
 - + update and plan of action
 - + required funding
 - + officers suggested (and did they attend)
 - f. Veteran Database
 - + status update

g. Open Business
+ planning for another DAV event in February/March?

9. COMMISSIONERS REPORT/RECOMMENDATIONS

10. ADJOURNMENT