

Minutes for the Meeting of City of Hawthorne
Veterans Affairs Commission
September 24, 2018

Meeting Convened: 3:26 P.M.

- 1) Call to Order
 - a. Members Present: Commissioners' Lester, Steinhauer, and Chairwoman Orlemann. Commissioner Leon and Moreno were absent. A quorum was present.
- 2) Flag Salute, Pledge of Allegiance.
- 3) Pursuant to Government Code Section 54954.3, notice of posting Meeting: The September 5, 2018, Veterans Affairs Commission Agenda was posted at City Hall, 4455 West 126th Street, Hawthorne, CA on September 20, 2018 at 3:00 p.m.
- 4) Oral Communications: None.
- 5) Written Communications: None.
- 6) Approval of Minutes for the meeting of September 17, 2018. Approved by Commission 3-0.
- 7) Commission's Discussion/Action Items:
 - a. Discussion of Veterans Day Event
 - i. Chair Orlemann confirmed band "***Ramblin Man***" committed; playlist being developed
 - ii. Reviewed invited guest list and asked to add Lawndale Mayor, Pullen-Miles, Chief Kaufmann (RD PD); additional distinguished guest's TBD
 - iii. Comm. Lester agreed to update Facebook page and will use as initial RSVP tool, in lieu of Eventbrite
 1. Chair Orlemann and Chair Emeritus Gafney will collect photos to populate FB page with interesting historical perspectives
 - iv. Update "save-the-date" flyer for final distribution; minor edits due by Comm. Moreno
 - v. Confirmed "Hope is Helping" 501c(3) charity to be used in fund raising
 1. Will defer Veterans Foundation IRS application a few months; submitted Secretary of State application
 2. Solicitation assignments; new eligible donors: Deferred until next meeting
 - vi. VOTQ recognition: Email drafted, submitted to HR, City manager approved. Pending distribution
 1. Email to Department Heads pending with HR
 - vii. Decorating, food, room layout, setup availability, backdrop sign, swag update discussed
 1. Chair Orlemann will investigate mounting brackets for use in Memorial Center
 - b. Open Business
 - i. Meetings update: Oversight Board, Vet Collaborative, Master Plan, CVEB were deferred
 - ii. Upcoming meetings
 1. Meeting change from Oct. 15 to 22, and special meeting requested for Oct. 29
 - Agenda Items for next meeting – continue with Veterans Day event planning
- 8) Commissioners Report/Recommendations: None
- 9) Adjournment: 4:47 p.m.