

Minutes for the Meeting of City of Hawthorne
Veterans Affairs Commission
December 2, 2019

Meeting Convened: 3:18 pm

- 1) Call to Order
 - ***Commissioner's Present: Lester, Moreno, Robilotta Steinhauer, Chair Orlemann***
- 2) Flag Salute, Pledge of Allegiance: ***Commissioner Lester***
- 3) Pursuant to Government Code Section 54954.3, the December 2, 2019 Veterans Affairs Commission Agenda was posted at City Hall, 4455 West 126th St., Hawthorne, CA on November 26, 2019 at 12 noon.
- 4) Oral Communications:
 - Commissioner Moreno announced her resignation effective Dec. 23, and Commissioner Lester will resign after the Veterans Benefits Day event in April 2020
- 5) Written Communications: None
- 6) Approval of Minutes: ***The November 18 meeting minutes were approved, and motioned by Commissioner Moreno and seconded by Commissioner Robilotta; passed 5-0.***
- 7) Commission's Discussion/Action Items
 - Status Update on Housing project
 - i. City is awaiting delivery of bid packets due by December 4
 - ii. New Planning Director hired by the City and will be invited to future meetings
 - Planning for Veterans Benefits Day 2020
 - i. Confirmed for Saturday, April 18
 - ii. Chair Orlemann will speak with Mayor Pro Tem Valentine on EDD requirements for sponsoring a job fair, while exploring audience interest
 - iii. Discussed In-n-Out truck availability and application; Sec. Gafney will follow up
 - Budget Review and Update
 - i. No response in email Delores Brinkley on January receipts due Chair Orlemann
 - ii. Sec. Gafney to confirm with Pat Donaldson on South County Labor \$500 check
 - Website and technical Responsibilities
 - i. No decisions on which Commissioner will take over website and email response roles upon departure of Sec. Gafney. Deferred to future meeting.
 - Veteran of the Quarter
 - i. Commissioners are invited to the Dec. 10 Council meeting the VOTQ proclamation.
 - Open Business
 - i. Secretary Gafney discussed timeline for his replacement, contingent on the hiring process and HR actions
 - ii. The Commission will continue to brainstorm veteran recognition ideas within the Memorial Center area as a city commemorative
 - iii. Meeting schedule was reviewed, and the next meeting will be Dec. 16; the January meetings are rescheduled to Jan 13 and Jan 27.
- 8) Adjournment: 4:11 p.m.