

Minutes for the Meeting of City of Hawthorne
Veterans Affairs Commission
November 4, 2019

Meeting Convened: 3:17 P.M.

- 1) Call to Order
 - ***Commissioner's Present: Lester, Moreno, Steinhauer, Chair Orlemann***
 - ***Commissioner Absent: Robilotta***
- 2) Flag Salute, Pledge of Allegiance: ***Commissioner Lester***
- 3) Pursuant to Government Code Section 54954.3, the November 4, 2019 Veterans Affairs Commission Agenda was posted at City Hall, 4455 West 126th St., Hawthorne, CA on October 30, 2019 at 12 noon.
- 4) Oral Communications: None
- 5) Written Communications: None
- 6) Approval of Minutes: ***The October 21 meeting minutes were approved, and motioned by Commissioner Steinhauer and seconded by Commissioner Moreno; passed 4-0.***
- 7) Commission's Discussion/Action Items
 - Discussion of Hawthorne Veteran Housing status and update
 - i. The RFP has been advertised with a response date of Dec 4; no new information on bidders at this time.
 - ii. Commission requested a copy of the PowerPoint that Tess Banko intended to present to the City Council. She attended the Council meeting but was not listed on the agenda. She did however use the public portion to present her views on how the housing would be most beneficial to veterans
 - iii. Chair Orlemann asked for an agenda topic at the next meeting for review of the project and possible presentation from the Commission at the Dec 10 Council meeting.
 - Budget Review and Update
 - i. No update was presented. The email address for Integrity Products/Delores Brinkley to be forwarded to Chair Orlemann.
 - Website and technical Responsibilities
 - i. Secretary Gafney indicted he continues to receive regular emails from commercial (for profit and non-profit) businesses looking for reference on the city veterans webpages. In addition, routine solicitations and information is periodically received which will need to be answered on a regular basis.
 - ii. The review and update of the website, to verify links and correctness of information will need to be conducted by either a new appointee or a Commissioner in the coming months. The events and resources tabs are the only portions of the websites that are timely and current at this point.
 - Veteran of the Quarter

- i. Secretary Gafney informed the Commission that the Veteran of the Quarter proclamation has been drafted and a request for the Dec. 10 meeting was made to the City Manager. The proclamation was to be forwarded to Mayor Pro Tem Valentine for review and comments before being submitted.
 - ii. Chair Orlemann asked the Commissioners to attend the ceremony, and invite past VOTQ's.
 - iii. There may be other topics the Commission may want to present at the Dec. 10 Council meeting and Sec. Gafney will inquire about other time slots for presentation.
- o Open Business
 - i. Secretary Gafney informed the Commission of candidates that have applied for his position and the timeline for interview and hiring decisions for his replacement.
 - ii. Commissioner Steinhauer reminded everyone of the annual VFW Thanksgiving meal for hospitalized veterans at the VFW hall on 17 November.
 - iii. Meeting schedule was reviewed, and the next meeting will be Nov. 18; the January meetings would be rescheduled to Jan 13 and Jan 27.

8) Adjournment: 4:31 p.m.