

Minutes for the Meeting of City of Hawthorne
Veterans Affairs Commission
January 23, 2019

Meeting Convened: 3:17 P.M.

- 1) Call to Order
 - a. *Commissioner's Present: Moreno, Robilotta, Steinhauer, Chair Orlemann; Absent: Lester*
- 2) Flag Salute, Pledge of Allegiance.
- 3) Pursuant to Government Code Section 54954.3, the January 23, 2019 Veterans Affairs Commission Agenda was posted at City Hall, 4455 West 126th St., Hawthorne, CA on January 16, 2019 at 12:00 p.m.
- 4) Oral Communications:
- 5) Written Communications:
 - a. *Commission packets included approval letter for In-N-Out burger donation for Veterans Benefits Day, April 13; Impact report to Republic Services for Veterans Day donation; agenda for presentation to Col Igl, LA AFB Commander; ; Director, GLA Healthcare system letter to LA Times; Veterans website updates*
- 6) Approval of Minutes for the meeting of January 7, 2019
 - a. *Motioned by Commissioner Steinhauer seconded by Comm. Robilotta, approved by Commission 4-0 (Comm. Lester, absent)*
- 7) Commission's Discussion/Action Items:
 - a. Discussion of Veterans Benefits Day event, April 13, 2019
 - i. Venue location discussion
 - *Layout approved as discussed previously using Sun Room as main venue for presentations and exhibitors*
 - *Mindful Warrior Project proposal for therapy modalities was approved using side rooms as discussed, child care will be investigated using councilmembers Talleda and Monteiro to assess interest and feasibility*
 - *Rooms layout request forwarded to Kywana Bowie Jan. 10; will confirm request*
 - *Parking and truck location to be configured same as 2018 layout*
 - ii. Outreach and marketing approach; save-the-date flyer
 - *Commissioner Moreno will update "save-the-date" flyer, using landscape format*
 - iii. Speaker and Exhibitor invitees
 - *Invite 2018 exhibitors, identify new presenters of interest and continue outreach to those presenters or exhibitors before formal invite letters.*
 - *Determine whether to invite employers in the area to assess interest in participating in 2019/2020.*
 - iv. Cost analysis and Veterans Day excess funds available; charge exhibitors?
 - *No lunch costs due to In-n-Out lunch donation; will need, coffee/water, wristband, tchotchkes, ...*
 - *For profit exhibitors will be asked to pay \$100 exhibitor fee*

- b. Identify next VOTQ for City Council Presentation
 - ***Sec. Gafney to outreach to Comm. Robert Smith to assess interest, obtain Bio for Commission review and determine availability for March 26 Council meeting***
 - ***Chair Orlemann to determine when to present HPD Veterans Day proclamations***
- c. Budget Review and Update
 - i. New 2019 donor requests
 - ***Additional solicitations from Hawthorne businesses to occur through Pat Donaldson, to help fund operations through 2019***
 - ii. Reconciliation with “Hope is Helping” (HIH) and payments status
 - ***Balance still pending from Hope Is Helping (\$618.04), after \$500 deposit 1/7/19.***

8) Open Business

- i. Meetings update: Oversight Board, Veteran Collaborative, WLA Master Plan, CVEB
 - ***Chair Orlemann updated Commission on Oversight Board meeting, WLA activities, LA Times article.***
 - ***Sec. Gafney provided an overview of the CVEB strategy and direction***
- ii. Upcoming meetings; Feb 4, following meeting (Feb. 18) is holiday
- iii. Handouts from various meeting of interest will be distributed by Sec. Gafney, and applicable ones will be posted on website.

9) Commissioners Report/Recommendations: None

10) Adjournment: 4:47 p.m.