



**CITY OF HAWTHORNE
CIVIL SERVICE COMMISSION
MINUTES
FOR THE REGULAR MEETING OF
THURSDAY, MARCH 7, 2019 - 5:00 P.M.
CITY COUNCIL CHAMBERS
4455 WEST 126TH STREET, HAWTHORNE, CA.**

1. **CALL TO ORDER.** Chairman Sanyal called the meeting to order at 5:05 pm.
 - a. ROLL CALL: Present: Commissioners: Balboa, Harris & Sanyal
 - b. Absent: Hendricks (excused) & Love

Also present: Cinthia Peters, Secretary to the Civil Service Commission/Human Resources Specialist. Irma Youssefieh, Interim Human Resources Director. Alison Stevens, Assistant City Attorney.
2. The Pledge of Allegiance was delivered by Commissioner Balboa.
3. Pursuant to Government Code Section 54954, the March 7th, 2019 Civil Service Commission Meeting Agenda was posted at City Hall, 4455 W. 126th Street at 5:00 P.M. on Monday, March 4, 2019.
4. **ITEMS FROM THE COMMISSION.**
 - a. None.
5. **ORAL COMMUNICATIONS.**
 - a. None
6. **WRITTEN COMMUNICATIONS.**
 - a. Baywatch Newsletter to Commission
7. **APPROVAL OF MINUTES.**
 - a. For the Special Meeting of February 21, 2019.

Moved by Commissioner Harris to approve the Minutes of February 21st, 2019; second by Commissioner Balboa. The motion to approve the Minutes of February 21, 2019, unanimously carried by the Commissioners present.
8. **APPROVAL OF PROPOSED JOB DESCRIPTIONS**
 - a. None
9. **APPROVAL TO OPEN RECRUITMENT (FULL-TIME POSITIONS).**
 - a. Police Captain Departmental Promotional- Moved by Chairperson Sanyal and 2nd by Commissioner Harris. All vote to approve.
10. **APPROVAL OF ELIGIBILITY LISTS (FULL-TIME POSITIONS).**
 - a. Police Records Technician- Moved by Chairperson Sanyal and 2nd by Commissioner Harris. All vote to approve.
11. **SECRETARY'S REPORT.**
 - a. None
12. **HEARINGS.**
 - a. None.
13. **COMMENTS FROM COMMISSIONERS.**
 - a. None
14. **ADJOURNMENT.**

Meeting adjourned at 5:16 pm to the next regularly scheduled meeting of March 21, 2019.