



**CITY OF HAWTHORNE
CIVIL SERVICE COMMISSION AGENDA
MINUTES FOR THE MEETING OF
THURSDAY, OCTOBER 15, 2020 – 5:00 P.M
Video/Teleconference Meeting**

1. CALL TO ORDER – Chairperson Stand-in Commissioner Harris called the meeting to order at 5:10PM.
 - a. Roll Call – Present: Commissioner Harris, Commissioners Balboa and Hendricks; Absent: Chairperson Sanyal,

Also present: Christine Tomikawa, Director of Human Resources, Alison Stevens, Assistant City Attorney and Cynthia Peters, Human Resources Analyst
2. PLEDGE OF ALLEGIANCE – delivered by Commissioner Balboa
3. Pursuant to Government Code Section 54954, the October 15, 2020 Civil Service Commission Meeting Agenda was posted at City Hall, 4455 W. 126th Street at 5:00PM on Monday, October 12, 2020.
4. ITEMS FROM THE COMMISSION - none
5. ORAL COMMUNICATIONS - none
6. WRITTEN COMMUNICATIONS - none
7. APPROVAL OF MINUTES.
 - a. For the Meeting of September 3, 2020 – Moved by Commissioner Hendricks and 2nd by Commissioner Balboa – All present vote to approve.
8. APPROVAL OF PROPOSED JOB DESCRIPTIONS - none
9. APPROVAL TO OPEN RECRUITMENT (FULL-TIME POSITIONS).
 - a. Deputy City Clerk – Moved by Commissioner Balboa and 2nd by Commissioner Harris – All present vote to approve.
10. APPROVAL OF ELIGIBILITY LISTS (FULL-TIME POSITIONS).
 - a. Police Recruit – extension – Moved by Commissioner Hendricks and 2nd by Commissioner Balboa – All present vote to approve.
 - b. Police Recruit October 2020 - Moved by Commissioner Hendricks and 2nd by Commissioner Harris – All present vote to approve.
11. SECRETARY’S REPORT – none-Side Note by Director Tomikawa to schedule a special meeting for CS October 22, 2020 Confirmed availability for attendance.
12. HEARINGS - none
13. COMMENTS FROM COMMISSIONERS - none
14. ADJOURNMENT – 5:29PM

Meeting adjourned to a special meeting scheduled for October 22, 2020 at 5:00pm.